

**PINNACLE CANYON ACADEMY**  
**BOARD OF DIRECTORS MEETING**

Tuesday, April 18, 2023

**IN ATTENDANCE:**

Roberta Hardy  
Jeri Atwood

Melissa Jeppson  
Mary Schulz

Jody Manzanares  
Kelly Atwood

**Welcome**

Mary opened the board meeting at 5:16 p.m.

**Approval of Minutes**

*Kelly motioned to approve board minutes from the January meeting and Jody seconded.*

**Financials**

Roberta discussed financials.. It was this month's financials. Everything was current as of today (7/1/22 - 4/18/23). We've spent over a million. Everything is separated out. There are no big issues.

*Kelly motioned to approve the financials and Jody seconded.*

**Principal's Reports**

Elementary Update (Jeri):

All teachers are returning for next year. A huge deal. Things are going pretty well. Getting ready for end of year testing starting on Monday, April 24. It's been pretty quiet.

Secondary Update (Roberta):

Things are going well. It is the largest graduating class we've had. Board members are welcome to come and attend and sit on the stage. We have 51 graduating (a lot of 11th graders). Roberta wants to get a permanent building for the elementary. She has found a place for \$1.6 million and would be sold to us for \$900,000. We would have to do remodeling. Roberta will start working on it. The new building will be paid off in two years and our payments would be less than they are now. It's Spring in the secondary school, pretty normal behavior in the high school.

We have put out a bid for a camera system (we received \$65,000 at the start of the year). The Vercana system does a whole lot more than other systems, but it costs more. They are a national company and has a 10 year guarantee. Roberta will bring that to the board when we're ready. This will track people through the building.

Updated educator licensing information: everyone but two are licensed. Erica Nevarez (license in AZ in 6 weeks) and Celeen Woodard (finished in Spring 2024). The art teacher is still in college so she's on a school license and junior high math teacher is on a Pell program (fully qualified). One secondary teacher has an extension to pursue a different career path. All teachers that presently work here are returning next year. Our new kindergarten teacher is one of our therapists.

*Kelly motioned to accept all offers of employment and Jody seconded.*

**Update on Solar Panel Project**

The project is a bust. Once our attorney got involved and asked for financials, they didn't have any financials so we didn't go forward.

## **ACTION ITEMS**

### **Threat Assessment scheduled meeting**

Thursday, May 18 (afternoon) will be our Safety/Threat Assessment meeting. Ray Jones will be our Threat Assessment Coordinator and he will train on that. Hopefully, the sheriff's office will come and participate in the process. We also want them to walk through the building. Vercana system has a panic button that immediately notifies law enforcement. Roberta is not concerned with our student population, but is worried about having strangers coming into our building. Our kids let people into the building. We do have a committee that we need to meet with, but Roberta wanted to do the preliminary stuff set up first. Then we'll meet with the parent committee. Roberta, Ray and Melissa went to a Threat Assessment training (should have had Kerry attend because they were so focused on mental health issues).

*Kelly motioned to approve the threat assessment action item, Jody seconded.*

### **Updated Policies**

- Health and Nutrition Wellness Policy
- College Course Enrollment Policy
- Utah Paraeducator manual
- Family Participation in education process
- Pinnacle Consent and Policy for mental health intervention
- Mental Health Transition plans
- Firearms safety materials – *we actually tell families to remove firearms from the home when a student is suicidal. Kerry will meet with law enforcement regarding gun safety locks.*
- Gender Identity policy
- Graduation attire policy

*Kelly motioned to approve all policy and code updates and Jody seconded.*

### **2023-2024 PINNACLE CANYON ACADEMY BUDGET**

The budget includes all the salaries. Salaries went up by \$400,000 this year (\$4,200 per teacher) and administrators were given a \$10,000 raise. The state sends us \$6,000 per teacher (\$4,200 to teacher and \$1,800 for teacher benefits). Paying for benefits helps us. Our mortgage for this building is paid off in two years. That mortgage payment will significantly go down. Utilities are about the same. Expenses and Revenue matches. ESSER money goes towards after school, summer school and regular costs. It will end after next year, and that will have a big impact on us. Roberta has written four grants and has three more grants to write. Repairs for the roof on the new building (could still be under warranty). Summer school and other training monies. Title 2A is for teacher schooling (two teachers are using that). Sports are \$100,000 and a huge budget. We don't charge for games.

- Total budget \$5,921,559
- Revenue \$6,439,642
- \$518,000 (we won't budget for that as we sometimes need new teachers or need other repairs)

Roberta reviewed state and federal monies: rural transportation money, we get Special Education money, Title 1, Title 2, REAP money, food/nutrition, STEM action grant, DTL grant, IGP grant (ends this year but we'll reapply), school counseling grant (we'll reapply for this), TANF is a competitive grant (we just went through an audit and passed with flying colors), ESSER money will only be here for one more year (what you're seeing is what's left), SWI is a grant that goes to the college but it funds half salaries

for two of our teachers (the coordinator is now at the college). What we get from the state, we wouldn't be able to do all the additional programs that we offer. Roberta will write for three more grants.

### **TRUSTLANDS**

Included in the legislative estimate. We still have first generation iPads in the elementary school—so we need to replace all the iPads. Roberta proposes we use all of the Trustlands budget for iPads and use additional money from Title 1.

*Mary cannot vote on any TANF monies due to a conflict of interest with her work. She wanted to clarify that.*

*Kelly motioned to approve the 2023-2024 budget and Jody seconded.*

*Kelly motioned to approve the Trustlands spending and Jody seconded. Mary, Jody and Kelly all say aye.*

The state's climate survey is going out this Friday. Students and adults will complete it.

### **ONLINE PARENT COMPLAINT**

One parent went online and threatened Roberta. Our attorney drafted a letter to cease and desist, but we didn't have to send it. Roberta wants to have it sent.

### **ACTION ITEMS FOR NEXT MEETING ON TUESDAY, MAY 16**

- Camera system proposal
- Real estate for potential new elementary school building
- Update on grant proposals for budget
- Climate survey update
- Administrative evaluations

Mary closed the meeting at 6:10 p.m.