

May GOVERNING BOARD MEETING AGENDA  
Utah Charter Academies  
May 4, 2023

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on **Thursday, May 4, 2023 at 7:00 P.M.** at American Preparatory Academy located at 12894 S Pony Express Ln., Unit 600, Draper, UT, 84020, or electronically at <https://meet.google.com/jma-kwro-ono>.

**I. CALL TO ORDER – 5 minutes**

- A. Welcome

**II. PRESENTATIONS AND COMMENTS – 10 minutes**

- A. [Public Comment](#): The public is invited to make comment. This may be done during the meeting or may be submitted in writing prior to the meeting via regular mail or email to [publiccomment@apamail.org](mailto:publiccomment@apamail.org).
- B. Board Training - ComplianceBridge Policy Site (Kate York)

**III. CONSENT AGENDA - 5 minutes** \*Consent agenda items are items that do not require discussion. If any of the below require discussion, a motion may be made to move the item from the consent agenda.

***Recommended motion: To approve the May 4, 2023 Consent Agenda***

- A. [Minutes from March 23, 2023](#)
- B. [Transportation Policies Rescinded](#) (Kate York)
- C. [LEA-specific License Requests](#) (Jen Walstad)
- D. Purchase of 2 campus copiers as discussed in March (Casey Crellin)

**IV. BOARD BUSINESS - 30 minutes**

- A. [21CCLC Grant Application Approval](#) (Carolyn Sharette)
  - 1. Motion: To approve the filing of a 21st Century Community Learning Center application this year on behalf of Utah Charter Academies and the afterschool programs at APA's West Valley campuses.
- B. [B-1.12 Fundraising Amendment](#) (Kate York)
  - 1. Requested motion: To approve the amendment to B-1.12 Fundraising as presented.
- C. [H-3.0 Student Code of Conduct Amendment](#) (Kate York)
  - 1. Requested motion: To approve the amendment to H-3.0 Student Code of Conduct as presented.
- D. [G-10.1 Library Materials Policy Amendment](#) (Kate York)
  - 1. Requested motion: To approve the amendment to G-10.1 Library Materials Policy as presented.
- E. [Chapter A Committee Policy Amendments](#) (Kate York)
  - 1. A-4.1 Parent Advisory Committee, A-4.2 School Land Trust Committee, A-4.3 Title I Committee Policy Amendments
    - a) Requested motion: To approve the amendments to A-4.1, A-4.2, and A-4.3 as presented.
- F. [Daycare expansion at the Early Learning Center](#)

G. Governing Board Member Graduation Attendance

1. WV3 - June 3rd @ 10:00 am
2. Draper 3 - June 3rd @ 2:00 pm

H. Board composition (David Sharette)

**V. MANAGEMENT COMPANY REPORT - 30 minutes**

A. [Management Accountability Report](#) (Carolyn Sharette)

B. [Management Fee increase](#) (David Sharette)

1. Requested motion: To approve the one-time management fee increase as presented

C. FY24 Preliminary Budget - Initial Review - no vote required

1. Final FY24 budget: public posting by June 1, adopted by board by June 30, 2024.

D. SPED consultant contract

**VI. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes**

A. Fraud Risk Assessment

B. Next Meeting

1. May 25, 2023

**VII. ADJOURNMENT**