



CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
May 09, 2023 - POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Pro Tem Roper

OPENING CEREMONY:

Pledge of Allegiance
Solemn Moment of Reflection
Councilmember Phipps

APPROVAL OF MINUTES:

June 28, 2022 – Joint Work Session
July 7, 2022 – Work Session
April 11, 2023 – Policy Session

PUBLIC HEARINGS:

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FISCAL YEAR 2024
TENTATIVE BUDGET**

BACKGROUND: Before each budget year begins, local governments are to prepare a tentative budget for each major fund. Major funds include (a) the general fund, (b) special revenue funds, (c) debt service funds, (d) capital project funds, (e) proprietary (utility) funds, and any other fund or funds deemed significant. The tentative budget for each fund shall contain estimates of all anticipated revenues and all appropriations for expenditures.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

2. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at nancy.dean@clearfieldcity.org.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

3. **CONSIDER APPROVAL OF AN AGREEMENT GRANTING AN ELECTRIC UTILITY FRANCHISE AND GENERAL UTILITY EASEMENT TO ROCKY MOUNTAIN POWER**

BACKGROUND: In order to provide electrical services to the City it is essential to have an Electric Utility Franchise and General Utility Easement. The “Franchise Easement Agreement” regulates the power facilities within public rights-of-way and grants Rocky Mountain Power general utility easements for the use of their utility infrastructure. The City has an existing Franchise Easement Agreement with Rocky Mountain Power that is expiring. The approval of this agreement would allow the City and Rocky Mountain Power to enter into another 10 year agreement with an automatic renewal of up to 10 more years if both parties are still in agreement with the original terms of the agreement.

RECOMMENDATION: Approve the agreement granting Rocky Mountain Power an Electric Utility Franchise and General Utility Easement and authorize the Mayor’s signature to any necessary documents.

4. **CONSIDER APPROVAL OF THE CONTRACT MODIFICATION FOR GENEVA ROCK PRODUCTS FOR THE CLEARFIELD STATION TRANSIT-ORIENTED DEVELOPMENT CONSTRUCTION PROJECT**

BACKGROUND: At the initial bid opening for the TOD infrastructure construction contract, the low bid was for a total of \$25,935,420.75 from Geneva Rock Products with \$15 million budgeted. The project was divided into two phases and the City entered into a contract with Geneva for \$18,892,869.80 for the first phase. With the addition of money from the Governor’s Office of Economic Opportunity (\$4 M) and the Davis County 3rd Quarter Sales Tax (\$6.5 M), the original contract requires modification by increasing the scope and price by \$9,170,487.29. The cost of the modification and original contract is naturally higher than the original bid due to time passed since the bid (1.5 years), inflation, and unforeseen issues in construction.

RECOMMENDATION: Approve the contract modification for Geneva Rock Products for the Clearfield Station transit-oriented development construction project and authorize the Mayor’s signature to any necessary documents.

5. **CONSIDER APPROVAL OF THE FISCAL YEAR 2024 TENTATIVE BUDGET**

RECOMMENDATION: Approve the Fiscal Year 2024 Tentative Budget and authorize the Mayor’s signature to any necessary documents.

6. **CONSIDER APPROVAL OF RESOLUTION 2023R-04 APPROVING THE POLLING LOCATION AND VOTE CENTERS FOR THE MUNICIPAL ELECTIONS ON AUGUST 15, 2023 AND NOVEMBER 7, 2023**

BACKGROUND: The City will be holding municipal elections for three city council positions this year. Utah Code Annotated § 20A-5-403 and § 20A-3a-703 requires the election officer to designate the polling location and vote centers at least 90 days prior to an election with the governing bodies approval. Davis County desires to be consistent in identifying polling locations and vote centers each year so there will be less voter confusion.

RECOMMENDATION: Approve Resolution 2023R-04 approving the polling location and vote centers for the Municipal Elections on August 15, 2023 and November 7, 2023, and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN

BACKGROUND: A public hearing was held on April 25, 2023, regarding the 2023-2024 Community Development Block Grant (CDBG) One-Year Action Plan . The Council closed the public hearing and tabled consideration of approving the plan pending further review.

RECOMMENDATION: Approve the 2023-2024 Community Development Block Grant (CDBG) One-Year Action Plan and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

- A. Mayor's Report
- B. City Council's Reports
- C. City Manager's Report
- D. Staffs' Reports

*****ADJOURN AS THE CITY COUNCIL*****

Dated this 4th day of May 2023.

/s/Chersty Titensor, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.