

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, April 3, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*
Drew Quinn, *Holladay City*
Emily Quinton, *Summit County*
Christopher Thomas, *Salt Lake City*
Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*
Holly Smith, *Holladay*
Elissa Martin, *Grand County*
Pamela Gibson, *Castle Valley*
Chris Cawley, *Alta*
Luke Cartin, *Park City*
Kalen Jones, *Moab*
Joe Frazier, *Oakley*
Patrick Schaeffer, *Kearns Metro Township*
Suzzane Elger, *Springdale*
David Brems, *Emigration Canyon Township*
Alexi Lamm, *Moab*
Roger Armstrong, *Summit County*
Emily Paskett, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Sara Montoya, *Salt Lake City staff*; Eliza Cowie, *O2 Utah*; Luke Henry, *Park City staff*; Lorenzo Long, *Ogden City staff*; Janene Eller-Smith, *Ogden City Staff*; Jeanne Evenden, *Ogden Resident*; Sam Owen, *Salt Lake City staff*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of March 6, 2023, Board Meeting Minutes

Board Member Silvestrini moved to approve the March 6, 2023, Board Meeting Minutes. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini explained that the Board has received \$700,000 from all communities and the only fund expenditure has been legal fees.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the update from the Communication Committee. On March 10th they discussed their consultant procurement and planned March communications activities. The Agency Board authorized use of Penna Powers through the state contract for public relations services via Resolution 23-03 in March 2023. The Communication Committee is working with Penna Powers to establish an end user agreement between the Agency and Penna Powers. Board Member Silvestrini said that Millcreek Attorney John Brems sent a draft over. Scope of work has a not-to-exceed cost of \$93,500. There will be a communications audit, press releases, pre program milestones, and content created for social media, newsletters, the website, logo, and physical collateral created. The Communication Committee has been meeting with O2 Utah, and the Utah Chapter of the Sierra Club. These organizations have shared Agency messaging on utility agreement basics. O2 Utah is communicating with city council members in key communities about program milestones, and the utility agreement. Board Member Silvestrini thanked the Communications Committee for their hard work.

Board Member Quinton gave the Low-Income Plan Committee update. In March they focused on three topics, outreach materials, outreach contact information appendix, and S.B. 288. They continue to brainstorm ideas for the Low-Income Plan outreach materials. Informational poster ideas include a minimalistic design, listing the website as a resource to learn more, listing the Rocky Mountain Power (RMP) phone numbers and other relevant phone numbers. They continue work on a master appendix with contact information for every organization identified across Low-Income Plans. This appendix will be provided to every community. Most contact information is sourced from the Utah 211 tool. Senate Bill 288 was passed in this year's legislative session; the Utility Bill Assistance Program creates utility bill assistance to be administered by the Division of Public Utilities. It authorizes bill credits for eligible low-income electricity and natural gas customers and outlines general regulatory process for a utility company to participate. The bill language does not specify that customers of the Community Renewable Energy Program will be eligible for these bill credits. The Low-Income Plan Committee will continue to design outreach materials.

Board Member Christopher Thomas gave the Program Design Committee update. They held their quarterly check-in meeting with the Utah Division of Public Utilities and

Office of Consumer Services on March 8th. Mr. Thomas gave an update on the Program Application Dashboard. Dates have been added to the dashboard to add accountability and help move items forward. Rocky Mountain Power has been reviewing the Utility Agreement since February 17th. RMP attorneys have said they expect to send the Board the next redline agreement soon. While the utility agreement is in draft form please talk to your Council and have them talk in broad outlines in open session. After language has been agreed to by the Agency and PacifiCorp, the Program Design Committee will let all Board Members know that the final version of the Utility Agreement may be presented to Councils at that point.

State law requires that communities cover the cost to mail two opt-out notices to customers in their boundaries. These are the last costs the Committee envisions communities participating in. Future costs for this should be paid through Program rates. For cities and towns budget for FY 2024. County map styling has been updated. They use a simple thick red boundary line. All non-participating jurisdictions are indicated in a thin red outline. Grey shaded areas are non-participating jurisdictions. Mr. Thomas will send an email to all Board Members asking for them to give a final review and approval of each community map. Maps will be sent to RMP for inclusion in the program application.

The Board voted to submit comments in December, to the EPA Climate Pollution Reduction Grants. A \$1 million formula planning grant is available for the Salt Lake City Metro area. This includes Salt Lake County and Toole County. Salt Lake City has volunteered to be the lead agency for the planning grant. Actions included in the priority action plan are eligible to compete for the \$4.6 billion in implementation grants, available the first quarter of 2024. Salt Lake City plans to include the Community Renewable Energy Program in the emissions inventory list and priority actions. This could provide key funding to establish and supplement the reserve fund.

Next steps include a new version of the Utility Agreement, hopefully in April. Please plan to budget for noticing costs using the updated estimates in this slide deck and provided by email. There may be a meeting with RMP and state regulators to discuss resource valuation in April or May.

2.4 Public Comments

There were no public comments.

2.5 Discussion of Potential Special Board Meetings in Late April and or Late May, to be Determined

Board Member Quintion said there could be a special board meeting in late April or May.

2.6 Board Member Comments


Board Member Quinton said that PacifiCorp submitted a new Integrated Resource Plan. There was a question if PacifiCorp was planning for the Community Renewable Energy Board. In the new document the Community Energy Board name shows up five times. Board Member Thomas said he has been following the Integrated Resource Plan document as well and he will be sharing a summary of the document in the next meeting

in May.

2.7 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

3. Adjournment

Board Member Silvestrini moved to adjourn the meeting at 1:43 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED:  Date **5-5-23**
Dan Dugan, Chair

ATTEST:


Emily Quinton, Secretary