



AGENDA FOR THE
SPRINGVILLE COMMUNITY BOARD
110 South Main Street
Multi-Purpose Room
Thursday, May 11, 2023, 7:00 PM - 9:00 PM

CALL TO ORDER

APPROVAL OF THE MINUTES

Motion to approve minutes from the April 19, 2023 meeting.

PUBLIC COMMENT

The public is invited to make comments or bring issues before the board for discussion.

DISCUSSION ITEMS

1. Each board member will report on their score of the existing plan as explained in the most recent email from Mariah.

ADJOURNMENT BY CONSENSUS

THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE

This meeting was noticed in compliance with Utah Code 52-4-202 on May 11, 2023. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendas-minutes. Springville Community Board meeting agendas are available through the Utah Public Meeting Notice website at www.utah.gov/pmn/index.html. Email subscriptions to Utah Public Meeting Notices are available through their website; In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Administration Department at (801) 491-7833 at least three business days prior to the meeting.

Springville City Community Board Meeting - April 19, 2023

MINUTES OF THE MEETING OF THE SPRINGVILLE CITY COMMUNITY BOARD HELD ON WEDNESDAY, APRIL 19, 2023, AT 6:30 A.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH, IN THE MULTI-PURPOSE ROOM.

Board Members and Staff in Attendance: Bryan BJ Smith, Byran Korth, Cason Acor, Chelsea Rosander, Dave Cook, Deborah Hall, Jennifer Grigg, Josh Yost, Liz Crandall, Mariah Hurst, Mayor Matt Packard, Mike Florence, Patrick Monney, Todd Fischio, Evelyn, and Coen.

Excused: Alex Dahl, Carla Wiese, Kelly Norman, Scott Duncan, Thomas Jones

Call to Order 6:33 a.m.

APPROVAL OF THE MINUTES

Cason moved to approve the minutes from the meeting on March 15, 2023 and Todd seconded the motion. All voted aye.

PUBLIC COMMENT

There was none.

DISCUSSION ITEMS

1. Discuss changing the meetings to once a month and more than an hour at a time.

Mariah suggested the second Thursday evening of every month for two hours from 7 to 9. The next meeting will be May 11, 2023 at 7:00 p.m. Everyone agreed.

2. Continued discussion of revision of the general plan.

Mariah asked how to improve public engagement. She turned the time over to Josh who reminded the board of the pdf by David R. Godschalk that includes a scoring system to judge the previous general plan. He pointed out the possibility of a *Request for Qualifications* (RFQ) to gather information on possible contractors that could also write code. He moved on to a discussion of inclusion of under-represented populations. He asked about scheduling a scoping workshop before he writes the *Request for Proposal* (RFP) or RFQ and possibly adding code writing and implementation to the request.

He said Carla created a google sheet for board members to add information in between meetings and asked who do we need to engage and how do we engage with them. Josh suggested ecclesiastical organizations. Cason brought up improving engagement with non-English speakers. Mariah added the textbook states engaging underrepresented populations is a weakness and suggested reaching out to Ximena Bishop. Deborah asked about contacting specific individuals. Josh explained the need for a list of groups and methods to engage with them including individuals. BJ clarified the standard framework (as explained in the textbook) is what the board is comfortable with moving forward with. Chelsea clarified it is our responsibility to go out and tell people that we represent or bring other people into the meeting. Josh, said right now the board is charged with checking for blind spots in our public engagement plan not specific assignments to engage certain constituencies. Mayor Packard said each board member can choose how to implement public engagement in their neighborhood.

Josh said the committee that created the former general plan had dozens of public meetings. Councilmember Crandall asked for a timeline to start talking with the community. Josh said staff will move forward. Cason said there are no specific answers to the broad questions of what we want it to be and what we want to do and agreed with using the framework from the textbook to move forward. Josh agreed

and referred back to the scoring process by David R. Godschalk from the email he sent and said staff would start the procurement process. He continued by saying the board is charged with identifying underrepresented demographics like non-native speakers, transplants and stay-at-home-moms.

Josh asked for feedback on a scoping workshop to decide what we want to address like the one Museum Director Emily Larsen hosted before jumping into procurement. Deborah said a scoping workshop would be very helpful. Dave asked what happened in the meetings he missed. Josh said the board prioritized broad range listening and engagement before crafting recommendations. Instead of the typical decide, present, defend. Dave stated that in his experience meetings without ideas are not productive. Josh said the meeting could include specific questions for the community. Dave asked what the questions are. Cason suggested asking how to get the public to care about public involvement.

Deborah said volunteers on other committees are naturally engaged and involving other committees would lead to more outreach. Josh agreed and stated the boards will be engaged by default as first level stake holders of the process. Mariah asked if this board can move on without the list of questions. Josh said feedback from a scoping workshop would give him impetus to start the procurement process. Cason said scoping collects input for the RFP. Mariah asked about the next assignment for this board. Josh assigned the board members to score the existing plan from the matrix in the pdf from the email. Mariah agreed and asked the board members to complete scoring by the next meeting. BJ created a list on the whiteboard and Mariah will send it out to the group. The board asked for a reminder email.

ADJOURNMENT BY CONSENSUS AT 7: 29 a.m.

This document constitutes the official minutes for the Springville City Community Board Meeting held on Wednesday, April 19, 2023.

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Wednesday, April 19, 2023.

DATE APPROVED: _____

Jennifer Grigg
Deputy Recorder