Minutes of the
Streets and Sanitation Committee Budget Review Meeting

Bountiful City Streets Department
April 12, 2023 (1:00 p.m.)

Present:

Committee Members:	Cecilee Price-Huish (Chair), Millie Segura Bahr, Kendalyn Harris, Kate Bradshaw, Jesse Bell (left at 2:33 p.m.), Richard Higginson
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Department Personnel:	Charles Benson, Scott Redding, Brett Latham, Sherry Steed, Lloyd Cheney and Todd Christensen

Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis Journal, Standard Examiner, and on the Utah Public Notice Website.

Committee chair Cecilee Price-Huish called the meeting to order at 1:04 p.m. and welcomed those in attendance. The meeting was turned over to Charles Benson and staff to review budgets.

PRESENTATION OF BUDGET

Overview of Department Operations

A slide presentation was shown for those present to overview the various department functions within Streets, Storm Water, and the Sanitation (Refuse Collection, Recycling, and Landfill departments)

Streets Department

Charles Benson and Scott Redding outlined the major roles and critical functions of the department with a slide presentation. The Road Salt Shed can hold up to 4,500 tons of salt for use in snowplowing operations. This season, there have been a total of 91 call outs thus far for plowing using 27,800 gallons of fuel and 31 plow blades.

In the road signs and marking operation the department is projecting a 15% increase in costs. Most work is contracted out.

The department's fueling operation and maintenance shop provides services to Bountiful City departments along with the South Davis Recreation District, Golden Years Center and South Davis Metro Fire.

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Spring and Fall Clean-up events were mentioned, and pictures of past events were featured.

In maintaining roads the department utilized 4,875 tons of asphalt for patching last year. To enhance pavement preservation the department utilizes application of slurry seal (most areas) and high-density mineral bond (low elevation areas).

Fiscal Year Priorities and line-item budget changes between fiscal years were discussed. Personnel Services includes a 5% COLA, changes in health insurance premiums, and similar items. Operations and Maintenance category changes included increases in fuel and parts; road striping and asphalt increases along with increases for insurance costs. Capital expenditures include a budget allocation for road reconstruction, new road construction, and equipment purchases as noted in the long-term capital plan.

Current Fiscal Year 2022-2023 expenditures will likely exceed budget due to snowplowing operations and other factors, so amendments will be requested for approval of the City Council in June prior to adoption of the budget.

Storm Water Fund

Charles Benson and Scott Redding provided an overview slide presentation of the storm water system map and questions were asked and answered. With current flooding concerns from the public, sandbags and sand are being provided at the Streets Department location for public use to protect property but it was noted that most area storm flows are being handled adequately by the infrastructure in place.

Fiscal Year Priorities were reviewed along with changes in the line-item budget. The Personnel Services budget contains a 5% COLA, and changes in health insurance premiums. The Operations and Maintenance category contains changes in fuel costs, asphalt, and materials. Capital expenses include the purchase of a backup generator as noted in the long-term capital plan.

Sanitation Fund (Refuse Collection Department)

Charles Benson highlighted the recent change of reorganizing the former Sanitation Fund into a combined operation with a Refuse Collection department, Recycling department, and Landfill department. The Refuse Collection Department's line-item budget changes were discussed and it was noted that this department continues to have responsibility for the special clean-up events and the household hazardous waste event in the Fall.

Sanitation Fund (Recycling Department)

Charles Benson gave an overview of the Recycling budget which now has a personnel services component given that collection services are now provided by in-house crews and utilizing in-house

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equipment. It was noted that a total of 13,095 cans are being collected monthly on two routes in the city. A $0.25 per month fee increase is being requested to address the increasing costs of the operation and to ensure that capital needs can be met now and in the future. Recycling collections are taken by city crews to a recycling facility in Salt Lake City for processing. Currently, the market for recyclables is not favorable and the city is paying for processing rather than receiving revenue. Questions from the committee were posed to staff and those questions were answered.

Changes in the items of the budget were reviewed along with the long-term capital plan.

Sanitation Fund (Landfill Department)

Charles Benson and Redding showed statistics and pictures illustrating the operations of the Landfill with a slide show. The department will be implementing a new "Alternate Daily Cover" process that will extend the useful life of the landfill. The new process will require the purchase of a piece of equipment (budgeted at $90,000) with an annual cost for material used daily (about $25,000). This change will take place in the fall of 2023. An average of 288 tons of material landfilled monthly.

The line-item budget for the department was reviewed including personnel, operations and maintenance and capital plans.

Committee Action and Adjourn

Committee member Bahr made a motion to accept the tentative budget of the Streets, Storm Water, Sanitation Fund (Refuse Collection, Recycling and Landfill departments), as presented, and Committee member Harris seconded the motion. Voting was unanimous with Committee members Price-Huish, Harris, and Bahr voting "aye".

The meeting adjourned at 2:56 p.m. on a motion of Committee member Bahr and a second from Committee member Harris. Voting was unanimous with Committee members Price-Huish, Harris, and Bahr voting "aye".

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