

**Minutes**  
**Northeastern Utah Educational Services**  
**Board Meeting**  
**Wednesday, March 29, 2023, 9:30 am**  
**35 South Main**  
**Heber City, UT 84032**

**Present:**

Superintendents Doug Jacobs, Andy Jensen, Dale Lamborn, Greg Maughan, Rick Woodford, Jason Young, Park City Human Resource Director Shad Sorenson, Soldier Hollow Charter School Executive Director David Phillips, Terra Academy Executive Director Bill Zenner, Weilenmann School of Discovery Executive Director Steve Williams, Winter Sports School Executive Director Tess Miner-Farra, Executive Director Parker Mossman and Secretary Amy Davis. Board Members absent include Superintendents Jerre Holmes, Bruce Northcott, Paul Sweat and Uintah River High School Principal Brittany Luck.

**Welcome:**

Supt. Woodford, Board Chair of the NUES Board opened the meeting of the Northeastern Utah Educational Services Board Meeting, Wednesday, March 29, 2023 at 9:40 am. Supt. Woodford welcomed everyone.

**Time Certain: 9:30 AM – Donnette Waters, Employee Benefits**  
Ms. Waters was unable to attend.

**Action Consent Calendar:**

Mr. Mossman explained the consent calendar items pointing out the service report with service rendered in each district. Motion to approve the consent calendar made by Mr. Sorenson. Motion seconded by Supt. Maughan. Motion passed unanimously.

**Action Policy Revision:**

Mr. Mossman reported that he contacted Risk Management in connection with the personnel discussion during the executive session at the February board meeting. Mr. Mossman explained the policy revisions recommended by Risk Management. Supt. Jacobs made the motion to accept the policy revision as specified. Motion seconded by Supt. Young. Board members discussed the policy revision. Motion passed unanimously.

**Action NUES Region Administrator of the Year:**

Mr. Mossman reminded board members of the discussion at the February board meeting regarding the NUES Region Administrator of the Year with Mr. Sorenson nominating Mr. Mossman. Mr. Mossman stated that the URSA Board notified him that he would be honored at the URSA Conference with a different award; therefore, he respectfully declined the nomination. Mr. Mossman then suggested that the NUES Administrator of the Year be chosen from the district of the Board Chair as in the past. Supt. Woodford suggested nominating Jayme Leyba from Uintah School District. Supt. Maughan made the motion to support Jayme Leyba as the NUES Region Administrator of the Year at the URSA Conference. Motion seconded by Supt. Jacobs. Motion passed unanimously.

**Discussion: Region Items (action may be pending)**

Mr. Mossman notified board members of the presentation to the USBE Finance Committee requesting funding for the PK-3 Early Learning Coaches due to not receiving on-going funding from the legislation. Mr. Mossman requested \$250K discretionary funds from USBE for one more year with the intent of going back to the legislative session next year for on-going funding. Mr. Mossman expressed the highly effective impact of the program in the region. He then stated that SEDC did not use \$100K from the grant and is willing to give NUES \$100K so

NUES will have a total of \$350K for two learning coach positions. Ms. Schoenfeld accepted a position at Duchesne District. The full USBE board will review the funding request on April 6, 2023. Mr. Mossman then reported that the USBE Finance Committee suggested RESA's put together a business case now in preparation for the legislative session next year. The business case would include on-going funding for the PreK-3 Early Learning Coaches, adding RESA's to the stipend money for teachers and on-going funding for RESA's to be put above the line with funding by WPU so that RESA's don't have to request funding increases every year.

Mr. Mossman requested board members notify him of how many Edgenuity licenses they need for the upcoming year. Supt. Maughan stated that South Summit School District would like a District Site.

Mr. Mossman then requested attendance numbers for the Wasatch Back Conference. Supt. Woodford stated that Uintah would not be in attendance this year. Supt. Maughan stated that South Summit will have 4-5 in attendance. Mr. Phillips will notify Mr. Mossman of Soldier Hollow's participation.

Mr. Mossman reported that the State completed an RFP on FIS Systems and selected three companies that claim to have the ability to tie into the current system. Alio is upgrading to a cloud-based system so servers will no longer be needed to host the system at NUES. Due to the increased cost of the Alio cloud-based system, districts may need to do their own RFP. Supt. Jacobs stated that Morgan will be staying with Alio and upgrading. Board members discussed FIS Systems. Supt. Lamborn suggested Mr. Mossman contact Lexi Cunningham and have her include the item in the USSA meeting agenda. Mr. Mossman will contact Ms. Cunningham and request FIS Systems be included in the USSA meeting agenda.

Mr. Mossman referred board members to the information in the board packet from SUU regarding endorsements. There are free endorsements including elementary science, elementary stem and educational technology. He then reported that there is a new literacy endorsement that replaces the reading endorsement included in the information from SUU. Mr. Mossman notified board members that NUES opted not to provide the literacy endorsement due to the offer from SUU at an affordable price. CUES and SEDC will continue to provide ESL and elementary math endorsement until their cohorts are completed. Mr. Mossman will direct teachers to CUES and SEDC with SUU as a secondary for endorsement offerings. Board members discussed the endorsements offered through SUU.

Mr. Mossman reminded board members of the URSA Conference. The conference will be held July 12-14, 2023 in Price. Currently, there are 150 participants registered with a cap at 500. Mr. Mossman encouraged board members to send participants.

#### Discussion: Roundtable

Supt. Young expressed condolences to Rich District for the loss of a teacher. Supt. Lamborn expressed appreciation for the grief counseling offered by Morgan and North Summit in addition to the support from Ms. Todd at NUES. Supt. Maughan suggested future sharing of catastrophic events with board members so that support can be offered and shared.

Supt. Woodford inquired about the percentage of the teacher stipend passed through legislation that districts are giving to teachers. Board members discussed teacher salary increases throughout the region.

Supt. Jacobs inquired about Aspire or similar programs used in the region. Morgan School District is going to do an RFP for a student information system. Board members discussed student information programs used in the region.

Time Certain: 10:30 AM – Sterling Scholar Discussion, Rhonda Butcher & Carol Pentz

Ms. Pentz expressed appreciation for the support of the Sterling Scholar Program. She stated that the program has been held at UVU the past several years with hosting at individual schools prior to. Ms. Pentz requested the positives of holding the program at UVU from board members. Ms. Pentz and Ms. Butcher then shared the positives and challenges of holding the program at UVU. Mr. Mossman requested board members that are a part of the K16 Alliance to assist in helping UVU understand and prioritize the program. Board members discussed the Sterling Scholar Program. Mr. Sorenson inquired about the contribution from southern Utah universities as hosts of the program for southern Utah. Mr. Mossman will inquire about the contribution offered from hosts in southern Utah. Mr. Sorenson suggested holding the program at UVU for another year with a follow-up conversation after the program. Supt. Maughan volunteered to speak with President Tuminez at UVU and requested Mr. Mossman send talking points to him.

Time Certain: 11:00 AM – Early Learning Coaches Presentation, Teresa, Amy & Andrea

Ms. Schoenfeld, Ms. Mahoney and Ms. Pugmire reported on the support and training that they are providing in the region as PreK-3 Early Learning Coaches. The Coaches then presented the idea of a NUES K-2 Family Math Game Night with a facilitator on Zoom. Parents and students participate in-person at individual schools to play games after the Zoom presentation and then take kits home. The K-2 Family Math Game Night would be held on Monday, May 1, 2023. The Coaches requested board members provide contact information so Coaches can determine interest and funding to provide the facilitator and kits. Mr. Mossman stated that NUES has the funds to cover the facilitator with the possibility of also providing the kits depending on participation. The Coaches proposed doing a monthly or bi-monthly highlight of numeracy and literacy happenings in the region to provide ideas for teachers. Board members expressed appreciation for the work being accomplished by the Coaches in the region.

Time Certain: 11:30 AM – Executive Session to discuss NUES Personnel- Supt. Sweat joined the Executive Session by speaker phone

Supt. Maughan made the motion to go into Executive Session to discuss NUES personnel and the screening of applicants for the NUES Executive Director position. Motion seconded by Supt. Young. Motion passed unanimously.

Motion to leave the Executive Session was made by Supt. Maughan. Motion seconded by Mr. Williams. Motion passed unanimously.

Information: Next NUES Board Meeting – Tuesday, May 2, 2023, 9:30 AM at NUES

Executive Director Interviews scheduled for Tuesday, April 11, 2023

NUES Region Art Show – Tuesday, April 18, 2023 at Union High School and April 25, 2023 at UVU Wasatch

URSA Conference – July 12-14, 2023 at USU Eastern, Price

WBack Conference – Friday, August 11, 2023 at Wasatch High School

Meeting adjourned.