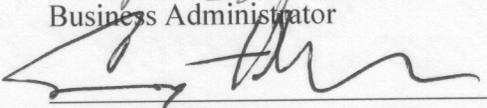


Minutes of the South Summit School District Board of Education Special Board Meeting held **February 25, 2014**, beginning at 3:30 PM in the Board Room at 375 East 300 South, Kamas, UT.

Present: Craig Hicken, President; Matt Flinders, Steven Hardman, Suni Woolstenhulme, Superintendent Barry Walker, and Business Administrator, Kip Bigelow. Vice President, James Snyder was excused.

1. President Hicken called the meeting to order at 3:35 PM.
2. Richard Stowell, with the Utah School Boards Association, was present to give information on the services they provide to help the School District with the search for a new superintendent.
3. Current school district policy was reviewed for the hiring of new employees. John Robson, District Legal Counsel, was contacted for clarification on policy wording. Mr. Robson indicated the position of Superintendent and Business Administrator are employees of the School Board and not of the School District. They are also contract employees and not considered career employees.
4. The Board indicated their desire to hire the best candidate and will advertise both in District and outside of the District.
5. Mr. Hicken was appointed as the Board spokesperson for the superintendent search.
6. The Board and Mr. Stowell discussed the time line for the search. The District and USBA will work on information for a brochure and the brochure will be distributed on March 11, 2014. The deadline for applications will be April 10, 2014. The screening of applicants will take place between April 14 and April 18, 2014. Interviews will be conducted April 25, 2014. The appointment of the new Superintendent will be May 8, 2014, and the new Superintendent will begin on July 1, 2014.
7. The Board will invite a citizens committee to review applications. The committee will consist of three (3) teachers from the District, one (1) administrator from the District, ten (10) citizens from the community and one (1) classified employee from the District.
8. A letter of notice for the position will be distributed in-district by March 28, 2014, encouraging qualified District personnel to apply for the position.
9. Meeting adjourned at 5:40 PM.

  
Business Administrator

  
Board President