



**May 3rd, 2023**

**City Council Meeting**

**Information Packet**

# **AGENDA ITEM #1**

Proclamation declaring May as Childcare  
Provider Month

**PROCLAMATION**  
**OFFERED BY**  
**Mayor Critchlow and the Grantsville City**  
**Council**

**Child Care Provider Appreciation Day May 12, 2023**

*WHEREAS*, professional child care is a quality early childhood education and a valuable investment in our children’s future; and

*WHEREAS*, child care professionals play an important role in cultivating, supporting, and educating young children in a warm, loving, and culturally competent environment in a family-based setting to meet the needs of families; and

*WHEREAS*, The **House of Representatives, of Utah**, recognizes excellent licensed child care providers as an essential workforce for our economy that allow families access to the care needed so they can work; and

*WHEREAS*, by calling attention to the importance of quality child care services for all children and families in our communities, **Little Apples Day Care Center** provider is partnering with the Utah Child Care Licensing of Utah and other organizations statewide to enhance the quality, safety and availability of such services; and

*WHEREAS*, The **(City Council), of Grantsville, Utah**, will join families and organizations nationwide in recognizing child care providers, teachers and educators for their efforts in caring for the children of working parents and providing them with quality early childhood experiences in a safe and secure space; and

*WHEREAS*, I, Mayor Neil Critchlow is encouraged to recognize child care providers throughout the district for their dedication to providing quality care and learning services, and for the important role they play in our precious children’s future.

*NOW, THEREFORE, as a Grantsville City Mayor of the beautiful town in Utah, I do hereby proclaim May 12, 2023, as PROVIDER APPRECIATION DAY in Grantsville, Utah.*

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Mayor Neil Critchlow

## **AGENDA ITEM #2**

Proclamation declaring May 3<sup>rd</sup> as Sgt.  
Chad McCoy Day



# Proclamation

*SERGEANT CHAD MCCOY HEROISM DAY*

*May 3<sup>rd</sup>, 2023*

**WHEREAS**, on Tuesday, April 18, 2023, Utah Highway Patrol Sgt. Chad McCoy was driving westbound on Interstate-80 toward his home in Grantsville City, Utah after completing an assignment for the Utah Highway Patrol; and

**WHEREAS**, Sgt. McCoy witnessed a pickup truck, pulling a trailer driving the wrong way toward oncoming traffic, placing dozens of vehicles and their occupants at risk;

**WHEREAS**, without concern for his own well-being and safety, Sgt. McCoy turned his patrol vehicle into the path of the wrong way driver;

**WHEREAS**, Sgt. McCoy's heroic actions exemplified personal bravery and self-sacrifice and represent the highest ideals of his department and all law enforcement; and

**WHEREAS**, Sgt. McCoy is a resident of Grantsville City, Utah; and

**WHEREAS**, Grantsville City wishes to honor and thank him for his heroic actions by declaring May 3rd, 2023 as Sgt. Chad McCoy Heroism Day in Grantsville City, Tooele County, State of Utah; and

**WHEREAS**, the Grantsville City Council hereby states that this action is in the best interest of the City's health, safety and general welfare

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Neil A Critchlow, Mayor  
Grantsville City

# **AGENDA ITEM #3**

Citizen Recognition of Water  
Conservation Efforts

## AGENDA ITEM #4

Public Hearing:

- a. Proposed 2023-2024 tentative budget

## AGENDA ITEM #5

Public Comments

*Public Comments will also be taken by email until 5:00 pm on May 3rd, 2023.*

*Please email comments to*

*[jwilson@grantsvilleut.gov](mailto:jwilson@grantsvilleut.gov). Please add*

*'Public Comment' in the subject line.*

# **AGENDA ITEM #6**

## **Summary Action Items:**

- a. Minutes from City Council Meeting held on 04/05/2023, the Work Meeting held on 04/05/2023, and Special Meeting held on 04/12/2023
- b. Approval of Bills

Approved

**MINUTES OF THE WORK MEETING OF THE GRANTSVILLE CITY COUNCIL,  
HELD ON April 5<sup>th</sup>, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN  
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 6:00  
P.M.**

**Mayor and Council Members**

**Present:**

Mayor Neil Critchlow

Jolene Jenkins

Scott Bevan

Jewel Allen

**Appointed Officers and Employees Present:**

Sherrie Broadbent, Finance Director

Robert Sager, Police Chief

Gina Francom, Deputy Recorder

Jesse Wilson, City Manager

Brett Coombs, City Attorney

**Council Members Not Present:**

Jeff Hutchins

Darrin Rowberry

**AGENDA:**

**1. Discussion regarding the PID proposal for Neilsen Ranches**

Shaun Johnson was present over Zoom to introduce the proposal. In person representatives were Ryan Hogan & Don Fielding – partners in the land ownership side; Tom Clark – partner in the development side; Benj Becker representing Piper Sandler (PID – which is an entity to help finance infrastructure). Mr. Becker stood to present this item and to follow up with discussion on parameters of development of this project and the letter of intent. One item of concern was the number of PIDs being requested (20). Each PID is rated differently according to the use of the area and which would be most beneficial overall and does not place an overburden on any one area of the development. Alex Buxton with Zions Bank commented on the larger number of PIDs requested, but the maintenance and documentation of the PIDs being prepared by the developer offsets the concern, but would like to see it trimmed down to 10-14. Aaron Wade, counsel to the city, noted that other projects haven't been the variety of mixed use that this project consists of. Councilmember Allen asked if it's necessary to establish separate districts to do different MIL levies. There was discussion about what a MIL Levy is and what the benefits are to them and the relevance of the number utilized. Other residential communities and how MIL levies have been applied were also discussed. There was discussion also about the overall benefits of having a plan for projects and developments. The PID policy was put into place to create a standard. Councilmember Bevan asked about the occupancy for projects with similar MIL levies. Councilmember Jenkins questioned what would happen if the housing market were to crash during the building process and what the risk to the city was. Appreciation was expressed by all in attendance of the value of this discussion.

Approved

**2. Adjourn.**

**Motion:** Councilmember Allen made the motion to adjourn

**Second:** Councilmember Jenkins seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen, “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,  
HELD ON April 5<sup>th</sup>, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN  
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00  
P.M.**

**Mayor and Council Members Present:**

Mayor Neil Critchlow

Jolene Jenkins

Scott Bevan

Jewel Allen

**Council Members Not Present:**

Jeff Hutchins

Darrin Rowberry

**Appointed Officers and Employees Present:**

Robert Sager, Police Chief

Gina Francom, Deputy Recorder

Jesse Wilson, City Manager

Brett Coombs, City Attorney

Sherrie Broadbent, Finance Director

Lanise Thompson, Community Development Administrative Assistant

**Citizens and Guests Present:**

There were many members of the public present in person and via Zoom

Mayor Critchlow lead the Pledge of Allegiance.

**AGENDA:**

- 1. Declaration of Child Abuse Prevention Month**
- 2. 20-year recognition of Tree City Designation by Arbor Day Foundation**
- 3. Public Comments:**

Jeff Medrano stood for public comment. Mr. Medrano requested additional softball fields be built for the recreation leagues in Grantsville.

- 4. Summary Action Items.**
  - a. Approval of minutes from March 15<sup>th</sup>, 2023 Regular Meeting
  - b. Approval of Bills totaling \$320,284.29

**Motion:** Councilmember Allen made a motion to approve the summary action items.

**Second:** Councilmember Jenkins seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Abstain”, and Councilmember Jenkins, “Aye”. The motion carried.

**5. Consideration of Resolution 2023-14 adopting the Municipal Wastewater Planning Program report for Year Ending 2022**

There was discussion about the survey results, rate study, and plan of operations.

**Motion:** Councilmember Allen made the motion to adopt Resolution 2023-14 adopting the Municipal Wastewater Planning Program report for Year Ending 2022

**Second:** Councilmember Bevan seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**6. Consideration of Resolution 2023-15 approving the contract for Gary Pinkham**

City Manager Jesse Wilson stood for this item. Mr. Pinkham has recently been released from the planning commission. The city would like to retain him to consult in DRCs. With his extensive knowledge and experience, he is an asset and very valuable.

**Motion:** Councilmember Jenkins made the motion to approve Resolution 2023-15 approving the contract for Gary Pinkham with an effective date of February 2023

**Second:** Councilmember Allen seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**7. Consideration of Resolution 2023-16 approving the Tooele County Dispatch Service Agreement**

There was discussion about the cost per household per month as well as efforts to keep system up to date and benefits to our community to utilize Tooele County Dispatch.

**Motion:** Councilmember Bevan made the motion to approve Resolution 2023-16 approving the Tooele County Dispatch Service Agreement for fiscal year 2022-2023

**Second:** Councilmember Allen seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**8. Consideration of Resolution 2023-17 approving the contract between Grantsville City Council and Grantsville Redevelopment Agency**

City Attorney Brett Coombs stood for this item. Mr. Coombs reminded council of the discussion for the need for a new well and building to service areas in the eastern areas of Grantsville necessitating a loan to the RDA, who will lend to the developer with an interest of 7% over a 10-year period. RDA Attorney Adam Long also stood for this item and explained in further detail the terms of the loan.

**Motion:** Councilmember Allen made the motion approve Consideration of Resolution 2023-17 approving the contract between Grantsville City Council and Grantsville Redevelopment Agency

**Second:** Councilmember Jenkins seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**9. Consideration of Resolution 2023-18 approving the service fee waiver for Veterans Memorial Donation**

City Manager Jesse Wilson stood for this item and explained that this would be presented in two parts. Mr. Whit Cook stood and presented the concept for the Veterans Memorial Park to be built at Academy Square. Mr. Wilson asked for the council’s permission to waive the credit card service fee for any donations made towards this effort of building the Veterans Memorial.

**Motion:** Councilmember Jenkins made a motion to approve Resolution 2023-18 approving the service fee waiver for Veterans Memorial Donation

**Second:** Councilmember Allen seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**10. Discussion regarding Grantsville Justice Court - PULLED**

**11. Discussion with Hamlet Homes regarding Worthington Ranch Subdivision located at approximately 1200 North Old Lincoln Highway - PULLED**

## 12. Council Reports

**Councilmember Jenkins:** Current contest partnering with GCPD for Slow Down Campaign for grades 7-12. Youth Council is starting Random Acts of Kindness campaign. Application for Youth Council opening up for upcoming year (9-12 grade in 2023-2024 school year). Summer of Fun tentative schedule. Library is planning a 10-year celebration. With Child Abuse Prevention Month – Grantsville had 11 cases reported in February, 11 too many – if you see something, say something.

**Councilmember Bevan:** Beautification Committee is working on packet for local businesses for opportunities to contribute to trailer equipment. Historical Preservation Committee Dinner.

**Councilmember Allen:** Working on grants with city staff. Appreciation to the council, residents, city staff and volunteers for efforts to make our community what it is.

**Mayor:** Youth Council is made up of amazing youth who do admirable things. Much appreciation to John and the Library for the outreach that they do in our community. Bleachers at the little league fields need some updating – little league will do labor and city will provide materials.

## 13. Closed Session (Personnel, Real Estate, Imminent Litigation).

**There was no closed session**

City Attorney Brett Coombs asked the council for approval and to waive the conflict in assisting the Grantsville Sociable to set up an LLC and 501C3 for collecting donations.

## 14. Adjourn.

**Motion:** Councilmember Allen made the motion to adjourn

**Second:** Councilmember Bevan seconded the motion.

**Vote:** The vote was as follows: Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**MINUTES OF THE WORK MEETING OF THE GRANTSVILLE CITY COUNCIL,  
HELD ON April 12, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN  
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00  
P.M.**

**Mayor and Council Members Present:**

Mayor Neil Critchlow  
Jolene Jenkins  
Scott Bevan  
Jeff Hutchins  
Darrin Rowberry  
Jewel Allen

**Council Members Not Present:**

**Appointed Officers and Employees Present:**

Sherrie Broadbent, Finance Director  
Robert Sager, Police Chief  
Braydee Baugh, Recorder  
Jesse Wilson, City Manager  
Brett Coombs, City Attorney

**Citizens and Guests Present:**

Alexis Stewart, Trini Bassett

**AGENDA:**

**1. Discussion regarding Grantsville City Justice Court**

Mayor Critchlow advised he is waiting for information from Jim Peters. Mr. Wilson advised he will reach out the next business day. Mayor Critchlow advised that he would like to reduce the cost and increase the revenue. Mayor Critchlow went over the proposed budget provided by Judge Elton. Mayor Critchlow asked Court Clerk Trini Bassett what the total in fines the court accepted were. Ms. Bassett did not have the information off hand. Mayor Critchlow advised his intention is to request that Tooele County allow the Grantsville City Justice Court to prosecute the citations/crimes for the northern part of the county. Attorney Coombs advised the City could adopt the ordinances that officers would then cite; the City could then keep all the fines from the citation. Mayor Critchlow asked how difficult that task would be. Attorney Coombs advised it would be a large undertaking but doable. Ms. Bassett advised the Court is here to serve the residents of Grantsville who could be indigent and unable to commute to Tooele. Mayor Critchlow advised the question is not related to efficiency-its related to the cost vs revenue issues.

Councilmember Jenkins advised although the Justice Court is not considered essential like the Police Department but is still a service that should be provided to the residents of Grantsville City. Ms. Bassett explained the court also assists with expunging criminal records and small claims. Mayor Critchlow asked if there was a way to get the State surcharged removed. Attorney Coombs advised there was not as it is State Legislature and Utah State Court that make that determination. Ms. Stewart advised that Grantsville City is growing and cases have tripled or doubled over the last months and Tooele County is the fastest growing county in the State and the cost is going to be closer to the revenue due to that fact. Councilmember Allen asked what the shortfall of the court is. Mayor Critchlow advised there is an \$180,000 shortfall. Councilmember Jenkins advised that raising taxes in small increments. Councilmember Hutchins advised he would like to review the budget with the Justice Court in mind and would like to explore other ways to reduce the gap between revenue and cost. Attorney Coombs will be investigating the process and citations that could be potentially adopted under the Municipal Code.

## **2. Discussion regarding the 2024 Fiscal Year Budget**

Sherrie Broadbent was present for this item. Ms. Broadbent advised the Court is always in a deficit and it is planned for. Ms. Broadbent advised there were errors with allocations so the budget accounts are not accurate. Ms. Broadbent advised the public notice for the budget needs to be out by April 21<sup>st</sup>. Ms. Broadbent asked the Council how they would like to address the shortfalls and overages for the FLEX benefits. Councilmember Hutchins asked how many employees are impacted. Mr. Wilson advised they are currently auditing the account to determine how many employees will be affected by this error. There was discussions regarding the design of a new animal shelter. Councilmember Jenkins asked if the ARPA funds could be used in anticipation of growth projects.

## **3. Closed Session (Personnel, Real Estate, Imminent Litigation).**

**Councilmember Hutchins made the motion to enter into a closed session**

**Closed session started at 8:27pm**

**Closed session ended at 8:48 pm**

## **4. Adjourn.**

**Motion:** Councilmember Allen made the motion to adjourn

**Second:** Councilmember Hutchins seconded the motion.

**Vote:** The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Stice, “Aye”, Councilmember Allen “Aye”, and Councilmember Sparks, “Aye”. The motion carried.

# **AGENDA ITEM #7**

Consideration to approve the 2023-2024  
Fiscal Year Tentative Budget

## GRANTSVILLE CITY BUDGET FY24

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>General Budget</b>					
<b>Taxes</b>					
10-31-10	PROPERTY TAXES-CURRENT	\$ 1,648,782.00	\$ 1,793,408.00	\$ 1,561,843.00	\$ 1,875,000.00
10-31-15	FEE-IN-LIEU OF PROPERTY TAXES	\$ 147,068.00	\$ 140,000.00	\$ 60,086.00	\$ 140,000.00
10-31-20	PRIOR YEARS TAXES - DELINQUENT	\$ 194,007.00	\$ 75,000.00	\$ 49,815.00	\$ 150,000.00
10-31-30	SALES TAX	\$ 2,681,341.00	\$ 2,805,992.00	\$ 1,375,323.00	\$ 3,000,000.00
10-31-31	MUNICIPAL ENERGY SALES TAX	\$ 661,884.00	\$ 630,000.00	\$ 318,218.00	\$ 760,000.00
10-31-32	TELECOMMUNICATIONS TAX	\$ 46,536.00	\$ 50,000.00	\$ 23,199.00	\$ 48,000.00
10-31-33	CABLE TV FRANCHISE PAYMENT	\$ 59,930.00	\$ 58,000.00	\$ -	\$ 58,000.00
10-31-34	PAR TAX	\$ -	\$ -	\$ -	\$ 140,000.00
10-31-35	TRANSIT TAX (PROP 1)	\$ 246,722.00	\$ 250,000.00	\$ 125,861.00	\$ 240,000.00
	<b>Total Taxes</b>	<b>\$ 5,686,270.00</b>	<b>\$ 5,802,400.00</b>	<b>\$ 3,514,345.00</b>	<b>\$ 6,411,000.00</b>
<b>Licenses &amp; Permits</b>					
10-32-10	BUSINESS LICENSES	\$ 11,711.00	\$ 16,000.00	\$ 9,388.00	\$ 16,000.00
10-32-25	DOG LICENSES	\$ 8,711.00	\$ 10,000.00	\$ 2,260.00	\$ 9,000.00
10-32-30	ROAD CUT PERMIT	\$ 1,250.00	\$ 1,000.00	\$ 425.00	\$ 1,000.00
	<b>Total Licenses &amp; Permits</b>	<b>\$ 21,672.00</b>	<b>\$ 27,000.00</b>	<b>\$ 12,073.00</b>	<b>\$ 26,000.00</b>
<b>Intergovernmental Revenue</b>					
10-33-14	POLICE REIMB FROM SCHOOL DIST.	\$ 81,000.00	\$ 81,000.00	\$ -	\$ 81,000.00
10-33-15	VOCA GRANT	\$ -	\$ 62,000.00	\$ 44,170.00	\$ 62,000.00
10-33-20	GRANT REVENUE	\$ 8,000.00	\$ -	\$ -	\$ -
10-33-26	ARPA	\$ 713,891.00	\$ 72,500.00	\$ 713,891.00	\$ -
10-33-44	LIBRARY GRANTS/DONATIONS	\$ 14,230.00	\$ 5,000.00	\$ 16,424.00	\$ 5,000.00
10-33-50	WILDLAND/SPECIALEVENT	\$ 11,890.00	\$ -	\$ -	\$ -
10-33-52	PUBLIC WORKS GRANTS/REVENUE	\$ 15,000.00	\$ 27,000.00	\$ 26,700.00	\$ 31,000.00
10-33-53	FIRE DEPT GRANTS/MISC REVENUE	\$ 157,910.00	\$ 15,000.00	\$ 100.00	\$ 15,000.00
10-33-54	PD GRANTS/MISC REVENUE	\$ 92,554.00	\$ 60,000.00	\$ 61,743.00	\$ 65,000.00
10-33-56	CLASS C ROAD FUND ALLOTMENT	\$ 642,720.00	\$ 650,000.00	\$ 352,075.00	\$ 663,000.00
10-33-57	CLASS C ROAD, FWD. PREVIOUS YR		\$ 258,000.00		
10-33-58	STATE LIQUOR FUND ALLOTMENT	\$ 12,770.00	\$ 14,000.00	\$ 15,418.00	\$ 15,000.00
	<b>Total Intergovernmental Revenue</b>	<b>\$ 1,749,965.00</b>	<b>\$ 1,244,500.00</b>	<b>\$ 1,230,521.00</b>	<b>\$ 937,000.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Charge for Services</b>					
10-34-45	T-MBL/MOBILITY/ CING TWR LEASE	\$ 12,674.00	\$ 22,200.00	\$ -	\$ 12,500.00
10-34-70	TENNIS LIGHT REVENUE	\$ 464.00	\$ 500.00	\$ 366.00	\$ 500.00
10-34-80	CEMETERY LOT SALES	\$ 71,950.00	\$ 75,000.00	\$ 24,410.00	\$ 60,000.00
	<b>Total Charge for Services</b>	<b>\$ 85,088.00</b>	<b>\$ 97,700.00</b>	<b>\$ 24,776.00</b>	<b>\$ 73,000.00</b>
<b>Fines and Forfeitures</b>					
10-35-10	FINES	\$ 178,218.00	\$ 195,000.00	\$ 80,165.00	\$ 185,500.00
10-35-44	LIBRARY FINES/FEES	\$ 2,926.00	\$ 1,800.00	\$ 1,327.00	\$ 1,800.00
	<b>Total Fines &amp; Forfeitures</b>	<b>\$ 181,144.00</b>	<b>\$ 196,800.00</b>	<b>\$ 81,492.00</b>	<b>\$ 187,300.00</b>
<b>Miscellaneous Revenue</b>					
10-36-10	INTEREST INCOME	\$ 71,930.00	\$ 175,500.00	\$ 219,682.00	\$ 593,900.00
10-36-13	RETURN CHECK FEES	\$ 1,420.00	\$ 1,500.00	\$ 720.00	\$ 1,500.00
10-36-15	CLARK FARM RENT	\$ 4,800.00	\$ 4,500.00	\$ 2,400.00	\$ 4,500.00
10-36-16	ANIMAL SHELTER	\$ -	\$ -	\$ 400.00	\$ -
10-36-50	4TH OF JULY REVENUE	\$ 6,792.00	\$ 6,000.00	\$ 7,169.00	\$ 6,500.00
10-36-90	MISCELLANEOUS REVENUE	\$ 54,095.00	\$ 50,000.00	\$ 45,610.00	\$ 50,000.00
10-36-94	SERVICE FEES	\$ 5,953.00	\$ 9,000.00	\$ 2,197.00	\$ 5,000.00
10-36-95	HAZARDOUS MITIGATION FUNDS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	<b>Total Miscellaneous Revenue</b>	<b>\$ 164,990.00</b>	<b>\$ 266,500.00</b>	<b>\$ 298,178.00</b>	<b>\$ 681,400.00</b>
<b>Other Revenue</b>					
10-37-16	PID APPLICATION/FEES	\$ -	\$ 2,000.00	\$ -	\$ -
10-37-45	FEE IN-LIEU OPEN SPACE	\$ 67,705.00	\$ 25,000.00	\$ -	\$ -
10-37-50	PARK IMPACT FEE	\$ 308,880.00	\$ -	\$ 69,918.00	\$ 176,000.00
10-37-51	PUBLIC SAFETY IMPACT FEE	\$ 344,172.00	\$ 75,000.00	\$ 294,540.00	\$ 75,000.00
10-37-53	USE OF PY PARK IMPACT FEES	\$ -	\$ 960,000.00	\$ -	\$ -
	<b>Total Other Revenue</b>	<b>\$ 720,757.00</b>	<b>\$ 1,062,000.00</b>	<b>\$ 364,458.00</b>	<b>\$ 251,000.00</b>
<b>Contributions and Transfers</b>					
10-38-15	OFS - Lease Proceeds	\$ 138,557.00	\$ -	\$ -	\$ -
10-38-40	PRIOR YR SURPLUS USED CUR YR	\$ -	\$ 50,800.00	\$ -	\$ 166,500.00
10-38-45	USE OF CEMETARY FUND	\$ -	\$ 20,000.00	\$ -	\$ 80,000.00
	<b>Total Contributions and Transfers</b>	<b>\$ 138,557.00</b>	<b>\$ 70,800.00</b>	<b>\$ -</b>	<b>\$ 246,500.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Building Department</b>					
15-32-20	PLAN CHECK FEES/REINSPECTION	\$ 233,137.00	\$ 138,000.00	\$ 189,045.00	\$ 275,000.00
15-32-21	BUILDING PERMIT FEE	\$ 714,419.00	\$ 573,000.00	\$ 355,817.00	\$ 560,000.00
	<b>Total Building Revenue</b>	<b>\$ 947,556.00</b>	<b>\$ 711,000.00</b>	<b>\$ 544,862.00</b>	<b>\$ 835,000.00</b>
<b>Community Development</b>					
17-32-15	P&Z PERMIT FEES	\$ 25.00	\$ -	\$ 25.00	\$ 500.00
17-32-35	GRADING PERMIT	\$ -	\$ -	\$ 3,325.00	\$ -
17-34-06	ENGINEERING SUBDIVISION FEES	\$ 119,801.00	\$ 130,000.00	\$ 48,566.00	\$ 135,000.00
17-34-10	WATER/SEWER MODELING	\$ 30,000.00	\$ 30,000.00	\$ 9,000.00	\$ 30,000.00
17-34-11	BOND FEES	\$ 3,900.00	\$ 4,000.00	\$ 600.00	\$ 4,000.00
17-34-12	3% SUBDIVISION INSPECTION FEE	\$ 266,795.00	\$ 191,500.00	\$ 27,188.00	\$ 265,000.00
17-34-13	ZONING & SUBDIVISION FEES	\$ 249,717.00	\$ 230,000.00	\$ 112,795.00	\$ 256,000.00
17-37-16	PID APPLICATION/FEES	\$ 4,000.00	\$ -	\$ -	\$ -
17-38-40	PRIOR YEAR SURPLUS USED CD	\$ -	\$ -	\$ -	\$ 30,500.00
	<b>Total Community Development Revenue</b>	<b>\$ 674,238.00</b>	<b>\$ 585,500.00</b>	<b>\$ 201,499.00</b>	<b>\$ 721,000.00</b>
<b>Total Revenue General Fund</b>		<b>\$ 10,370,237.00</b>	<b>\$ 10,064,200.00</b>	<b>\$ 6,272,204.00</b>	<b>\$ 10,369,200.00</b>
<b>General Government</b>					
10-41-11	SALARIES AND WAGES	\$ 406,689.00	\$ 385,000.00	\$ 198,630.00	\$ 430,000.00
10-41-13	EMPLOYEES BENEFITS	\$ 105,693.00	\$ 103,000.00	\$ 48,580.00	\$ 105,000.00
10-41-14	HEALTH INSURANCE	\$ 83,049.00	\$ 96,000.00	\$ 42,298.00	\$ 106,000.00
10-41-17	VEHICLE STIPEND	\$ -	\$ -	\$ 433.00	\$ 5,200.00
10-41-21	OFFICE SUPPLIES	\$ 17,681.00	\$ 16,000.00	\$ 8,051.00	\$ 16,500.00
10-41-22	POSTAGE	\$ 3,209.00	\$ 4,000.00	\$ 2,103.00	\$ 5,000.00
10-41-23	COMPUTER SOFTWARE	\$ 38,040.00	\$ 33,000.00	\$ 26,332.00	\$ 40,000.00
10-41-24	PARTS, SUPPLIES & EQUIPMENT	\$ 26,919.00	\$ 10,000.00	\$ 2,381.00	\$ 10,000.00
10-41-25	CITY HALL MAINTENANCE	\$ 22,446.00	\$ 20,000.00	\$ 22,962.00	\$ 22,000.00
10-41-26	BOOKS, CDs & PRINTED MATERIALS	\$ 1,889.00	\$ 1,500.00	\$ 906.00	\$ 2,000.00
10-41-27	FUEL	\$ 1,574.00	\$ 2,500.00	\$ 498.00	\$ 1,500.00
10-41-30	COMPUTERS AND IT EQUIPMENT	\$ 22,343.00	\$ 38,000.00	\$ 2,985.00	\$ 40,000.00
10-41-31	COMPUTER SUPPORT SERVICES	\$ 28,226.00	\$ 35,000.00	\$ 15,470.00	\$ 37,000.00
10-41-32	LEGAL SERVICES	\$ 124,229.00	\$ 75,000.00	\$ 33,652.00	\$ 80,000.00
10-41-34	CUSTODIAL SERVICES	\$ 11,597.00	\$ 13,500.00	\$ 6,575.00	\$ 14,000.00
10-41-35	ACCOUNTING SERVICES	\$ 9,732.00	\$ 10,500.00	\$ 3,366.00	\$ 11,500.00
10-41-36	VEHICLE MAINTENANCE	\$ 338.00	\$ 500.00	\$ 262.00	\$ 600.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-41-39	OTHER PROFESSIONAL SERVICES	\$ 21,484.00	\$ 21,000.00	\$ 7,140.00	\$ 21,000.00
10-41-41	ADVERTISING	\$ 3,135.00	\$ 5,000.00	\$ 2,006.00	\$ 5,000.00
10-41-42	GARBAGE REMOVAL	\$ 720.00	\$ 600.00	\$ 331.00	\$ 700.00
10-41-43	INSURANCE AND BONDS	\$ 63,050.00	\$ 57,000.00	\$ 63,876.00	\$ 65,000.00
10-41-44	SHREDDING SERVICES	\$ 842.00	\$ 800.00	\$ 302.00	\$ 900.00
10-41-46	BANK AND MERCHANT FEES	\$ 13,559.00	\$ 13,000.00	\$ 6,751.00	\$ 13,500.00
10-41-51	POWER	\$ 6,461.00	\$ 6,000.00	\$ 2,441.00	\$ 6,500.00
10-41-52	NATURAL GAS	\$ 1,846.00	\$ 2,000.00	\$ 663.00	\$ 2,500.00
10-41-53	OFFICE PHONES	\$ 10,381.00	\$ 11,000.00	\$ 6,723.00	\$ 15,000.00
10-41-55	INTERNET	\$ 699.00	\$ 1,500.00	\$ 279.00	\$ 1,000.00
10-41-61	GIFT AND AWARDS	\$ 1,070.00	\$ 1,500.00	\$ 245.00	\$ 1,500.00
10-41-62	EMPLOYEE APPRECIATION	\$ -	\$ 2,000.00	\$ 1,173.00	\$ 2,000.00
10-41-63	DUES AND FEES	\$ 13,069.00	\$ 14,000.00	\$ 10,582.00	\$ 14,000.00
10-41-64	CONFERENCES, TRAINING & TRAVEL	\$ 10,219.00	\$ 11,000.00	\$ 8,223.00	\$ 12,000.00
10-41-66	TRAINING - MAYOR/CITY COUNCIL	\$ 4,283.00	\$ 3,000.00	\$ 756.00	\$ 3,500.00
10-41-81	CAPITAL PROJECTS	\$ 59,781.00	\$ -	\$ -	\$ -
10-41-82	CAPITAL EQUIPMENT	\$ -	\$ 17,000.00	\$ 18,900.00	\$ -
10-41-98	TRANSFER WATER EXPENSE	\$ 1,277.00	\$ 1,500.00	\$ 643.00	\$ 1,500.00
	<b>Total General Government</b>	<b>\$ 1,115,530.00</b>	<b>\$ 1,011,400.00</b>	<b>\$ 546,518.00</b>	<b>\$ 1,091,900.00</b>
<b>Judicial</b>					
10-42-11	SALARIES & WAGES	\$ 125,964.00	\$ 135,000.00	\$ 68,722.00	\$ 150,000.00
10-42-13	EMPLOYEE BENEFITS	\$ 32,442.00	\$ 33,000.00	\$ 16,878.00	\$ 34,000.00
10-42-14	HEALTH INSURANCE	\$ 27,767.00	\$ 16,000.00	\$ 8,396.00	\$ 16,500.00
10-42-16	BAILFF WAGES	\$ -	\$ 18,000.00	\$ -	\$ 8,000.00
10-42-21	OFFICE SUPPLIES	\$ 1,618.00	\$ 2,000.00	\$ 538.00	\$ 2,000.00
10-42-24	PARTS SUPPLIES AND EQUIPMENT	\$ 1,430.00	\$ 2,000.00	\$ 751.00	\$ 8,000.00
10-42-31	COMPUTER SUPPORT SERVICES	\$ 2,511.00	\$ 2,500.00	\$ 1,234.00	\$ 2,500.00
10-42-39	OTHER PROFESSIONAL SERVICES	\$ 1,351.00	\$ 3,000.00	\$ 1,499.00	\$ 3,000.00
10-42-46	BANK & MERCHANT FEES	\$ 1,466.00	\$ 2,000.00	\$ 664.00	\$ 2,000.00
10-42-64	CONFERENCES, TRAINING & TRAVEL	\$ 1,658.00	\$ 3,000.00	\$ 1,410.00	\$ 3,000.00
10-42-80	STATE SURCHARGE	\$ 55,142.00	\$ 68,500.00	\$ 24,641.00	\$ 60,000.00
	<b>Total Judicial</b>	<b>\$ 251,349.00</b>	<b>\$ 285,000.00</b>	<b>\$ 124,733.00</b>	<b>\$ 289,000.00</b>
<b>Library</b>					
10-44-11	SALARIES AND WAGES-LIBRARY	\$ 156,285.00	\$ 181,000.00	\$ 84,804.00	\$ 250,000.00
10-44-13	EMPLOYEES BENEFITS	\$ 29,234.00	\$ 31,000.00	\$ 14,792.00	\$ 47,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-44-14	HEALTH INSURANCE	\$ 21,685.00	\$ 22,000.00	\$ 10,842.00	\$ 42,500.00
10-44-21	OFFICE SUPPLIES	\$ 2,855.00	\$ 2,700.00	\$ 3,290.00	\$ 3,600.00
10-44-22	POSTAGE	\$ 820.00	\$ 600.00	\$ 303.00	\$ 600.00
10-44-26	BUILDINGS & GROUNDS	\$ 3,269.00	\$ 5,000.00	\$ 1,439.00	\$ 5,000.00
10-44-28	ALARM LINES	\$ 2,032.00	\$ 2,000.00	\$ 915.00	\$ 2,500.00
10-44-29	LIBRARY EXPENSE	\$ 3,230.00	\$ 3,200.00	\$ 1,833.00	\$ 3,700.00
10-44-30	COMPUTERS AND IT EQUIPMENT	\$ 3,448.00	\$ 6,000.00	\$ -	\$ 6,000.00
10-44-32	COMPUTER SUPPORT SERVICES	\$ 7,359.00	\$ 10,500.00	\$ 4,268.00	\$ 10,500.00
10-44-34	CUSTODIAL SERVICES	\$ 18,618.00	\$ 20,000.00	\$ 10,650.00	\$ 20,000.00
10-44-39	OTHER PROFESSIONAL SERVICES	\$ 3,490.00	\$ 3,500.00	\$ 677.00	\$ 3,800.00
10-44-40	PERIODICALS	\$ 734.00	\$ 1,000.00	\$ 299.00	\$ 900.00
10-44-42	BOOKS AND PAMPHLETS	\$ 6,579.00	\$ 10,000.00	\$ 4,943.00	\$ 10,500.00
10-44-43	MUSIC COLLECTION	\$ 353.00	\$ 500.00	\$ 273.00	\$ 500.00
10-44-44	AUDIO VISUAL	\$ 3,705.00	\$ 5,500.00	\$ 2,231.00	\$ 6,000.00
10-44-46	PROGRAMMING	\$ 3,847.00	\$ 3,200.00	\$ 2,128.00	\$ 4,000.00
10-44-60	POWER	\$ 9,154.00	\$ 10,000.00	\$ 4,421.00	\$ 10,000.00
10-44-61	NATURAL GAS	\$ 4,760.00	\$ 4,500.00	\$ 1,671.00	\$ 6,000.00
10-44-62	EMPLOYEE APPRECIATION	\$ 68.00	\$ 800.00	\$ 545.00	\$ 1,000.00
10-44-63	DUES AND FEES	\$ 150.00	\$ 600.00	\$ 199.00	\$ 600.00
10-44-64	TRAINING	\$ 25.00	\$ 2,400.00	\$ 254.00	\$ 2,400.00
10-44-72	LIBRARY RENT TO MBA	\$ 18,500.00	\$ 19,200.00	\$ 9,600.00	\$ 18,875.00
10-44-83	GRANT EXPENDITURE	\$ 11,516.00	\$ 5,000.00	\$ 1,447.00	\$ 5,000.00
10-44-84	ARPA GRANT	\$ 11,241.00	\$ -	\$ 5,394.00	\$ -
	<b>Total Library</b>	<b>\$ 322,957.00</b>	<b>\$ 350,200.00</b>	<b>\$ 167,218.00</b>	<b>\$ 460,975.00</b>
<b>Elections</b>					
10-50-39	OTHER PROFESSIONAL SERVICES	\$ 27,214.00	\$ 15,000.00	\$ 270.00	\$ 30,000.00
	<b>Total Elections</b>	<b>\$ 27,214.00</b>	<b>\$ 15,000.00</b>	<b>\$ 270.00</b>	<b>\$ 30,000.00</b>
<b>Police Department</b>					
10-54-10	COVID WAGES & BENEFITS	\$ 18,992.00	\$ -	\$ -	\$ -
10-54-11	SALARIES & WAGES	\$ 1,288,191.00	\$ 1,725,000.00	\$ 842,137.00	\$ 1,966,000.00
10-54-12	SALARIES OVERTIME	\$ 60,185.00	\$ 85,000.00	\$ 62,512.00	\$ 55,000.00
10-54-13	EMPLOYEES BENEFITS	\$ 536,458.00	\$ 630,000.00	\$ 312,437.00	\$ 689,000.00
10-54-14	HEALTH INSURANCE	\$ 306,728.00	\$ 375,000.00	\$ 184,666.00	\$ 424,500.00
10-54-16	POLICE GRANT - PAYROLL	\$ 16,975.00	\$ -	\$ 598.00	\$ -
10-54-17	UNIFORM ALLOWANCE	\$ 25,229.00	\$ 29,000.00	\$ 17,202.00	\$ 32,500.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-54-18	BODY CAMERAS	\$ -	\$ 3,000.00	\$ 300.00	\$ 20,000.00
10-54-19	STREET CAMERAS	\$ -	\$ -	\$ -	\$ 30,000.00
10-54-20	VICTIM ADVOCATE	\$ 1,711.00	\$ 5,000.00	\$ 412.00	\$ 5,000.00
10-54-21	OFFICE SUPPLIES	\$ 6,957.00	\$ 6,000.00	\$ 3,368.00	\$ 7,000.00
10-54-22	POSTAGE	\$ 683.00	\$ 1,500.00	\$ 583.00	\$ 1,500.00
10-54-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 51,195.00	\$ 97,000.00	\$ 36,474.00	\$ 65,000.00
10-54-25	BUILDING AND GROUNDS	\$ 5,474.00	\$ 5,000.00	\$ 3,085.00	\$ 5,000.00
10-54-26	BOOKS, CDs & PRINTED MATERIALS	\$ 274.00	\$ 500.00	\$ 345.00	\$ 500.00
10-54-27	FUEL	\$ 56,516.00	\$ 54,000.00	\$ 26,995.00	\$ 60,000.00
10-54-29	BEER/ALCOHOL PROGRAM	\$ 10,622.00	\$ 14,000.00	\$ 4,256.00	\$ 15,000.00
10-54-31	COMPUTER SUPPORT SERVICES	\$ 4,185.00	\$ 4,500.00	\$ 2,308.00	\$ 5,700.00
10-54-34	CUSTODIAL SERVICES	\$ 16,798.00	\$ 16,500.00	\$ 9,075.00	\$ 16,800.00
10-54-36	VEHICLE MAINTENANCE	\$ 24,013.00	\$ 15,000.00	\$ 11,733.00	\$ 20,000.00
10-54-37	K-9 UNIT	\$ 1,492.00	\$ 2,000.00	\$ -	\$ 2,000.00
10-54-39	OTHER PROFESSIONAL SERVICES	\$ 11,431.00	\$ 8,000.00	\$ 1,099.00	\$ 8,000.00
10-54-51	POWER	\$ 16,410.00	\$ 16,000.00	\$ 5,270.00	\$ 16,500.00
10-54-52	NATURAL GAS	\$ 285.00	\$ 500.00	\$ 130.00	\$ 500.00
10-54-55	INTERNET - PHONES	\$ 11,957.00	\$ 14,000.00	\$ 6,015.00	\$ 14,000.00
10-54-58	LAW ENFORCEMENT GRANT	\$ 29,488.00	\$ 10,000.00	\$ 20,484.00	\$ 10,000.00
10-54-61	GIFTS AND AWARDS	\$ 105.00	\$ 500.00	\$ 438.00	\$ -
10-54-62	EMPLOYEE APPRECIATION	\$ 2,031.00	\$ 5,000.00	\$ 3,034.00	\$ 5,000.00
10-54-63	DUES AND FEES	\$ 151,015.00	\$ 144,500.00	\$ 74,514.00	\$ -
10-54-64	CONFERENCES TRAINING & TRAVEL	\$ 14,196.00	\$ 12,000.00	\$ 5,490.00	\$ 15,000.00
10-54-66	SOFTWARE LEASE	\$ -	\$ 28,500.00	\$ -	\$ 28,500.00
10-54-72	JUSTICE CENTER RENT TO MBA	\$ 129,000.00	\$ 129,000.00	\$ 64,500.00	\$ 129,500.00
10-54-74	CAPITAL OUTLAY - EQUIPMENT	\$ 105,766.00	\$ -	\$ -	\$ -
10-54-78	DEBT SERVICE - INTEREST	\$ 9,152.00	\$ -	\$ -	\$ -
10-54-79	DEBT SERVICE - PRINCIPAL	\$ 106,592.00	\$ -	\$ -	\$ -
10-54-80	VEHICLE EQUIPMENT	\$ 18,000.00	\$ 5,000.00	\$ -	\$ 25,000.00
10-54-82	VEHICLE LEASE	\$ 17,728.00	\$ 70,500.00	\$ 20,954.00	\$ 68,000.00
10-54-83	PURCHASE POLICE VEHICLE	\$ 37,000.00	\$ -	\$ -	\$ 12,500.00
10-54-84	PUBLIC SAFETY IMPACT EXPENSE	\$ 8,906.00	\$ -	\$ -	\$ -
10-54-85	SPECIAL PROGRAM EXPENSE	\$ 1,067.00	\$ 1,000.00	\$ 951.00	\$ 7,000.00
	<b>Total Police Department</b>	<b>\$ 3,102,807.00</b>	<b>\$ 3,512,500.00</b>	<b>\$ 1,721,365.00</b>	<b>\$ 3,760,000.00</b>
<b>Fire Department</b>					
10-55-11	SALARIES AND WAGES	\$ 40,846.00	\$ 36,000.00	\$ 17,222.00	\$ 36,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-55-13	EMPLOYEES BENEFITS	\$ 8,269.00	\$ 7,000.00	\$ 4,011.00	\$ 7,000.00
10-55-15	EDUCATION AND TRAINING	\$ 7,770.00	\$ 15,000.00	\$ 287.00	\$ 15,000.00
10-55-17	CERTIFICATIONS	\$ 365.00	\$ 1,800.00	\$ 500.00	\$ 2,500.00
10-55-19	UNIFORMS	\$ 5,956.00	\$ 6,000.00	\$ 4,317.00	\$ 6,000.00
10-55-21	OFFICE SUPPLIES	\$ 643.00	\$ 500.00	\$ 347.00	\$ 500.00
10-55-23	COMPUTER SOFTWARE & EQUIPMENT	\$ -	\$ 3,000.00	\$ 30.00	\$ 7,000.00
10-55-24	EQUIPMENT	\$ 55,374.00	\$ 34,800.00	\$ 11,192.00	\$ 40,000.00
10-55-25	BUILDING AND GROUNDS	\$ 8,122.00	\$ 18,000.00	\$ 2,567.00	\$ 19,000.00
10-55-27	FUEL	\$ 9,380.00	\$ 9,000.00	\$ 5,969.00	\$ 12,000.00
10-55-29	TURNOUTS	\$ 17,645.00	\$ 27,300.00	\$ 18,638.00	\$ 27,300.00
10-55-30	SCBA	\$ -	\$ 5,500.00	\$ -	\$ 6,000.00
10-55-34	CUSTODIAL SERVICES	\$ 4,015.00	\$ 4,000.00	\$ 2,650.00	\$ 4,000.00
10-55-36	VEHICLE MAINTENANCE	\$ 14,473.00	\$ 10,000.00	\$ 7,017.00	\$ 12,000.00
10-55-39	OTHER PROFESSIONAL SERVICES	\$ 6,880.00	\$ 5,000.00	\$ 4,655.00	\$ 15,500.00
10-55-51	POWER	\$ 5,278.00	\$ 5,500.00	\$ 2,044.00	\$ 5,500.00
10-55-52	NATURAL GAS	\$ 7,411.00	\$ 6,500.00	\$ 2,136.00	\$ 8,000.00
10-55-53	OFFICE PHONES/INTERNET	\$ 4,099.00	\$ 4,000.00	\$ 1,894.00	\$ 4,500.00
10-55-58	WILDLAND/SPECIAL EVENT	\$ 8,145.00	\$ -	\$ 177.00	\$ -
10-55-61	GIFTS AND AWARDS	\$ 1,091.00	\$ 1,000.00	\$ 23.00	\$ 1,500.00
10-55-63	DUES AND FEES	\$ 3,445.00	\$ 4,000.00	\$ 2.00	\$ 4,000.00
10-55-64	CONFERENCES, TRAINING & TRAVEL	\$ 11,984.00	\$ 5,000.00	\$ 39.00	\$ 8,000.00
10-55-65	FIRE PREVENTION	\$ 3,274.00	\$ 5,500.00	\$ 3,391.00	\$ 5,500.00
10-55-82	CAPITAL EQUIPMENT	\$ -	\$ 60,000.00	\$ 61,560.00	\$ -
10-55-95	RENT PMT TO MBA-FIRE STATION	\$ 109,000.00	\$ 109,000.00	\$ 54,500.00	\$ 109,000.00
10-55-98	TRANSFER WATER EXPENSE	\$ 2,888.00	\$ 2,600.00	\$ 2,206.00	\$ 2,600.00
10-55-99	GRANT EXPENSE	\$ 172,630.00	\$ 15,000.00	\$ 8,400.00	\$ 15,000.00
	<b>Total Fire Department</b>	<b>\$ 508,983.00</b>	<b>\$ 401,000.00</b>	<b>\$ 215,774.00</b>	<b>\$ 373,400.00</b>
<b>Animal Control</b>					
10-57-11	SALARIES AND WAGES	\$ 42,922.00	\$ -	\$ -	\$ 36,500.00
10-57-13	EMPLOYEES BENEFITS	\$ 13,764.00	\$ -	\$ -	\$ 3,825.00
10-57-14	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -
10-57-17	UNIFORM ALLOWANCE	\$ -	\$ -	\$ -	\$ 700.00
10-57-24	PARTS, SUPPLIES & EQUIPMENT	\$ 3,060.00	\$ 4,000.00	\$ 3,076.00	\$ 3,500.00
10-57-27	FUEL	\$ 1,683.00	\$ 2,500.00	\$ -	\$ 2,500.00
10-57-31	PROFESSIONAL & TECH SERVICES	\$ -	\$ -	\$ -	\$ 1,000.00
10-57-36	VEHICLE MAINTENANCE	\$ 1,578.00	\$ 2,000.00	\$ 29.00	\$ 2,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-57-54	CELL PHONES	\$ -	\$ -	\$ -	\$ 500.00
10-57-64	CONFERENCES, TRAINING & TRAVEL	\$ 559.00	\$ 800.00	\$ -	\$ 800.00
	<b>Total Animal Control</b>	<b>\$ 63,566.00</b>	<b>\$ 9,300.00</b>	<b>\$ 3,105.00</b>	<b>\$ 51,325.00</b>
<b>Streets</b>					
10-60-11	SALARIES AND WAGES	\$ 89,322.00	\$ 100,000.00	\$ 38,186.00	\$ 141,000.00
10-60-13	EMPLOYEES BENEFITS	\$ 27,999.00	\$ 36,000.00	\$ 11,643.00	\$ 55,000.00
10-60-14	HEALTH INSURANCE	\$ 23,088.00	\$ 29,000.00	\$ 8,669.00	\$ 36,500.00
10-60-20	LIGHT REPAIR	\$ 1,894.00	\$ 10,000.00	\$ 33.00	\$ 10,000.00
10-60-21	OFFICE SUPPLIES	\$ 4,057.00	\$ 2,500.00	\$ 1,169.00	\$ 2,500.00
10-60-23	COMPUTER SOFTWARE	\$ -	\$ 1,500.00	\$ 84.00	\$ 1,500.00
10-60-24	PARTS, SUPPLIES & EQUIPMENT	\$ 36,840.00	\$ 30,000.00	\$ 17,877.00	\$ 30,000.00
10-60-25	BUILDING AND GROUNDS	\$ 3,673.00	\$ 6,000.00	\$ 9,954.00	\$ 6,000.00
10-60-27	FUEL	\$ 15,104.00	\$ 16,000.00	\$ 8,227.00	\$ 16,000.00
10-60-28	TELEPHONE/INTERNET IPADS	\$ 6,601.00	\$ 7,000.00	\$ 3,131.00	\$ 7,000.00
10-60-34	CUSTODIAL SERVICES	\$ 12,820.00	\$ 12,500.00	\$ 6,770.00	\$ 13,500.00
10-60-36	VEHICLE MAINTENANCE	\$ 20,973.00	\$ 16,000.00	\$ 8,397.00	\$ 20,000.00
10-60-39	OTHER PROFESSIONAL SERVICES	\$ 29,110.00	\$ 18,000.00	\$ 29,860.00	\$ 20,000.00
10-60-51	POWER	\$ 31,496.00	\$ 33,000.00	\$ 10,490.00	\$ 33,000.00
10-60-52	NATURAL GAS	\$ 4,029.00	\$ 3,000.00	\$ 1,201.00	\$ 4,000.00
10-60-53	OFFICE PHONES	\$ 733.00	\$ 3,000.00	\$ -	\$ -
10-60-61	EMPLOYEE APPRECIATION	\$ -	\$ 2,000.00	\$ 9.00	\$ 2,000.00
10-60-62	EMPLOYEE /SAFETY EQUIPMENT	\$ 13,932.00	\$ 10,500.00	\$ 6,559.00	\$ 11,000.00
10-60-64	CONFERENCES, TRAINING & TRAVEL	\$ 1,275.00	\$ 1,000.00	\$ 106.00	\$ 2,500.00
10-60-72	DEBT SERVICE - PRINCIPAL	\$ 3,837.00	\$ -	\$ -	\$ 4,000.00
10-60-82	CAPITAL EQUIPMENT	\$ 65,011.00	\$ 84,000.00	\$ 27,948.00	\$ 147,000.00
10-60-85	EQUIPMENT LEASE	\$ 37,835.00	\$ 8,000.00	\$ 8,419.00	\$ 8,000.00
10-60-98	TRANSFER WATER EXPENSE	\$ 940.00	\$ 1,500.00	\$ 597.00	\$ 1,500.00
	<b>Total Streets</b>	<b>\$ 430,569.00</b>	<b>\$ 430,500.00</b>	<b>\$ 199,329.00</b>	<b>\$ 572,000.00</b>
<b>Class "C" Roads</b>					
10-61-40	PARK N RIDE	\$ 96,523.00	\$ -	\$ -	\$ -
10-61-42	STREET SIGN REPLACEMENT	\$ 6,622.00	\$ 12,000.00	\$ 10,602.00	\$ 13,000.00
10-61-43	CURB, GUTTER, SIDEWALK EXPENSE	\$ 37,791.00	\$ 71,000.00	\$ 1,262.00	\$ 50,000.00
10-61-44	MAINTENANCE	\$ 31,099.00	\$ 40,000.00	\$ 8,792.00	\$ 40,000.00
10-61-81	CAPITAL PROJECTS	\$ 589,284.00	\$ 900,000.00	\$ 346,010.00	\$ 800,000.00
	<b>Total Class "C" Roads</b>	<b>\$ 761,319.00</b>	<b>\$ 1,023,000.00</b>	<b>\$ 366,666.00</b>	<b>\$ 903,000.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Parks and Recreation</b>					
10-64-11	SALARIES & WAGES	\$ 111,554.00	\$ 122,000.00	\$ 48,783.00	\$ 160,000.00
10-64-13	EMPLOYEE BENEFITS	\$ 30,720.00	\$ 41,000.00	\$ 11,688.00	\$ 50,000.00
10-64-14	HEALTH INSURANCE	\$ 22,886.00	\$ 27,500.00	\$ 6,771.00	\$ 26,000.00
10-64-22	SNACK SHACK	\$ 856.00	\$ 2,000.00	\$ 350.00	\$ 2,000.00
10-64-24	PARTS, SUPPLIES & EQUIPMENT	\$ 43,672.00	\$ 30,000.00	\$ 6,009.00	\$ 31,000.00
10-64-27	FUEL	\$ 8,458.00	\$ 8,500.00	\$ 4,607.00	\$ 8,500.00
10-64-30	PROFESSIONAL SERVICES	\$ 2,597.00	\$ 4,500.00	\$ -	\$ 4,500.00
10-64-33	PORTABLE RESTROOMS	\$ 5,063.00	\$ 6,000.00	\$ 3,278.00	\$ 6,000.00
10-64-36	VEHICLE MAINTENANCE	\$ 4,781.00	\$ 3,500.00	\$ 1,347.00	\$ 4,000.00
10-64-51	POWER	\$ 5,388.00	\$ 7,000.00	\$ 1,752.00	\$ 7,000.00
10-64-52	NATURAL GAS	\$ 1,582.00	\$ 2,000.00	\$ 581.00	\$ 2,000.00
10-64-55	STOCKSHOW MAINTENANCE	\$ 3,284.00	\$ 5,500.00	\$ 615.00	\$ 5,500.00
10-64-56	IRRIGATION ASSESMENT	\$ 15,638.00	\$ 15,000.00	\$ -	\$ -
10-64-60	DONNER REED MUSEUM	\$ 1,873.00	\$ 1,000.00	\$ 2.00	\$ 1,000.00
10-64-62	J. RUEBEN CLARK FARM	\$ -	\$ 14,000.00	\$ 13,883.00	\$ 1,000.00
10-64-64	CONFERENCES, TRAINING & TRAVEL	\$ 2,713.00	\$ 2,000.00	\$ 2,449.00	\$ 3,000.00
10-64-65	HOLLYWOOD PARK (IMPACT FEES)	\$ -	\$ -	\$ -	\$ -
10-64-71	HISTORICAL PRESERVATION	\$ 62.00	\$ 1,000.00	\$ 101.00	\$ 1,000.00
10-64-74	CAPITAL OUTLAY - EQUIPMENT	\$ 6,596.00	\$ -	\$ -	\$ -
10-64-75	PARK IMPACT FEE	\$ 9,908.00	\$ 960,000.00	\$ -	\$ 176,000.00
10-64-77	PAR TAX EXPENSE	\$ -	\$ -	\$ -	\$ 140,000.00
10-64-81	CAPITAL PROJECTS	\$ 334,348.00	\$ -	\$ -	\$ 36,500.00
10-64-83	GRANT EXPENDITURE	\$ 72,701.00	\$ 54,500.00	\$ 46,140.00	\$ 15,000.00
10-64-84	PARK IMPACT FEE EXPENSE	\$ 48,314.00	\$ -	\$ -	\$ -
10-64-98	TRANSFER WATER EXPENSE	\$ 41,004.00	\$ 45,000.00	\$ 44,860.00	\$ 50,000.00
	<b>Total parks and Recreation</b>	<b>\$ 773,998.00</b>	<b>\$ 1,352,000.00</b>	<b>\$ 193,216.00</b>	<b>\$ 730,000.00</b>
<b>Community Relations/Human Resources</b>					
10-65-22	BEAUTIFICATION-TREES	\$ 13,517.00	\$ 13,000.00	\$ -	\$ 15,000.00
10-65-28	EMPLOYEE TUITION REIMBURSEMENT	\$ 2,710.00	\$ 20,000.00	\$ 6,411.00	\$ 20,000.00
10-65-29	EMPLOYEE SAFETY PROGRAM	\$ 2,699.00	\$ 8,000.00	\$ 1,438.00	\$ 8,000.00
10-65-31	SUMMER FUN PROGRAM	\$ 1,035.00	\$ 12,000.00	\$ 4,718.00	\$ 12,000.00
10-65-38	YOUTH BASEBALL PROJECT	\$ -	\$ 2,500.00	\$ 2,209.00	\$ 2,500.00
10-65-39	WASATCH FRONT REGIONAL COUNCIL	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10-65-40	COMMUNITY RELATIONS	\$ 31,532.00	\$ 18,500.00	\$ 4,666.00	\$ 18,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
10-65-45	HISTORIC BOOK	\$ -	\$ -	\$ -	\$ 10,000.00
10-65-59	YOUTH CITY COUNCIL	\$ 56.00	\$ -	\$ 555.00	\$ 2,000.00
10-65-61	GIFTS AND AWARDS	\$ 689.00	\$ 2,000.00	\$ 120.00	\$ 2,000.00
10-65-62	EMPLOYEE APPRECIATION	\$ 8,951.00	\$ 10,000.00	\$ 3,395.00	\$ 10,000.00
10-65-63	DUES AND FEES	\$ 2,698.00	\$ 3,000.00	\$ 2,150.00	\$ 3,000.00
10-65-65	DONATIONS	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
10-65-67	BARRUS FAMILY SCHOLARSHIP	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
10-65-68	GHS SCHOLARSHIP	\$ 1,500.00	\$ 1,000.00	\$ -	\$ 1,000.00
10-65-69	CHILDRENS JUSTICE CENTER	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
10-65-70	GRANTSVILLE SOCIABLE	\$ 2,600.00	\$ 2,600.00	\$ -	\$ 2,600.00
10-65-71	WEST DESERT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
10-65-72	SMALL BUSINESS ALLIANCE	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
10-65-87	FOURTH OF JULY	\$ 33,643.00	\$ 47,000.00	\$ 43,506.00	\$ 44,000.00
10-65-88	MAIN STREET BEAUTIFICATION	\$ 200.00	\$ 15,000.00	\$ 5,207.00	\$ 15,000.00
	<b>Total Community Relations/Human Resources</b>	<b>\$ 132,330.00</b>	<b>\$ 188,600.00</b>	<b>\$ 92,875.00</b>	<b>\$ 199,100.00</b>
<b>Cemetery</b>					
10-66-11	SALARIES AND WAGES	\$ 56,820.00	\$ 76,500.00	\$ 39,892.00	\$ 136,000.00
10-66-13	EMPLOYEES BENEFITS	\$ 16,088.00	\$ 18,000.00	\$ 10,434.00	\$ 34,000.00
10-66-14	HEALTH INSURANCE	\$ 14,760.00	\$ 12,500.00	\$ 9,890.00	\$ 31,000.00
10-66-24	PARTS, SUPPLIES & EQUIPMENT	\$ 15,776.00	\$ 20,000.00	\$ 7,072.00	\$ 21,000.00
10-66-27	FUEL	\$ 8,458.00	\$ 7,000.00	\$ 4,607.00	\$ 8,000.00
10-66-30	PROFESSIONAL SERVICES	\$ 6,650.00	\$ 1,000.00	\$ 2,580.00	\$ 6,000.00
10-66-36	VEHICLE MAINTENANCE	\$ 3,127.00	\$ 1,200.00	\$ 783.00	\$ 1,500.00
10-66-56	IRRIGATION ASSESSMENT	\$ 15,638.00	\$ 13,000.00	\$ -	\$ 15,000.00
10-66-74	CAPITAL OUTLAY	\$ 6,596.00	\$ 20,000.00	\$ -	\$ 20,000.00
10-66-82	GRANTSVILLE NORTH CEMETERY	\$ 36,918.00	\$ -	\$ -	\$ 60,000.00
10-66-98	TRANSFER WATER EXPENSE	\$ 16,163.00	\$ 20,000.00	\$ 14,666.00	\$ 20,000.00
	<b>Total Cemetery</b>	<b>\$ 196,994.00</b>	<b>\$ 189,200.00</b>	<b>\$ 89,924.00</b>	<b>\$ 352,500.00</b>
<b>Building Department</b>					
15-56-11	SALARIES AND WAGES	\$ 351,102.00	\$ 427,500.00	\$ 206,565.00	\$ 430,000.00
15-56-13	EMPLOYEES BENEFITS	\$ 110,850.00	\$ 125,000.00	\$ 64,273.00	\$ 105,000.00
15-56-14	HEALTH INSURANCE	\$ 90,519.00	\$ 110,000.00	\$ 52,947.00	\$ 87,000.00
15-56-15	EDUCATION AND TRAINING	\$ 7,196.00	\$ 11,000.00	\$ 3,143.00	\$ 11,000.00
15-56-21	OFFICE SUPPLIES	\$ 504.00	\$ 1,000.00	\$ 82.00	\$ 1,000.00
15-56-23	COMPUTER SOFTWARE	\$ 6,148.00	\$ 1,500.00	\$ -	\$ 8,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
15-56-24	OFFICE SUPPLIES	\$ -	\$ -	\$ 1,645.00	\$ 500.00
15-56-25	EQUIPMENT SUPPLIES & MAINT	\$ 7,586.00	\$ 6,000.00	\$ 2,266.00	\$ 3,000.00
15-56-26	BOOKS, CDs & PRINTED MATERIALS	\$ 391.00	\$ 2,000.00	\$ 35.00	\$ 2,700.00
15-56-27	FUEL	\$ 4,841.00	\$ 4,500.00	\$ 2,281.00	\$ 5,000.00
15-56-31	COMPUTER SUPPORT SERVICES	\$ 837.00	\$ 900.00	\$ 443.00	\$ 900.00
15-56-36	VEHICLE MAINTENANCE	\$ 862.00	\$ 1,000.00	\$ 707.00	\$ 1,000.00
15-56-39	OTHER PROFESSIONAL SERVICES	\$ -	\$ 15,600.00	\$ 3,615.00	\$ 1,000.00
15-56-55	INTERNET	\$ 1,081.00	\$ 1,500.00	\$ 422.00	\$ 1,500.00
15-56-62	EMPLOYEE APPRECIATION	\$ -	\$ 500.00	\$ -	\$ 500.00
15-56-63	DUES AND FEES	\$ 4,797.00	\$ 1,000.00	\$ 413.00	\$ 1,000.00
15-56-70	OVERHEAD	\$ -	\$ -	\$ -	\$ 173,900.00
15-56-74	CAPITAL OUTLAY - EQUIPMENT	\$ 33,246.00	\$ 2,000.00	\$ -	\$ 2,000.00
15-56-81	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -
	<b>Total Building Department</b>	<b>\$ 619,960.00</b>	<b>\$ 711,000.00</b>	<b>\$ 338,837.00</b>	<b>\$ 835,000.00</b>
<b>Community Development</b>					
17-52-11	SALARIES AND WAGES	\$ 250,782.00	\$ 290,000.00	\$ 180,673.00	\$ 400,000.00
17-52-13	EMPLOYEE BENEFITS	\$ 77,386.00	\$ 96,000.00	\$ 45,447.00	\$ 102,000.00
17-52-14	HEALTH INSURANCE	\$ 69,447.00	\$ 78,000.00	\$ 41,608.00	\$ 86,500.00
17-52-15	EDUCATION & TRAINING	\$ 1,403.00	\$ 6,000.00	\$ 330.00	\$ 5,000.00
17-52-17	VEHICLE STIPEND	\$ -	\$ -	\$ 433.00	\$ 5,500.00
17-52-22	PUBLIC NOTICES/POSTAGE	\$ 268.00	\$ 1,000.00	\$ -	\$ 1,000.00
17-52-23	COMPUTER SOFTWARE	\$ 2,778.00	\$ 10,000.00	\$ 2,333.00	\$ 16,000.00
17-52-24	OFFICE SUPPLIES/EQUIPMENT	\$ 17,254.00	\$ 2,500.00	\$ 1,836.00	\$ 5,000.00
17-52-26	BOOKS, CDS & PRINTED MATERIALS	\$ 184.00	\$ 1,000.00	\$ 35.00	\$ 500.00
17-52-27	FUEL	\$ 2,849.00	\$ 3,500.00	\$ 947.00	\$ -
17-52-31	COMPUTER SUPPORT SERVICES	\$ 837.00	\$ 1,000.00	\$ 443.00	\$ 1,000.00
17-52-33	ENGINEERING SERVICES	\$ 46,015.00	\$ 35,000.00	\$ 7,046.00	\$ 40,000.00
17-52-35	PLANNING SERVICES	\$ 28,995.00	\$ 20,000.00	\$ 17,119.00	\$ 40,000.00
17-52-36	VEHICLE MAINTENANCE	\$ 113.00	\$ 500.00	\$ 1,885.00	\$ -
17-52-39	OTHER PROFESSIONAL SERVICES	\$ 3,009.00	\$ 18,000.00	\$ 12,379.00	\$ 11,000.00
17-52-40	GIS	\$ -	\$ 20,000.00	\$ 770.00	\$ 5,000.00
17-52-60	DUES AND FEES	\$ 296.00	\$ 1,000.00	\$ -	\$ 500.00
17-52-61	GIFTS AND AWARDS	\$ -	\$ 500.00	\$ -	\$ 500.00
17-52-62	EMPLOYEE APPRECIATION	\$ -	\$ 500.00	\$ -	\$ 500.00
17-52-63	TRAINING - PLANNING COMMISSION	\$ 222.00	\$ 1,000.00	\$ -	\$ 1,000.00
17-52-70	OVERHEAD	\$ -	\$ -	\$ -	\$ -

<b>Account Number</b>	<b>Account Title</b>	<b>Prior year Actual</b>	<b>Cur YTD Budget</b>	<b>Cur YTD Actual December</b>	<b>Proposed Budget</b>
17-52-82	CAPTIAL EQUIPMENT	\$ 33,246.00	\$ -	\$ -	\$ -
	<b>Total Community Development</b>	<b>\$ 535,084.00</b>	<b>\$ 585,500.00</b>	<b>\$ 313,284.00</b>	<b>\$ 721,000.00</b>
<b>Covid-19</b>					
10-70-13	EMPLOYEES BENEFITS	\$ 524.00	\$ -	\$ -	\$ -
10-70-19	ARPA Premium Pay	\$ 131,008.00	\$ -	\$ -	\$ -
<b>10-99-00</b>	<b>TRANSFER TO CAPITAL PROJECT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>\$ 131,532.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total General Fund Expenses</b>		<b>\$ 8,974,192.00</b>	<b>\$ 10,064,200.00</b>	<b>\$ 4,373,114.00</b>	<b>\$ 10,369,200.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>MBA</b>					
<b>Revenue</b>					
23-30-10	INTEREST INCOME	\$ 51,883.00	\$ 4,500.00	\$ 9,259.00	\$ 16,500.00
23-30-11	RENT PAYMENT FOR FIRE STATION	\$ 109,000.00	\$ 108,750.00	\$ 54,500.00	\$ 108,475.00
23-30-12	RENT PAYMENT FOR LIBRARY	\$ 18,500.00	\$ 19,200.00	\$ 9,600.00	\$ 18,875.00
23-30-13	RENT PAYMENT JUSTICE CENTER	\$ 129,000.00	\$ 129,125.00	\$ 64,500.00	\$ 129,425.00
23-30-14	LIBRARY PMT TOOELE RDA	\$ 71,200.00	\$ 116,075.00	\$ 116,075.00	\$ 117,125.00
	<b>Total Revenue</b>	<b>\$ 379,583.00</b>	<b>\$ 377,650.00</b>	<b>\$ 253,934.00</b>	<b>\$ 390,400.00</b>
<b>Expenses</b>					
23-40-68	JUSTICE CENTER INTEREST	\$ 62,775.00	\$ 61,125.00	\$ 61,125.00	\$ 59,425.00
23-40-69	JUSTICE CENTER PRINCIPAL	\$ 66,000.00	\$ 68,000.00	\$ 68,000.00	\$ 70,000.00
23-40-70	FIRE DEBT SERVICE -BOND INT	\$ 45,955.00	\$ 43,750.00	\$ 43,750.00	\$ 41,475.00
23-40-72	FIRE - DEBT SERVICE PRINCIPAL	\$ 63,000.00	\$ 65,000.00	\$ 65,000.00	\$ 67,000.00
23-40-73	LIBRARY DEBT SERVICE INTEREST	\$ 46,238.00	\$ 44,275.00	\$ 44,013.00	\$ 42,000.00
23-40-74	LIBRARY DEBT SERVICE PRINCIPAL	\$ 89,000.00	\$ 91,000.00	\$ 91,000.00	\$ 94,000.00
23-40-96	CONTRIBUTION TO FUND BALANCE	\$ -	\$ 4,500.00	\$ -	\$ 16,500.00
	<b>Total Expenditures</b>	<b>\$ 372,968.00</b>	<b>\$ 377,650.00</b>	<b>\$ 372,888.00</b>	<b>\$ 390,400.00</b>
<b>Capital Project Fund</b>					
<b>Revenue</b>					
24-30-10	INTEREST INCOME	\$ 882.00	\$ 1,000.00	\$ 1,096.00	\$ 10,000.00
24-30-40	USE OF CAPITAL FUNDS/MISC REV	\$ -	\$ 1,700,000.00	\$ -	\$ 1,155,000.00
24-30-99	TRANSFER IN	\$ -	\$ 1,208,000.00	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 882.00</b>	<b>\$ 2,909,000.00</b>	<b>\$ 1,096.00</b>	<b>\$ 1,165,000.00</b>
<b>Expenditures</b>					
24-40-48	TRANSFER TO RDA	\$ -	\$ 1,000,000.00	\$ -	\$ -
24-40-50	VEHICLES	\$ -	\$ 316,000.00	\$ 301,137.00	\$ -
24-40-65	PARK IMPROVEMENTS	\$ 214,842.00	\$ -	\$ -	\$ -
24-40-66	CEMETERY CAPITAL PROJECT	\$ -	\$ 163,000.00	\$ 162,764.00	\$ -
24-40-67	MASTER PLAN	\$ -	\$ 138,000.00	\$ 72,623.00	\$ -
24-40-87	PUBLIC WORKS - CAP PROJECT	\$ -	\$ 59,000.00	\$ -	\$ 75,000.00
24-40-88	ANIMAL SHELTER	\$ -	\$ -	\$ -	\$ 40,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
24-40-91	CAP PROJ - LBRY,BALL FLDS,PRKS	\$ -	\$ 1,208,000.00	\$ -	\$ 1,050,000.00
24-40-97	PURCHASE OF PROPERTY	\$ 525,544.00	\$ 25,000.00	\$ 25,195.00	\$ -
	<b>Total Expenditures</b>	<b>\$ 740,386.00</b>	<b>\$ 2,909,000.00</b>	<b>\$ 561,719.00</b>	<b>\$ 1,165,000.00</b>

## Redevelopment Agency

### Revenue

29-30-10	INTEREST	\$ 4,041.00	\$ -	\$ 636.00	\$ 5,400.00
29-36-85	PROCEEDS FROM COUNTY	\$ -	\$ 28,500.00	\$ -	\$ -
29-36-87	INTERFUND FROM CAPITAL PROJECT	\$ -	\$ 1,000,000.00	\$ -	\$ -
29-36-95	USE OF PY RDA FUNDS	\$ -	\$ 19,000.00	\$ -	\$ 18,600.00
	<b>Total Revenue</b>	<b>\$ 4,041.00</b>	<b>\$ 1,047,500.00</b>	<b>\$ 636.00</b>	<b>\$ 24,000.00</b>

### Expenditures

29-40-11	SALARIES AND WAGES	\$ 35,047.00	\$ 17,500.00	\$ 8,725.00	\$ 20,000.00
29-40-13	EMPLOYEE BENEFITS	\$ 2,903.00	\$ 1,500.00	\$ 859.00	\$ 2,000.00
29-40-31	PROFESSIONAL & TECHNICAL SERVI	\$ 872.00	\$ -	\$ 1,600.00	\$ 2,000.00
29-40-35	WALMART INCREMENT PAYMENT	\$ -	\$ -	\$ -	\$ -
29-40-50	INFRASTRUCTURE (COUNTY)	\$ 1,914,650.00	\$ 28,500.00	\$ -	\$ -
29-40-55	INFRASTRUCTURE	\$ -	\$ 1,000,000.00	\$ -	\$ -
29-40-65	TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -
29-40-96	CONTRIBUTION TO FUND BALANCE	\$ -	\$ -	\$ -	\$ -
	<b>Total Expenditures</b>	<b>\$ 1,953,472.00</b>	<b>\$ 1,047,500.00</b>	<b>\$ 11,184.00</b>	<b>\$ 24,000.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Water Fund</b>					
<b>Revenue</b>					
51-30-00	USE OF WA CAP FUNDS - PTIF	\$ -	\$ 352,100.00	\$ -	\$ 350,400.00
51-30-10	INTEREST INCOME	\$ 11,034.00	\$ 12,000.00	\$ 36,632.00	\$ 100,000.00
51-30-12	WATER SOURCE IMPACT FEE (1999)	\$ 28,007.00	\$ 60,000.00	\$ 39,916.00	\$ 60,000.00
51-30-13	WATER METER SALES	\$ 124,143.00	\$ 130,000.00	\$ 18,800.00	\$ 45,000.00
51-30-15	WATER FAC. IMPACT FEE (1997)	\$ 807,598.00	\$ 300,000.00	\$ 154,539.00	\$ 316,000.00
51-30-18	STAND PIPE	\$ 42,404.00	\$ 45,000.00	\$ 16,565.00	\$ 45,000.00
51-30-20	CONNECTS, REPAIRS - GENERAL	\$ 19,813.00	\$ 25,000.00	\$ 3,986.00	\$ 10,000.00
51-30-21	PENALTIES AND FORFEITURES	\$ 99,435.00	\$ 85,000.00	\$ 49,110.00	\$ 85,000.00
51-30-30	METERED WATER SALES	\$ 1,831,186.00	\$ 1,800,000.00	\$ 1,124,436.00	\$ 1,950,000.00
51-30-32	GRANT REVENUE	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
51-30-41	GAIN ON DISPOSAL OF ASSET	\$ 4,095.00	\$ -	\$ -	\$ -
51-30-50	UTILITY SET UP FEE	\$ 29,400.00	\$ 28,000.00	\$ 7,630.00	\$ 15,000.00
	<b>Total Water Fund Revenue</b>	<b>\$ 2,997,115.00</b>	<b>\$ 3,337,100.00</b>	<b>\$ 1,451,614.00</b>	<b>\$ 3,476,400.00</b>
<b>Expenditures</b>					
51-40-11	SALARIES AND WAGES	\$ 470,906.00	\$ 580,000.00	\$ 335,756.00	\$ 611,500.00
51-40-13	EMPLOYEES BENEFITS	\$ 73,890.00	\$ 196,000.00	\$ 98,453.00	\$ 175,000.00
51-40-14	HEALTH INSURANCE	\$ 105,745.00	\$ 187,600.00	\$ 72,526.00	\$ 115,000.00
51-40-17	ASPHALT REPAIR	\$ -	\$ -	\$ -	\$ 17,000.00
51-40-18	WATER METERS	\$ 109,174.00	\$ 170,000.00	\$ 8,210.00	\$ 100,000.00
51-40-20	SAFETY EQUIPMENT	\$ -	\$ -	\$ (65.00)	\$ -
51-40-21	OFFICE SUPPLIES	\$ -	\$ 750.00	\$ -	\$ 800.00
51-40-23	COMPUTER SOFTWARE	\$ 2,004.00	\$ 5,000.00	\$ 1,267.00	\$ 5,000.00
51-40-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 80,230.00	\$ 80,000.00	\$ 47,385.00	\$ 95,000.00
51-40-26	BOOKS, CDs & PRINTED MATERIALS	\$ 575.00	\$ 500.00	\$ -	\$ 600.00
51-40-27	FUEL	\$ 15,104.00	\$ 18,000.00	\$ 8,227.00	\$ 18,000.00
51-40-29	SAMPLE TESTING	\$ -	\$ -	\$ 815.00	\$ 24,000.00
51-40-30	UTILITY BILL COST	\$ 12,190.00	\$ 10,000.00	\$ 3,788.00	\$ 12,000.00
51-40-31	COMPUTER SUPPORT SERVICES	\$ 1,851.00	\$ 2,000.00	\$ 1,406.00	\$ 4,000.00
51-40-33	ENGINEERING SERVICES	\$ 17,358.00	\$ 15,000.00	\$ 3,560.00	\$ 20,000.00
51-40-35	ACCOUNTING SERVICES	\$ 9,534.00	\$ 10,000.00	\$ 3,267.00	\$ 10,000.00
51-40-36	VEHICLE MAINTENANCE	\$ 7,709.00	\$ 5,000.00	\$ 2,045.00	\$ 6,000.00
51-40-39	OTHER PROFESSIONAL SERVICES	\$ 69,474.00	\$ 77,000.00	\$ 50,647.00	\$ 77,000.00
51-40-40	GIS	\$ -	\$ 40,000.00	\$ 40.00	\$ 40,000.00

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
51-40-43	INSURANCE	\$ 31,228.00	\$ 30,000.00	\$ 31,416.00	\$ 31,000.00
51-40-46	BANK AND MERCHANT FEES	\$ 16,024.00	\$ 16,000.00	\$ 8,097.00	\$ 16,000.00
51-40-51	POWER	\$ 160,872.00	\$ 180,000.00	\$ 76,461.00	\$ 180,000.00
51-40-53	OFFICE PHONES	\$ 140.00	\$ 2,000.00	\$ -	\$ -
51-40-55	INTERNET	\$ 867.00	\$ 1,000.00	\$ 372.00	\$ 1,000.00
51-40-63	DUES AND FEES	\$ 125.00	\$ 3,000.00	\$ 1,920.00	\$ 3,500.00
51-40-64	CONFERENCES, TRAINING & TRAVEL	\$ 4,432.00	\$ 5,000.00	\$ 1,107.00	\$ 6,000.00
51-40-65	WATER CONSERVATION PROGRAM	\$ -	\$ -	\$ -	\$ 5,000.00
51-40-71	INTEREST	\$ 48,909.00	\$ 50,000.00	\$ 47,925.00	\$ 46,000.00
51-40-72	DEBT SERVICE - PRINCIPAL	\$ -	\$ 156,000.00	\$ 156,000.00	\$ 158,000.00
51-40-78	STORM WATER	\$ -	\$ 12,000.00	\$ -	\$ 5,000.00
51-40-80	CAPITAL WATER LINE PROJECT	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
51-40-81	CAPITAL PROJECTS	\$ 5,546.00	\$ 46,000.00	\$ 174,550.00	\$ 550,000.00
51-40-82	CAPITAL EQUIPMENT	\$ -	\$ 375,250.00	\$ 27,948.00	\$ 140,000.00
51-40-85	EQUIPMENT LEASE	\$ 3,082.00	\$ 4,000.00	\$ 4,144.00	\$ 4,000.00
51-40-86	WATER IMPACT EXPENSE-FACILITY	\$ 134,220.00	\$ -	\$ -	\$ -
51-40-88	JOHNSON WELL	\$ 2,306.00	\$ -	\$ 43,450.00	\$ -
51-40-91	DEPRECIATION	\$ 611,953.00	\$ -	\$ -	\$ -
51-40-96	CONTRIBUTION TO FUND BALANCE	\$ -	\$ -	\$ -	\$ -
51-40-98	WATER SOURCE IMPACT FEE EXP	\$ 11,450.00	\$ 60,000.00	\$ -	\$ -
	<b>Total Expenditures</b>	<b>\$ 2,006,898.00</b>	<b>\$ 3,337,100.00</b>	<b>\$ 1,210,717.00</b>	<b>\$ 3,476,400.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Sewer Fund</b>					
<b>Revenue</b>					
52-30-05	USE OF PRIOR YR FUNDS PTIF (C)	\$ -	\$ -	\$ -	\$ -
52-30-10	INTEREST INCOME	\$ 2,420.00	\$ 1,500.00	\$ 7,523.00	\$ 24,000.00
52-30-12	CAPITAL IMPROVEMENT CONTRIB.	\$ 5,396,161.00	\$ -	\$ -	\$ -
52-30-13	SEWER CONNECTIONS - GENERAL	\$ 38,250.00	\$ 30,000.00	\$ 5,750.00	\$ 15,000.00
52-30-15	SEWER IMPACT FEES	\$ 1,019,659.00	\$ 212,000.00	\$ 109,953.00	\$ 175,000.00
52-30-31	SEWER SERVICE CHARGES	\$ 1,504,191.00	\$ 1,650,000.00	\$ 787,674.00	\$ 1,650,000.00
52-30-32	GRANT REVENUE	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
52-30-50	USE OF PRIOR YEAR SURPLUS	\$ -	\$ 1,243,600.00	\$ -	\$ 1,490,700.00
	<b>Total Revenue</b>	<b>\$ 7,960,681.00</b>	<b>\$ 3,637,100.00</b>	<b>\$ 910,900.00</b>	<b>\$ 3,854,700.00</b>
<b>Expenditures</b>					
52-40-11	SALARIES AND WAGES	\$ 409,813.00	\$ 510,000.00	\$ 244,915.00	\$ 585,000.00
52-40-13	EMPLOYEES BENEFITS	\$ 57,870.00	\$ 178,500.00	\$ 70,328.00	\$ 166,500.00
52-40-14	HEALTH INSURANCE	\$ 91,058.00	\$ 141,000.00	\$ 52,265.00	\$ 126,000.00
52-40-21	OFFICE SUPPLIES	\$ -	\$ 750.00	\$ -	\$ 800.00
52-40-23	COMPUTER SOFTWARE	\$ 3,500.00	\$ 5,000.00	\$ 1,267.00	\$ 4,000.00
52-40-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 48,999.00	\$ 45,000.00	\$ 59,117.00	\$ 60,000.00
52-40-27	FUEL	\$ 7,250.00	\$ 8,500.00	\$ 3,949.00	\$ 8,500.00
52-40-29	SAMPLE TESTING	\$ -	\$ -	\$ 1,223.00	\$ 14,400.00
52-40-30	UTILITY BILL COST	\$ 8,212.00	\$ 10,000.00	\$ 3,638.00	\$ 12,000.00
52-40-31	COMPUTER SUPPORT SERVICES	\$ 1,604.00	\$ 2,000.00	\$ 1,406.00	\$ 4,000.00
52-40-33	ENGINEERING SERVICES	\$ 38,467.00	\$ 45,000.00	\$ 25,619.00	\$ 30,000.00
52-40-35	ACCOUNTING SERVICES	\$ 9,534.00	\$ 10,000.00	\$ 3,267.00	\$ 10,000.00
52-40-36	VEHICLE MAINTENANCE	\$ 2,816.00	\$ 2,000.00	\$ 2,671.00	\$ 3,500.00
52-40-37	SEWER LINE CLEANING	\$ 50,090.00	\$ 75,000.00	\$ 43,942.00	\$ 75,000.00
52-40-38	PROBIOTICS	\$ 16,130.00	\$ 15,000.00	\$ -	\$ 15,000.00
52-40-39	OTHER PROFESSIONAL SERVICES	\$ 35,953.00	\$ 77,000.00	\$ 24,937.00	\$ 50,000.00
52-40-43	INSURANCE	\$ 31,164.00	\$ 30,000.00	\$ 31,416.00	\$ 32,000.00
52-40-46	BANK AND MERCHANT FEES	\$ 16,024.00	\$ 16,000.00	\$ 8,097.00	\$ 16,000.00
52-40-51	POWER	\$ 133,491.00	\$ 150,000.00	\$ 45,053.00	\$ 150,000.00
52-40-53	OFFICE PHONES	\$ 1,583.00	\$ 1,600.00	\$ 804.00	\$ 2,000.00
52-40-55	INTERNET	\$ 338.00	\$ 500.00	\$ 141.00	\$ 500.00
52-40-62	TREATMENT PLANT-SOLID WASTE	\$ 1,658.00	\$ 2,000.00	\$ 1,689.00	\$ 2,000.00
52-40-63	DUES AND FEES	\$ 650.00	\$ 2,000.00	\$ 633.00	\$ 2,000.00
52-40-64	CONFERENCES, TRAINING & TRAVEL	\$ 2,115.00	\$ 2,000.00	\$ 108.00	\$ 3,000.00

<b>Account Number</b>	<b>Account Title</b>	<b>Prior year Actual</b>	<b>Cur YTD Budget</b>	<b>Cur YTD Actual December</b>	<b>Proposed Budget</b>
52-40-71	DEBT SERVICE - INTEREST	\$ 81,968.00	\$ 81,000.00	\$ 80,990.00	\$ 79,000.00
52-40-72	DEBT SERVICE - PRINCIPAL	\$ -	\$ 130,000.00	\$ 130,000.00	\$ 132,000.00
52-40-74	CAPITAL OUTLAY - EQUIPMENT	\$ -	\$ -	\$ -	\$ 162,000.00
52-40-81	CAPITAL PROJECTS	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
52-40-82	CAPTIAL EQUIPMENT	\$ -	\$ 93,250.00	\$ 27,948.00	\$ 109,500.00
52-40-84	IMPACT FEE EXPENSE	\$ 13,780.00	\$ -	\$ -	\$ -
52-40-85	EQUIPMENT LEASE	\$ 3,082.00	\$ 4,000.00	\$ 4,144.00	\$ -
52-40-86	TREATMENT PLANT CONSTRUCTION	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
52-40-91	DEPRECIATION	\$ 735,897.00	\$ -	\$ -	\$ -
52-40-96	CONTRIBUTION TO FUND BALANCE	\$ -	\$ -	\$ -	\$ -
	<b>Total Fund Expenses</b>	<b>\$ 1,803,046.00</b>	<b>\$ 3,637,100.00</b>	<b>\$ 869,567.00</b>	<b>\$ 3,854,700.00</b>

Account Number	Account Title	Prior year Actual	Cur YTD Budget	Cur YTD Actual December	Proposed Budget
<b>Garbage Fund</b>					
<b>Revenue</b>					
55-30-01	USE OF PRIOR YEAR INCOME-PTIF	\$ -	\$ -	\$ -	\$ 29,650.00
55-30-31	REFUSE COLLECTION CHARGES	\$ 803,182.00	\$ 800,000.00	\$ 427,341.00	\$ 815,000.00
55-30-32	GARBAGE CAN DELIVERY FEE	\$ 30,810.00	\$ 29,000.00	\$ 12,285.00	\$ 25,000.00
55-30-33	RECYCLING FEE	\$ 194,352.00	\$ 200,000.00	\$ 101,720.00	\$ 210,000.00
55-30-34	RECYCLING REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 1,028,344.00</b>	<b>\$ 1,029,000.00</b>	<b>\$ 541,346.00</b>	<b>\$ 1,079,650.00</b>
<b>Expenditures</b>					
55-40-11	SALARIES AND WAGES	\$ 83,085.00	\$ 105,000.00	\$ 55,141.00	\$ 126,000.00
55-40-13	EMPLOYEES BENEFITS	\$ 7,289.00	\$ 31,300.00	\$ 15,364.00	\$ 26,500.00
55-40-14	HEALTH INSURANCE	\$ 18,538.00	\$ 28,600.00	\$ 10,445.00	\$ 20,500.00
55-40-24	GARBAGE CANS	\$ 34,071.00	\$ 45,000.00	\$ 33,250.00	\$ 45,000.00
55-40-25	PARTS AND EQUIPMENT	\$ 1,002.00	\$ 1,000.00	\$ -	\$ 1,000.00
55-40-27	FUEL	\$ 6,042.00	\$ 6,000.00	\$ 3,291.00	\$ 7,000.00
55-40-29	SAFETY EQUIPMENT	\$ -	\$ -	\$ 203.00	\$ 650.00
55-40-30	UTILITY BILL COST	\$ 8,212.00	\$ 10,000.00	\$ 3,638.00	\$ 10,000.00
55-40-36	VEHICLE MAINTENANCE	\$ 1,850.00	\$ 1,000.00	\$ 122.00	\$ 2,000.00
55-40-39	TIPPING FEES	\$ 213,976.00	\$ 250,000.00	\$ 107,218.00	\$ 240,000.00
55-40-42	GARBAGE REMOVAL	\$ 323,976.00	\$ 350,000.00	\$ 155,155.00	\$ 375,000.00
55-40-43	RECYCLING REMOVAL	\$ 147,945.00	\$ 155,000.00	\$ 69,545.00	\$ 170,000.00
55-40-46	BANK AND MERCHANT FEES	\$ 16,024.00	\$ 16,000.00	\$ 8,097.00	\$ 16,000.00
55-40-74	CAPITAL OUTLAY - EQUIPMENT	\$ -	\$ -	\$ -	\$ 40,000.00
55-40-87	PUBLIC WORKS - CAP PROJECT	\$ -	\$ -	\$ -	\$ -
55-40-96	CONTRIBUTION TO FUND BALANCE	\$ -	\$ 30,100.00	\$ -	\$ -
	<b>Total Expenditures</b>	<b>\$ 862,010.00</b>	<b>\$ 1,029,000.00</b>	<b>\$ 461,469.00</b>	<b>\$ 1,079,650.00</b>

# **AGENDA ITEM #8**

Consideration of Resolution 2023-19  
declaring certain property owned by  
Grantsville City as surplus and  
authorizing its disposal



# Grantsville City Police Department

**Chief Robert Sager**

50 North Bowery Street, Grantsville, UT 84029  
(O) 435.884.6881 (F) 435.884.0237



April 25, 2023

Grantsville City Police Department  
Evidence Technician-Melanie Langford

I am requesting the following firearms be reviewed and released to Grantsville City Police Department as departmental use. This may include the selling of the listed firearms to Salt Lake Wholesale who will credit our account and give the department the option of purchasing ammunition or new firearms for the department with that credit. All items have been researched fully by the department and any police reports designating they be turned over by their owners is included with this letter.

21G004064: 2 rifles

- \*Benjamin Franklin .22 rifle. Serial Number: H205748
- \*.22 rifle, unknown make: Serial Number: 500143069
- \*.22 ammunition

23G001237: 5 pistols, 1 shotgun

- \*Derringer pistol: Serial Number: CT025910
- \*Taurus Revolver Serial Number: SK772360
- \*Snub Nose Mod 60 revolver Serial Number :1X337
- \*Baikal side by side shotgun Serial Number: 12H-43KH
- \*Army issue black powder six shooter
- \*Unknown brand black powder six shooter
- Various ammunition: 18 .410 shotshells, 2 12gauge shot shells, 6 .45 long colt, 6 .38 ammunition.

23G001219: 1 handgun

- \*Colt Judge Revolver. Serial Number: BP598838

23G001253: 1 shotgun

- \*Sears Robuck 12 gauge Shotgun-No serial number (manufactured in 1950's)
- \*4 boxes 12 gauge shotgun shells

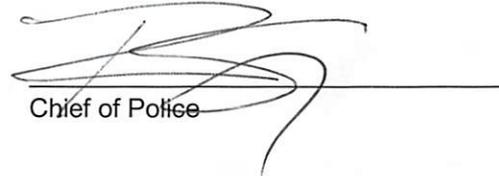
2013-002308: 1 rifle

- \*bolt action rifle in rough shape, missing bolt-no owner information and report destroyed in Fatpot archive.

2015-002142: 1 handgun

- \*1 handgun, revolver booked for destruction. Case report destroyed in Fatpot archive.

  
Evidence Technician

  
Chief of Police



# **AGENDA ITEM #9**

Consideration of Resolution 2023-20  
amending the Grantsville City Employee  
Handbook to increase per diem  
allowance

**GRANTSVILLE CITY  
RESOLUTION NUMBER 2023-20**

**A RESOLUTION AMENDING THE GRANTSVILLE CITY EMPLOYEE HANDBOOK**

**WHEREAS**, Utah Code Ann. § 10-3b-105 vests the City Council with the authority to adopt rules and regulations, not inconsistent with the statute, for the efficient administration, organization, operation, conduct, and business of the municipality, and

**WHEREAS**, the City Council, from time to time, reviews and adopts policies and procedures to assist in the efficient utilization of City resources and the fair and uniform application of requirements and benefits of City employees; and

**WHEREAS**, the City Council upon review has determined an amendment of the City's Employee Handbook is necessary; and

**WHEREAS**, the City Council hereby finds this action is in the best interest of the public's health, safety and general welfare.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Amendment.** The City of Grantsville hereby amends the City's Employee Handbook as attached hereto as Exhibit "A".

**Section 2. Severability Clause.** If any part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution and all provisions, clauses and words of this Resolution shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,  
THIS 3<sup>rd</sup> DAY OF MAY, 2023.

BY ORDER OF THE  
GRANTSVILLE CITY COUNCIL

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By Mayor Neil Critchlow

ATTEST

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Braydee Baugh, City Recorder

**G. Travel Policy**

All travel outside of the City limits during City work hours shall be authorized by the Mayor or Human Resource Manager. A log of all such travel shall be kept. This log shall include the reason for the trip, the time the employee departed, and the time the employee returned, and vehicle used.

Travel for legitimate City purposes in City vehicles may be authorized when the use of the vehicle does not detract from the operational needs of the City. Overnight use of City vehicles for travel purposes shall be authorized by the Mayor or Human Resource Manager.

If travel is outside the range of service of the City’s repair shop, travel costs in conjunction with the use of City vehicles shall be paid by the employee with receipts being kept for reimbursements.

All hotels or other sleeping accommodations and airplane or other travel accommodations shall be arranged in advance for overnight trips and paid in advance of the trip. If such payment in advance is not possible, the City shall reimburse to the employee the cash amount of the cost of such sleeping and travel accommodations after receiving the appropriate receipts to verify that the employee has expended their own money for such purposes. Failure to produce a receipt in such circumstances will necessitate the withholding of reimbursement. Receipts for hotel accommodations shall be turned into the City by the employee as a verification of attendance no matter what the form of payment.

Use of an employee’s personal vehicle for City purposes may be authorized when circumstances warrant. The employee shall keep track of the mileage associated with the approved travel and submit a request for reimbursement to the Mayor, based upon this record. The mileage reimbursement rate shall be 20 cents less than the “Standard Mileage Rate” specified by the Internal Revenue Service for business purposes. If more than one employee will be traveling to the same location, only one mileage reimbursement will be allowed unless otherwise authorized by the Mayor. If an employee has regular access to a City owned vehicle, that employee shall be required to use the same for all City related travel, unless otherwise authorized by the Mayor.

**Notwithstanding the foregoing, employees traveling in their private vehicles may not be reimbursed for more than the following mileage traveled to the specified locations.**

<b>Location</b>	<b>Miles round trip</b>
Tooele	20
Salt Lake Area	80
Ogden Area	136
Provo Area	154
Park City Area	156
Spanish Fork	170
Logan Area	226
Moab	550
Cedar City	564
St. George	670

All registration fees, etc. will be paid in advance by check. If this is not possible, the employee will be reimbursed for their own expenditure for registration fees, etc. after presentation of a valid receipt in conjunction with previously authorized travel.

~~The amount of thirty-four dollars (\$34.00)Employees~~ shall be granted ~~a as the maximum~~ daily per diem allowance ~~for City employees~~when engaged in travel on the City’s behalf. ~~The amount of per diem allowance will follow the United States General Services Administration Meals & Incidentals rates for Salt Lake City (Salt Lake/Tooele Counties). The per diem shall be paid as a reimbursement upon presentation by the employee of receipts documenting the costs incurred.~~ No per diem shall be authorized for spouses of employees or others traveling with the employee at their own expense (Please note: The ~~Mayor~~City ~~Manager~~, however, may authorize the cost of a double rather than a single hotel room to accommodate the

travel of a spouse with an employee). Employees will not be reimbursed for the purchase of any alcoholic beverage.

~~If the employee requests an advance for the daily per diem allowance, receipts will be required and the difference will be paid within 10 working days to the Treasurer.~~

Travel that requires less than a full day shall be compensated by the following specific per diem allowances:

- Breakfast: ~~Eight-Fourteen~~ dollars (\$~~814~~.00) maximum, when departing before ~~7:00~~ a.m.
- Lunch: ~~Ten-Sixteen~~ dollars (\$~~106~~.00) maximum.
- Dinner: ~~Sixteen-Twenty-nine~~ dollars (\$~~1629~~.00) maximum, when returning after 7:00 p.m.

These amounts ~~may be either advances after submission and approval of travel request, or will be~~ reimbursed only after presentation of receipts. ~~If the employee requests an advance for the daily per diem allowance, receipts will be required and the difference will be paid within 10 working days to the Treasurer. If the difference is not paid, the amount will be deducted from employee's payroll check.~~

#### **H. Recording Hours Worked and Leave Time**

Non-exempt City employees must record hours worked as well as paid and unpaid leave taken. Exempt employees must record paid and unpaid leave taken and may be required to record hours worked based on the direction of the employee's supervisor. The supervisor or payroll processor will provide instruction on how to accurately complete time records either through a paper or electronic method as determined by the City.

DAILY LOGS OR TIME SHEETS. Each employee is required to maintain and sign, as verification of accuracy, daily logs or time sheets showing all hours worked, including overtime, and to submit the daily logs or time sheets to their immediate supervisor for examination. The supervisor shall sign the daily logs or time sheets before submitting for payment. The approved time sheets must be received by the Treasurer by 11:00 a.m. on Tuesday following the end of the pay period. These daily logs or time sheets will then be filed in the employee's personnel file.

Prior approval must be received for any time away from work during scheduled work hours. Use of sick, vacation, paid time off, holiday, comp time, or any other use of leave time must be recorded electronically or reported on the official time card or leave form.

#### **I. Work Assignments and Schedules**

Supervisors are responsible for scheduling work assignments. Supervisors may change work assignments, schedules, organization or structure at any time based on the needs of the City.

#### **J. Pay Determination**

The City has established a system of wage review that periodically assesses the pay level for positions according to one or more of the following factors:

- the City's ability to pay
- Relevant wages in the area
- Specific job standards
- Internal equity
- Other available employee benefits
- Required knowledge, skill and ability needed to perform the job

Based on this review, a pay range is established for each position with minimum and maximum rates of pay. Typically, when beginning employment at the City, the employee will earn the minimum of the pay range for that position. If a person possesses special training or experience, however, a higher pay rate may be offered subject to the approval of the department director. Pay rate offers above the first third

# **AGENDA ITEM #10**

Consideration of Resolution 2023-21  
approving the Memorandum of  
Understanding between Grantsville City  
and other Tooele County entities for  
Victim Services

**GRANTSVILLE CITY  
RESOLUTION NUMBER 2022-55**

**A RESOLUTION APPROVING THE RECIPROCAL MEMORANDUM OF  
UNDERSTANDING BETWEEN THE UNITED STATES ARMY GARRISON DUGWAY  
PROVING GROUND, TOOELE COUNTY SHERIFF OFFICE, TOOELE CITY POLICE  
DEPARTMENT AND THE GRANTSVILLE CITY POLICE DEPARTMENT FOR  
REPORTING DOMESTIC ABUSE AND SERIOUS FELONIES INVOLVING DOD  
MILITARY AND AFFILIATED PERSONNEL**

**WHEREAS**, United States Department of Defense Instruction 4000.19 and Utah Code Ann. § 11-13-202 (2019), permits the United States Army Garrison Dugway Proving Ground, Tooele County entities, and Grantsville City to enter into a cooperative agreement with the for reporting domestic abuse and serious felonies involving DOD military and affiliated personnel; and

**WHEREAS**, the Parties have previously entered into mutual aid agreements and worked cooperatively to the benefit of all parties; and

**WHEREAS**, the City Council hereby finds entering into a cooperative mutual aid agreement with the Parties is in the best interest of the public's health, safety, and general welfare.

**NOW THEREFORE BE IT RESOLVED BY THE GRANTSVILLE CITY COUNCIL**, that the City Council hereby authorizes the City Manager to enter into the attached Memorandum of Understanding.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,  
THIS 3<sup>rd</sup> DAY OF MAY, 2023.

BY ORDER OF THE

ATTEST

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By Mayor Neil Critchlow

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Braydee Baugh, City Recorder

**MEMORANDUM OF UNDERSTANDING**  
BETWEEN  
U.S. ARMY GARRISON DUGWAY PROVING GROUND (USAG DPG),  
AND  
TOOELE COUNTY SHERIFF OFFICE (TCSO),  
TOOELE CITY POLICE DEPARTMENT (TCPD),  
AND  
GRANTSVILLE CITY POLICE DEPARTMENT (GCPD)  
FOR  
REPORTING DOMESTIC ABUSE AND SERIOUS FELONIES INVOLVING DOD MILITARY  
AND AFFILIATED PERSONNEL  
UNDERSTANDING NUMBER - IM-W906AM-22-009-MOU

This is a Memorandum of Understanding (MOU) between the TCSO, TCPD, and GCPD Law Enforcement Agencies (Servicing Agency) and the USAG DPG (Requesting Agency). When referred to collectively, the USAG DPG, TCSO, TCPD, and GCPD Law Enforcement Agencies are referred to as the "Agencies".

1. REFERENCES:

- 1.1. Department of Defense Instruction (DoDI) 4000.19, Support Agreements, 16 December 2020
- 1.2. AR 190-45 Law Enforcement Reporting, 27 September 2016
- 1.3. HQDA EXORD 264-21 Guidance Crime Prevention Measures

2. PURPOSE: To establish written procedures concerning the exchange of information, case investigation, cases involving civilian alleged offenders, jurisdiction and coordination of efforts and assets between the Agencies in domestic abuse and serious felony cases involving active-duty military personnel, their family members and affiliated personnel to USAG DPG.

3. UNDERSTANDING OF THE AGENCIES:

3.1. The TCSO, TCPD, and GCPD Law Enforcement Agencies agree and will –

3.1.1. When responding to or investigating domestic abuse cases or serious felonies, if TCSO, TCPD, and GCPD Law Enforcement Agencies become aware the alleged offender is an active-duty Service Member or is affiliated with USAG DPG, they will contact the Dugway Police Department at their earliest convenience. The point of contact will be Dugway Police Dispatch at 435-831-2929. This will notify the USAG DPG Police Department to request a copy of the report under the Utah Government Records Access and Management Act, Section 63G-2-206, as amended, and seek copies of any protection orders and stalking injunctions.

3.1.2. When responding to or investigating domestic abuse cases or serious felonies, if TCSO, TCPD, and GCPD Law Enforcement Agencies become aware the victim is an active-duty Service Member or is affiliated with USAG DPG, they will contact the Dugway Police Department, for the sole purpose of providing resources and support to victims, i.e., under Section 3.1.7 of this MOU, at their earliest convenience. The point of contact will be Dugway Police Dispatch at 435-831-2929. This will notify the USAG DPG Police Department to request a copy of the report under the Utah Government

SUBJECT: MOU for reporting domestic abuse and serious felonies involving DOD Military and affiliated personnel.

Records Access and Management Act, Section 63G-2-206, as amended, and seek copies of any protective orders and stalking injunctions.

3.1.3. When the TCSO, TCPD, and GCPD Law Enforcement Agencies become aware of a violation of a term or provision of a Military Protective Order (MPO) or other protective order or stalking injunction, the responding officer(s) shall notify Dugway Police Dispatch at 435-831-2929 of the violation.

3.1.4. The TCSO, TCPD, and GCPD Law Enforcement Agencies, when possible, will provide USAG DPG or other Military Law Enforcement personnel with an area for investigators to conduct interviews of active-duty Service Members and their family members who are involved in domestic abuse incidents.

3.1.5. The TCSO, TCPD, and GCPD Law Enforcement Agencies will assist with incident investigations when requested by the USAG DPG Police Department if incidents of domestic abuse involve active-duty Service Members and their family members.

3.1.6. When the victim in a domestic abuse incident has been identified as an active-duty Service Member or a Service Member's family member, the TCSO, TCPD, and GCPD Law Enforcement Agencies responding officer(s) will inform the victim there are installation resources available to domestic abuse victims and to contact the USAG DPG Police Department.

3.1.7. As new law enforcement officers begin duty with the TCSO, TCPD, and GCPD Law Enforcement Agencies, they will receive basic instruction for effectuating the provisions of this MOU.

### 3.2. The USAG DPG agree and will -

3.2.1. The USAG DPG Police Department shall designate an individual to act as liaison to the TCSO, TCPD, and GCPD Law Enforcement Agencies and to request and receive copies of incident/investigation reports stemming from an incident occurring off of the installation and CPOs involving active-duty Service members and their family members.

3.2.2. Upon receipt of a copy of an incident/investigation report stemming from incidents occurring off of the installation or a CPO involving an active-duty Service Member and his/her family member, the USAG DPG Police Department shall immediately notify the Service member's commander.

3.2.3. When the USAG DPG Police Department receives a copy of an MPO issued by a Service member's commander, and if that Service member is living off of the installation, the USAG DPG Police Department shall forward a copy of the MPO to the TCSO, TCPD, and GCPD Law Enforcement Agencies with jurisdiction over the area in which the Service member resides.

3.2.4. The USAG DPG Police Department shall provide the TCSO, TCPD, and GCPD Law Enforcement Agencies with an area for Police Department officers or investigators to conduct interviews of active-duty Service Members and their family members who are involved in domestic abuse incidents.

SUBJECT: MOU for reporting domestic abuse and serious felonies involving DOD Military and affiliated personnel.

3.2.5. The USAG DPG Police Department will assist, the TCSO, TCPD, and GCPD Law Enforcement Agencies, when requested, with investigations if incidents of domestic abuse involve active-duty Service members and their family members.

3.2.6. The USAG DPG Police Department will assist the TCSO, TCPD, and GCPD Law Enforcement Agencies when investigating cases that occurred off base by providing information such as medical records, service records, and incident/investigation reports from incidents occurring under the jurisdiction of the Installation Law Enforcement Office in accordance with the provisions of the Privacy Act, 5 USC 552a.

3.2.7. The USAG DPG Police Department shall provide the TCSO, TCPD, and GCPD Law Enforcement Agencies with basic information, in the form of quick reference cards or brochures or similar means, about installation resources available to domestic abuse victims.

4. PERSONNEL: Each Agency is responsible for supervision and management of its personnel. As new personnel begin duty with the USAG DPG Police Department, their immediate supervisor will provide them with basic instructions on implementing the provisions of this MOU.
5. GENERAL PROVISIONS: This MOU does not create additional jurisdiction or limit or modify existing jurisdiction vested in the parties. This MOU is intended exclusively to provide guidance and documents an agreement for general support between the USAG DPG Police Department and TCSO, TCPD, and GCPD Law Enforcement Agencies. Nothing contained herein creates or extends any right, privilege, or benefit to any person or entity.

5.1. POINT OF CONTACT: The following point of contact (POC) will be used by the Agencies to communicate in the implementation of this MOU. Each Agency may change its' point of contact upon reasonable notice to the other Agency. All correspondence and notices to be given pursuant to this MOU will be addressed as follows:

5.1.1. USAG DPG:

5.1.1.1. Dugway Chief of Police, Ron Johnson, (435) 831-2861,  
[ronald.w.johnson52.civ@army.mil](mailto:ronald.w.johnson52.civ@army.mil).

5.1.1.2. Installation Agreement Manager, Robin Rawls, (435) 831-2147,  
[robin.m.rawls.civ@army.mil](mailto:robin.m.rawls.civ@army.mil).

5.1.2. TCSO, TCPD, and GCPD Law Enforcement Agencies:

5.1.2.1. Tooele County Sheriff, Paul Wimmer, (435) 882-5600,  
[pwimmer@tooeleco.org](mailto:pwimmer@tooeleco.org).

5.1.2.2. Tooele City Chief of Police, Adrian Day, (435) 882-8900,  
[aday@tooelecity.org](mailto:aday@tooelecity.org).

SUBJECT: MOU for reporting domestic abuse and serious felonies involving DOD Military and affiliated personnel.

5.1.2.3. Grantsville City Chief of Police, \_\_\_\_\_, (435) 884-6881,  
\_\_\_\_\_.

5.2. REVIEW OF MOU: This MOU will be reviewed annually, on or around the anniversary of its effective date at mid-point in its entirety.

5.2.1. Effective execution of this agreement can only be achieved through continuing communication and dialog between the parties. It is the intent of this MOU that channels of communication will be used to resolve questions, misunderstandings, or complaints that may arise that are not specifically addressed in this MOU.

5.2.2. Personnel from the USAG DPG Police Department and from the TCSO, TCPD, and GCPD Law Enforcement Agencies shall meet, as necessary and appropriate, to discuss open cases involving active-duty Service members and to share information regarding reciprocal investigations.

5.3. MODIFICATION OF UNDERSTANDING: This MOU may only be modified by the written agreement of the Agencies, duly signed by their authorized representatives.

5.4. TERMINATION OF UNDERSTANDING: This MOU may be terminated in writing with a sixty (60) day notice to the other Agencies.

5.5. TRANSFERABILITY: This MOU is not transferable except with the written consent of the Agencies.

5.6. Release. Each party hereto hereby releases the other parties of any claims they may have related to this MOU.

5.7. Indemnification. USAG DPG hereby agrees to indemnify and defend TCSO, TCPD, and GCPD Law Enforcement Agencies against all claims brought by third parties relating to actions taken by said Agencies under Section 3.1 of this MOU.

5.8. ENTIRE UNDERSTANDING: It is expressly understood and agreed that this MOU embodies the entire understanding between the Agencies regarding the MOU's subject matter; thereby merging and superseding all prior agreements and representations by the Agencies with respect to such subject matter.

5.9. EFFECTIVE DATE: This MOU takes effect beginning on the day after the last Agency signs.

5.10. EXPIRATIONS DATE: This MOU expires on \_\_\_\_\_.

5.11. NO THIRD AGENCY BENEFICIARIES. Nothing in this MOU, express or implied, is intended to give to, or will be construed to confer upon, any person or entity not an agency any remedy or claim under or by reason of this MOU and this MOU will be for the sole and exclusive benefit of the Agencies.

5.12. SEVERABILITY. If any term, provision, or condition of this MOU is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOU and all remaining terms, provisions, and

SUBJECT: MOU for reporting domestic abuse and serious felonies involving DOD Military and affiliated personnel.

conditions of this MOU shall continue in full force and effect. The Agencies shall endeavor in good faith to replace such invalid, void, or unenforceable term, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Agencies to the greatest extent permitted by law.

6. OSJA REVIEW:

The Office of the Staff Judge Advocate reviewed this agreement and found it to be legally sufficient.

6.1. USAG DPG

\_\_\_\_\_  
Christopher Brown

\_\_\_\_\_  
(Date)

6.2. Attorneys for TCSO, TCPD, GCPD, reviewed this agreement and found it to be legally sufficient.

Scott  
Broadhead

Digitally signed by Scott  
Broadhead  
Date: 2023.02.15  
08:50:42 -07'00'

\_\_\_\_\_  
Scott Broadhead  
Tooele County Attorney

**15-Feb-23**

\_\_\_\_\_  
(Date)



\_\_\_\_\_  
Roger Baker  
Tooele City Attorney

**3.15.2023**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Brett Coombs  
Grantsville City Attorney

\_\_\_\_\_  
(Date)

SUBJECT: MOU for reporting domestic abuse and serious felonies involving DOD Military and affiliated personnel.

7. The Agencies agree and concur with this MOU by way of signature.

AGREED:

For the USAG DPG -

For the TSCO -

\_\_\_\_\_  
CHRISTOPHER D. DAMOUR  
Garrison Manager

Digitally signed by Paul Wimmer  
Date: 2023.02.14 15:27:27 -07'00'

\_\_\_\_\_  
PAUL J. WIMMER  
Sherriff  
Tooele County

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

For the TCPD -

For the GCPD -

Digitally signed by Adrian Day  
Date: 2023.03.08 12:11:43 -07'00'

\_\_\_\_\_  
ADRIAN DAY  
Chief  
Tooele City

\_\_\_\_\_  
Chief  
Grantsville City

**03-Aug-23**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

# **AGENDA ITEM #11**

Consideration of Resolution 2023-23  
awarding the Wells and Booster Pumps  
Electrical Improvements RFP

**GRANTSVILLE CITY  
RESOLUTION NO. 2023-23**

**A RESOLUTION AWARDING WASATCH HEATING AND AIR A CONTRACT TO  
IMPROVE CERTAIN OF THE CITY'S CULINARY WATER BOOSTER PUMPS AND  
WELLS**

**WHEREAS**, the Grantsville City Council authorized the City, in cooperation with the City's Finance Director, to solicit proposals to for electrical improvements for the North Well and Booster Pump Station, the South Well, the West Bench Booster Pump Station, the South Well, the Cherry Street Well, and the Hunsaker Well in Grantsville City, Utah; and

**WHEREAS**, the City issued and advertised via a request for proposals (RFP) and received three (3) bids from the following entities:

1. Wasatch Heating and Air Inc.
2. Skyline Electric
3. Essential Electric

**WHEREAS**, after review of the proposal and the scope of services, the City is recommending that the City Council award the contract to Wasatch Heating and Air, Inc.; and

**WHEREAS**, the total projected cost of the project is anticipated to not exceed \$180,245.00; and

**WHEREAS**, the Grantsville City Council hereby determines that this action benefits the City's health, safety and general welfare.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Contract Award.** The City of Grantsville hereby appropriates \$180,245.00 for Wasatch Heating and Air to improve certain culinary water booster pumps and wells in Grantsville City, Utah.

**Section 2. Severability Clause.** If any part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution and all provisions, clauses and words of this Resolution shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS  
3<sup>rd</sup> DAY OF MAY, 2023.

BY ORDER OF THE  
GRANTSVILLE CITY COUNCIL

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By Mayor Neil Critchlow

ATTEST

---

Braydee Baugh, City Recorder



Structural Engineering  
Municipal Services  
Civil Engineering  
Land Surveying

April 12, 2023

Grantsville City  
429 E Main Street  
Grantsville, UT 84029

RE: Award Recommendation Letter  
Wells and Booster Pumps Electrical Improvements – Project No. 12113  
Various Addresses  
Grantsville, UT 84029

Dear Grantsville City Staff,

Ensign Engineering and Land Surveying (Ensign) has evaluated the bids opened for the referenced project at 2:00 pm Mountain Time on Thursday, April 6<sup>th</sup>, 2023. Wasatch Heating and Air Inc, 505 Brenda Place Tooele, UT 84071 is the apparent low bidder with a total tabulated base bid amount of \$180,245.00. A bid tabulation is attached for reference. Ensign called Wayne Margetts with Wasatch Heating and Air on April 10, 2023 to determine if they were confident in their unit pricing and bid price. Wasatch Heating and Air Inc was confident in their bid price and unit pricing.

Ensign contacted four of the references provided by Wasatch Heating and Air and talked to two. John Larsen (Cannon Health Building and Draper National Guard Armory projects) provided positive feedback stating that Wasatch Heating and Air was easy to work with, has a go-get-it-done attitude, was ahead of schedule, and will provide additional hours on site if the schedule requires manpower. Jacob Clegg (multiple projects) stated Wasatch Heating and Air did a good job and was easy to work with.

Wasatch Heating and Air is prepared to meet the project schedule and is comfortable with their bid price. Based on Wasatch Heating and Air's references; their confidence to meet the project schedule; and meet the bid price, Ensign Engineering and Land Surveying recommends awarding the project to Wasatch Heating and Air Inc for the base bid amount of \$180,245.00 pending approval from all funding agencies.

Sincerely,

Matthew Sanford, EIT  
Project Engineer

Reviewed by:

Robert Rousselle, PE  
Project Manager

**SANDY**  
45 W 10000 S, STE 500  
Sandy, UT 84070  
P: 801.255.0529

**LAYTON**  
1485 W Hill Field Rd, STE 204  
Layton, UT 84041  
P: 801.547.1100

**CEDAR CITY**  
88 E Fiddler's Canyon Rd, STE 210  
Cedar City, UT 84721  
P: 435.865.1453

**TOOELE**  
169 N. Main St, Unit 1  
Tooele, UT 84074  
P: 435.843.3590

**RICHFIELD**  
225 N 100 E  
Richfield, UT 84701  
P: 435.896.2983

# **AGENDA ITEM #12**

Consideration of Resolution 2023- 24  
approving of entering into an Interlocal  
agreement with Tooele County for the  
2023 Election

**GRANTSVILLE CITY  
RESOLUTION NO. 2023-24**

**A RESOLUTION APPROVING A MUNICIPAL ELECTION AGREEMENT WITH  
TOOELE COUNTY FOR 2023 ELECTION SERVICES**

Be it enacted and ordained by the City Council of Grantsville City, Utah as follows:

**WHEREAS**, pursuant to Utah Code Ann. §§ Section 20A-1-201.5 and 20A-1-202 (2021), as amended, City is authorized and required to hold a municipal election in each odd-numbered year; and

**WHEREAS**, Tooele County has equipment and resources needed to carry out an election and is able to make available the resources and equipment to assist the City in holding its municipal primary and general elections in 2023 upon certain terms and conditions; and

**WHEREAS**, the parties are authorized by the Utah Code Ann. Chapter 13, Title 11 and § 20A-5-400.1, as amended to enter into an Interlocal Agreement;

**WHEREAS**, the Grantsville City Council hereby determines that it is in the best interest of the City to approve the 2023 Municipal Election Agreement with Tooele County, attached as Exhibit A.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Election Agreement.** The City of Grantsville approves the 2023 Municipal Election Agreement provided in Exhibit A, and authorizes the City Manager to sign it.

**Section 2. Severability Clause.** If any part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution and all provisions, clauses and words of this Resolution shall be severable.

Resolution 2023-24

Page 2 of 2

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS  
3<sup>rd</sup> DAY OF MAY, 2023.

BY ORDER OF THE  
GRANTSVILLE CITY COUNCIL

\_\_\_\_\_  
By Mayor Neil Critchlow

ATTEST

\_\_\_\_\_  
Braydee Baugh, City Recorder

## **2023 INTERLOCAL ELECTION AGREEMENT GRANTSVILLE CITY**

AGREEMENT dated this 25th day of April, 2023, by and between Tooele County (“County”) and Grantsville City (“City”), both being political subdivisions of the State of Utah.

WHEREAS, state law requires municipalities, towns and local districts to hold elections each odd-numbered year; and

WHEREAS, County has the equipment and resources needed to conduct such elections, and is willing to make such equipment and resources available assist City in its 2023 elections;

NOW THEREFORE, the parties mutually agree as follows:

1. For the primary (if applicable) and general elections in 2023, County agrees to:
  - provide program and test ballot files;
  - provide electronic ballot files for optical scan ballot printing;
  - provide information systems assistance, including election programming, tabulation, programmer and technician services, and elections results reports;
  - determine the number of optical scan ballots to be printed and mailed;
  - conduct the public demonstration of the tabulation equipment;
  - publish county-level legal notices, including notices of polling locations and sample ballots, audit notices, and any other required notices;
  - post on the county website a link to the State’s posting of candidate profiles, ballot issues, and financial reports, if applicable; and
  - conduct an election audit.
  
2. For the primary (if applicable) and general elections in 2023, City agrees to:
  - timely provide ballot information for candidate filings and ballot issues, if applicable;
  - publish municipal-level legal notices including election notices, candidate filing notices, canvass notices, and any other required notices;
  - proof and approve ballot formats;
  - according to the estimates in Exhibit A, pay County for costs and labor arising from city-specific ballot races and issues.
  
3. For the primary (if applicable) and general elections in 2023, both parties agree to conduct the election according to applicable statutes, rules, executive orders, and policies of the Lieutenant Governor as the Chief Elections Officer.

4. This term of this Agreement is April 1, 2023, through December 31, 2023.
5. This Agreement shall be jointly administered by the Tooele County Clerk and the Grantsville City Recorder.

TOOELE COUNTY:

GRANTSVILLE CITY:

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James A. Welch  
County Manager

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Neil Critchlow  
Mayor

APPROVED AS TO FORM:

ATTEST:

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Colin Winchester  
Deputy County Attorney

---

Brett Coombs  
Grantsville City Attorney

ATTEST:

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Braydee Baugh  
Grantsville City Recorder

**Exhibit A**

<b>Estimated Election Costs</b>	
Estimated per ballot cost	\$2/ballot
Estimated # of registered voters as of 4/21/2023	7,369
Total estimated cost per election:	$\$2 \times 7,369 = \$14,738$
Total estimated cost for Primary (if applicable) and General Elections:	$\$14,738 \times 2 \text{ elections} = \$29,476$

# **AGENDA ITEM #13**

Consideration of Resolution 2023-25  
approving the Memorandum of  
Understanding between Tooele Army  
Depot and Grantsville City Police  
Department

**GRANTSVILLE CITY  
RESOLUTION NUMBER 2023-25**

**A RESOLUTION APPROVING THE RECIPROCAL MEMORANDUM OF  
UNDERSTANDING BETWEEN THE TOOELE ARMY DEPOT AND THE  
GRANTSVILLE CITY POLICE DEPARTMENT TO PROVIDE EMERGENCY  
SERVICES**

**WHEREAS**, Utah Code Ann. § 11-13-202 (2019), permits the Tooele Army Depot and Grantsville City to enter into a cooperative agreement for the purpose of providing reciprocal emergency and support services; and

**WHEREAS**, the Parties have previously entered into mutual aid agreements and worked cooperatively to the benefit of all parties; and

**WHEREAS**, the City Council hereby finds entering into a cooperative mutual aid agreement with the Parties is in the best interest of the public's health, safety, and general welfare.

**NOW THEREFORE BE IT RESOLVED BY THE GRANTSVILLE CITY COUNCIL**, that the City Council hereby authorizes the City Manager to enter into the attached Memorandum of Understanding.

**ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,**  
THIS 3<sup>rd</sup> DAY OF MAY, 2023.

BY ORDER OF THE

\_\_\_\_\_  
By Mayor Neil Critchlow

ATTEST

Resolution 2023-25

Page 2 of 2

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Braydee Baugh, City Recorder

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
TOOELE ARMY DEPOT  
AND  
GRANTSVILLE CITY POLICE DEPARTMENT

SUBJECT: Memorandum of Understanding (MOU) Between Tooele Army Depot (TEAD) and the Grantsville City Police Department (GPD).

1. BACKGROUND:

a. The primary responsibility for GPD is to protect and serve the community, to include TEAD. One of the functions of the TEAD, Law Enforcement and Security Division (LESD) is to provide emergency and routine Law Enforcement and Security services to TEAD.

b. Jurisdiction at TEAD includes areas of exclusive federal jurisdiction and areas of concurrent State and federal jurisdiction. LESD has primary Law Enforcement responsibility on TEAD regardless of the type of jurisdiction present at a given site on the Depot.

2. PURPOSE:

a. This MOU is to document and secure the benefits of mutual assistance in Law Enforcement for the preservation of life and property on TEAD and its surrounding communities.

b. This MOU is not intended and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise among or against any parties, their parent agencies, the United States, or the offices, employees, agents, or other associated personnel thereof.

3. UNDERSTANDING OF THE PARTIES. This MOU establishes responsibilities and guidelines for mutual support associated with TEAD and the GPD.

4. AGREEMENT:

a. On request from GPD, the LESD will dispatch, when available, LESD personnel to render assistance during a civil emergency (i.e., natural or man-made disasters) to property adjacent to TEAD not immediately accessible by GPD until arrival of GPD personnel or other Local or State Law Enforcement Agencies. However LESD personnel may not perform civilian law enforcement duties as such actions would violate the Posse Comitatus Act (18 U.S. Code § 1385). Military Commanders and responsible officials of Department of Defense components and agencies are authorized, when time does not permit prior approval from higher headquarters and subject to supplemental direction, to

SUBJECT: Memorandum of Understanding (MOU) Between Tooele Army Depot (TEAD) and the Grantsville City Police Department (GPD).

take immediate actions in response to requests from domestic civil authorities in order to save lives, prevent human suffering, or mitigate great property damage.

b. On request to the GPD by the LESD, GPD will dispatch, when available, GPD personnel to any point within the jurisdiction of the TEAD.

c. The rendering of assistance through the terms of this understanding shall not be mandatory, but the party receiving the request for assistance should immediately inform the requesting department if, for any reason, assistance cannot be rendered.

d. Any dispatch of equipment and personnel pursuant to this understanding is subject to the following conditions:

(1) Any request for assistance, through this understanding, will specify the location to which the personnel are to be dispatched. However, a representative of the responding organization will determine the amount and type of personnel to be furnished.

(2) The responding organization will report to the officer in charge of the requesting organization at the location to which the personnel are dispatched and will be subject to the orders of the official.

(3) A responding organization will be free to retire when the services of the responding organization are no longer required, or when the responding organization is needed within the area for which it normally provides law enforcement services.

(4) Each party to this agreement is authorized and directed to meet and draft any detailed plans and procedures of operation necessary to effectively implement this understanding. Such plans and procedures shall become effective upon ratification by the signatory parties.

(5) All equipment used by the GPD in carrying out this MOU will be owned by the GPD, and all personnel acting for the GPD under this MOU will be employees or volunteer members of the GPD.

(6) LESD and GPD will seek guidance from their respective legal offices concerning jurisdiction for the conduct of investigations of possible criminal law violations on TEAD to insure that the appropriate criminal investigation agency conducts the investigation with a view toward prosecution in the appropriate State or Federal court system. LESD will contact the TEAD Legal Office, (435) 833-2536. GPD will contact the Grantsville City Attorney Office. (435) 884-4635.

(7) Domestic violence and other State of Utah protection orders have the same force and effect on TEAD as such orders have within the jurisdiction of the court that issued the order ( 10 U.S. Code § 1561 a). Military Protective Orders for military personnel on and off TEAD will be honored by the GPD and transmitted through routine administrative procedures. LESD and GPD will cooperate in the service and enforcement of protective orders at TEAD and in Tooele County.

(8) GPD officers seeking to serve legal process on TEAD should contact the TEAD Legal Office, (435) 833-2536 for assistance.

SUBJECT: Memorandum of Understanding (MOU) Between Tooele Army Depot (TEAD) and the Grantsville City Police Department (GPD).

(9) GPD and LESD will share incident/investigation reports and other law enforcement information upon request to the extent that such sharing is allowed under Utah state law and the Federal Privacy Act (5 U.S. Code § 552a (b) (7)). GPD requests for LESD information or reports should be directed to: Chief of LESD telephone (435)833-2156. LESD requests for GPD information or reports should be directed to: Chief of GPD, telephone (435) 884-6881.

(10) The Chief, LESD; and/or his representative will meet frequently with the GPD Chief and/or his representative to share information and concerns.

5. GENERAL PROVISIONS:

a. Points of Contact

(1) The Chief or his designee, GPD, is responsible for administering this agreement for the GPD, (435) 884-6881.

(2) The Commander or his designee, TEAD is responsible for administering this agreement for TEAD, (435) 833-2156.

b. Funds and Manpower:

(1) This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather a basic statement of understanding between the parties of the matter described herein. Expenditures by each party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The parties expressly acknowledge that the language in this MOU in no way implies that funds are made available for such expenditures.

(2) This MOU does not constitute an agreement for any party to assume or waive any liability or claim under applicable law.

c. Modifications of MOU: This MOU may be modified only by the written agreement of the Parties, duly signed by their authorized representatives.

d. Disputes: This MOU is not intended to be enforceable in any court or administrative forum. The parties will seek to resolve any dispute regarding this agreement by mutual consultation.

e. Termination of Understanding: This MOU may be terminated, with respect to any party, at any time upon written notice of withdrawal to all parties. Any party desiring to withdraw from this MOU will endeavor to provide such written notification to all parties at least (30) days prior to withdrawal.

f. Entire Understanding: It is expressly understood and agreed that this MOU embodies the entire understanding between the parties regarding the MOU's Subject matter.

SUBJECT: Memorandum of Understanding (MOU) Between Tooele Army Depot (TEAD) and the Grantsville City Police Department (GPD).

g. Effective Date: This MOU take effect the day after all parties have signed and will remain in effect for an indefinite period. This MOU will be review biannually and updated as required.

h. Cancellation of Previous MOU: This MOU cancels and supersedes the previously signed agreement between the same parties.



ROBERT SAGER  
Chief  
Grantsville Police Dept.

Date: 19 April 2023

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ERIC B. DENNIS  
COL, LG  
Commanding

Date: \_\_\_\_\_

# **AGENDA ITEM #14**

Discussion regarding Proposed amendment of Chapter 2 Definitions of Front Yard and Side Yard to the Grantsville City Land Use Management and Development Code



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## MEMORANDUM

**DATE:** April 14, 2023

**TO:** Braydee Baugh, City Recorder

**FROM:** Cavett Eaton, Planning & Zoning Administrator

**RE:** **ZONING ITEMS UP FOR CONSIDERATION AT COUNCIL MEETING TO BE HELD XXXXX, 2023**

---

**City Council Agenda Items #: Consideration of Resolution 2023-\_\_ approval of the Proposed amendment of Chapter 2 Definitions of Front Yard and Side Yard to the Grantsville City Land Use Management and Development Code**

**The Planning Commission recommended approval this item on April 13, 2023:**

Cavett Eaton presented the definitions and diagram.

Jaime thanked him for the vast improvement and the inclusion of the diagram. The diagram is great and helps to clarify things.

**Commission member Rick Barchers made a motion to move this item to an action item. Commission member Derek Dalton seconded the motion. All voted in favor. Motion carried unanimously.**

**Commission Chair Rick Barchers made a motion to recommend approval of the Proposed amendment of Chapter 2 Definitions of Front Yard and Side Yard to the Grantsville City Land Use Management and Development Code. Commission Member Kevin Hall seconded the motion. All voted in favor and the motion carried unanimously.**

**- End of Memorandum-**

## Proposed Amendment of Chapter 2 Definitions

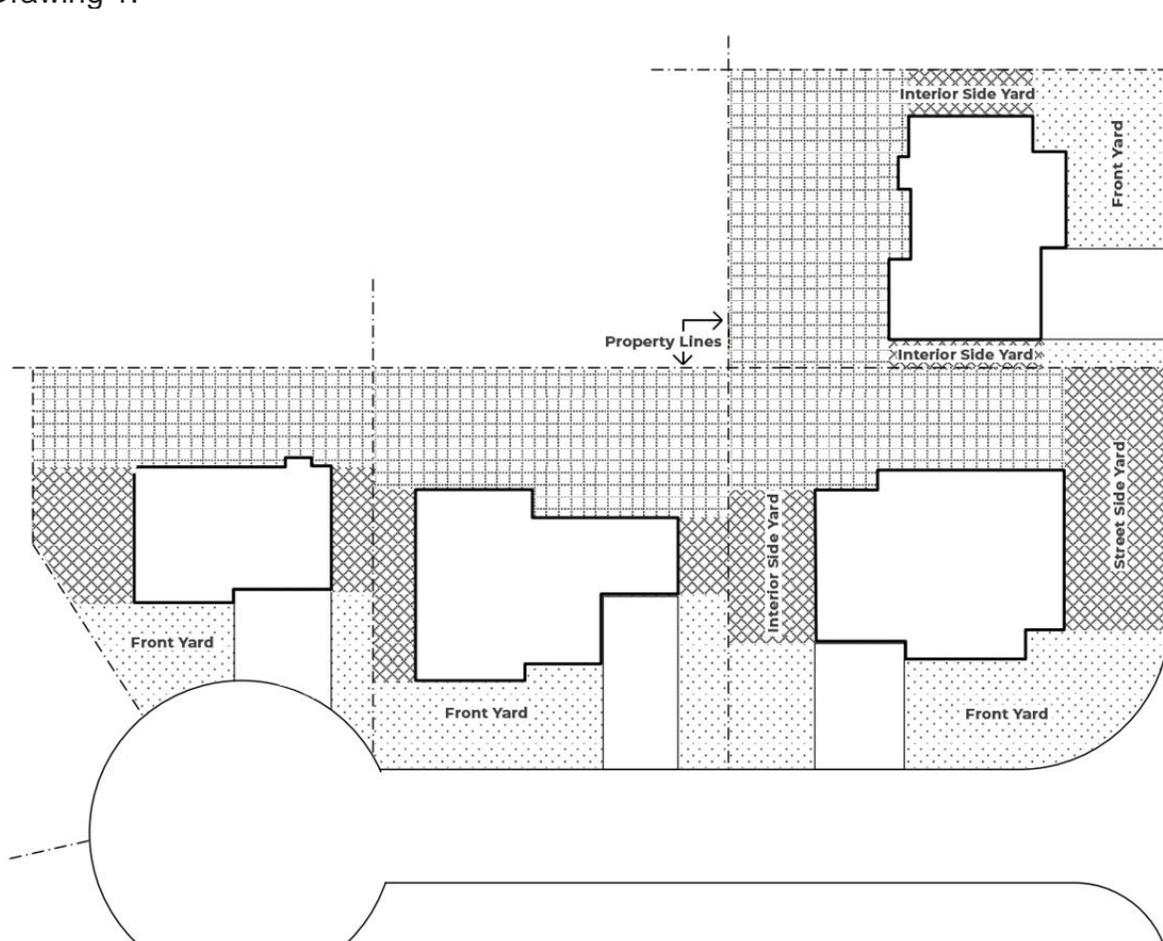
### Front Yard & Side Yard (Street Side and Interior Side)

To The Grantsville City Land Use Management and Development Code

Front Yard. The permeable area between the front lot line and the front façade of the main building and extending for the full width of the lot as illustrated in Drawing 1.

Interior Side Yard. The permeable and visible (not impeded by a fence) area between the lot line and the side facing façade of the main building as illustrated in Drawing 1.

Street Side Yard. The permeable and visible (not impeded by a fence) area between the secondary street lot line and the side facing façade of the main building as illustrated in Drawing 1.



# **AGENDA ITEM #15**

Discussion regarding Proposal to Amend  
the Grantsville City Land Use  
Management and Development Code by  
adopting updated Zoning Maps



## MEMORANDUM

**DATE:** April 14, 2023

**TO:** Braydee Baugh, City Recorder

**FROM:** Cavett Eaton, Planning & Zoning Administrator

**RE:** **ZONING ITEMS UP FOR CONSIDERATION AT COUNCIL MEETING TO BE HELD XXXXX, 2023**

---

**City Council Agenda Items #: Consideration of Resolution 2023-\_\_ approval of the Proposal to Amend the Grantsville City Land Use Management and Development Code by adopting updated Zoning Maps**

**The Planning Commission recommended approval this item on April 13, 2023:**

Shay Stark explained that following the recommendations from the commission he removed any code description and only the zoning code designation on the map. Commission had made this recommendation during the discussion of the Zoning Maps in the November 17, 2022 meeting. It was discussed that it is prudent not to have abridged descriptions on the Zoning maps to eliminate the possibility of confusion.

Commission Chair Jaime Topham revisited another item from the Nov. 17, 2022 discussion concerning cleaning up the zoning for long lot along North street that have different zoning on the front of the lot from that which is on the back of the lot. After she discussed this with Attorney Coombs it was decided to drop the idea to make these lots have the small zoning over the entire lots as this would require a copious amount time and manhours.

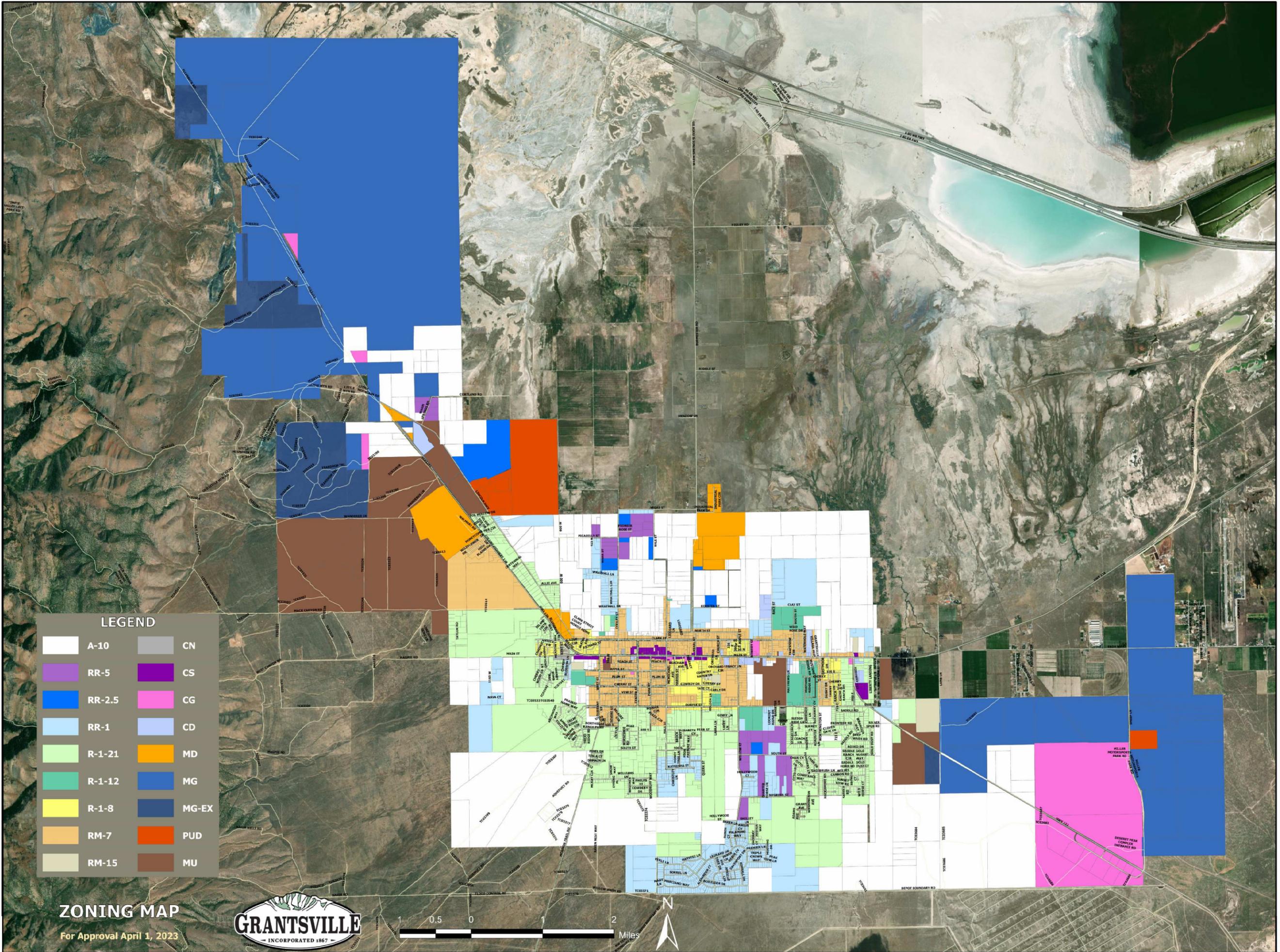
Commission member Rick Barchers what to know what the code definition for the MU (Mixed Use) zoning actually says in the code.

Commission Chair Jaime Topham request that they have a work meeting to better define the MU zone. Planning Commission Work Meeting Set for April 25 6:00 PM

**Commission Chair Jaime Topham made a motion to move this item to an action item. Commission member Rick Barchers seconded the motion. All voted in favor. Motion carried unanimously.**

**Commission Chair Jaime Topham made a motion to recommend approval of the Proposal to Amend the Grantsville City Land Use Management and Development Code by adopting updated Zoning Maps. Commission Member Kevin Hall seconded the motion. All voted in favor and the motion carried unanimously.**

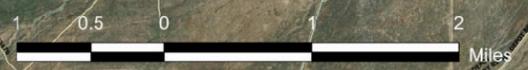
- End of Memorandum-



**LEGEND**

	A-10		CN
	RR-5		CS
	RR-2.5		CG
	RR-1		CD
	R-1-21		MD
	R-1-12		MG
	R-1-8		MG-EX
	RM-7		PUD
	RM-15		MU

**ZONING MAP**  
For Approval April 1, 2023



# **AGENDA ITEM #16**

Discussion Regarding the Interlocal  
agreement with Salt Lake City for  
Airport Services

**GRANTSVILLE CITY  
RESOLUTION NO. 2023-\_\_**

**A RESOLUTION APPROVING WILL SERVE AGREEMENT PARAMETERS  
BETWEEN GRANTSVILLE CITY AND SALT LAKE CITY**

WHEREAS, Salt Lake City Corporation (“Salt Lake City”), through its Department of Airports (“SLCDA”) owns and operates the Tooele Valley Airport, comprising of approximately 685 acres of land located south of I-80, north of Erda Way, and east of Sheep Lane in Erda, Utah (“Airport”); and

WHEREAS, Salt Lake City has requested that Grantsville City (the “City”) provide municipal services to the Airport; and

WHEREAS, the Airport resides outside the City’s jurisdictional boundaries; and

WHEREAS, the City Council hereby finds that approving Salt Lake City’s application for the City to provide municipal services to the Airport (the “Application”) improves public health, creates economic opportunity, and is in the best interests to the City and its residents; and

WHEREAS, the Grantsville City Council hereby determines that it is in the best interest of the City to approve the Application in accordance with the parameters described herein.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
GRANTSVILLE CITY, UTAH, AS FOLLOWS:**

1. Will Serve Application. The City Council approves the parameters outlined in the Application, attached as Exhibit “A”.
2. Division of Drinking Water. Pursuant to Utah Code §10-8-22(8), the City Recorder is hereby directed to notify the Director of Drinking Water of the Will Serve Application, including the name and contact information in the Application, and update that information annually.
3. Severability Clause. If any part or provision of this Resolution is held invalid or unenforceable, such invalidity of unenforceability shall not affect any other portion of this Resolution and all provisions, clauses, and words of this Resolution shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,  
UTAH, THIS \_\_ OF \_\_\_\_, 2023.

BY ORDER OF THE GRANTSVILLE  
CITY COUNCIL

By: \_\_\_\_\_

Mayor Neil A. Critchlow

ATTEST:

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City Recorder

**EXHIBIT “A”**  
**WILL SERVE PARAMETERS**

Grantsville City and Salt Lake City will include the minimum following parameters in a will serve agreement between the parties:

Obligations of Salt Lake City:

1. Salt Lake City shall extend, at its sole expense, the culinary water line and the municipal wastewater sewer line to the Airport, including water meters and fire hydrants in the amount and to the standards required by current code sufficient for the Airport’s use.
2. The costs associated with such construction shall be in lieu of any or impact fees or water right dedication requirement pursuant to the Grantsville Municipal Code.
3. Salt Lake City shall grant an easement to Grantsville City for maintenance and repair of any portion of culinary water line or municipal wastewater line that Salt Lake City dedicates to Grantsville City at the conclusion of construction.

Obligations of Grantsville City:

1. Grantsville City agrees to provide culinary water and municipal wastewater services meeting at least the minimum specifications listed below during the term of the will serve agreement:
  - a. 23 GPM PDD potable water
  - b. 2.3 GPM PDD non-potable washdown water
  - c. 21 GPM PHD sewer flow
  - d. Fire flow requirements: 1,500-2,000 GPM at 20 psi for 2 hours

# **AGENDA ITEM #17**

Discussion with Nielsen Ranches  
regarding Proposed PID

## Grantsville City

### **POLICY STATEMENT: ESTABLISHING PUBLIC INFRASTRUCTURE DISTRICTS**

The magnitude of local and regional infrastructure needed in Grantsville City's new development areas and in redevelopment areas requires that a broad range of financing tools be available to finance that infrastructure. This policy statement addresses the criteria under which Grantsville City will consider applications for proposed Public Infrastructure Districts (the "District"). Compliance with these criteria shall not obligate Grantsville City to approve formation of the District. The Governing Document will be subject to approval by Grantsville City in both form and substance. The criteria are intended to serve as guidelines for the review of letters of intent and Governing Documents.

The policy statement has three sections:

- 1. Process for applying including fees charged**
  - 2. Grantsville City's decision-making criteria**
  - 3. Governing Document requirements**
- 

#### **I. Process and Fees**

Any proposed Public Infrastructure District will be considered in relation to the best interests of Grantsville City. Such interests include using the most appropriate financing mechanism for the type and magnitude of the improvements to be financed and appropriate governance mechanism. If through the review process, a Public Infrastructure District is determined to be the most appropriate mechanism, the process, the criteria, and requirements provided herein will apply, unless otherwise waived by Grantsville City.

##### **A. Petition and Letter of intent to form a Public Infrastructure District**

The applicant shall submit (1) a petition meeting the requirements outlined in Utah Code Title 17B, Chapter 1, Part 2 as modified by 17D-4-201 and (2) a letter of intent containing the following information in summary form. The petition and letter will be used by staff to make a preliminary determination about the appropriateness of a District and must be submitted prior to submittal of a draft Governing Document. A positive staff response to the Letter of Intent does not assure approval of the Governing Document. The petition shall also be submitted concurrently with the City Recorder of Grantsville City for certification.

Letter of Intent contents:

1. Description of District (or Districts) area including size, location, area context (significant natural and man-made features, major public improvements, adjacent development), development history, and proposed development;
2. Summary of needed infrastructure, services and facilities:
  - a. Currently expected development scenario;

- b. Required local and regional infrastructure and facilities for such development;
  - c. Regional and local infrastructure the proposed District is to provide;
  - d. Estimated construction costs for the proposed District improvements;
  - e. General description of phasing of construction based on development projections; and
  - f. A sample plan of finance depicting the possible sources and uses of funds for the District.
3. Proposed timeline for District creation.
  4. Acknowledgement that a consent must be signed prior to the hearing date for the governing document by all property owners and registered voters, if any, within the proposed District boundaries approving of the creation of the proposed District and consenting to the issuance of debt in an amount sufficient for the proposed plan of financing.
  5. Disclosure of any conflicts of interest between the applicant and the officers and employees of Grantsville City.
  6. Copies of signed engagement letters between the applicant and applicable consultants and legal counsel retained by Grantsville City and/or the proposed District whereby applicant agrees to pay fees related to the review of the application and governing document.

B. Review Process

1. The District Advisory Committee (“DAC”) is a Grantsville City committee that advises the Mayor, Grantsville City Council and other policymakers about district issues. The DAC includes representatives of the departments of Community and Economic Development, City Attorney, Finance, Bond Counsel and Municipal Advisor as well as other agencies as needed.

The DAC will review the petition and letter of intent utilizing these criteria to determine whether or not to direct the applicant to proceed with preparation of a draft Governing Document for submittal. Conceptual approval does not assure approval of the governing document.

C. Governing Document

1. If the concept for the District as contained in the letter of intent is approved, the applicant shall submit a draft Governing Document to Grantsville City Attorney Office. Unless Grantsville City approves otherwise in advance, such Governing Document shall be initiated from the Model Governing on file with Grantsville City. The applicant’s draft shall include a clean draft and a redline showing all changes from the Model Governing Document.

2. The draft Governing Document will be reviewed by the DAC for compliance with the criteria and requirements contained herein. The DAC will discuss with appropriate policy-makers issues that arise during this drafting period to have such issues resolved.
3. The final Governing Document will be forwarded to Grantsville City Council for action through the standard Grantsville City and statutory processes.

#### D. Fees

No request to create a Public Infrastructure District shall proceed until the fees set forth herein are provided for. All checks are to be made payable to Grantsville City and sent to the City Attorney Office.

1. Letter of Intent: A Letter of Intent is to be submitted to Grantsville City Attorney Office and a \$1,000.00 fee shall be paid at the time of submittal of the Letter to cover the cost of staff review.
2. If the applicant proceeds to the submittal of a Governing Document an application fee of \$ 1,000.00 shall be submitted concurrent with the draft Governing Document
3. Other Expenses: In the event the costs of review exceed the application fee, the applicant for a District shall pay all reasonable consultant, legal, and other fees and expenses incurred by Grantsville City in the process of reviewing the draft Governing Document prior to adoption, documents related to a bond issue and other such fees and expenses as may be necessary to interface with such District. All such fees and expenses shall be paid within 30 days of receipt of an invoice for these additional fees and expenses.
4. In the event the applicant proposes to create more than one Public Infrastructure District with respect to the same project, the City may modify the above fees to account for overlapping work in the review and creation of such Districts.

## II. **Criteria for Evaluating Proposed Public Infrastructure Districts**

### A. Public Benefit

Formation of a District bestows certain benefits on the District's proponents and is expected to provide public benefit consistent with the Creating Entities policy goals. Components of public benefit to be considered may include:

1. Resulting development that is in conformance with Grantsville City's Comprehensive Plan and all applicable supplements;
2. Provision of and/or contribution to needed regional and sub-regional infrastructure;
3. Sustainable design including multimodal transportation, water conserving landscape design, thoughtful development phasing, green building design, and formation of and participation in transportation management programs;

4. Mixed-use development that includes a variety of housing types and prices, a range of employment opportunities, retail and consumer services, and civic amenities; and
5. High quality site and building design, including street connectivity, multimodal street design, durable construction materials, and pedestrian-friendly building design.
6. (Perhaps Add Language of projects the City is not interested in supporting unless it were to accompany other projects the City needs?)

#### B. Evaluation Criteria

These criteria provide thresholds for consideration. Compliance with some or all of these criteria is desired; however, alternative approaches may be considered.

1. Districts should not include land that is already included within the boundaries of another public infrastructure district without express provision in an adopted Governing Document. In such cases, the relationship with the existing or proposed districts must be addressed in the Governing Document, including any inclusion area concept and how ultimate district boundaries will be determined.
2. A District planning to levy more than 10 mills of tax in the District for repayment of limited tax bonds will not be considered without sufficient justification as to why additional mills are necessary and reasonable for a commercial development.
3. A District planning to levy more than 5 mills of tax in the District for repayment of limited tax bonds will not be considered without sufficient justification as to why additional mills are necessary and reasonable for a residential development.
4. There must be a demonstrated public benefit directly resulting from the creation of the District and its undertakings as described in the Governing Document.

#### C. Evaluation of Applicant

The following criteria relating to the applicant and the development will be considered:

1. Historical performance of the applicant (within and outside of Grantsville City);
2. The current proposed plan of finance of the District;
3. The current development plans relationship to the master plans of Grantsville City; and
4. The regional or overall benefits to Grantsville City from the proposed plan of finance.

### **III. Governing Document Requirements**

In addition to statutory requirements, a Governing Document memorializes the understandings between the District and Grantsville City, as well as the considerations that compelled Grantsville City to

authorize the formation of the District. The Governing Document for the proposed District shall contain and will be reviewed for compliance with the following policies and requirements.

A. District Description

1. Description of District area including size, location, area context (significant natural and man-made features, major public improvements, adjacent development), development history, and proposed development scenario (land uses by type and intensity and general urban design character);
2. Description of the public benefit resulting from the creation of the District and its undertakings;
3. Description of proposed development within the boundaries of the proposed District including general distribution of land uses and densities and phasing of development;
4. If the District boundaries overlap with another district, an explanation of the relationship between the districts and outline of any plans to utilize an inclusion area or multi-district structuring;
5. Itemization and description of all needed infrastructure (both regional and local) and facilities in the District's area;
6. Estimated construction costs of such infrastructure;
7. General description of phasing of construction based on development projections and phasing;
8. Provide the following financial plan information:
  - a. Proforma financial overview of total costs and total revenues from all revenue sources;
  - b. An example plan of finance showing a proposal of how the proposed financing might take place, recognizing that the actual financing terms and structure will be approved by the board of trustees of the District (the "Board") within the parameters of this Governing Document;
  - c. Anticipated maximum or fixed maximum mill levy required to meet debt service of the District;
  - d. Analysis of proposed mill levies in light of outstanding debt and mill levies of other taxing entities affecting the area;
  - e. Comparison of the mill levies of similar taxing entities in the area;
  - f. Proposed operating budgets for the District's first three years of existence; and

- g. Any other forms of public financing and assistance being sought, including assessment areas.
9. Description of the ultimate ownership and provision for the ongoing operating and maintenance costs for infrastructure.
10. Description of any proposed divisions and an inclusion/exclusion process as appropriate.
11. Proposed governance plan, including Board structure and to transition from appointed Board to elected Board.

B. Requirements and Expectations

1. The planned ownership of the Improvements, including any relationship with an existing statutory district must be addressed in the Governing Document.
2. All debt issued by the District for which a tax is pledged to pay the debt service shall meet the requirements of all applicable statutes.
3. Land easements, or improvements to be conveyed or dedicated to Grantsville City and any other local government entity shall be conveyed in accordance with the related standards at no cost to Grantsville City.
4. All public infrastructure within the District which will be connected to and owned by another public entity shall be subject to all design and inspection requirements and other standards of such public entity.
5. The District shall not pledge as security any land, assets, or funds to be transferred to Grantsville City.
6. The District shall be subject to Grantsville City zoning, subdivision, building codes, and all other applicable Grantsville City ordinances and regulations. Approval of the Governing Document shall not bind Grantsville City to approve other matters which the District or developer may request.
7. The District shall pay all fees and expenses as provided in the Governing Document.
8. The District may not double tax, whether by mill levy, assessment, impact fees, or any combination thereof; any end user for the costs of Improvements.

C. Disclosure and Reporting Requirements

Disclosure of the existence of the District to property owners and potential property owners within the District is important and the following actions to be taken by each District shall be included in the Governing Document.

1. Within 30 days after the formation of the District, the Board shall record a notice with the county recorder:

- a. Containing a description of the boundaries of the District and inclusion area as applicable;
  - b. Stating that a copy of the Governing Document is on file at the office of Grantsville City;
  - c. Stating that the District may finance and repay infrastructure and other improvements through the levy of a property tax;
  - d. Stating the maximum rate that the District may levy; and
  - e. If applicable, stating that the debt may convert to general obligation debt and outlining the provisions relating to conversion.
2. Applicant, homebuilders, commercial developers, and commercial lessors, as applicable, shall be required to disclose the following information to initial resident homeowners, renters, commercial property owners, and/or commercial tenants:
- a. All of the information required under (1)(b) above;
  - b. A disclosure outlining the impact of any applicable property tax, in substantially the following form:  
  
“Under the maximum property tax rate of the District, a primary residence valued at \$[insert average anticipated residential property value] would have an **additional annual property tax of \$\_\_\_\_\_** for the duration of the District’s Bonds. A business property valued at \$[insert average anticipated commercial property value] would have an **additional annual property tax of \$\_\_\_\_\_** for the duration of the District’s Bonds.”
  - c. Such disclosures shall be contained on a separate colored page of the applicable closing or lease documents and shall require a signature of such end user acknowledging the foregoing.
3. At least annually following the formation of the District, the District shall notify (by mail, e-mail, or posting to the District’s website) property owners in the District of the existence of the District and of the next scheduled meeting of the Board of the District. Such meeting shall occur at least 30 days and not more than 60 days following the date of the notice. Such notification shall include names and addresses of the Board of Directors and officers, the address, telephone and fax numbers, and e-mail address of the District, and shall include reference to the existence of a District file maintained by Grantsville City as described below.
4. The District shall provide the following information to Grantsville City Manager’s Office on an annual basis, and the District shall create and maintain a file for public review of the following information.
- a. Annual District budget;
  - b. Annual financial statements of the District, audited if required by Statute or bond covenant;

- c. Total debt authorized and total debt issued and presently planned debt issuances;
  - d. Names and terms of Board members and officers and progress towards milestones required for transition to elected Board;
  - e. A copy of the language required to be disclosed (2)(b) above;
  - f. Rules and regulations of the District regarding bidding, conflict of interest, contracting, and other governance matters, if changed;
  - g. List of current interlocal agreements, if changed (to be delivered to Grantsville City upon request);
  - h. List of all current contracts for services or construction (to be delivered to Grantsville City upon request);
  - i. Official statements of current outstanding bonded indebtedness, if not previously received by Grantsville City;
  - j. Current approved Governing Document, if changed; and
  - k. District Office contact information.
5. The following shall be considered significant changes to the Governing Document, thereby requiring approval by Grantsville City:
- a. Exclusion or inclusion of property without Governing Document and Statute required approvals;
  - b. Change in the maximum mill levy;
  - c. Consolidation with any other district; and
  - d. Change in the dissolution date.

**Submittal Instructions**

All letters of intent, draft Governing Documents, annual financial information, and additional documents and requested information should be submitted to the Grantsville City Attorney's Office:

\_\_\_\_\_  
 Grantsville City Attorney's Office  
 \_\_\_\_\_  
 Attn: City Attorney  
 \_\_\_\_\_  
 429 East Main Street  
 \_\_\_\_\_  
 Grantsville, Utah 84029  
 \_\_\_\_\_  
 (435) 884-4635  
 \_\_\_\_\_  
[bcoombs@grantsvilleut.org](mailto:bcoombs@grantsvilleut.org)

Further Information: For additional information please contact the Grantsville City's Attorney Office at the address or telephone number shown above.

# **AGENDA ITEM #18**

Council Reports

# **AGENDA ITEM #19**

Adjourn