

MINUTES
**COSMETOLOGY AND ASSOCIATED PROFESSIONS
LICENSING BOARD**
February 6, 2023
9:00 a.m.

CONVENED: 9:04 a.m.

ADJOURNED: 10:53 a.m.

DOPPL STAFF PRESENT:

Lynne Anthony, Bureau Manager
Tynisha Lutz, Board Secretary
Bernice Palama, Compliance Specialist
Neena Bowen-Buckles, Investigator
Allyson Pettley, Bureau Manager

BOARD MEMBERS PRESENT:

Meagan DeLange – Chair	Darlene Durrant
Krysti Hammon	Kathy Davis-Rees
Shanna Gilchrist	

BOARD MEMBERS ABSENT:

Meredith Taylor
Megan Sainz
Fred Martinez

GUESTS:

Paul Benson
Marci Olsen
Aly Kelso
Kim Hatch

ADMINISTRATIVE BUSINESS:

Read and Approve Minutes (00:02:28)

Gilchrist moved to approve the minutes from the November 7, 2022 meeting.
Durrant seconded the motion.
Board motion passed unanimously.

BOARD CHAIR: (00:03:20)

DOPPL received a nomination for Gilchrist as the new board chair.
DeLange commented her support for Gilchrist as the new chair stating Gilchrist has served a couple years now and provides good comments and questions.

Durrant motioned to have Gilchrist as the Board chair.
Hammon seconded the motion.

Board motion passed unanimously.

Anthony explained that DeLange will finish this meeting as board chair and then Gilchrist will take over the next meeting as chair.

COMPLIANCE UPDATE: (00:05:40)

Palama presented the compliance report for today's appointments updating the board on each individual's probation status.

Palama asked if it would be better for the board if she read each individual report during the appointments instead of at once in the beginning.

APPOINTMENTS: (00:14:30)

Carissa Henline: (00:44:30)

Henline updated the board on how things were going.
Henline was found compliant with the meeting.

Roslyn Posell: (00:14:15)

Posell updated the board on how things were going. She noted she was off of probation.
Posell requested early termination for her probationary license.

Gilchrist motioned to end Posell's DOPL probation early.

Davis-Rees seconded the motion.
Board motion passed unanimously.

Kathryn Steele: (00:18:10)

Steele updated the board on how things were going.
Attendees discussed suggestions and options for her success.
DOPL staff explained she will continue tolling hours while she works towards meeting the requirements outlined in her stipulation.
Steele was found compliant.

Bill Lee: (00:31:30)

Lee updated the board on how things were going. He noted that he has great jobs.
Hatch stated she wished she had more employees like Lee.
Attendees discussed his probation timeline and his required supervisor reports.
Lee was found compliant.

Kiera Siddoway: (00:50:30)

Siddoway updated the board on how things were going and stated she will be applying for an instructor's license.
Attendees discussed the possibility of early termination.
Siddoway was found compliant.

Cristina Zollinger: (00:53:40 and 01:18:40)

Zollinger was not in attendance for the meeting.

Gilchrist motioned to find Zollinger non-compliant.
Hammon seconded the motion.

Board motion passed unanimously.

Zollinger was found non-compliant with probation.

Maria Ledesma: (01:08:50)

Attendees introduced themselves to Ledesma.

Ledesma explained the circumstances that lead to her probation.

She explained she is working about 30 hours a week.

Ledesma was found compliant.

The Beauty College LLC: Trisha Harris (01:01:30)

Harris updated the board and stated she had her last NACCAS visit on November 1st.

She submitted her annual report to the Division on Nov 30th and the letter for financial review on Jan 24th.

She stated she did the 3 part series webinar on November 12th and a financial webinar on the 26th.

Harris stated the next NACCAS visit was scheduled for February 11th.

Anthony explained the Division will work with her deadlines as NAACAS reports come through.

Anthony explained the Division will work with The Beauty College LLC was found compliant.

DISCUSSION ITEMS: (01:19:50)

Legislative Update (01:20:00)

Anthony updated the board on SB 111. She explained the bill is currently on hold, pending OPLR review.

Attendees discussed SB 111. Questions were asked and answered.

Attendees discussed SB 1111. Questions were asked and Board members expressed their concerns.

Anthony explained OPI's statute

TENTATIVELY SCHEDULED MEETINGS:

TENTATIVELY SCHEDULED MEETINGS: May 1, 2023 November 6, 2023

May 1, 2023

ADJOURN: 10:53 a.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

5-3-2013 Shanea Helkeit
Date Approved Chairperson — Cosmetology and Associated Professions

Bureau Manager—Division of Occupational & Professional Licensing