Daggett County

Emergency Operations Plan

In Cooperation With
Manila and Dutch John Townships

Prepared By
Daggett County
Office of Emergency Management

April 2023

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Daggett County

OFFICE OF EMERGENCY MANAGEMENT

MISSION STATEMENT

Provide leadership and support to prevent or minimize the impact of major emergencies and disasters on the health, safety and property of the citizens of Daggett County, their businesses and the environment, through a comprehensive, integrated emergency management program.

FOREWORD

The Daggett County Emergency Operations Plan has been developed to address multiple hazards which threaten our jurisdiction. Through the use of a functional format, the plan encourages an Integrated Emergency Management System (IEMS) approach to disasters; and fosters prompt, efficient and coordinated response operations by elements of the emergency organization.

IEMS refers to an all-hazards approach to the coordination, direction and control of disasters independent of their type, origin, size, and complexity.

This document contains a Basic Plan, which serves as a summary document to the supporting sections of the plan. These supporting sections define the roles of each response agency thereby reducing confusion, chaos and conflict during an emergency. NIMS (National Incident Management system) has been implemented in this plan so responders from different jurisdictions and disciplines can work together better in any emergency, including acts of terrorism.

This plan meets the legal requirements of the State of Utah, as it provides the necessary elements to insure that the local government can fulfill its legal responsibilities for emergency preparedness.

This Emergency Operations Plan, upon approval and adoption by the Daggett County Board of Commissioners, replaces and supersedes all previously adopted emergency plans.

STATEMENT OF APPROVAL

The undersigned agree to the responsibilities assigned to them and their organization in the Daggett County Emergency Operations Plan.

_____ _____
Chairman, County Board of Commissioners Date

_____ _____
Commissioner, County Board of Commissioners Date

_____ _____
Commissioner, County Board of Commissioners Date

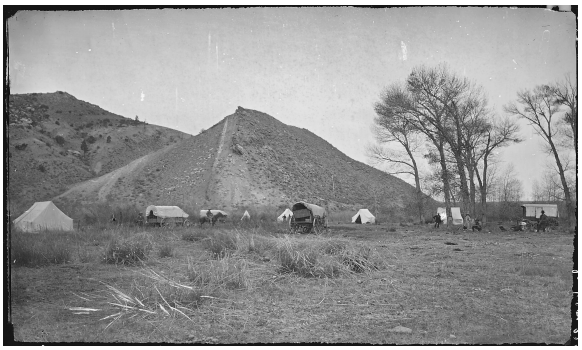
_____ _____
Manila City Mayor Date

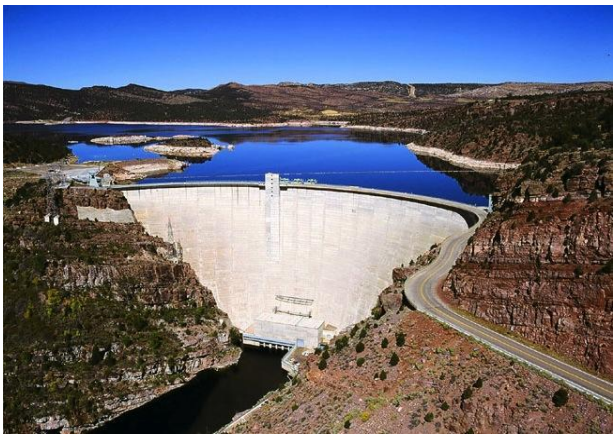
_____ _____
Dutch John City Mayor Date

Daggett County EMERGENCY OPERATIONS PLAN

RECORD OF CHANGES

Change Number	Date of Change	Date Entered	Change Made By Signature





I. INTRODUCTION

1. Daggett County's threat environment includes wildland fires, flooding, flash floods, hazardous materials releases, transportation accidents, earthquakes, tornadoes, drought, terrorism, blizzards, civil unrest, and pandemics.
2. Complex and emerging threats and hazards demand a unified and coordinated county approach to incident management.

II. PURPOSE, SCOPE, APPLICABILITY and LIMITATIONS

A. Purpose

1. The purpose of the Daggett County Emergency Operations Plan (EOP) is to establish a comprehensive, national, all-hazards approach to domestic incident management across a spectrum of activities including mitigation, prevention, preparedness, response, and recovery as outlined in Federal Emergency Management Agency (FEMA) guidance.

B. Scope

1. This EOP incorporates the policies and response procedures that Daggett County Officials have approved and supported to ensure the safety and well-being of Daggett County populations and the environment when faced with an emergency or disaster situation. The Daggett County EOP attempts to address the full range of complex and constantly changing requirements in anticipation of or in response to emergencies.

2. This EOP details the overall emergency response concept of operations; the responsibilities of county-wide departments and organizations in response activities; coordination among county and outside jurisdictions; Manila and Dutch John and, the overall administrative and logistic requirements of emergency response organizations. The plan provides a framework for federal interaction with state, and local governments; the private sector; and nongovernmental agencies.
3. The EOP consists of Emergency Support Functions (ESFs), support annexes and incident-specific annexes. Daggett County has formally recognized the National Incident Management System (NIMS) and is making every effort to align with NIMS concepts and terminology as guidelines become available.

C. Applicability

1. This EOP is applicable to County and Municipal agencies, local community organizations, businesses, and residents. It addresses the types of emergencies that are likely to occur, from local emergencies to major disasters and catastrophic events. It also establishes a concept of operations that spans from initial detection through post-disaster response, recovery and mitigation.
2. The EOP assigns specific functional responsibilities to appropriate local agencies and organizations, as well as methods to coordinate with the private sector and volunteer organizations. The EOP defines coordination mechanisms to facilitate the delivery of immediate assistance; including coordination with state and federal agencies to initiate long-term recovery activities.

D. Limitations

1. This EOP is a living document; continually being improved and updated as knowledge is gained through guidance, training, exercise and coordinated emergency response activities. The County will make every reasonable effort to respond in the event of an emergency or disaster, but county resources may be overwhelmed and need supplementation from other local, state and/or federal resources.
2. The responsibilities and functions outlined in this EOP will be fulfilled only if the situation, information exchange, extent of actual agency capabilities, and resources are available at the time. There is no guarantee implied by this EOP that a flawless response to emergency or disaster incidents will be expected or possible.

III. HAZARD ANALYSIS AND MITIGATION INFORMATION

A. Environment

Daggett County lies in the upper NE corner of Utah. Its northern border abuts the southern border of the state of Wyoming and its eastern border abuts the western border of the state of Colorado. Its southern border abuts to the northern border of Uintah county and its western border abuts to the eastern border of Summit county. Its main geographical features are the Uinta Mountains which comprise its southwestern portion and delineate part of its southern border, and the Green River, which has carved a deep gorge through the east-central part of the county.[5] In 1958 the United States Bureau of Reclamation took advantage of this natural feature to construct the Flaming Gorge Dam, creating the Flaming Gorge Reservoir, which began filling in 1964.

The county terrain slopes to the north and east on the northern flank of the Uintas. The county's highest point is on a mountain crest along its southern border, at 12,276'. Average low winter temperatures: 21F; average high summer temperatures: 68F; average precipitation: 12.5 inches. The county has a total area of 721 square miles, of which 697 square miles is land and 24 square miles (3.3%) is water. It is the fourth-smallest county in Utah by area. Over 90% of the land of Daggett County is under federal ownership.

The economy is largely dependent on tourism. Agriculture is still a very important part of the country's economy, including dry land, irrigated crops, and cattle ranching.
The county seat is Manila, with a population of approximately 1061 (Source: 2010 Census). It is located 186 miles east of Salt Lake City and 64 miles south of Rock Springs, Wyoming.

Daggett County is the home of the Flaming Gorge Dam, headwaters of the Green River and portions of the Ashley National Forest that attracts travelers from around the world to visit its many attractions. The Flaming Gorge reservoir along with the Green River is known for its blue ribbon fishing. Other incorporated communities in the County include Manila, the county seat, and the township of Dutch John.

1. **Commerce :** The few commercial establishments in Daggett County exist to service tourists and users of the Flaming Gorge National Recreation Area. Throughout the county there is one small general store, several gas stations, five cafes or restaurants, five inns/motels, and a few miscellaneous businesses that offer raft rentals. There are also businesses that offer guided fishing trips on the Flaming Gorge Reservoir and the Green River. The economy is primarily related to recreation, management of government land, and ranching. There are no railroads within Daggett County.

2. **Miscellaneous: The latest USDA data as of this printing is 2012.** Agriculture -Daggett County's farms cover nearly 1,799,785 acres (USDA 2007). According to USDA statistics in 2012 there were 1,231 farms. The county's average farm size was 1,835 acres. The leading crop produced in the county is alfalfa and hay

B. Transportation and Roads

1. There are two airports in the County located at 2050 Airport Rd in Manila and 102 Airport Rd Dutch John

2. In 2016, the airport covered 254 acres (103 ha) at an elevation of 5,278 feet (1,609 m). It has two asphalt runways: 16/34 is 6,201 by 150 feet (1,890 x 46 m) and 7/25 is 4,108 by 60 feet (1,252 x 18 m) and has the capacity to handle 55,000 lb. dual axle plane. As of 2017, plans are being carried out for expansion of the airport.

3. **State Route 44** (**SR-44**) is a state highway in the U.S. state of Utah that runs from US-191 at Greendale junction, southwest of Duthc John, to SR-43 in Manila. The route spans 27.99 miles (45.05 km) as it straddles the southern and western border of the Flaming Gorge National Recreation Area, and, along with US-191 is part of the Flaming Gorge-Uintas Scenic Byway.

4. **State Route 43** (**SR-43**) is a State Highway in the U.S. state of Utah. Running for 10.6 miles (17.1 km), the highway is a Utah connection between Wyoming Highways 414 and 530 (where the routes both end at their southern terminus). While running east–west from border-to-border, the route passes through Manila.

5. **U.S. Route 191** (**US-191**) is a major north–south State Highway through the eastern part of the U.S.state of Utah. This starts at the Daggett County/Uintah County line at approximately mile post 378.5 and runs to the Utah/Wyoming state line at mile post 404 (consisting of 26.5 miles, in mostly a north to south direction).

C. **Hazards Analysis- Refer to Current Hazard Mitigation Plan *(Uintah Basin Mitigation Plan*), Annex 1, Table 1 and 2.**

Daggett County's past occurrences of natural hazards include drought, flood, hail, landslide, lightning, severe wind, tornado, and wildfire. Table 1 & 2 provides a list of historic hazard events organized by hazard and date. The information in the table is based on the previous Plan documentation, Daggett County Emergency Management knowledge, stakeholder surveys, and a search of the National Oceanic & Atmospheric Administration (NOAA) National Centers for Environmental Information (NCEI) online storm event database.

D. **Mitigation**

At the time of the EOP update, the 2019 Daggett County Pre-Disaster Mitigation Plan is applicable. The Daggett County Pre-Disaster Mitigation Plan is currently under review for updates to be completed by 2024.

IV. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

A. The overwhelming majority of emergency incidents are handled on a daily basis by a single jurisdiction at the local level. The National Incident Management System (NIMS) was developed as a standardized approach to incident management and response. This integrated system establishes a uniform set of processes, protocols, and procedures that emergency responders, at every level of government, utilize to conduct response actions. This system ensures that those involved in emergency response operations understand what their roles are and have the tools they need to be effective.

B. This planning effort is one step in helping the community achieve NIMS compliance. The benefit of NIMS is that the community is better prepared for an integrated response to an incident. Incident response organizations at all levels are able to implement NIMS.

C. One important component of NIMS is the Incident Command System (ICS).

D. This plan has been organized to utilize Emergency Support Functions as outlined in the National Response Framework.

V. KEY CONCEPTS

A. This section summarizes key concepts that are reflected throughout the EOP consistent with the FEMA guidance.

1. **There are four (4) phases of emergency management.** The first two phases should begin prior to a large emergency or disaster but often these phases are ongoing and overlap with phases three and four.
2. The first phase, **mitigation**, includes activities aimed at eliminating or reducing the probability or effects of an occurrence of a disaster.
3. The second phase**, preparedness**, is undertaken because mitigation activities alone cannot keep an emergency from happening or repeating itself.
4. During this phase jurisdictions plan to provide an effective, efficient response; provide and maintain personal protective equipment; install and maintain extensive communications equipment - a cornerstone for successful response activities; provide training to and coordinate with many support organizations; and, always consider special needs populations.
5. *The Utah Emergency Interim Succession Act requires each Daggett County Official to designate up to three alternates to act in their place on the policy group should they be unavailable or unable to function in time of emergency.*
6. The third phase is **response.** The concept of operations is detailed in section IV below and depicts the County's overall approach to emergency response situations.
7. Proactive notification of the emergency response staff, for activation of the County Command Post or Emergency Operation Center (EOC) will be made to the appropriate response personnel by Emergency management staff utilizing a call down system or other appropriate means as detailed in ESF #2-Communication.
8. If the Emergency Alert System (EAS) is utilized, the primary activation of stations for Daggett County would include all media outlets from Uintah County, Southwest Wyoming and the Wasatch front. Once activated, EAS information is generally broadcast by local television and radio stations for the duration of the emergency. See Ap
9. For emergencies confined to a limited area (i.e. house fires, hazardous materials incidents, etc.), required population protection actions may be implemented by the Incident Commander on scene.
10. Systematic and coordinated incident management to include protocols for: incident reporting; coordinated planning and action; alert and notification; mobilization of appropriate resources to augment those of Daggett County; and operating under differing threats and threat levels while integrating crisis and consequence management.
11. Incidents must be managed at the lowest possible jurisdictional level and supported by additional response capabilities when needed.
12. Daggett County encourages and exercises interagency coordination, integration, and communication, vertically and horizontally.
13. Daggett County coordinates interagency and intergovernmental planning, training, exercising, assessment, coordination, and information exchange through the use of mutual aid and agreements when needed.

14. Interagency efforts will be organized to minimize damage, restore impacted areas to pre-incident conditions if feasible, and/or implement programs to mitigate vulnerability to future events.
15. Daggett County requires responder safety and health precautions be taken at the level of the responders' training.
16. Daggett County makes every effort to educate, coordinate with and utilize the private-sector and its resources.
17. The EOP is organized with ESF's to facilitate the delivery of critical resources, assets and assistance from outside agencies.
18. The **recovery phase includes those** actions to: thoroughly assess the impacts from an emergency or disaster; provide life support needs to victims; restore infrastructure and lifelines; return people to their homes, if evacuated; debris removal; and, ensure that residents, response agencies, and business owners are able to return to business as usual.
19. Life safety is the primary goal of every emergency. Additionally, pet and animal safety will be considered in this EOP.

VI. AUTHORITIES and REFERENCES

Various Federal statutory authorities and policies provide the basis for Daggett County emergency operations and activities in the context of domestic incident management. The Daggett County Emergency Operations Plan uses the foundation provided by the Robert T. Stafford Disaster Relief and Emergency Assistance Act and the Homeland Security Act, HSPD-5, to provide a comprehensive, all hazards approach to domestic incident management. Listed below is a comprehensive, *but not all inclusive*, list of authorities and references used to develop a collective framework for action to include mitigation, preparedness, response, and recovery activities

Authorities:

53686752. The State of Utah Emergency Management Act of 1981.
53686753. The State of Utah Disaster Response and Recovery Act of 1981.
53686754. Robert T. Stafford Disaster Relief and Emergency Assistance Act, P.L. 93-288, as amended by P. L. 100-707, November 30, 1988, as amended by 42 U.S.C. 5121 *et seq,* September 1998.
53686755. The Federal Civil Defense Act 1950, as amended.
53686756. Title 44, Federal Emergency Management Agency Regulations, as amended, 1980.
53686757. Presidential Decision Directives, PDD-39 and PDD-62, Policy on Counterterrorism.
53686758. Homeland Security Act of 2002
53686759. Homeland Security Presidential Directive (HSPD)-5. Management of Domestic Incidents,
53686760. February 28, 2003.
53686761. The Utah Statewide Mutual Aid Act of 2007.

References:

70164912. GUIDE FOR ALL-HAZARD EMERGENCY OPERATIONS PLANNING, State and Local Guide (SLG) 101, December 2009.
70164913. GUIDE FOR ALL-HAZARD EMERGENCY OPERATIONS PLANNING, State and Local Guide (SLG) 101, Chapter 6, Attachment G - Terrorism, April 2001.
70164914. STATE OF UTAH EMERGENCY OPERATIONS PLAN (EOP), 2016-2018.
70164915. PUBLIC ASSISTANCE GUIDE (FEMA 286), September, 1996, as amended by FEMA 322, July 14,

2014.
70164916. DISASTER RECOVERY OPERATIONS MANUAL, Utah Division of Comprehensive Emergency Management, October 1993.
70164917. NATIONAL INCIDENT MANAGEMENT SYSTEM, U.S. Dept. of Homeland Security, Homeland Security Presidential Directive (HSPD)- HSPD-5, March 1, 2004. Updated October 17, 2017.
70164918. NATIONAL RESPONSE FRAMEWORK, U. S. Department of Homeland Security, June 2016, superseding the corresponding sections of the National Response Plan with revisions.

VII. PLANNING ASSUMPTIONS and CONSIDERATIONS

Daggett County has a population of approximately 935 residents (Source: 2020 Census).
This plan anticipates the possibility of any or all of these hazards occurring.
Incidents are managed at the lowest possible geographic, organizational, and jurisdictional level.
Incident management activities will be initiated and conducted using the principles of NIMS.
Any time an emergency or major disaster occurs and/or the emergency operations center (EOC) is activated, the appropriate sections of this emergency response plan will be considered activated and established response procedures followed.
In addition to disaster planning for the general population of Daggett County, special plans should be developed by personnel from responsible agencies for their critical facilities (medical clinic, schools, private businesses etc.), the elderly, the physically or mentally challenged, non-English speaking and by private industry. Those plans should be considered throughout the development of this plan.
Deployment of resources and incident management activities during an actual or potential terrorist incident are conducted in coordination with the U. S. Department of Justice (DOJ).
Response procedures in place allow for improvisation or adjustment as may become necessary to handle the scope of the emergency or disaster situation
Response agencies shall be familiar with their role in response activities; have in place their own operating guidelines for accomplishing the tasks described here; and have been appropriately trained and equipped, within the limits of current staffing and financial constraints, to fulfill the responsibilities defined in this plan.
Daggett County has limited resources. Many responders are volunteers (i.e. fire fighters, Search & Rescue, EMS, CERT, VOAD, Red Cross, etc.). It is unknown, in advance, how many responders will be available at the time of emergency due to daily work requirements and family concerns.
Plans are in place to supplement available county resources by requesting the assistance of jurisdictions outside Daggett County, neighboring counties, the State of Utah, or in extreme cases Federal agencies, private industry and volunteers.
When incidents are declared disasters or major emergencies by the President, federal support to States is delivered in accordance with relevant provisions of the Stafford Act.
ESFs may be selectively activated for both Stafford Act and non-Stafford Act incidents where federal departments or agencies request DHS assistance. Not all incidents result in the activation of ESFs.

VIII. ORGANIZATIONAL ROLES AND RESPONSIBILITIES

This section discusses the roles and responsibilities of federal, state, local, private-sector, and other non-government organizations and citizens involved in support of domestic incident management.

Local (County and Town), and State Governments

Local law enforcement, fire, public health and medical, emergency management, public works, environmental response, and other personnel are often the first to arrive and the last to leave an incident site.

In some instances, a federal agency in the local area may act as a first responder, and the local assets of Federal agencies may be used to advise or assist state or local officials in accordance with agency authorities and procedures.

Mutual aid agreements provide mechanisms to mobilize and employ resources from neighboring jurisdictions to support the incident command. Should state resources and capabilities become overwhelmed, Governors may request federal assistance under a Presidential disaster or emergency declaration. Summarized below are the responsibilities of the Local Chief Executive Officer, and Governor.

1. LOCAL CHIEF ELECTED OFFICIALS

The county commission and the Sheriff are Daggett County's chief elected officials, and are responsible for the public safety and welfare for the citizens of the county.

The County Commission and Sheriff with coordination of the Emergency Manager:

a. Is responsible for coordinating with other jurisdictional leaders, with core private sector business and NGO leaders.
b. Identify local resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents involving hazards including terrorism, natural disasters, accidents, and other contingencies;
c. Support participation in local mitigation efforts within the jurisdiction and, as appropriate, with the private sector;
d. Understand and implement laws and regulations that support emergency management and incident response;
e. Ensure that local emergency preparedness plans take into account the needs of individuals with special needs;
f. Dependent upon State and local law, and in coordination with the Sheriff may suspend local laws and ordinances, such as to establish a curfew, direct evacuations, and, in coordination with the local health authority, to order a quarantine. For a Governor's martial law proclamation, please refer to section 2. Governor (g), Page 17.
g. Provides leadership and plays a key role in communicating to the public, and in helping people, businesses, and organizations cope with the consequences of any type of domestic incident within the jurisdiction;
h. Negotiates and enters into mutual aid agreements with other jurisdictions to facilitate resource-sharing; and,
i. The request for assistance when the jurisdiction's capabilities have been exceeded or exhausted would first be Regional resources and then State assistance if necessary. Federal assistance is requested through the Utah Division of Emergency Management with Governor approval.

2. GOVERNOR

As the State's chief executive, the Governor is responsible for the public safety and welfare of the people of that State of Utah. The Governor:

a. Is responsible for coordinating State resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents in an all-hazards context to include terrorism, natural disasters, accidents, and other contingencies;
b. Under certain emergency conditions, typically has law enforcement powers to make, amend, and rescind orders and regulations;
c. Provides leadership and plays a key role in communicating to the public and in helping people, businesses, and organizations cope with the consequences of any type of declared emergency within State jurisdiction;
d. Encourages participation in mutual aid and implements authorities for the State to enter into mutual aid agreements with other States, tribes, and territories to facilitate resource-sharing;
e. Is the Commander-in-Chief of State military forces (National Guard when in State Active Duty or Title 32 Status and the authorized State militias); and ,
f. Requests Federal assistance when it becomes clear that State, local or tribal capabilities will be insufficient or have been exceeded or exhausted.
g. Martial Law Proclamation

- U.C.A. 1953 § 39-1-8
- § 39-1-8. Governor may proclaim martial law
- Whenever the militia or any portion thereof, is called into active service, the governor may, by proclamation, declare all or any part of any county, city or town in which the troops are serving to be under martial law, and when the militia shall be on active service as herein provided, the commanding officer thereof and his subordinates may cooperate with the civil authorities or take entire charge of the situation as in the judgment of the commanding officer the exigencies of the case may require.
- **Credits -** Laws 1917, c. 99, § 8; Laws 1931, c. 23, § 2.
- **Codifications** C.L. 1917, § 3833; R.S. 1933, § 54-1-8; C. 1943, § 54-1-8.

IX. EMERGENCY SUPPORT FUNCTIONS (ESF)

1. This EOP applies a functional approach that groups the capabilities of county departments and agencies ESFs to provide the planning, support, resources, program implementation, and emergency services that are most likely to be needed during emergencies and disasters. The County response to actual or potential threats is typically provided through the full or partial activation of the ESF structure as necessary.
2. Each ESF is composed of primary and support agencies. This EOP identifies primary agencies on the basis of authorities, resources, and capabilities. Support agencies are assigned based on resources and capabilities in a given functional area. The resources provided by the ESFs reflect the resource-typing categories identified in the NIMS. The scope of each ESF is summarized in Figure 1 on the following page. ESFs support one another in carrying out their respective roles and responsibilities. The roles and responsibilities of ESF coordinators, primary agencies, and support agencies can be found in the introduction to the ESF Annexes.

Emergency Support Functions

ESF	Scope
ESF #1 - Transportation	▪ Transportation support ▪ Transportation safety ▪ Restoration/recovery of transportation infrastructure ▪ Movement restrictions ▪ Damage and impact assessment
ESF #2 - Communications	▪ Communications system coordination ▪ Restoration/repair of communications infrastructure ▪ Protection, restoration, and sustainment of cyber and information technology resources
ESF #3 - Public Works	▪ Infrastructure protection and emergency repair ▪ Infrastructure restoration ▪ Engineering services, construction management ▪ Critical infrastructure liaison
ESF #4 – Firefighting	▪ Rural and Wildland firefighting operation
ESF #5 – Emergency Management	▪ Coordination of Incident Management activities ▪ Issuance of mission assignments ▪ Resource and human capital ▪ Incident action planning ▪ Financial management

ESF #6-Mass Care	▪ Mass Care ▪ Disaster Housing ▪ Human Services
ESF #7–Resource Support	▪ Resource support (facility space, office equipment and supplies, contracting services, etc.) ▪ Volunteer organization support, VOAD, Citizen Corps, Red Cross (ESF#6)
ESF #8-Health and Medical	▪ Public Health ▪ Medical ▪ Mental health services ▪ Mortuary Services
ESF #9-Search and Rescue	▪ Life Saving assistance ▪ Search and rescue
ESF #10-Hazardous Materials	▪ Hazardous materials (chemical, biological, radiological, etc.) response ▪ Environmental safety and short- and long- term cleanup
ESF #11-Agriculture	▪ Nutrition assistance ▪ Animal and plant disease/pest response ▪ Food safety and security ▪ Natural and cultural resources and historic properties protection and restoration

ESF #12-Energy	▪ Energy Infrastructure assessment, repair, and restoration ▪ Energy industry utilities coordination ▪ Energy forecast
ESF #13-Law Enforcement	▪ Law Enforcement ▪ Facility and resource security ▪ Security planning and technical and resource assistance ▪ Public safety/security support ▪ Access, traffic, and crowd control
ESF #14-Short and Long Term Recovery	▪ Social and economic community impact assessment ▪ Long-term community recovery assistance to States, local governments, and the private sector ▪ Mitigation analysis and program implementation
ESF #15-Public Information	▪ Emergency Public Information and protective action guidance ▪ Media and community relations ▪ Congressional and international affairs ▪ Insular affairs
ESF # 16 Military Support	▪ National Guard Support to Local Government

Non-Governmental Organization (NGO)/Volunteer Organizations (VOAD)

1. Non-Governmental Organizations (NGO) collaborate with first responders, governments at all levels, and other agencies and organizations providing relief services to sustain life, reduce physical and emotional distress, and promote the recovery of disaster victims when assistance is not available from other sources. For example, the American Red Cross (ARC) is an NGO that provides relief at the local level and also coordinates with the Mass Care element of ESF #6. The ARC serving Daggett County has its main office in Salt Lake City.
2. The Voluntary Organizations Active in Disaster (VOAD) is a consortium of more than 30 recognized national organizations. Such entities provide significant capabilities to incident management and response efforts at all levels. Groups that are very active in Utah include, but are not limited to, the Salvation Army, United Way, LDS Relief Services, the Southern Baptist Church, Team Rubicon, Church of Scientology, and Catholic Charities.

Private Sector

1. Daggett County public sector primary and support agencies coordinate with the private sector to effectively share information, form courses of action, and incorporate available resources to prevent, prepare for, respond to, and recover from emergencies and major disasters.
2. In Utah, Critical Infrastructure Support Agencies include Moonlake Electric and Bridger Valley Electric (electric utility), Dominion (Gas) and STRATA, and Union Telephone (telecommunications), as well as other agencies included under ESF #12. Because energy systems across multiple jurisdictional boundaries, including the State of Utah's, are interconnected and interdependent with other systems both within and outside Utah, the State will have a role in coordinating the response to a significant energy shortage. The Utah Division of Emergency Management has developed a Utah Energy Shortage Contingency Plan which provides information and guidance for the State's coordination role in handling an anticipated or actual energy emergency.
3. **Roles:** The roles, responsibilities, and participation of the private sector during emergencies or disasters vary based on the nature of the organization and the type and impact of the incident. The roles of private-sector organizations are summarized below.

Type of Organization	Role

Impacted Organization or Infrastructure	Private-sector organizations may be affected by direct or indirect consequences of the incident, including privately owned critical infrastructure, key resources, and those main private-sector organizations that are significant to local, regional, and national economic recovery from the incident. Examples of privately owned infrastructure include transportation, telecommunications, private utilities, financial institutions, and hospitals.
Response Resource	Private-sector organizations provide response resources (donated or compensated) during an incident-including specialized teams, equipment, and advanced technologies-through local public-private emergency plans, mutual aid agreements, or incident-specific requests from government and private-sector-volunteered initiatives..
Regulated and/or Responsible Party	Owners/operators of certain regulated facilities or hazardous operations may bear responsibilities under the law to prepare for and prevent incidents from occurring, and respond to an incident once it occurs.
State-Local Emergency Organization Member	Private sector organizations may serve as an active partner in local and State emergency preparedness and response organizations and activities

4. **Responsibilities:** Private-sector organizations support the EOP (voluntarily or to comply with applicable laws and regulations) by sharing information with the government, identifying risks, performing vulnerability assessments, developing emergency response and business continuity plans, enhancing their overall readiness, implementing appropriate prevention and protection programs, and donating or otherwise providing goods and services through contractual arrangement or government purchases to assist in response to and recovery from an incident. Certain organizations are required by existing law and regulation to bear the cost of planning and response to incidents, regardless of cause. In the case of a Major emergency, these private-sector organizations are expected to mobilize and employ the resources necessary and available in accordance with their plans to address the consequences of incidents at their own facilities or incidents for which they are otherwise responsible.
5. **Response Resources:** Unless the response role is inherently governmental (e.g., law enforcement, etc.), private-sector organizations are encouraged to develop and maintain capabilities to respond to and manage a complete spectrum of incidents and emergencies at their respective facilities.
6. **Functional Coordination:** The primary agencies for each ESF should maintain working relations with its associated private-sector counterparts through partnership committees or other means (e.g., ESF #2, Communications – telecommunications industry; ESF #10, Hazardous Materials Response – oil and hazardous materials industries; etc.).

X. CITIZEN INVOLVEMENT

Strong partnerships with citizen groups and organizations provide support for incident management prevention, preparedness, response, recovery, and mitigation. Citizen Corps brings these groups together through programs developed by the Department of Justice, Department of Homeland Security, and Department of Health and Human Services. This coordination focuses the efforts of individuals through education, training, and volunteer service to help make communities safer, stronger, and better prepared to address the threats of terrorism, crime, public health issues, and disasters of different types. The Daggett County volunteer organizations provide service in planning activities and during emergencies that include: Daggett County Citizen Corps, Community Emergency Response Teams (CERTs), Medical Reserve Corps (MRC), and Community Animal Response Team (CART). These and other affiliate programs provide opportunities for special skills and interests to be utilized; develop targeted outreach for special-needs groups; and participate in special projects and community events. Other organizations affiliated with the Citizen Corp program are the Civil Air Patrol (CAP), American Red Cross (ARC) and the Amateur Radio Emergency Services (ARES) organizations which are also coordinated through Daggett County Emergency Management. Uintah Animal Control and Shelter Special Service District will develop solutions to support the care of pets during emergencies. They assist in the protection of public health by providing knowledge and available resources to combat threats to U.S. livestock and poultry in the event of a large outbreak of an animal disease.

XI. RESPONSE CONCEPT OF OPERATIONS

In large incidents, the County Emergency Management Director determines when it is necessary to activate the EOP. Incident coordination will occur near the scene of the incident, based upon safety considerations. In a major incident, the Emergency Operations Center (EOC) will be activated. The EOC is located in the Daggett County Public Safety Building, Manila, UT. Activation is based on the level of the emergency. The purpose of the EOC is to provide a central location from which the government at any or all levels can provide intra-agency and multiagency coordination and executive decision making for managing disaster response and recovery. The type and level of EOC activation levels are shown in the table below:

Type of Incident	EOC Activation Level	Personnel Required
Unusual occurrence or minor incident **(Level 3)**	**Staff Only Activation**	Emergency Management Staff Only
Small-scale or limited area event requiring limited EOC support and coordination **(Level 2)**	**Limited Activation**	EM Staff supplemented by limited or specific emergency-related personnel
Full-Scale Emergency **(Level 1)**	**Full Activation**	Full Response, EM and Support Staff

Notification of the emergency and activation of the EOC will be made to the appropriate response personnel utilizing the manual or an automated call-down system, if possible.

See ESF #2- Communications for more detailed information on alert and notification procedures.

Organizations or departments reporting to the EOC may include but are not limited to:

1. Daggett County Commission;
2. Daggett County Attorney;
3. Emergency Management;
4. Law Enforcement;
5. Fire/Hazardous Materials;
6. Engineering/Public Works;
7. Public and Environmental Health;
8. Emergency Medical Services;
9. Daggett County School District;
10. Human Services Staff;
11. Public Information Team;
12. VOAD groups/Mass Care;
13. State, Federal and other liaisons;
14. Utilities, if required; and,
15. Finance
16. Animal Control

A. Operational Responsibilities

The EOC has five functions:

1. Direction and Support (broad guidance, not tactical)
2. Situation Assessment and Information analysis
3. Intra- and multi agency / jurisdictional coordination
4. Priority Establishment
5. Resource Allocation

B. For Daggett County, the EOC is a fixed facility; however, the Daggett County Emergency Manager may deploy a mobile unit to serve as an EOC. The Sheriff's Office also may deploy a mobile command post.

C. Policy Group

The Daggett County Board of Commissioners, the Daggett County Sheriff, the Emergency Management Director, and other Daggett County officials will form a Daggett County Policy Group which will support the on-scene Incident Commander (IC) from the Daggett County Emergency Operations Center (EOC). The EOC serves as the central coordination facility for support of county emergency response activities/agencies during an emergency or disaster.

Multi-jurisdictional response operations, if required, will be coordinated with appropriate local, county, state, and federal jurisdictions, volunteer organizations, and local businesses and private industries according to established NRF and ESF guidelines

Administration and Logistics

i. PLAN DEVELOPMENT AND MAINTENANCE

As stated previously, this EOP is a living document; continually being improved and updated as knowledge is gained through guidance, training, exercise and coordinated emergency response activities. (D. Limitations (1) Page 8).

The plan should be reviewed annually and updated every five years for state EMPG grant compliance.

It is the responsibility of tasked organizations to develop and maintain standard operating guidelines for response activities documented in this plan.

ii. FINANCIAL MANAGEMENT

During an emergency, detailed records must be kept for tracking and reporting purposes. Pictures are extremely important to document all types of loss and/or damages and areas needing repair or reconstruction.

Documentation, to include the aforementioned pictures, is recommended on the utilization of personnel and equipment for financial reporting and reimbursement requests. Copies of reporting forms should be provided to the appropriate agencies in the Daggett County EOC, and are listed below: Maintain and update status reports* for emergency operations

a. Supply status reports to the Policy Group and Recovery Planning Group as requested.
b. Force Account (Labor) Record*
c. Force Account Equipment Record*
d. Materials Record*
e. Contract Equipment Record*
f. Contract Services Record*

*These forms are required by DHS/FEMA to request financial reimbursement and will be provided to the accounting workstation at the requested time.

Other administrative responsibilities include but are not limited to:

a. Maintain current internal personnel notification rosters and standard operating guidelines to perform assigned tasks.
b. Negotiate, coordinate, and prepare mutual aid agreements, as appropriate, to ensure sustained operations when necessary.
c. Provide for continuity of operations.
d. Ensure lines of succession for management positions.
e. Protect records, facilities, and equipment essential for sustained emergency operations.
f. Ensure protection of response personnel by providing appropriate protective equipment, training, and security at response facilities.

iii. **LOGISTICS MANAGEMENT**

Tasked organizations will strive to make available the services and equipment normally utilized to perform emergency operations. Equipment to be maintained and in good working order.

If equipment is stored within the hazard area, this equipment may have to be relocated to sustain response operations. Since communication is vital to effective response operations, organizations must:

a. Maintain communications resources assigned.
b. Work with the Communications Group to ensure equipment and procedures are compatible.

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

I. PURPOSE

This section tasks departments within the local government with emergency functions in addition to their normal duties. Each department is responsible for developing and maintaining their own emergency standard operating procedure. Specific responsibilities are outlined below under the section entitled "ASSIGNMENT OF RESPONSIBILITIES". Responsibilities for certain organizations that are not a part of local government are also outlined.

II. ORGANIZATION

A. Policy/ Administration Group

1. Daggett County Emergency Policy/ Administration Group consist of the following

    a. Daggett County Board of Commissioners
    b. Daggett County Sheriff
    c. Daggett County Emergency Manager
    d. County Attorney
    e. County Clerk/Auditor

2. The Municipalities Emergency Policy/Administration Group may consist of the following:

    a. Mayor
    b. Town Council board members
    c. Manager/Clerk

d. Designees as necessary.

B. Multi-Jurisdictional Support/Coordination

1. A multi-jurisdictional operations group consists of representatives from governmental and volunteer agencies.
2. The multi-jurisdictional operations group is organized under the Incident Command System, and is assigned accordingly.
3. These groups are tasked with implementation of Policy/ Administration Group decisions.

C. Assignment of Individual Responsibilities

1. Daggett County Board of Commissioners or Designee

   a. Carry out appropriate provisions of the Utah Code, in addition to County Ordinances relating to emergencies.
   b. Declare a State of Emergency for Daggett County.
   c. Execute the Daggett County Emergency Operations Plan (EOP).
   d. Implement other measures as necessary to provide for the protection of life and property.
   e. Coordinate emergency response actions with Elected Officials from adjoining jurisdictions.
   f. If a Chairperson is not available another individual will be designated.
   g. Adopt or amend policies as needed.
   h. Make policy decisions.
   i. Keeps the county government functioning throughout the emergency.
   j. Develop and implement policy/plans to provide governmental services throughout the emergency.
   k. In cooperation with the County Attorney's Office, manage agreements as needed to carry out emergency operations.
   l. Upon approval of the Board of Commissioners, initiate a Declaration of State Emergency and supporting documents.
   m. Serve as the Liaison with local municipalities to ensure continuity and coordination throughout the incident.
   n. Encourage both county and allied agencies to develop and continually update emergency plans and standard operating procedures (SOPs) relating to emergency response.
   o. Support the Utah Department of Public Safety –Division of Emergency Management Homeland Security (DHLS) in the development of periodic exercises and tests of the emergency systems.
   p. During emergencies, work in conjunction with a qualified PIO as an official spokesman or assure that a qualified trained PIO is in place.
   q. Clear information with the incident commander and county PIO before releasing any information to the media.

r. Encourage the Implementation of policy making functions as necessary to provide for optimum protection of public health and safety within the county.
s. Authorize requests for state and federal aid.
t. Provide personnel to support EOC operations.

2. County Attorney

a. Prepares proclamations, emergency ordinances and other legal documents.
b. Advises the EOC Director and Policy Group on legal implications of contemplated emergency actions and/or policies.
c. Develops rules, regulations and ordinances required for acquisition and/or control of critical resources.
d. Coordinates with County Officials for the development of rules and regulations which include the legal basis for evacuation and/or population control.
e. Commences civil and criminal proceedings as necessary and appropriate to implement and enforce emergency actions.
f. Maintains a liaison with state and municipal legal officials.
g. Establishes areas of legal responsibility and/or potential liability.
h. Assists in the preparation of agreements/contracts with municipalities and other agencies to ensure compliance with state and local ordinances.

3. Mayors

Mayors, or their designee, may declare a State of Emergency for the Municipality.

Mayors may designate the City Manager or his/her designee to carry out the functions listed below:

a. Utilize and commit municipal personnel, facilities and equipment resources in support of Daggett County Emergency/Disaster Response operations.
b. Perform assigned duties according to Utah Code and local ordinances.
c. Carry out appropriate provisions of the Utah Code, in addition to local ordinances relating to emergencies.
d. Implement other measures as necessary to provide for the protection of life and property.
e. See that succession of authority is available if needed.

4. County Emergency Manager

a. Develop and carry out plans and standard operating procedures for emergency management operations during emergency and disaster situations.
b. Perform assigned duties according to Utah Code and local ordinances and policy.
c. Develop and carry out plans in accordance with federal and state procedure.
d. Evaluate incident(s) and determine if the EOC should be activated and at what level. This

"trigger" is determined by the Emergency Manager when he/she is overwhelmed in duties, resources, or capability.

e. Notify personnel to support EOC operations.
f. Develop and maintain a current notification list of emergency operations personnel.
g. Provide for delivery of programs to properly train the emergency management organizations.
h. Maintain a current list of available resources.
i. Coordinate the procurement of resources requested from municipalities and/or counties within the county.
j. Contract with private resource providers in those cases where county resources cannot meet resource or recovery requirements.
k. Request additional resources from the State in those cases where county resources cannot meet resource or recovery requirements.
l. Administrative decisions regarding food supplies and other incidental needs for the EOC during activation is the responsibility of the Emergency Management Director.
m. Coordinate and/or participate in exercises that test the emergency systems within the county.
n. Assume the role of the EOC Director (See also 33. EOC Director/Assistant).
o. Alert and activate, as necessary, the personnel reporting to the County EOC to operate in a functional group.
p. Submit necessary emergency information and report to the proper agencies during emergency and disaster events.
q. Maintain liaison with municipalities, counties, state and federal agencies as necessary to support operations.
r. Serve as the Community Emergency Coordinator as defined by SARA Title III and The Local Emergency Planning Committee (LEPC).
s. Coordinate emergency response actions with Emergency Management Coordinators in adjoining jurisdictions.
t. Serve as advisor for emergency operations during an emergency/disaster.
u. Maintain operational readiness of the County Emergency Operations Center (EOC).
v. Perform hazard analysis to determine potential evacuation areas and evacuation routes.
w. Identify and arrange for suitable shelter locations.
x. Responsible for the Direction and Control section of the Emergency Operations Plan.
y. Authorize the release of information to the media in compliance with NIMS/IC.
z. Use NIMS and coordinate with Incident Command.

5. Emergency Management Coordination Planner

a. Provide personnel to support EOC operations.
b. Attend periodic briefings and set planning priorities and objectives in cooperation with the other EOC groups.
c. Support the development of the Incident Action Plan (IAP) for each operational period.

d. Develop Situation Reports as needed.
e. Provide statistical data, demographics and projections for populations at risk.
f. Collect and process information and intelligence.
g. Review intelligence information, determine its credibility and predict its influence on the situation.
h. Assemble information on alternate strategies.
i. Initiate planning for recovery in the disaster area(s).
j. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency.
k. Determine weather conditions and keep the EOC updated.
l. In cooperation with the County Clerk/Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.

6. County Geographical Information Systems (GIS)

a. Provide personnel to support EOC Operations.
b. Provide maps, charts and graphs to support emergency operations.
c. Support mapping application during emergency operations.
d. Provide demographic information during emergency operations.
e. In Cooperation with the County Clerk/Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.
f. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency. Precise information is essential to meet the requirements for reimbursement by the state and federal governments.

7. Daggett County Sheriff

a. Sheriff Department employees to follow standard operating procedures for law enforcement operations during emergency/disaster situations.
b. Provide personnel to support EOC operations.
c. Provide direction and control for law enforcement operations.
d. Plan for, coordinate, and provide personnel for search and rescue operations for stranded, missing, or lost persons.
e. Coordinate/provide security for the EOC, damaged areas, vital facilities and equipment, staging areas and shelter operations as needed.
f. Assist in communications with the Warning and Notifications process for the affected population of any existing or impending emergency/disaster.
g. Coordinate traffic control and other law enforcement activities throughout the County during operations.
h. Direct the evacuation of citizens, and serve as the evacuation manager in cooperation with the Emergency Management Director.
i. Assist with re-entry of evacuees into damaged areas.
j. Function as or designate the official Public Information Officer for law enforcement

operations. Provide personnel to the Joint Information Center (JIC) if needed.

k. Using ESF #11, assist with animal control issues.
l. Request State Emergency status and, per county policy, establish-curfews as necessary.

8. County Communications Director (Central Dispatch, State of Utah)

a. Establish and maintain a communications network for two-way communication between the EOC and the field emergency response resources.
b. Provide for the dissemination of warning information to emergency response personnel.
c. Coordinate the Warning and Notification process for the affected population of any existing or impending emergency/disaster.
d. Develop and maintain standard operating procedures for communications center operations during emergency events.
e. Identify radio repair capabilities and maintenance operations for emergency repairs.

9. Public Information Officer (PIO)

a. Activate the Joint Information Center if necessary.
b. Develop and maintain standard procedures for public information operations during emergency and disaster operations.
c. Maintain current inventories of public information materials to include weather preparedness, family preparedness, etc.
d. Coordinate County/City media releases with IC/agencies/jurisdictions during an emergency situation.
e. Coordinate media releases with TriCounty Health during a health or environmental emergency situation.
f. Coordinate with Public Relations/Public Information Officers within the State and Mutual Aid agreements, neighboring states and private emergency related businesses (hospitals, Gold Cross, etc.) for media releases during an emergency situation.
g. Provide rumor control and emergency instructions and direct information for the public at the time of the disaster or emergency.
h. Develop media advisories for the public.
i. In coordination with the County officials during emergencies may function as the Lead PIO.
j. Clear information with the Incident Commander (IC) or Chief Executive before releasing any information to the media.
k. Ensure that sources of information being received are authenticated and verified for accuracy.
l. Advises the Emergency Management Director and Chief Executive Official (CEO) on matters of emergency public information.
m. Establishes and maintains a working relationship with local media.
n. Prepares emergency information packets for release; distributes pertinent materials to local media prior to emergencies; and works to provide information to visually impaired,

hearing impaired, and non-English speaking audiences if resource capabilities allow.

o. Coordinates with the Uintah Animal Control and Shelter to obtain information for dissemination to the public on the appropriate action that should be taken to protect farm animals and wildlife during disaster situations.

10. County Fire Marshal (Uintah Fire Suppression Special Service District - UFSSSD)

a. Coordinate county-wide fire operations and provide personnel to support EOC operations.
b. Identify fire service requirements and request mutual aid as required.
c. Prioritize mission requests for county mutual aid resources and assign resources as appropriate.
d. Provide reconnaissance of emergency scene(s).
e. Designate staging areas for out-of-county mutual aid units and assign them to appropriate fire district(s).

11. County Fire Departments : Manila and Dutch John

a. Assist law enforcement with Warning and Notification of the affected population of an existing or impending emergency.
b. Plan for coordination of firefighting activities throughout the County during disasters.
c. Assist in Search Rescue operations.
d. Provide direction and control during hazardous materials incidents.
e. Assist the public works department with emergency debris removal ("cut & shove") to allow for emergency vehicle response.
f. Assist public works with lighting for night operations, if resources allow.
g. Manages fire department resources and directs fire department operations.
h. Hazmat response to hazardous materials incidents. Also assist with confined space and high angle rescue.

12. EMS Ambulance Coordinator (Daggett Co. EMS, Gold Cross,Castle Rock, Classic Air)

a. Provide personnel to support functions in the EOC.
b. Maintain standard operating procedures for emergency medical service activities during emergency and disaster situations.
c. Coordinate county-wide EMS operations.
d. Provide reconnaissance of emergency scene(s).
e. Ensure medical rescue operations are coordinated.
f. Plan for, and coordinate triage medical attention and transportation of injured victims with local health care and EMS providers.
g. Serve as Liaison to emergency personnel at area hospitals.
h. Establish access and egress traffic patterns for ambulances, and other authorized vehicles.

i. Coordinate with area hospitals concerning receipt of patients during emergency and disaster events. Including mass casualties and/or Haz-mat contaminated patients.
j. Coordinate with the Public Health/Human Services Director to determine emergency transportation needs for special needs populations.

13. State Department of Human Services – Division of Services for People With Disabilities

a. Provide personnel to support functions in the EOC.
b. Develop and maintain standard operating procedures for Human Service operations during emergency/disaster situations.
c. Coordinated emergency shelter operations with the local Red Cross volunteers and the Superintendent of Daggett County Schools.
d. Coordinate with the Public Health Director concerning needs for special needs populations.
e. Establish and provide shelter management staffing for Special Needs Shelters, including coordination of public health and medical care needs for victims.
g. Coordinate with Health, Mental Health and other volunteer/non-volunteer agencies, both public and private, to provide support personnel during sheltering.
h. Coordinate transition of emergency shelter operations with Red Cross management.

14. TriCounty Public Health Director

a. Maintain standard operating procedures for emergency public health operations during emergency/disaster situations.
b. Assist with coordination of health care for emergency shelters, including mass care facilities.
c. Assist with coordination of health care with private health care facilities.
d. Coordinate with State water supply authorities to expedite emergency public water supply.
e. Provide continuous health inspections and immunizations when appropriate to evaluate, detect, prevent and control communicable diseases.
f. Coordinate environmental health activities for waste disposal, refuse, water control and vector/vermin control and sanitation.
g. Coordinate with the Human Services Director in identification of special needs populations.
h. Provide for inspections of mass care facilities to assure proper sanitation practices are followed.
i. Coordinate with the proper authorities to establish a temporary morgue if necessary following an emergency/disaster.
j. Coordinate public health nursing requirements at Disaster Assistance Centers.
k. Coordinate media releases with the County Public Information Officer during an emergency situation.

15. Mental Health Director (Southwestern Counseling, Northeastern Counseling Center)

a. Develop and maintain standard operating procedures for mental health operations during emergency situations.
b. Coordinate with the Director of Human Services to provide crisis counseling when necessary during emergency situations.
c. Coordinate with and assist local health care providers to provide crisis counseling when necessary during emergency situations.
d. Provided crisis counselors for Disaster Application Centers operated following a Presidential Declaration of Disaster.
e. Provide for a 24-hour crisis line during periods of emergency.
f. Maintain and provide information pertaining to mental health resources that may be utilized during emergency/disaster situations.
g. Plan for and shelter Special Needs populations within the scope of their expertise.
h. Provide personnel to support EOC operations.

16. County Auditor

a. Maintain financial record keeping during emergency situations and maintain records protection during disaster situations.
b. Assist the County Assessor/Building Inspection Department with documentation of disaster damage to County-owned facilities.
c. Provide County budget information in support of the Governor's request for a Presidential Declaration of Disaster.
d. Develop financial accounting procedures to assist local agencies in recording and reporting their emergency expenses in the establishment and management of post-disaster donated funds.

17. Damage Assessment (Assessor Department)

a. Maintain county tax operations and records protection during disaster situations.
b. Coordinate damage assessment teams conducting field surveys, and assure teams are properly trained and equipped.
c. Collect data, prepare damage assessment reports, and forward reports to the EOC.
d. Provide property tax information assistance for applicants at the Disaster Application Center.
e. Assist the Emergency Management Coordinator and other County or municipal agency representatives who are conducting recovery operations in prioritizing and restoring affected facilities.
f. Provide personnel to support EOC operations.

18. County Facilities Manager

a. Maintain records protection during disaster situations.
b. Coordinate damage assessment teams conducting field surveys, and assure teams are properly trained and equipped.
c. Collect data, prepare damage assessment reports, and forward reports to the EOC.
d. Provide statistical data, blueprints, etc. as needed.
e. Assist the Emergency Management Coordinator and other County or municipal agency representatives who are conducting recovery operations in prioritizing and restoration of affected facilities.
f. Provide personnel to support EOC operations in accordance with EOC Plan and SOP.

19. USU Cooperative Extension

a. Serve as a technical specialist to the Planning Group.
b. In cooperation with Daggett County Sheriff's Department (Animal Control) and Uintah Animal Control and Shelter, assist in protection actions as identified in ESF #11.
c. In cooperation with the County Public Information Officer, provide additional information to the public regarding consumable goods and food supplies.
d. Provide information on Agribusiness Operations to health or Social Services and other appropriate agencies within the EOC.
e. Provide personnel to support the Emergency Operations Center, as needed.
f. In cooperation with the County-Clerk Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.
g. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency. Precise information is essential to meet the requirements for reimbursement by the State and Federal governments.

20. Superintendent of Daggett School District

a. Develop and periodically exercise a student evacuation drill.
b. Develop and maintain operating procedures for the safety and protection of students, faculty, and other personnel during emergency situations.
c. Provide personnel to support Emergency Operation Center operations.
d. Coordinate evacuation and transportation operations for students and other evacuees during emergency situations. In Cooperation with the Department of Human Services and American Red Cross, manage and coordinate evacuation to mass care facilities if needed and available.
e. In cooperation with the Daggett County and American Red Cross, work out arrangements to use schools and/or their food stocks for mass care.
f. Provide support personnel, equipment and facilities as necessary (schools, lunch room personnel, etc.) for sheltering activities.

21. County Management Information System Director

a. Maintain standard operating procedures for the management and protection of the County data processing during emergency/disaster situations.
b. Provide support personnel for technical assistance with computer equipment, telephone and Information Systems during emergency/disaster activation.
c. Provide for the protection of computerized vital records during emergency/disaster events.
d. Provide personnel to support EOC operations.

22. Amateur Radio Operator (ARES)

a. Maintain ham radio resources that may be used during emergency/disaster.
b. Provide a liaison to the County Emergency Operations Center (EOC) during emergency/disaster activation.
c. Transmit and receive emergency traffic as necessary during emergency/disaster events.
d. Disassemble and relocate radio equipment to alternate Emergency Operations Center if necessary.
e. Maintain a message log for emergency traffic requests.
f. Coordinate with other amateur radio operators to establish and support disaster and post disaster emergency communications.
g. Report regularly to the Emergency Operations Center Director.
h. Provide emergency communications at shelters and other sites, as needed.

23. County Human Resources (HR)

a. Provide personnel to support EOC operations.
b. Coordinate county employee staffing to ensure county government remains operational during the emergency. Ensure departments have available personnel to carry out identified functions.
c. Track documentation for compensation and claims for injury. Provide information on insurance coverage. Ensure the investigation of accidents and prepare necessary claims.
d. In Cooperation with the County Clerk/Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.
e. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency. Precise information is essential to meet the requirements for reimbursement by the state and federal governments.

24. Red Cross

The American Red Cross will provide personnel and services as outlined in their Memorandum of Understanding (MOU) with Daggett County.

a. In cooperation with the Department of Human Services, manage and coordinate Mass Care, food and shelter for victims.

b. Provide for bulk distribution of relief supplies to the general public and emergency workers.
c. Provide personnel to support EOC operations.
d. Coordinate with Emergency Management to assist with the management of donated goods and services necessary to carry out response and recovery efforts.
f. Assist the Volunteer Coordinator in managing volunteers as necessary to carry out response and recovery efforts.
g. In cooperation with Emergency Management, coordinate citizen volunteers and victims' requests for assistance. Match available resources with requests for services.
h. In cooperation with the County/Clerk Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.
i. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency. Precise information is essential to meet the requirements for reimbursement by the State and Federal governments.

25. Aging Services (Manila Senior Center, Golden Hour, Rock Springs WY, Young at Heart (Green River), WY), Deer Trail Assisted Living, Rock Springs, WY, Mission at the Villa Castle Rock, Green River, WY, Golden Age Living Center and Uintah Care Center, Vernal, UT)

a. Provide personnel to support EOC operations.
b. Work with designated organizations to provide Meals on Wheels.
c. Coordinate transportation resources in cooperation with the Daggett County School System (Bus Garage) and private sector agencies.
d. In cooperation with the County Clerk/Auditor, keep accurate and detailed records of regular and overtime hours spent responding to and recovering from the emergency.
e. Maintain an Activity Log and ensure documentation of personnel and equipment used during the emergency. Precise information is essential to meet the requirements for reimbursement by the State and Federal governments.

26. County Road Department

a. Coordinate with County and Municipal agencies for restoration of public roadways.
b. Advise the Policy/Administration Group regarding debris clearance and burning, waiver of permits, etc.
c. Clear and remove debris from the roadway.
d. Provide personnel to support EOC operations.

27. County Medical Examiner

a. Medical Examiners (ME) are responsible for the dead. Maintain standard procedures for the handling of mass fatality incidents.
b. In the event of a Mass Fatalities Incident, operations will be coordinated by the Medical Examiner working in cooperation with the Emergency Management Director, where

designated, the Utah Medical Examiner's Office Response Team's Coordinator and TriCounty Health Department.

c. Local funeral directors may serve as an assistance group to the Medical Examiner, by supplying equipment, vehicles and personnel as available.
d. Will coordinate the establishment of temporary morgue sites as needed.

28. Animal Control (Uintah Animal Control and Shelter Special Service District)

a. Maintain standard operating procedures for animal control activities during emergency and disaster situations in accordance with EFS #11.
b. Shelter operations provide for the use of animal control resources to assist persons evacuating with domestic animals.
c. Provide for continuation of animal and rabies control during emergency and disaster situations.
d. Coordinate for the needs of stray pets during disaster situations.
e. Coordinate for the needs of livestock during disaster situations.

29. Water/Sewer Districts

a. Coordinate with County and Municipal agencies for restoration of public water systems.
b. Coordinate with TriCounty Public Health on environmental health activities for water control and sanitation.
c. Manages public works resources and directs public works operations (e.g., water supply/treatment).
d. Coordinate with private sector utilities (power and gas) on shutdown and service restoration.
e. Coordinate with private sector utilities and contractors for use of private sector resources in public work-related operations.
f. Provide personnel to support EOC operations.

30. Emergency Manager/Emergency Management Coordinator

a. Manages the EOC as a physical facility.
b. Oversees the planning and development of procedures to accomplish the emergency communications function during emergency operations.
c. Ensures a sufficient number of personnel are assigned to the communications and information processing sections in the EOC.
d. Review and update listings including phone numbers of emergency response personnel to be notified of emergency situations.
e. Designates one or more facilities to serve as the jurisdiction's alternate EOC.
f. Ensures that communications, warning, and other necessary operations support equipment is readily available for use in the alternate EOC.

g. Coordinates NIMS with IC.
h. Coordinates with the State Liaison.
i. Coordinates for input of data into Utah Web EOC, if feasible.

31. Evacuation Coordinator (May/To be assigned by Emergency Management Director)

a. Coordinates evacuation planning activities with the Sheriff, Emergency Management Director, and other municipal law enforcement departments. (See 8. Daggett County Sheriff.
b. Identifies high-hazard areas and determines populations at risk; prepares time estimates for evacuation of the people located in the different risk area zones.
c. Identifies transportation resources (e.g., public transportation, school buses, etc.) likely to be available for evacuation operations; prepares an inventory of vehicle resources (public and private buses, public works trucks, commercial bus companies, trucking companies, ambulance services etc.)
d. Assists facilities that provide care for special needs populations.
e. In cooperation with the American Red Cross, develops information for evacuees' use on the availability and location of mass care facilities away from the threat of further hazard-induced problems.

32. Sweetwater County Memorial Hospital & Ashley Valley Medical Center (ARMC) Administrative Coordinator

a. Maintain standard operating procedures for Ashley Valley Medical Center.
b. Activate and execute Hospitals Emergency Plan as needed.
c. In cooperation with the EMS Coordinator, receive and care for the needs of patients during emergency and disaster events. Including mass casualties and/or Haz-mat contaminated patients.
d. In cooperation with the county Public Information Officer, coordinated media releases during an emergency situation with appropriate channels (Joint Information Center/Joint Information System (JIC/JIS)).
e. Administrator or designee will be assigned as liaison to the Emergency Operations Center.

33. All Tasked Organizations

a. Maintain current internal personnel notification rosters and SOP's to perform assigned tasks.
b. Negotiate, coordinate, and prepare mutual aid agreements, as Tasked Organizations include those identified above, and other government, tribal, or private sector organizations that have been assigned tasking in the EOP to perform response functions.
c. Analyze needs and determine specific communications resource requirements.
d. Work with the EOC communications coordinator to ensure equipment and procedures are compatible.
e. Identify potential sources of additional equipment and supplies.

f. Provide for continuity of operations by taking action to:
g. Ensure that lines of succession for key management positions are established to ensure continuous leadership and authority for emergency actions and decisions in emergency conditions.
h. Protect records, facilities, and organizational equipment deemed essential for sustaining government functions and conducting emergency operations.
i. Ensure, if practical, that alternate operating locations are available should the primary location suffer damage, become inaccessible, or require evacuation.
   Alternate operating locations provide a means to continue organizational functions during emergency conditions.
j. Protect emergency response staff. This includes actions to:
   1. Obtain, as appropriate and available, necessary protective respiratory devices and clothing, detection and decontamination equipment, and antidotes for personnel assigned to perform tasks during response operations.
   2. Train assigned personnel on the use of protective gear, detection and decontamination devices, and antidotes.
   3. Provide security at facilities.
   4. Rotate staff or schedule time off to prevent burnout.
k. Ensure the functioning of communications and other essential equipment. This includes actions to:
   1. Test, maintain, and repair communications and warning equipment.
   2. Stockpile supplies and repair equipment, as possible.

34. County Emergency Operations Center (EOC)

The Daggett County Emergency Operations Center (EOC) is a facility that is used to coordinate a County response to any major emergency or disaster. It is located in the Daggett County Public Safety Building, 590 So Sheriff's Way, Manila, UT. Security of the County Emergency Operations Center (EOC) facilities to be carried out by the Daggett County Sheriff. In the event the Emergency Operations Center in Daggett County is threatened, an alternate Emergency Operations Center may be activated.

The levels of activation for the County Emergency Operations Center (EOC) will correspond to the Levels of Response identified on page 22 of this Basic Plan.

III. CONCEPT OF OPERATIONS

A. General

1. Direction and control of normal day-to-day emergencies of single agency response is performed by the senior officer on-scene. (i.e. law enforcement, fire, Search and Rescue, Hazmat, EMS). This person is designated as Incident Commander (IC). Multi-agency responses are done in accordance with local ordinances, policies and procedures. Response forces in Daggett County will utilize the Incident Command System (ICS).
2. Municipalities within the county may exercise independent direction and control of their emergency resources, outside resources assigned to the municipality by the County Emergency Operations Center (EOC), and resources secured through existing mutual aid agreements with other municipalities. Prior to activation of the County Emergency Operations Center (EOC) , requests for state or federal assistance will be directed to the County Emergency Management Office which will then contact the state.
3. Centralized county wide direction and control (EOC activation) is desirable when one or more of the following situations occur:

    a. There exists an imminent threat to the safety or health of the public.
    b. Extensive multi-agency or jurisdiction response and coordination is necessary to resolve or recover from an emergency situation;
    c. Local resources are inadequate or depleted and significant mutual aid resources must be utilized to resolve the emergency situation;
    d. The disaster affects multiple political jurisdictions within the county which are relying on the same resources to resolve the emergency/disaster situation;
    e. Local emergency ordinances are implemented to control the emergency situation.

4. Emergency operations and coordination at all levels of government to be carried out according to supporting standard operating procedures and/or emergency plans.
5. Notification of EOC personnel is the responsibility of the Emergency Management Director.
6. Operational readiness of the County Emergency Operations Center (EOC) is the responsibility of the Emergency Management Director who will normally serve as the EOC Director.
7. Backup electrical power is available in the EOC. Maintenance of the backup electrical power system and generator is the responsibility of the Public Safety Complex Maintenance Department Head.
8. Administrative decisions regarding individual municipalities are the responsibility of the City Mayor and City Council who are the Chief Elected Officials.
9. The Emergency Management Director to activate the EOC and establish communications with each Municipality.
10. Whenever an EOC is activated or activation of an EOC appears to be imminent, the County Emergency Management Director will in turn notify the Utah Department of Public Safety –Division of Emergency Management.

11. At least daily, staff reviews/briefings will be conducted as needed.

B. Staffing

1. Personnel reporting to the County Emergency Operations Center (EOC) will operate in one of the following functional groups as assigned by the EOC Director.

    a. The Policy/Administration Group under the direction of the Chairperson of the jurisdiction or his designee consist of the decision-makers of the jurisdiction and others as decided by the chairperson. This group is responsible for:

        1. The approval of policies and strategies pertinent to the emergency/disaster operation.
        2. Provide leadership and decision making for implementation by the Support Group.
        3. In coordination with the Public Information Officer, prepare statements for release to the general public.
        4. Utilizing communications equipment available to the Policy/Administration Group, the members will strive to maintain a line of communication with their respective administrators and County/Municipal elected officials.
        5. In cooperation with the Policy/Administration Group and the Operations Officer, maintain an awareness of actions being taken in response to the emergency situation.
        6. The Policy/Administration Group is responsible for <u>supporting</u> on scene operations including the allocation of resources.

    b. Public Information:
    c. Emergency Manager, and Public Information Officer. Group Leader: Public Information Officer.
    d. Communications/Notification and Warning: Daggett County Communications, Amateur Radio and the Sheriff's Office. Group Leader: Daggett County Communications Supervisor, or Designee.
    e. Traffic Control/ Law Enforcement/Emergency Transportation: Sheriff's Office, Utah Highway Patrol, Municipal Police Departments, and Utah Department of Transportation. Group Leader: Sheriff's Office Designee.
    f. Fire: Fire service representative, Sheriff's Office. Group Leader: County Fire Marshal.
    g. EMS: EMS representative, Sheriff's Office, Group Leader: EMS Director.
    h. Shelter/Mass Care: Department of Human Services, Health Department, Emergency Medical Services, Superintendent of Schools, and American Red Cross. Group Leader: Daggett County Emergency Management.
    i. Medical Emergency/Mass Casualty: Public Health Department, Emergency Medical Services, Ashley Valley Medical Center and Uintah Basin Medical Center. Group Leader: Ashley Valley Medical Center Designee.
    j. Animal Control: Sheriff's Office, Municipal Police Department, Health Department, Animal Control Officer. Group Leader: Sheriff's Office Designee.

k. Utilities: Public Works, Bridger Valley Electric Moon Lake Electric, Strata Communications, Dominion. Group Leader: County or City Public Works Department Manager or Designer.
l. Damage assessment/ Recovery: Assessor Officer, Inspections Department, GIS Department, County Clerk/Auditor Officer and American Red Cross. Group Leader: County Building Department.
m. Haz-Mat: Fire Representative, Sheriff's Office, EMS Representative, Emergency Management Director, Tri-County Environmental Health. Group Leader: Uintah Fire Suppression Special Service District (UFSSSD).
n. Donated Goods/Unmet Needs: American Red Cross, Salvation Army, Area Agency on Aging, Volunteers. Group Leaders; Agency Services Aging Director
o. Volunteers: American Red Cross, Salvation Army, Volunteers. Group Leader: TBD by Emergency Management Director.
p. Search and Rescue: Sheriff's Office Liaison, Search and Rescue Commander. Group Leader: Daggett County Sheriff