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*BOARD OF TRUSTEES
AGENDA AND MINUTES*

March 27, 2014



Board of Trustees
March 27, 2014



Schedule of Events

Thursday, March 27, 2014

10:30 a.m. Trustees Executive Session (Charles Hunter)

12:00 p.m. Trustees Luncheon (Vermillion Cliffs)

12:45 p.m. Trustees Regular Meeting (Charles Hunter)

3:00 p.m. Center for the Arts Groundbreaking Event (Lawn of the Randall Jones Theatre)

5:30 p.m. Founder's Banquet (Smith Center Ballroom)

7:30 p.m. Founder's Concert (Centrum)

ACTION ITEMS:

- | | | |
|----|---|--------|
| 1) | Welcome by Chair Leavitt | Verbal |
| 2) | Minutes of January 31, 2014, Trustees Meeting | Tab A |
| 3) | Policy #6.51 Graduate Policies | Tab B |
| 4) | Student Fee Recommendation | Tab C |
| 5) | Tuition Recommendation | Tab D |
| 6) | Room and Board Rate Recommendation | Tab E |
| 7) | Appointment of Michael Beach as Public Treasurer | Tab F |
| 8) | Head Start Health & Safety Screener and Governance & Leadership Capacity Screener | Tab G |

INFORMATION & REPORTS:

- | | | |
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| 9) | Report of Faculty Senate | Verbal |
| 10) | Report of Staff Association | Verbal |
| 11) | Report of the Student Body President | Verbal |
| 12) | Report of Provost -EDGE 3.0 (presentation on proposed redesigned EDGE program) | Verbal |
| 13) | Report of Alumni | Verbal |
| 14) | Report of Advancement & Regional Services | Verbal |
| 15) | Report of Athletics | Verbal |
| 16) | Report of University Relations | Verbal |
| 17) | Report of Finance (New Market Tax Credit) | Verbal |
| 18) | Report of the President | Verbal |



Board of Trustees
March 27, 2014



CONSENT ITEMS:

- | | |
|--|---------------------|
| <p>19) Investment Report for January 31, 2014</p> <p>Policy #6.50 Graduate Council and University Graduate Curriculum Committee</p> <p>Policy #6.8.3 General Education Committee</p> <p>Head Start Summary & Budget Reports for February 2014</p> <p>Personnel (Early Retirement, Rank Advancement and New Hires)</p> <p>Motion for Executive Session</p> | <p>Tab H</p> |
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Regular Business Meeting

The Regular Business meeting began at 1:21 p.m. in the Charles Hunter Conference Room of the Haze Hunter Conference Center.

Trustee Members Present: Chair Eric Leavitt; Vice Chair Jim Johnson; Trustees Ann Marie Allen, Matt Cannon, Marshall Erb, Nate Esplin, Jeffrey Hertig, Carolyn Higbee and Mark Russell.

Others Present: President Scott Wyatt; Provost Brad Cook; Vice Presidents Stephen Allen (Interim), Stuart Jones, Dean O’Driscoll, Dorian Page; Dialea S. Adams, Secretary; Jacob Askeroth, President Council Fellow; Ken Beazer, Director of Athletics; Thomas McFarland, Chief Information Officer; Emily Dean, Faculty Senate President-Elect; Julie Larmore, Staff Association President; Arissa Moore, Journalist for the University Journal; Mitch Bealer, Assistant Vice President for Planning & Budget; Robert Eves, Dean of College of Science & Engineering; John Taylor, Assistant Professor of Biology; Kurt Harris, Director of Global Engagement; Emily Burt, Graduate Student-MPA; Alayna McGwire, Graduate Student-MPA; Veronica Cazares, Graduate Student-MPA; Erin Taylor, Graduate Student-MPA; Meskerem Wollebo, Graduate Student-MPA; Steve Carpenter, Internal Auditor; Michael Beach, Assistant Vice President for Finance; and Scott Jensen, Controller.

1. Welcome By Chair Leavitt

Eric Leavitt called the meeting to order and welcomed the board and other guests to the meeting. He also noted that the change in layout and seating was made in hopes of creating a better flow for the meeting.

2. Minutes of December 4, 2013, Trustees Meeting

The trustees reviewed the minutes of December 4, 2013. A motion was made by Nate Esplin to approve the minutes as printed; second on motion was made by Marshall Erb. Vote unanimous.

3. Policy #6.1 Faculty Evaluation, Promotion and Tenure

The updates to this policy are proposed to clarify the expectations of non-tenure faculty and lecturers relative to currency in their academic field and evaluation criteria. The policy also outlines criteria and expectations for professionals-in-residence. A motion as made by Matt Cannon to approve Policy #6.1 Faculty Evaluation, Promotion and Tenure as printed with the noted change of consistency of the capitalization of the word “Dean” within the policy; second on motion was made by Marshall Erb. Vote unanimous.

4. Policy #6.10 Faculty Senate Constitution

Emily Dean introduced the proposed updates to the workload of the Faculty Senate President and President-Elect which impacts three policies. Policy #6.10, #6.27 and #13.12 will require updates. The changes provide a more reasonable workload expectation for faculty members involved with their service to the Faculty Senate.

It was noted that a few changes were needed, including consistency in the capitalization of Faculty Senate President and Vice-President as well as a coma was needed on page 6 of 8 in policy #6.10 as shown "...while serving as the Faculty Senate President, the individual's teaching load..." A motion was made by Jeff Hertig to approve Policy #6.10 Faculty Senate Constitution, Policy #6.27 Faculty Workload and Policy #13.12 Faculty Senate with the noted changes; second on motion was made by Mark Russell. Vote unanimous.

5. Policy #6.27 Faculty Workload

See agenda item #4 for approval.

6. Policy #13.12 Faculty Senate

See agenda item #4 for approval.

7. R-401 SUU STEM Center for Teaching & Learning

Trustee Carolyn Higbee reported on the value of the STEM Center in bringing together people and resources to facilitate cutting-edge STEM initiatives that enhance teaching and learning in the K-16 (including undergraduate work) environment. The STEM Center will not impact current workloads of any faculty members and will not require any new physical facilities or funds to operate. A motion was made by Carolyn Higbee to approve the R-401 SUU STEM Center for Teaching and Learning; second on motion was made by Jim Johnson. Vote unanimous.

8. Contractual Authorization

Dorian Page presented an updated authorization to sign contracts and agreements on behalf of the University. President Scott L Wyatt, Dorian G. Page and Brad Brown will be authorized to sign such documents. A motion was made by Marshall Erb to approve the Contractual Authorization as printed; second on the motion was made by Jeff Heritg. Vote unanimous.

9. Corporate Authorization to Negotiate Securities Accounts

Dorian Page presented an updated corporate authorization to negotiate securities and to open, close and sign on bank accounts on behalf of the University. Dorian G. Page and Michael T. Beach will be authorized to sign such documents. A motion was made by Mark Russell to approve the Corporate Authorization to Negotiate Securities Accounts as printed; second on the motion was made by Matt Cannon. Vote unanimous.

10. Policy #5.56 Policy Development Authority

Policy #5.56 currently outlines the roles of Faculty, Deans' Council, Graduate Council and SUUSA in the policy review and new policy processes. A request from the Staff Association, asks that the Staff Association is also involved in the policy review process which impacts staff members. A motion was made by Jim Johnson to approve Policy #5.56 Policy Development Authority as printed; second on the motion was made by Mark Russell. Vote unanimous.

11. Report of the President

President Wyatt reported on the 100-Day Listening Tour and provided a few fun facts about the tour, so far.

Total Handshakes/People Met	1,850
Group Meetings	23
Students Met	473
Meals while meeting	9
Campus Building Visited	13
Meetings with City/Gov't Officials	6
Athletic Events Attended	2
Meetings with Community Leaders	20

12. Report of the Faculty Senate

Emily Dean reported that the Senate met on January 23 with President Wyatt. In the meeting, the group discussed the policy regarding flexible workload and should be coming forward to Trustees in the next few months.

13. Report of the Staff Association

Julie Larmore reported that the UHESA Staff Association will be visiting the capitol on February 6 and SUU will be send a few representatives up as part of the group. Julie expressed the Staff Association's appreciation for the President's visit with them earlier this month.

14. Report of the Student Body President

Jeff Hertig handed out a document titled “Why SUUSA is Phenomenal” which briefly highlights several student organizations and their current activities and service. The student fee committee is meeting to review and determine which student fees should be recommended for adjustments in our next trustees meeting. The Casino Night event reported over 1,200 student participants, while the Pancake Night had over 220 students involved and raised \$400 for scholarships.

15. Report of Alumni

Mark Russell reported that the Alumni Association is always busy. Currently they are finishing up the Spring Alumni Magazine, arranging the recording of the oral history of the Old Sorrel story, as told by President Jerry Sherratt. They are also preparing for the men’s basketball game against Weber State, pre-game Alumni Appreciation event on February 13. March 24-28 will be our annual Founder’s Week activities and the Alumni group will be hosting the Big Sky Conference Alumni conference on campus in June.

16. Report of University Relations

Dean O’Driscoll reported the completion of our TV campaign for our first admission’s/scholarship deadline of February 1st. We have also sponsored an advertisement in Time Magazine promoting our legacy scholarship program. He announced that Inauguration is scheduled for September 12 in concert with Homecoming week activities.

17. Report of Student Services

Stephen Allen reported the passing of one of our students, Rachel Hendrix who was involved with our Rodeo Club. SUU is hosting about 50 students today and tomorrow for leadership weekend events which is one of our more successful recruiting events to attract high-ability students.

18. Report of Athletics

Ken Beazer reported that Softball begins next week, Indoor Track has been going for past three weeks with only three more to go. Women’s basketball is doing very well this season, while our men’s basketball program is building and growing. Gymnastics is one month into its season and expected to do well.

19. Report of Advancement & Regional Services

No report was given.

20. Report of Finance

Annual Audit Report: Handed out a printed copy of the Annual Financial Report, it was noted that SUU had no real material findings.

Health Insurance Update: Every five years we are required for our health insurance to go through a RFP process. We currently spend \$8 million on health insurance and benefits.

New Market Tax Credit Update: Seeking final approval through the Regents Office and the State Attorney General's Office. SUU is also working with the county commissioners and the county's commitment to the donation made. Still coordinating final details.

21. Report of Provost – American Studies Center for Hunan China

Kurt Harris reported on the newly created American Studies Center in Hunan China. The grant was received in 2012 and have been establishing a base for faculty and students to swap between Hunan China and Southern Utah University. We had the opening ceremony for the center earlier this month in China. We have one faculty member living there now, Dr. Kevin Stein with his family for the academic year. The partnership is anticipated to provide students and faculty members, a unique and quality experience.

22. Approval of the Consent Calendar

Motion made by Mark Russell to approve the consent calendar items, with the note that there are four applications for early retirement; two faculty members and two staff members. One staff member was added to the agenda, Dorian Page, for consideration of early retirement. Within policy, early retirement will be paid out at the 20% allowed. There is a request for one consideration by an early retirement applicant for a bridge payment for the spouse's medical insurance until age 65 years old.

- Investment Report for October 31, 2013
- Investment Report for November 30, 2013
- Investment Report for December 31, 2013
- Quarterly Endowment for December 31, 2013
- Head Start Budget Reports for December 31, 2013
- Head Start Summary Report for December 31, 2013
- Personnel (Sabbaticals, New Appointments & Early Retirements)
- Motion for Executive Session

Second on the motion made by Jim Johnson, vote unanimous.

A motion was made by Jeff Hertig, seconded by Carolyn Higbee to adjourn the meeting. The meeting was adjourned at 2:38 p.m.

Board of Trustees March 27, 2014 Meeting

Executive Summary Policy Action Items

Policy 6.51 Graduate Policies

As SUU's graduate programs have grown and evolved it has become necessary to offer clearer policy direction on how dismissals are to be handled. The undergraduate policy on grade appeals and student complaints does not adequately address graduate students. The proposed added language to Policy 6.51 provides a consistent and systematic process for reconsideration of a dismissal from a graduate program.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.51
Date Approved: 03/11/05
Date Amended: 08/24/12
Reviewed w/no Changes:
Office of Responsibility: Prov
Page 1 of 4

SUBJECT: GRADUATE POLICIES

I. PURPOSE: To provide general policy guidelines for graduate studies.

II. REFERENCES:

SUU Policies and Procedures 5.52 Intellectual Property
SUU Policies and Procedures 5.54 Copyright Policy
SUU Policies and Procedures 6.19 Grade Appeal
SUU Policies and Procedures 6.20 Institutional review board for research on human subjects
SUU Policies and Procedures 6.26 Credit Hour Loads
SUU Policies and Procedures 6.43 Care and Use of Vertebrate Animals in Research and Instruction
SUU Policies and Procedures 11.4 Student Complaints

III. DEFINITIONS

A. All references in this policy **solely** to 'Dean' are to signify the Dean of the respective college, as opposed to the Dean of Graduate Studies.

IV. GRADUATE ACADEMIC POLICIES AND REGULATIONS

A. Academic Appeals/Exceptions to Policies and Procedures

Students have the right to appeal decisions that affect them academically according to established University policies and procedures. ~~Exceptions to graduate policies and procedures must be approved by the college/school dean and in some cases the Provost. The student may contest a ruling by submitting an appeal to the University Graduate Council for final review through their college/school's representative.~~

1. Dismissal from program. A graduate student may request a reconsideration for a dismissal from a graduate program. Appeals are submitted to the office of the dean of Graduate Studies via email. In some cases, the dean may meet in person with a student to collect more information.

Appeals are considered only in writing through email. The student's email appeal letter must include:

- **A clear and brief explanation as to why the student believes the dismissal should be reversed.**



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.51
Date Approved: 03/11/05
Date Amended: 08/24/12
Reviewed w/no Changes:
Office of Responsibility: Prov
Page 2 of 4

SUBJECT: GRADUATE POLICIES

- **A clear and brief explanation as to why the student believes he or she did not perform adequately in the program.**
- **A clear and brief plan for immediate performance improvement of the student to prospectively continue through the remainder of the program if the dismissal is reversed.**

Upon receipt of an appeal, the dean of Graduate Studies will request explanation and documentation from the respective graduate program director. If the dean of Graduate Studies finds merit with the appeal, an ad hoc appeals committee will be summoned. If no merit is determined, the dean will communicate this decision by email to the student.

In case of a committee, the following members will be included:

- **Dean of Graduate Studies: 1 vote**
- **Two graduate program directors, neither of which are associated with the program from which the graduate student was dismissed: 1 vote each**
- **Graduate Studies SUUSA student senator: 2 votes**

After receiving a copy of the appeal, the committee will meet once, discuss the appeal, then make an immediate decision by voting, which will be communicated by email from the dean of Graduate Studies to the student and respective program director and dean.

2. **Grade appeal. See policy 6.19.**
3. **Appeal/complaint for other reasons.**

All other appeals/complaints are considered at the office of the respective college dean, and in some cases the Provost, unless pursuant to policy 11.4.

B. Capstone Supervisory Committee

1. **Not all master's programs require a capstone experience, which may be a thesis, project, or internship at the capstone/culminating level.**



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.51
Date Approved: 03/11/05
Date Amended: 08/24/12
Reviewed w/no Changes:
Office of Responsibility: Prov
Page 3 of 4

SUBJECT: GRADUATE POLICIES

2. For programs that require a capstone project and/or capstone committee, students are urged to form their capstone committees as early as possible. SUU will confer the master's degree when the following conditions have been met:
 - submission of the require graduation application
 - completion of all degree course requirements
 - satisfactory completion of a capstone experience (for applicable programs)
 - certification of capstone completion by the capstone committee (for applicable programs)

The Registrar's Office will promptly notify the candidate and the college or school if graduation is not approved for any reason.

3. The appointing of the committee members, and changes thereto, is by mutual agreement between the student and the program director, or department chair where there is not a program director. The committee members are selected so that relevant emphasis is given to all areas of the capstone topic.
4. The supervisory committee has a minimum of two and normally no more than five members. With the approval of the program director, (or department chair where there is no program director), and dean, members of the supervisory committee may be outside the program (outside the department, college or university), when they have specialized knowledge in the capstone topic. Otherwise, all members of the supervisory committee must be members of the graduate faculty in the program in which the student is seeking a graduate degree. The chairperson must have specialized academic competence in the student's capstone topic, as determined by the program director *or department chair*.
5. All master's theses are submitted in digital format and stored at the SUU Library. The form giving the SUU Library permission to store the thesis is found at:
http://www.li.suu.edu/library/Policies/thesis_permission_form.pdf. A program/department may have additional requirements for storing papers arising from a capstone experience.



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 6.51
Date Approved: 03/11/05
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Office of Responsibility: Prov
Page 4 of 4

SUBJECT: GRADUATE POLICIES

6. All copyrights to papers prepared in the capstone experience belong to the student-author.
7. The student-author may choose to send the thesis (or other written document arising from the capstone experience) to a body of knowledge database and pay all costs of doing so.

C. Award of Degree

1. Graduation Procedure

Students are responsible for all degree requirements. Each student who plans to graduate must complete the online graduation process by the appropriate dates.

2. Conditions and Timetable for Graduation

Students are urged to form their capstone committees as early as possible. SUU will confer the master's degree when the following conditions have been met:

- submission of the required application for degree
- certification by the academic dean that all requirements of the degree being sought have been completed
- achievement of the grade requirements as defined by the department
- satisfactory completion of a capstone experience, if required, and submission of one copy of the approved capstone document to the dean by the date specified in the academic calendar.

The Registrar will promptly notify the candidate and the college or school if graduation is not approved for any reason.

TO: The President's Council
 FROM: Student Fee Committee
 DATE: March 6, 2014
 RE: Recommendations for your consideration

As required by University Policy 11.8, the Student Fee Committee met to review the use of student fees and to consider four new fee requests and two requests for fee increases. Based on research, dialogue with those proposing the fees, presentations and much deliberation, the committee forwards the following recommendations for your consideration.

Summary of Current Fees

Athletics (\$102.00)
 Braithwaite Gallery (\$0.50)
 Building (\$161.00)
 Campus Recreation (\$5.00)
 Community Engagement Center (\$3.50)
 Counseling and Psychological Services (\$4.00)
 Information Technology (\$32.00)
 Music (\$2.50)
 Student Association (\$24.50)
 Student Center Activity Fee (\$7.50)
 Student ID (\$1.50)
 SUU Outdoors (\$5.00)
 Theatre Arts and Dance (\$3.00)
 University Journal (\$6.00)
Total Current Fees: \$358.00

Summary of Proposed Fees from Committee

Athletics (\$102.00)
 Braithwaite Gallery (\$0.50)
 Building (\$161.00)
 Campus Recreation (\$5.00)
 Community Engagement Center (\$3.50)
 Counseling and Psychological Services (\$4.00)
 Information Technology (\$32.00)
 Music (\$2.50)
 Student Association (\$24.50)
 Student Center Activity Fee (\$7.50)
 Student ID (\$1.50)
SUU Outdoors (\$8.00)
 Theatre Arts and Dance (\$3.00)
 University Journal (\$6.00)
Total Proposed Fees: \$361.00

EXISTING STUDENT FEES

Fees per student per semester for the 2013-2014 academic year were \$358.00.

Student fees are reviewed on a rotating basis. The following fees were subject to review this year and unanimously approved for continuation:

- Athletics (\$102.00)
- Braithwaite Gallery (\$0.50)
- Campus Recreation (\$5.00)
- Community Engagement Center (\$3.50)
- Student ID (\$1.50)
- Student Association (\$24.50)
- Theatre Arts and Dance (\$3.00)
- University Journal (\$6.00)

The following fees were not subject to review this year and will continue as noted:

- Counseling and Psychological Services (\$4.00)
- Information Technology (\$32.00)
- Student Center Activity Fee (\$7.50)

The following fee is subject to automatic review this year per Policy 11.8:

- Building Fee (\$161.00)

Pursuant to section III. B. 5. Of policy 11.8, "If a program or service requests a fee increase and that increase is approved, it will be subject to review the subsequent year and then every two (2) years thereafter as outlined in III.B.1."

This fee was up for automatic review since a fee increase of \$55.00 was awarded last year. After review of this fee, it was determined that there was no way to decrease the fee at this time. The building fee of \$161.00 is distributed into two different funds. One fund is \$146.00 which covers the outstanding bond; and a separate \$15.00 fee for Southern Utah Museum of Art (SUMA). It was suggested that the SUMA portion of the fee be reviewed every year. Another suggestion is that the building fee should be listed as two separate fees on the fee breakdown.

The Student Fee Committee voted unanimously to maintain the current Building fee of \$161.00.

The following two fees were reviewed per Policy 11.8. The Committee requested presentations and more information while evaluating each of these fees before unanimously approving them for continuation:

Athletics Review

The Student Fee Committee spent a significant amount of time reviewing the Athletics fee. The committee asked Ken Beazer from Athletics to come in and give a presentation as to how the athletics department spends the student fee proceeds it receives. After a thorough presentation, the following facts were shared in support of maintaining the current fee of \$102.00:

- Athletics receives 1.2 million dollars from student fees.
- 12.9% of its overall revenue is generated from student fees.
- SUU is ranked last in the Big Sky Conference as to budget.
- The Athletics fee does not go toward salary, benefits or scholarships.
- The student fee goes toward student wages and allows all students free access into all athletic events.
- The \$102.00 fee is cheaper than paying for a ticket to every athletic event hosted on campus.
- Athletics is a vital part of campus life, and when athletic teams are successful, the publicity the University receives benefits everyone affiliated with the University.
- While the student fee is significant, our athletic fee remains lower than UU, USU, WSU and UVU (based on the Utah System of Higher Education's listing for 2013-2014 Undergraduate Student Fees).
- Will allow admittance to all athletic events for a spouse or significant other for free

After much research and hearing the presentation, the Student Fee Committee unanimously voted to maintain the current fee of \$102.00.

University Journal

The Student Fee Committee spent significant time reviewing the Journal fee. The committee seriously considered reducing this fee, but asked the advisor of the Journal, John Gholston to present regarding how the Journal spends the student fee proceeds it receives.

The Committee was concerned that many newspapers are being wasted each week, and that in this digital era makes it more likely that students read the paper on-line.

After the presentation, the following facts were shared in support of maintaining the current fee of \$6.00:

- *The student fee goes towards student wages.*
- *There are approximately 20-25 student staff members.*
- *If the fee is reduced, positions will be cut.*
- *If the fee is reduced, the paper would most likely fold.*
- *Even if the printed paper was eliminated, there would not be enough funding for a digital paper.*

Although the Committee voted to maintain the current fee of \$6.00, it was suggested that expectations be set and met by the Journal before next year's fee review. The Committee will meet at a future time to set these expectations.

The Committee had many concerns including: 1. the amount of unused newspapers each week; 2. no financial accountability as to how the student fee was spent; 3. no way to track exactly how many students read the newspaper; 4. other non-students benefit from the student fee by receiving free newspapers.

After reviewing the information that was provided and hearing the presentation from John, the Student Fee Committee voted unanimously to maintain the current Journal fee of \$6.00.

FEE INCREASE

SUU Outdoors

Current Fee: \$5.00

REQUEST: \$20.00 increase

Actual Increase Granted: \$3.00

The Student Fee Committee spent a significant amount of time considering the fee increase submitted by SUU Outdoors and forwards to the President's Council their recommendation to implement a fee increase of \$3.00 for the following reasons:

- SUU has a great campus life.
- A fee increase of \$3.00 would provide free admission to the rock climbing wall.
- A fee increase of \$3.00 would also provide free equipment rental for the rock climbing wall.
- Increased hours for students at the rock climbing wall
- SUU Outdoors has requested a fee increase the past two years, but has been denied due to two consecutive substantial fee increases from Athletics and the Student Center (building fee).
- Last year, SUU Outdoors received an increase of \$2.00 via E & G funding with the stipulation to buy all new equipment which they fulfilled.

The student fee is currently \$5.00 per student per semester. An increase in the amount of \$20.00 was requested. The proposed fee increase would be used for free rental equipment, free climbing wall and to take two trips a week for free. The Committee felt that a \$20.00 increase was too high, and decided to award an increase of \$3.00. Although the committee was concerned about raising student fees as a whole, it felt that a small increase would directly benefit most students.

The committee forwards this recommendation with a vote of 7 in favor and 2 opposed with the expectation that the \$3.00 increase will be used for the free use of the rock climbing wall, climbing wall equipment and increased workshops. **The general public will still be subject to the current rates and hours.**

After research, a presentation and several votes, the increase passed. Those opposed to increasing the fee were concerned with raising fees in general, as well as the fact that there was an opportunity for SUU Outdoors to receive one time funding for a pilot program to determine the interest level of students for SUU Outdoor's proposal.

The SUU Outdoors fee will be up for automatic review next year pursuant to policy 11.8.

The Student Fee Committee voted to increase this fee from \$5.00 to \$8.00, with 7 in favor and 2 opposed to awarding a fee increase of \$3.00

DENIED FEE INCREASE

Music Department

Current Fee: \$2.50

REQUEST: \$1.50 increase

After reviewing this fee, the committee was concerned about raising student fees as a whole, and that academic departments are coming to the Student Fee Review Committee to replace funds that have been decreased through budget cuts. During the presentation, the chair of the Music Department indicated that students would still be able to attend all music events for free whether the fee increased or not.

The Student Fee Committee unanimously denied the request to increase this fee from \$2.50 to \$4.00.

DENIED NEW FEE REQUEST

Ballroom Dance

New Fee Requested: \$0.50

Research revealed that a fee of \$0.50 would generate between \$6,500-\$7,500 in revenue each semester. When asked how the fee would be spent, the response was, the fee would be used to fund more competitions. The receipt of the fee would not decrease student admission prices, nor would the club be willing to drop dance member fees. Fee proceeds would be used to fund another competition and supplement the club's travel, including admission into Disneyland.

One concern about awarding this fee was the club would be receiving money from SUUSA as well as a student fee. Another concern was that a fee would only benefit the 65 students in the touring dance. Therefore, very few students would benefit from this fee increase.

After deliberation, the committee determined that the fee would not benefit students overall.

The Student Fee Committee unanimously denied the new fee request of \$0.50.

DENIED NEW FEE REQUEST

Global Engagement Center

New Fee Requested: \$2.00

This fee was requested to fund study abroad trips and a yearly campus conference with guest speakers. The committee felt that this fee benefits too few students. It would only benefit the students that participate in study abroad and those that attended the conferences. A student fee for this organization would not benefit the general population of students.

It was suggested that the Global Engagement Center work with Convocations to fund an on campus conference.

The committee learned that this fee was being requested due to an expiring grant and budget cuts.

The Student Fee Committee unanimously denied the new fee request of \$2.00.

DENIED NEW FEE REQUEST

Sherratt Library

New Fee Requested: \$10.00

The original Library fee of \$3.00 was initiated in Fall 2010. In Fall 2013, the \$3.00 fee was eliminated due to the President's Council allocating E & G dollars to the library. The library has suffered many budget and staff cuts. As a result, funds from collections were utilized to make up the funding deficit. The proposed fee would be allocated as follows: 50% to collections and 50% for academic departments to purchase journals and textbooks to keep on reserve at the library. Committee concerns included that although the library benefits students as a whole, it is an academic department and should have means for alternate funding rather than imposing a fee on the students. Another concern was that academic departments should utilize their own funds to supply books they would like to keep on hand at the library, and not rely on library funds. The committee recommended that the library's collections be reviewed to determine those that are rarely used and those that do not benefit most students.

After a thorough review by the committee and a presentation by John Eye and Vik Brown, the committee believes that this department has other means to be funded.

The Student Fee Committee unanimously denied the new fee request of \$10.00.

DENIED NEW FEE REQUEST

Sustainable Campus Association

New Fee Requested: \$2.00

The concept of sustainability on campus is supported, but there are concerns with imposing a new fee on students for sustainability issues. Concerns included how focused the association would be on maintaining the program as well as where the fee would be housed. Some committee members were open to the idea that the program be funded as a trial, but reluctant to award a fee on a regular basis.

Facilities Management would be willing to house the Sustainable Campus Association, as would the Outdoor Engagement Center. Some committee members and the club recommended that the Outdoor Engagement

Center is a better fit for the program. The program would need to have a commitment from an on-campus department and a financial manager.

There were many concerns about awarding this fee including lack of infrastructure, longevity, lack of interest and lack of financial oversight.

The Student Fee Committee denied the new fee request of \$2.00. There were 8 in favor, 1 opposed to denying this fee.

Additional Discussion

This Committee was reluctant to increase student fees overall, but felt that the SUU Outdoor fee would benefit all students as highlighted in the previous discussion.

The committee would like to bring to the Council's attention that departments are coming to the Student Fee Review Committee to replace funds that have been decreased through budget cuts, lack of E & G funding, expiration of grants and one-time funding requests. These departments included the library, music department, ballroom dance and the Global Engagement Center. It was of concern that if the committee started initiating or raising fees to replace these funding deficits, that other departments and organizations would follow suit placing the burden of insufficient funds on the backs of the students.

Policy 11.8 recommends when evaluating fee allocations, criteria for consideration should include:

- The fiduciary accountability of the program or service, to include a fiscal audit by Committee members
- Whether there is a compelling student need
- Whether there is a value-added or a direct benefit to the students

The committee took all of these criteria into consideration when evaluating each fee.

In summary, the Student Fee Review Committee recommends that all of the current student fees be maintained at each fees' current rate, with the exception of a \$3.00 increase to the SUU Outdoors fee. Therefore, the committee forwards to the President's Council the above recommendations regarding the amount of fees assessed to students each semester.

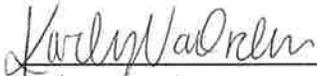
Thank you for your consideration and for allowing the SUU student voice to be a part of this process.


Jeffrey Hertig, Chair
SUUSA President

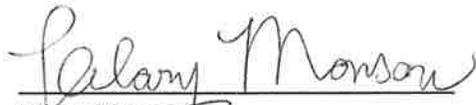

Zach Guthrie
Residence Hall Association

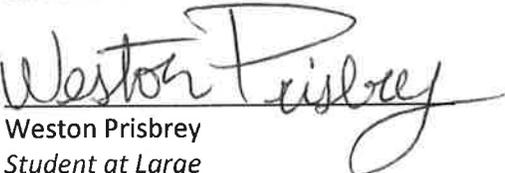

Keri Mecham, Director
Student Involvement and Leadership


Heather Garcia
United Greek Council President


Karly Van Orden
SUUSA Senator


Annie Stradling
Student Athlete


Hilary Monson
SUUSA Senator


Weston Prisbrey
Student at Large


Caleb White
SUUSA Involvement VP


Matthew Van Blaricom
Student at Large



TO: Board of Trustees

DATE: March 11, 2014

SUBJECT: 2014-2015 Tuition Recommendation

The 2014-2015 Tuition Recommendation has yet to be finalized. As details and final recommendations from both the Regents office and SUU administration come together, materials regarding proposed first-tier and/or second-tier tuition increases will be provided to the trustees and will be included in the March 27 meeting agenda.



**Proposed Room Rates for Academic
Year 2014-2015**

Housing Options (Per Semester)	Proposed 2014-2015	Actual 2013-2014	Dollar Change	Percent Change
Cedar Hall (260 beds)				
Triple Occupancy (0 beds)	\$1,195	\$1,195	\$0	0.00%
Double Occupancy (260 beds)	\$1,595	\$1,595	\$0	0.00%
Super-Single Occupancy (Variable)*	\$2,095	\$2,095	\$0	0.00%
Eccles Living Learning Center (298 beds)				
Small Double Occupancy (10 beds)	\$1,450	\$1,450	\$0	0.00%
Double Occupancy (144 beds)	\$1,880	\$1,880	\$0	0.00%
Single Occupancy (28 beds)	\$2,260	\$2,260	\$0	0.00%
Large Single Occupancy (116 beds)	\$2,390	\$2,390	\$0	0.00%
Super-Single Occupancy (Variable)*	\$2,610	\$2,610	\$0	0.00%
Ponderosa Terrace (41 beds)				
Double Occupancy (24 beds)	\$1,275	\$1,230	\$45	3.66%
Single Occupancy (17 beds)	\$1,950	\$1,960	-\$10	-0.51%

Comparable Utah University Rates**	Utah St	U of U	Weber	Snow	Dixie St.	SUU
Cedar Hall style double	\$ 1,635	\$ 2,009	\$ 1,695	\$949	n/a	\$1,595
Cedar Hall style single	\$ 2,120	\$ 2,371	\$ 2,243	\$1,519	\$ 1,100	\$2,095
Eccles LLC style double	\$ 1,690	n/a	n/a	\$949	\$ 1,175	\$1,880
Eccles LLC style single	n/a	\$ 2,384	\$ 2,162	\$1,125	\$ 1,500	\$2,260
Eccles LLC style large single	n/a	\$ 2,684	n/a	\$1,199	n/a	\$2,610
Ponderosa Terrace style double	\$ 1,460	\$ 1,364	n/a	\$875	\$ 1,100	\$1,230
Ponderosa Terrace style single	\$ 1,775	\$ 2,728	n/a	\$1,125	\$ 1,400	\$1,960

*Super-Single Occupancy is newly adopted terminology to delineate double occupancy rooms from designated single rooms (of various sizes). This rate will only be employed should a low occupancy rate and/or the consolidation process necessitate the conversion of double rooms to super-singles. The rate is approximately 40% greater than the double occupancy cost of the same room.

**Based upon proposed 2013-2014 or 2014-2015 Rates



**Proposed Board Rates for Academic
Year 2014-2015**

Meal Plan Options (Per Semester)	Proposed 2014-2015	Actual 2013-2014	Dollar Change	Percent Change
19 Meal Plan	\$1,895	\$1,840	\$55	2.99%
15 Meal Plan	\$1,670	\$1,620	\$50	3.09%
12 Meal Plan	\$1,570	\$1,520	\$50	3.29%
10 Meal Plan	\$1,380	\$1,340	\$40	2.99%
150 Meals*	\$1,380	\$1,340	\$40	2.99%
125 Meals	\$1,160	\$1,130	\$30	2.65%
100 Meals	\$870	\$845	\$25	2.96%
75 Meals	\$680	\$660	\$20	3.03%
50 Meals	\$450	\$435	\$15	3.45%
20 Meals	\$180	\$175	\$5	2.86%

*Minimum required meal plan level for Cedar Hall



DATE: February 19, 2014

TO: Board of Trustees

FROM: Dorian Page
Vice President for Finance & Administration

SUBJECT: Appointment of Michael Beach as Public Treasurer

This memo requests approval to appointment Michael Beach as institutional Public Treasurer for investments pursuant to the Utah Money Management Act.

Our Head Start program has begun the switch over to the new 5 year non-competitive grant cycle. The Office of Head Start has placed requirements that must be completed and then certified by the Board of Trustees and Policy Council. These requirements are the completion of a Health and Safety screener on each center in our program along with a Governance and Leadership Capacity screener. During the month of February our Health Manager and Facilities Manager conducted the comprehensive screener on each of our facilities. They presented their findings to the Policy Council on March 6th. They reported that all the centers are in compliance with the exception of a fire extinguisher being outdated in Beaver. This extinguisher has been replaced. On February 20th the sub-committee to the Board of Trustees reviewed the Governance screener and found 4 issues that needed attention. These issues dealt with specific types of information that were not being given to either the Board or Policy Council. The information was being presented verbally to these groups but needed to be presented physically to each group by receiving a copy of the information. To correct the issue all information coming from the Office of Head Start or the Secretary of Health and Human Services will be given to each member of the Board and the Policy Council. We are asking that the Members of the Board of Trustees accept these findings and then authorize the Board Chair to certify that SUU Head Start is in compliance with the new regulations.



U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Certification of Governance and Leadership Capacity Screening

Grant Number: 08CH1057

Grantee Name: Southern Utah University

The signatures below attest that, consistent with the terms and conditions of the Notice of Award (NoA), our agency completed a screening of the governance and leadership capacity and developed a plan to address identified training needs.

Board Chair/Tribal Chair	_____	Date	_____
<i>Megan Berry</i>			<i>3/10/14</i>
Policy Council Chair	_____	Date	_____
<i>Tom Morgan</i>			<i>3-10-14</i>
Head Start Director	_____	Date	_____
Early Head Start Director	_____	Date	_____



U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Certification of Health and Safety Screening

Grant Number: 08CH1057

Grantee Name: Southern Utah University

The signatures below attest that our agency has completed a health and safety screening of each site where children receive Head Start/Early Head Start services, consistent with the terms and conditions of the Notice of Award (NoA).

Our agency commits to maintaining compliance with local, state, and federal health and safety requirements.

_____	_____
Board Chair/Tribal Chair	Date
<i>Megan Perry</i>	<i>3/10/14</i>
_____	_____
Policy Council Chair	Date
<i>Jon Morgan</i>	<i>3-10-14</i>
_____	_____
Head Start Director	Date
_____	_____
Early Head Start Director	Date

SUU SOUTHERN UTAH UNIVERSITY

INVESTMENT REPORT

January 31, 2014



Page 1 - Summary Report of Investments and Investment Income

Page 2 - Detail of Current Month Transactions

Page 3 - Portfolio Totals

Page 4 - Supplemental Summary

Public Treasurer's Assertion

To the best of my knowledge, the University is in compliance with the State Money Management Act, the Rules of the State Money Management Council, and the Uniform Prudent Management of Institutional Funds Act.

Handwritten signature of Michael T. Beach in black ink.

2/14/14

Michael T. Beach
Public Treasurer

Date

Report Reviewed

Handwritten signature of Scott L. Wyatt in black ink.

2/17/2014

Scott L. Wyatt
President

Date

SUU SOUTHERN UTAH UNIVERSITY

Summary Report of Investment Activity and Income
For the Month Ended January 31, 2014

	Cost	Market	Unrealized Gain/Loss
Investment Activity:			
Beginning Balance	\$ 78,878,511	\$ 80,208,118	\$ 1,329,607
Monthly Activity (See Page 2)	12,796,765	12,796,765	
Market Value Change		(298,627)	(298,627)
Ending Monthly Balance	<u>\$ 91,675,276</u>	<u>\$ 92,706,256</u>	<u>\$ 1,030,980</u>

Average Balance	<u>\$ 85,276,894</u>	<u>\$ 86,457,187</u>
-----------------	----------------------	----------------------

Premiums/(Discounts)

Beginning Balance	\$ (3,583)
Acquisitions/(Dispositions)	
Amortization	1,055
Ending Monthly Balance	<u>\$ (2,528)</u>

Investment Income

	Current Month	YTD
Interest	\$ 41,883	\$ 272,594
Dividends	7,746	263,589
Gains/Losses on Sale		(91,951)
Investments Income	<u>\$ 49,629</u>	<u>\$ 444,232</u>

SUU SOUTHERN UTAH UNIVERSITY

Investment Transactions

For the Month Ended January 31, 2014

	Cash Management Pool	Endowment Pool	Debt Service Pool	Total
Acquisitions:				
Amortization of Bond Discount	\$ 1,469	\$ -	\$ -	\$ 1,469
Increase in PTIF	18,944,975			18,944,975
Increase in PTIF Debt			1,113	1,113
Increase in Wells Fargo Money Market	154			154
Dividend: Market Vectors (8.306 sh @ \$54.077)		449		449
Dividend: S&P International (26.729 sh @ \$46.817)		1,252		1,252
Dividend: Global X (134.624 sh @ \$14.75)		1,986		1,986
Dividend: Powershares (153.299 sh @ \$13.867)		2,125		2,125
Gift: Apple (62 sh @ \$499.78)		30,986		30,986
Gift: Wynn Resorts (288 sh @ \$201.51)		58,035		58,035
Total Acquisitions	\$ 18,946,598	\$ 94,833	\$ 1,113	\$ 19,042,544
Dispositions:				
Amortization of Bond Premium	\$ 414	\$ -	\$ -	\$ 414
Sale: Pactiv LLC @ 94	798			798
Sale: HCA Inc @ 109	1,067			1,067
Sale: American Airlines (49 sh @ \$26.33)		500		500
Maturity: Federal Farm (YTM: 2.20%)	2,000,000			2,000,000
Maturity: Barclays (YTM: 0.89%)	1,700,000			1,700,000
Maturity: General Electric (YTM: 1.09%)	2,543,000			2,543,000
Total Dispositions	\$ 6,245,279	\$ 500	\$ -	\$ 6,245,779
Increase (Decrease) in Investments	\$ 12,701,319	\$ 94,333	\$ 1,113	\$ 12,796,765

Investment Portfolio
For the Month Ended January 31, 2014

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)	Endowment Portfolio Percentage
Fixed Income Investments:						
Cash Equivalents:						
Public Treasurer's Investment Fund (PTIF)	0.5005%	N/A	\$ 73,046,557	\$ 73,046,557	\$ -	
Public Treasurer's Investment Fund - Debt Reserves	0.5005%	N/A	2,374,226	2,374,226	-	
Wells Fargo Money Market	0.2500%	N/A	725,348	725,348	-	
Vanguard Prime Money Market	0.1000%	N/A	6,139	6,139	-	
Total Cash Equivalents			\$ 76,152,270	\$ 76,152,270	\$ -	49.75%
Certificates of Deposit:						
State Bank of Southern Utah	0.5000%	3/2/2014	\$ 1,003,773	\$ 1,003,773	\$ -	
Total Certificates of Deposit			\$ 1,003,773	\$ 1,003,773	\$ -	0.66%
Bonds, Notes & Bills:						
Federal Farm Credit Bank Call (\$2,000,000 Par)	1.3750%	6/25/2018	\$ 2,000,000	\$ 1,989,000	\$ (11,000)	
Goldman Sachs Group (\$2,000,000 Par)	1.7879%	2/7/2014	1,999,793	2,000,086	293	
Hewlett-Packard Co (\$1,500,000)	1.0765%	5/30/2014	1,497,876	1,501,119	3,243	
Total Bonds, Notes and Bills			\$ 5,497,669	\$ 5,490,205	\$ (7,464)	3.62%
Total Fixed Income Investments			\$ 82,653,712	\$ 82,646,248	\$ (7,464)	

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)	
Equity Investments:						
Mutual Funds and ETFs:						
Aberdeen Emerging Markets Inst Fund	\$ 11.60	4,638.678	\$ 53,808	\$ 61,880	\$ 8,072	
Aberdeen International Equity Fund	16.43	14,417.532	236,880	209,054	(27,826)	
American Century Heritage	20.64	23,543.054	485,986	588,341	102,355	
American Century Intern Disc	12.86	5,971.894	76,804	76,978	174	
CGM Realty	28.08	25,136.920	705,755	769,692	63,937	
Fidelity Advisor Consumer Discretionary	18.84	17,385.202	327,596	351,181	23,585	
Fidelity Advisor Consumer Staples	63.91	3,716.662	237,550	309,338	71,788	
Fidelity Advisor Materials	69.34	3,785.632	262,493	307,620	45,127	
Fidelity Global Commodity	13.62	7,556.439	102,907	101,407	(1,500)	
Fidelity Latin America	60.31	3,346.854	201,857	94,013	(107,844)	
Fidelity Leveraged	34.43	9,065.654	312,158	380,395	68,237	
Fidelity Select Financial Services	115.77	1,014.266	117,417	79,701	(37,716)	
Global X Superincome Preferred ETF	14.66	14,000.447	205,227	206,787	1,560	
Ishares: MSCI CDA Index	25.77	2,019.145	52,039	56,395	4,356	
Ishares: MSCI EAFE Growth	55.15	1,846.209	101,827	124,324	22,497	
Ishares: US Home Construction ETF	22.01	4,550.942	100,155	112,954	12,799	
Janus Overseas D	53.06	11,307.386	599,964	390,896	(209,068)	
Market Vectors Agribus	51.06	4,018.802	205,206	203,834	(1,372)	
PowerShares Preferred	14.12	28,985.525	409,415	402,029	(7,386)	
Sector Healthcare Select Sector SPDR ETF	50.60	2,000.211	101,217	111,932	10,715	
SPDR S&P 600 Small Cap Growth ETF	139.20	2,185.535	304,229	374,710	70,481	
SPDR S&P International	45.24	2,341.450	105,928	105,389	(539)	
Vanguard Energy - Admiral	142.18	3,559.312	506,067	426,512	(79,555)	
Vanguard FTSE xUS	41.68	3,755.178	156,503	179,460	22,957	
Vanguard Index 500 Adm	107.88	10,143.274	1,094,211	1,668,264	574,053	
Vanguard Index Total Stock Adm	28.97	18,512.635	536,273	837,512	301,239	
Vanguard Inflation-Protect Sec	25.05	12,091.212	302,898	314,855	11,957	
Wells Fargo PFD STK	42.95	9,497.658	407,886	388,549	(19,337)	
Total Mutual Funds and ETFs		250,393.708	\$ 8,310,256	\$ 9,234,002	\$ 923,746	42.20%
Common Stocks:						
Agilent	\$ 45.29	235.000	\$ 10,643	\$ 13,665	\$ 3,022	
Apple Inc	499.77	62.000	30,986	31,037	51	
Chevron Corp	99.57	2,340.000	233,004	261,214	28,210	
Omnicom Group	53.94	1,448.000	78,105	105,096	26,991	
Questar	20.13	250.000	5,033	5,830	797	
Target	49.00	208.000	10,192	11,781	1,589	
US Bancorp	25.68	1,000.000	25,680	39,730	14,050	
Walgreen Co	43.50	800.000	34,800	45,880	11,080	
Wynn Resorts Ltd.	201.51	288.000	58,035	62,617	4,582	
Zions Bancorporation	29.20	4,275.000	124,830	122,906	(1,924)	
Total Common Stocks		10,906.000	\$ 611,308	\$ 699,756	\$ 88,448	3.20%
Alternative Investments- Private Equity:						
State Bank of Southern Utah		625.000	\$ 100,000	\$ 126,250	\$ 26,250	
Total Alternative Investments		625.000	\$ 100,000	\$ 126,250	\$ 26,250	0.58%
Total Equity Investments			\$ 9,021,564	\$ 10,060,008	\$ 1,038,444	
Total Investments			\$ 91,675,276	\$ 92,706,256	\$ 1,030,980	

SUU SOUTHERN UTAH UNIVERSITY

Supplemental Investment Report
For the Month Ended January 31, 2014

During the month invested cash increased by approximately \$13,000,000. The increase was due to tuition and student fee receipts not needed for current operations.

During the month:

- The Dow Jones Industrial Average decreased 877.81 points (-5.3%)
- The Nasdaq Composite decreased 65.77 points (-3.56%)
- The S&P 500 decreased 72.71 points (-1.74%)

The SUU Equity Investment Portfolio decreased by -3.22%

<u>Holdings (FMV):</u>	<u>Percent Change</u>
• Aberdeen Emerging Markets Inst Fund	-7.81
• Aberdeen International Equity Fund	-6.27
• American Century Heritage	-1.92
• American Century Intern Disc	-0.92
• CGM Realty	-0.46
• Fidelity Advisor Consumer Discretionary	-5.92
• Fidelity Advisor Consumer Staples	-7.54
• Fidelity Advisor Materials	-4.12
• Fidelity Global Commodity	-5.02
• Fidelity Latin America	-10.11
• Fidelity Leveraged	-2.96
• Fidelity Select Financial Services	-3.91
• Global X Superincome Preferred ETF	1.23
• Ishares: MSCI CDA Index	-4.22
• Ishares: MSCI EAFE Growth	-5.79
• Ishares: US Home Construction ETF	0.00
• Janus Overseas D	-6.21
• Market Vectors Agribus	-6.92
• PowerShares Preferred	3.20
• Sector Healthcare Select Sector SPDR ETF	0.94
• SPDR S&P 600 Small Cap Growth ETF	-4.20
• SPDR S&P International	-5.14
• Vanguard Energy - Admiral	-5.17
• Vanguard FTSE xUS	-5.80
• Vanguard Index 500 Adm	-3.46
• Vanguard Index Total Stock Adm	-3.11
• Vanguard Inflation-Protect Sec	2.24
• Wells Fargo PFD STK	3.78
• Agilent	1.67
• Chevron Corp	-10.63
• Omnicom Group	-2.41
• Questar	1.43
• Target	-10.48
• US Bancorp	-1.66
• Walgreen Co	-0.16
• Zions Bancorporation	0.00

The following transactions occurred during the month:

- Dividend: Market Vectors (8.306 sh @ \$54.077)
- Dividedn: S&P International (26.729 sh @ \$46.817)
- Dividend: Global X (134.624 sh @ \$14.75)
- Dividend: Powershares (153.299 sh @ \$13.867)
- Gift: Apple (62 sh @ \$499.78)
- Gift: Wynn Resorts (288 sh @ \$201.51)
- Sale: Pactiv LLC @ 94
- Sale: HCA Inc @ 109
- Sale: American Airlines (49 sh @ \$26.33)
- Maturity: Federal Farm (YTM: 2.20%)
- Maturity: Barclays (YTM: 0.89%)
- Maturity: General Electirc (YTM: 1.09%)

CONSENT AGENDA

Policy Wording Changes

Minor textual changes are requested to the following policies. The impacted section of each policy has been pasted below. Changes are indicated in ~~strikeout~~ and **bold** text.

6.50 – Graduate Council and University Graduate Curriculum Committee

III. POLICY:

A. Members.

Voting Members. Each academic program that offers a graduate degree as defined by the Board of Regents, will have one graduate faculty member serve as a voting member of the Graduate Council and University Graduate Curriculum Committee. **The Dean of Graduate Studies will vote on Graduate Council.**

6.8.3- General Education Committee

III. POLICY:

B. Membership: The GEC is composed of members selected as follows:

1. The Associate Provost, **or a designee selected by the Provost**, ~~who~~ serves as chair of the committee and votes only in case of a tie;
2. Faculty representative(s) are selected from each academic College/School based on the following distribution: 1 Business, 1 COEHD, 1 CPVA, 2 COSE [1 in life science and 1 in physical science], 2 HSS [1 in humanities and 1 in social & behavioral sciences], 1 University College), and 1 representative from the Library. GEC members serve a three-year term of membership. Faculty representatives are selected jointly by the Provost and the President of the Faculty Senate in consultation with the Dean of each College/School and the Library. Representatives serving on the committee should have an interest in the mission and goals of general education at SUU and must be tenured or tenure-track faculty, with a preference for those who are tenured faculty. Terms of office of the nine faculty representatives are staggered in either one, two, or three year appointments.
3. One representative of the Faculty Senate (ex officio non-voting);
4. One representative of SUUSA (ex officio non-voting);
5. One representative from the School of Continuing and Professional Studies (ex officio non-voting); and
6. One representative of the Registrar's Office (ex officio non-voting); **and**
7. **One representative from Academic Advising (ex officio non-voting).**

**Southern Utah University Head Start
Summary Report to Board of Trustees and Policy Council
For February 2014**

ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance):

Funded for **404** children Current Enrollment: **403** children
 Children withdrawn: **8**
 Children on wait list: **101**
 Average Daily Attendance for month: **86%**

Fiscal Management:

Total Budget **\$3,042,647 ****
 Year to Date: **\$245,098**
 Funds Remaining: **\$2,797,549**
 Total Training Budget **\$38,644**
 Funds Remaining: **\$37,239**
 Time left in program year: **11 Months**
 Total In-Kind Contribution needed: **\$ 770,328**
 Federal Share In-Kind contributions to date: **\$0**

**The program will be receiving a restoration of funds lost from the sequestration totaling \$169,268. Also a COLA increase of 1.3% equaling \$41,755

Child Development and Health Services

ECE Status:

	<i>Physical Health</i>	<i>Social Emotional</i>	<i>Approaches to Learning</i>	<i>Logic and Reasoning</i>	<i>Emergent Language</i>
Feb 2014	76%	60%	58%	48%	52%
Beginning Baseline	49%	33%	31%	22%	30%
% of Growth	27%	27%	27%	26%	22%

	<i>Literacy Knowledge</i>	<i>Emergent Math</i>	<i>Science Knowledge</i>	<i>Creative Arts</i>	<i>Social Studies</i>
Feb 2014	48%	34%	44%	55%	42%
Beginning Baseline	20%	16%	20%	28%	19%
% of Growth	28%	19%	24%	27%	23%

Health and Disabilities Status:

Physicals: **93%**
 Dental screenings: **79%**

Hearing screenings: Completed
Vision screenings: Completed
Height and Weights: Completed
Immunization status: 100%
Number of Classroom Observations: 12
Number of Children Screened: 2
Number of Children referred to the District: 2
Number of Children referred for MH Counseling: 0

Family and Community Partnerships Status:

Family Partnership Building

Family partnership referrals: 26
Fatherhood activities: 15

Parent Involvement:

Number of parent activities: 19

Program Governance:

Self-assessment: The Policy Council has been conducting surveys and has almost finished all of the information gathering needed to put the self-assessment together.
Due: April 2014

Training for Board of Trustees: Needs to be arranged

Record-Keeping & Reporting

Program Information Report Due: August 2014
Submitted:

Human Resources:

Trainings Held: The staff was divided up this month with the teaching staff coming to Cedar for workshops on classroom strategies, while the advocates traveled to Provo to attend a state wide training on Family Engagement.

Head Start and Related Budget Reports for the Month Ending February 28, 2014

Head Start 2014-2015					
	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 1,521,324	\$ 231,282	\$ -	\$ 1,290,042	15.20%
Expenditures					
Salaries	597,333	96,972	1,086,348	(585,987)	16.23%
Hourly Wage	40,000	4,364	22,707	12,930	10.91%
Benefits	488,582	79,608	879,063	(470,089)	16.29%
Operating Expense	276,029	52,431	(45,217)	268,815	18.99%
Travel	-	-	-	-	#DIV/0!
Indirect Cost	119,380	11,723	107,657	-	9.82%
Budget Totals	\$ 3,042,647	\$ 245,098	\$ 2,050,557	\$ 746,992	8.06%

Head Start Training 2014-2015

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 19,322	\$ 619	\$ -	\$ 18,703	3.20%
Expenditures					
Operating Expense	17,332	22,906	169	(5,743)	132.16%
Travel	2,000	14,333	450	(12,783)	716.67%
Budget Totals	\$ 19,332	\$ 37,239	\$ 619	\$ (18,527)	192.63%

Non-Federal Share (In-Kind)			Administrative Costs		
Total Goal	Actual	Difference	Limit	Actual	
\$ -	\$ -	\$ -	\$ 600,525	\$ 33,245	
Campus Purchasing Card Review					
Statements Reviewed:	1/10/2014		Number of Cardholders		74
Date Reviewed:	2/19/2014		Number of Statements		44
Findings/Considerations					
A. Lundberg had fraud charges refunded.					
T. Ruiz paid \$2.49 tax at Walmart					
D.Olds non matching receipt					
Freezer, gas range, sand boxes need to be inventoried.					

~Head Start grant year runs February through January

USDA Food Program 2014-2015

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 199,009	\$ 54,589	\$ 19,680	\$ 124,740	27.43%
Expenditures					
Salaries	8,250	3,438	4,812.50	-	41.67%
Hourly Wage	52,685	22,428	19,649.68	10,607	42.57%
Benefits	11,228	4,898	6,095.40	235	43.62%
Operating Expense	116,002	39,211	7,061.88	69,729	33.80%
Indirect Cost	10,824	4,520	6,304.25	-	41.76%
Budget Totals	\$ 199,009	\$ 74,494	\$ 43,924	\$ 80,581	37.43%

Number of Meals Served			
Breakfast	2,608	13	Number of School Days
Lunch	3,804	293	Average Daily Attendance
Snack	1,156	351	Number of Students Counted
Total	7,568	\$17,075.59	Expected Reimbursement

~USDA Grant year runs from October through September

Head Start 2013-2014

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 3,042,647	\$ 2,989,535	\$ -	\$ 53,112	98.25%
Expenditures					
Salaries	1,203,198	1,207,902	-	(4,704)	100.39%
Hourly Wage	111,000	73,610	-	37,390	66.32%
Benefits	982,219	976,134	-	6,085	99.38%
Operating Expense	502,670	512,105	-	(9,435)	101.88%
Travel	4,800	3,138	616	3,121	65.37%
Indirect Cost	238,760	248,429	9,669	(19,338)	104.05%
Budget Totals	\$ 3,042,647	\$ 3,021,317	\$ 10,285	\$ 11,045	99.30%

Head Start Training 2013-2014

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 38,664	\$ 37,762	\$ -	\$ 902	97.67%
Expenditures					
Operating Expense	23,198	23,509	0	(311)	101.34%
Travel	15,466	14,253	695.28	518	92.16%
Budget Totals	\$ 38,664	\$ 37,762	\$ 695	\$ 207	97.67%

Large Expenditures:

- February Adult Meals \$4,094.75
- Scholastic, Inc. 4,862.70
- Standard Restaurant Equipment 9,501.00
- (3 commercial dishwashers)



DATE: February 28, 2014

SUBJECT: Early Retirements

VIK BROWN, Associate Dean for the Library, has submitted his application for early retirement effective July 1, 2014. Vik began work at Southern Utah University as an Assistant Professor of Media Instruction / Program Coordinator & Specialist for the Learning Center September 7, 1983. He received rank advancement to an Associate Professor in September 1988 and received tenure in September 1990. During Vik's 31 years at SUU, he also served as the Music Librarian, a Program Coordinator of Academic Support, and the Library Faculty Department Chair. After serving as Department Chair for over 15 years, Vik was promoted to the Associate Dean of the Library on October 16, 2013. His Library expertise and upbeat personality will be greatly missed.

NEIL GARDNER, Assistant Athletic Director for Media Relations, has submitted his application for early retirement effective July 1, 2014. Neil began work at Southern Utah University as the Assistant Sports Information Director on August 16, 1991. He was promoted to the Sports Information Director in July 1998 which was later reclassified as the Assistant Athletic Director for Media Relations in July 2007. In his nearly 23 year tenure at SUU, Neil has worked with and overseen exponential growth in sports reporting with the addition of new athletic programs to campus + increased technology and media coverage at sporting events.

PERSONNEL

Board of Trustees
March 27, 2014

RECOMMENDATION FOR APPOINTMENT

It is recommended that **Dr. Jason F. Kaiser** be appointed Assistant Professor of Geology in the Department of Physical Science, College of Science and Engineering, in the tenure-track, but without tenure, effective August 16, 2014. He holds a BS from Missouri University of Science and Technology, an MS from University of Massachusetts, an MS from University of Massachusetts Amherst, and a Ph.D. from Oregon State University. This is a replacement appointment for Mark Colberg.

It is recommended that **Dr. Daniel Hatch** be appointed Assistant Professor of Psychology in the Department of Psychology, College of Humanities and Social Sciences, in the tenure-track, but without tenure, effective August 16, 2014. He holds a BA from Weber State University, and an MS and Ph.D. from Utah State University. This is a replacement appointment for Kawika Allen.

It is recommended that **Dr. Shih-Ming Hu** be appointed Associate Professor of Hotel, Resort, and Hospitality Management in the Department of Management Marketing and Hospitality, School of Business, in the tenure-track, but without tenure, effective August 16, 2014. He holds an AS from National Pingtung Agriculture Institute, a BS from National Pingtung University of Science, an MS from Florida State University, and a Ph.D. from Oklahoma State University. This is a replacement appointment for Sophi Sukalakamala.

PERSONNEL: RANK & TENURE SUMMARY

Board of Trustees
March 27, 2014

RECOMMENDATIONS FOR TENURE AWARD

It is recommended that **Dr. Nathan Barker**, Assistant Professor of Computer Science, in the Department of Computer Science and Information System, College of Science and Engineering, be awarded tenure, effective July 1, 2014. He holds a BA from Southern Utah University and a PhD from the University of Utah. He has been at Southern Utah University since 2006.

It is recommended that **Dr. James Chisholm**, Assistant Professor of Physics, in the Department of Physical Science, College of Science and Engineering, be awarded tenure, effective July 1, 2014. He holds an MS and PhD from the University of Chicago. He has been at Southern Utah University since 2005.

It is recommended that **Dr. Shalini Kesar**, Assistant Professor of Information Systems, in the Department of Computer Science & Information Systems, College of Science and Engineering, be awarded tenure, effective July 1, 2014. She has a BA from the University of Delhi, an MS from the London School of Economics & Political Science, an M Phil from DeMontfort University, and a PhD from University of Salford – UK. She has been at Southern Utah University since 2007

It is recommended that **Dr. John Murray**, Assistant Professor of Integrated Engineering in the Department of Integrated Engineering, College of Science and Engineering, be awarded tenure, effective July 1, 2014. He holds MS and BS degrees from the University of South Florida and a PhD from Clemson University. He has been at Southern Utah University since 2007

It is recommended that **Dr. Paul Spruell**, Assistant Professor of Biology, in the Department of Biology, College of Science and Engineering, be awarded tenure, effective July 1, 2014. He holds a BS from the University of Illinois, an MS from Michigan State University, and a PhD from Washington State University. He has been at Southern Utah University since 2007.

It is recommended that **Dr. John Taylor**, Assistant Professor of Biology, in the Department of Biology, College of Science and Engineering, be awarded tenure, effective July 1, 2014. He holds a BS from Southern Utah University, an MS from Brigham Young University, and a PhD from Syracuse University. He has been at Southern Utah University since 2002.

It is recommended that **Dr. Grant Corser**, Assistant Professor of Psychology, in the Department of Psychology, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2014. He holds a BS degree from Rocky Mountain College, and an MA and PhD from the University of Mississippi. He has been at Southern Utah University since 2007.

It is recommended that **Dr. Shobha Gurung**, Assistant Professor of Sociology, in the Department of History, Sociology and Anthropology, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2014. She holds a BA from Padma Kanya College, Tribhuvan University, and an MA and PhD from Northeast University-Boston. She has been at Southern Utah University since 2007.

PERSONNEL: RANK & TENURE SUMMARY

Board of Trustees
March 27, 2014

It is recommended that **Dr. Michael Ostrowsky**, Assistant Professor of Sociology, in the Department of History, Sociology and Anthropology, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2014. He holds a BA from University of Massachusetts, an MA from Florida Atlantic University, and a PhD from the University at Albany, SUNY. He has been at Southern Utah University since 2007.

It is recommended that **Dr. Rosa Alvarez Perez**, Assistant Professor of French, in the Department of Foreign Languages and Philosophy, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2014. She holds BA, MPhil, and PhD degrees from the City University of New York. She has been at Southern Utah University since 2008.

It is recommended that **Dr. Wynne Summers**, Assistant Professor of English, in the Department of English, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2014. She holds a BA from Montana State University, an MS from Utah State University, and a PhD from University of Nebraska. She has been at Southern Utah University since 2007

It is recommended that **Jeffrey Hanson**, Assistant Professor of Graphic Design in the Department of Art & Design, College of Performing and Visual Arts, be awarded tenure, effective July 1, 2014. He holds a BFA from Utah State University and an MFA from Indiana University. He has been at Southern Utah University since 2007.

It is recommended that **Dr. Thomas Herb**, Assistant Professor of Music Education in the Department of Music, College of Performing and Visual Arts, be awarded tenure, effective July 1, 2014. He holds a BME and MME from University of Oregon, and a DMA from Shenandoah Conservatory of Shenandoah University. He has been at Southern Utah University since 2009.

It is recommended that **Chien-Ying Wang**, Assistant Professor of Dance in the Department of Theatre Arts and Dance, College of Performing and Visual Arts, be awarded tenure, effective July 1, 2014. She holds a BFA from Northern Illinois University and an MFA degree from Ohio State University. She has been at Southern Utah University since 2007.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Associate Professor to Full Professor

It is recommended that **Dr. Jeffrey Barnes**, Associate Professor of Accounting, in the Department of Accounting, School of Business, be advanced to the rank of Full Professor, effective July 1, 2014. He holds a BS from Southern Utah State College (Southern Utah University), a MAcc from Brigham Young University, and a DBA from the University of Phoenix- School of Advanced Studies. He has been at Southern Utah University since 1986.

PERSONNEL: RANK & TENURE SUMMARY

Board of Trustees
 March 27, 2014

It is recommended that **Dr. Shawn Christiansen**, Associate Professor of Family & Consumer Science and Department Chair, in the Department of Teacher Education & Family Development, College of Education, be advanced to the rank of Full Professor, effective July 1, 2014. He holds a BS and MS from Brigham Young University, and a PhD from University of Delaware. He has been at Southern Utah University since 2003.

It is recommended that **Dr. Matt Barton**, Associate Professor of Communication in the Department of Communication, College of Humanities and Social Sciences, be advanced to the rank of Full Professor, effective July 1, 2014. He holds a BS from Southern Utah University, an MA from University of Nevada Las Vegas, and a PhD from University of Nebraska-Lincoln. He has been at Southern Utah University since 2001.

It is recommended that **Dr. Mark Miller**, Associate Professor of History and Chair of the Department of History and Sociology, in the Department of History, Sociology, and Anthropology, College of Humanities and Social Sciences, be advanced to the rank of Full Professor, effective July 1, 2014. He holds a BA from Texas A&M University, and an MA and PhD from University of Arizona. He has been at Southern Utah University since 2006.

It is recommended that **Dr. Andrew Marvick**, Associate Professor of Art History, in the Department of Art and Design, College of Performing and Visual Arts, be advanced to the rank of Full Professor, effective July 1, 2014. He holds a BA from Harvard University, an MA from University of California-Los Angeles, and a PhD from Columbia University. He has been at Southern Utah University since 2005.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor

It is recommended that **Dr. Nathan Barker**, Assistant Professor of Computer Science, in the Department of Computer Science and Information System, College of Science and Engineering, be advanced to the rank of Associate Professor, effective July 1, 2014. He holds a BA from Southern Utah University and a PhD from the University of Utah. He has been at Southern Utah University since 2006.

It is recommended that **Dr. James Chisholm**, Assistant Professor of Physics in the Department of Physical Science, College of Science and Engineering, be advanced to the rank of Associate Professor, effective July 1, 2014. He holds an MS degree and a PhD from the University of Chicago. He has been at Southern Utah University since 2005.

It is recommended that **Dr. Shalini Kesar**, Assistant Professor of Information Systems, in the Department of Computer Science & Information Systems, College of Science and Engineering, be advanced to the rank of Associate Professor, effective July 1, 2014. She holds a BA from the University of Delhi, an MS from the London School of Economics & Political Science, an M Phil from DeMontfort University, and a Ph.D. from University of Salford – UK. She has been at Southern Utah University since 2007.

PERSONNEL: RANK & TENURE SUMMARY

Board of Trustees
March 27, 2014

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It is recommended that **Dr. Grant Corser**, Assistant Professor of Psychology, in the Department of Psychology, College of Humanities and Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2014. He holds a BS degree from Rocky Mountain College, and a MA and PhD from the University of Mississippi. He has been at Southern Utah University since 2007.

It is recommended that **Dr. Shobha Gurung**, Assistant Professor of Sociology, in the Department of History, Sociology, and Anthropology, College of Humanities and Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2014. She holds a BA from Padma Kanya College, Tribhuvan University, and an MA and PhD from Northeast University-Boston. She has been at Southern Utah University since 2007.

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PERSONNEL: RANK & TENURE SUMMARY

Board of Trustees
March 27, 2014

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It is recommended that **Chien-Ying Wang**, Assistant Professor of Dance, in the Department of Theatre Arts and Dance, College of Performing and Visual Arts, be advanced to the rank of Associate Professor, effective July 1, 2014. She holds a BFA from Northern Illinois University and an MFA degree from Ohio State University. She has been at Southern Utah University since 2007.

It is recommended **Dr. Kholoud Al-Quibbaj**, Assistant Professor of Humanities, non-tenure track, in the Department of History, Sociology and Anthropology, College of Humanities and Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2014. She holds a BA from A Naja National University – Nablus/Palestine, and an MA and EdD from New Mexico State University. She has been with Southern Utah University since 2007.