Davis County Budget Committee

Meeting Minutes

March 13, 2023

The Budget Committee of Davis County met on March 13, 2023, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.
The meeting commenced at 3:03 p.m.

1. **Opening Roll Call**

   Committee members present were: Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Randy B. Elliott; Commissioner Lorene Miner Kamalu; Commissioner Bob J Stevenson; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting.

   Other Davis County staff present throughout the meeting were: Chief Deputy Sheriff Arnold Butcher; Lane Rose, Facilities Director; Todd Utzinger, Public Defender; Brian Hatch, Health Director; Johnnie Blackmon, Pre-trial Case Manager; Jordan Tilley, Contracts and Grants Administrator; Ashleigh Young, Animal Care Director, Dave Hansen, Legacy Events Center Director; and Kent Andersen, Community and Economic Development Director. Patty Fox, Pre-trial Services Coordinator, joined virtually.
   The public in attendance was Brandon Hatch, CEO of Davis Behavioral Health.

2. **Approval of Budget Meeting Minutes for February 6, 2023** *(Minute 00:55)*

   Committee vote to approve minutes:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu	X		X			
Commissioner Stevenson			X			
Curtis Koch			X			
Angie Nelson			X			
Mark Langston		X	X			
Chris Bone			X			

3. **Continuing Opioid Discussion** *(Minute 01:15)*

Curtis said the purpose is to have a unified discussion about how the Opioid Settlement Payments should be spent. He showed the payment schedule [found on the Utah Association of Counties (UAC) website.] The Health Department, Pre-Trial Services, Attorney's Office, Legal Defender's Office, Sheriff's Office, and Davis Behavioral Health were all part of the discussion. They shared several opinions on where the money could be spent in their respective areas. Brian Hatch said money should go toward prevention and that there isn't enough money to treat it if spending is not focused on prevention. Brandon Hatch added the importance of educating people. Patty Fox said there could be a focus on peer support, and funding can open up some treatment options. Chief Deputy Sheriff Butcher said it would be a huge benefit to have Jail Medical Assisted Treatment, and Brandon said he would support that above all else because there is such a demand for it. One of the issues is there is no one in charge of organizing how the money is spent, so Commissioner Kamalu agreed to head up a working group that will report to the Committee with targeted spending suggestions.
(See Attachments A1-A2.)

4. Curtis Koch, Auditor, Presented:

   a. **State Local Fiscal Recovery Funds SLFRF** *(Minute 42:30)*

   Curtis reviewed the list of current SLFRF-funded and potential projects. The green highlighted areas are those projects that have gone through the Commission and have approved Scopes of Work. The potential projects were discussed briefly so the Committee could give guidance on which projects should move forward to finalize the utilization of the funds. They agreed to remove the Fruit Heights project. The Clinton Water Line Project still needs to be decided. He added $982,866 for Contingency for inflation and cost overruns. Curtis said Jordan is doing a fantastic job managing the SLFRF programming.
   (See Attachment B.)

   b. **Preliminary Fund Balances/Revenue Losses on Fund 25** *(Minute 1:07:57)*

   Curtis gave an update on the ending Fund Balance projection. It is currently at $30 million but does not include final distribution. He said it is behind where they expected it to be. The number one expense is personnel, and potential tax increases are on the table. He gave the Committee a summary of sales tax projections for 2023.
   (See Attachments C and D.)

5. **Strategy Discussion on the New Animal Care Shelter Facility** *(Minute 01:21:44)*

Ashleigh Young, Animal Care Director, said they finished a feasibility study that took about a year and a half to complete. A Work Session was held on January 24, 2023, with Citygate to discuss the study findings. She comes now to present the New Shelter Preliminary Budget Estimate and to ask the Committee how to fund it and the

project timeline. If a General Obligation (GO) Bond is sought after this year, they must have it on the ballot for the Municipal Election in November.

The project cost is $18 million, but that is using the current facility site, roughly an increase of $10 annually per household. If they buy a new property, it will cost more. The existing property is not as centrally located as the public might desire. Ashleigh has asked many cities if they have any property they would like to offer, but no one has any.

Curtis said they would have to be strategic about getting the message out for the tax increase to be able to fund the new facility. He will work with Ashleigh and Commissioners Elliott and Stevenson to form a working group to start working on a communication and outreach plan to help garner public support. Commissioner Stevenson asked for it to be put on a Council of Governments (COG) meeting agenda to discuss a possible resolution with the cities.
(See Attachments E.)

6. **LEC Position Conversion—***Presented by Chris Bone, HR Director (Minute 1:41:18)*

   This request is to convert an existing Events Ground Worker vacant position to a manager-level position (Campus Operations Manager) to help with staffing needs at the Legacy Events Center (LEC). The vacant position is grade 12, and the Manager position is a grade 22. The cost of the conversion is a total of $59,022.98 annually. This will be paid out of the Tourism funds.
   (See Attachments F1-F2.) The committee recommended this go through the Commission.

7. The meeting adjourned at 4:57 p.m.

All documents associated with this meeting are listed as the following attachments:

A1-A2	Davis County Opioid Settlement Payment- Cash Flow Projection
B	List of Potential SLFRF Projects- Budget Committee Approved
C	End of Year and 2023 Budget Final Page
D	2023 sales tax projections - Fund 10
E	ACDC Feasibility Study for Animal Care Final Report
F1-F2	LEC Position Conversion

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 4/10/2023

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer