Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, April 11, 2023** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Randy Asay and Matt Tippets attended in person and Commissioner Jack Lytle was excused to attend the SCIC meeting. Attorney Kent Snider, Clerk Brian Raymond, Auditor Keri Pallesen and Sheriff Erik Bailey attended in person. The meeting was called to order at 9:02 am by Commissioner Matt Tippets. The invocation was given by Attorney Kent Snider and then Commissioner Matt Tippets led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Ryan Kelly

Present Online or by Phone: Jeanette Hileman, Martin Pierce of Jones and DeMille Engineering, Christian Kolovich

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Approve Minutes: The minutes from Tuesday, March 28, 2023 were available for review.

Commissioner Asay motioned to approve the minutes for the Tuesday, March 28, 2023 Daggett County Commission Meeting and RDA Meeting. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Issues Updates: Commissioner Tippets asked for updates and Jeanette reminded the Commissioners about the meeting with Sweetwater Commissioners from 2-4 pm on April 19th. Attorney Snider asked if Jeanette had gotten the retention agreement. She stated that she had received it.

Commissioner Asay set up a meeting with interested parties on the Clinic for the 19th, so he wasn't sure if he would be able to attend the EMS meeting in Green River. Commissioner Tippets stated that he would be able to attend the meeting and he believed that Commissioner Lytle would also be able to attend.

Clerk Brian Raymond said he had some information from BLM on responsibilities with road right of ways in the packet and had sent a copy to James Olsen of the Road Department.

Martin Pierce joined the meeting and he was wondering what the status of things were with the airport subdivision. He was unclear about the changes in the attorney situation in Dutch John and Kent Snider said he had talked with the Mayor yesterday and he needs to speak with Craig Smith to get the needed language and hopes that it will not be needed to run past the new attorney as it may take months for them to hire a new attorney. Kent will talk with Craig Smith today and try to get this worked out to present to Planning and Zoning for their approval.

Citizen Comments: No public comments were given.

Cash Summary And Aging Report Review: The Cash Summary Reports and Aging Report were provided by the Recorder/Treasurer's Office. Commissioner Asay motioned to acknowledge receipt of the Cash Summary report for April 7, 2023 for all bank accounts and the aging report, which shows a balance of $23,058.00. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. Recorded/Treasurer Brianne Carter came in and Commissioner Tippets asked what the item on the Aging Report was. Brianne said it was for the Airport Apron Project and we just received that money, so it will not be on there next week.

Approve Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Asay motioned to approve the Open Invoice Register for normal invoices as of April 7, 2023 in the amount of $112,409.59. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Asay motioned to approve the Disbursement Listing for Zion's Bank checking dated March 23, 2023 to April 7, 2023 in the amount of $191,213.04. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Purchase Request Approvals: There were no purchase requests to consider.

Correspondence: Commissioner Tippets said he had correspondence with UDOT concerning the bike path. They are sending a cooperative agreement for the bike path. He will give this to Kent Snider and have it put on the agenda for next week. CIVCO Engineering has been helping to prepare an RFP to begin the process for this project. Brian had included the BLM letter and a copy of the CIB meeting tomorrow and Peggy White had been asked to attend as Commissioner Tippets would be unable to attend.

Keri Pallesen brought up the email from Zions Bank and it did not get into the physical packet but was in the digital packet. Brian provided copies for the Commissioners and Kent Snider said he would follow up with Japheth McGee of Zions Bank to move this forward.

Calendar: Commissioner Asay said he has a Northeast Counseling meeting on the 19th. Commissioner Tippets said that he has a Conservation District Meeting and Weed Board on Wednesday. On Thursday he has Museum Board at 10, LEPC at noon and Community Economic Opportunity Advisory Board meeting at 4 pm followed by a Manila Town Council meeting that evening, where they will hopefully select a new Mayor.

POLICY AND LEGISLATION:

Discussion And Consideration Of Completed Business Licenses For Nied Lodging, TB2 Guide Service, Flaming Gorge Guns & Ammunition LLC, Cedar Springs Marina, C&H Distributing Co, G&H Garbage, National Outdoor Leadership School, DDI, Inc, HC Fabrication, Diamond Mountain Marketing, Home Chef's Market and Darren Bowcutt: Commissioner Tippets read though the list of business licenses and Commissioner Asay asked if we had all the paperwork. Clerk Brian Raymand stated that we did for the businesses listed.

Commissioner Asay motioned to approve the Business Licenses For Nied Lodging, TB2 Guide Service, Flaming Gorge Guns & Ammunition LLC, Cedar Springs Marina, C&H Distributing Co, G&H Garbage, National Outdoor Leadership School, DDI, Inc, HC Fabrication, Diamond Mountain Marketing, Home Chef's Market and Darren Bowcutt as stated. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Project Application And Grant Agreement With State Of Utah Aeronautics Division For Dutch John Airport Apron Project: Commissioner Tippets asked Kent Snider if he had reviewed the agreement. Kent said he had and had also talked it over with Bret Reynolds of CIVCO Engineering so he was okay with it.

Commissioner Tippets motioned to approve the Project Application and Grant Agreement with the State Of Utah Aeronautics Division for Dutch JohnAirport Apron Project. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Chevy Silverado Bancorp Lease For EMS: Jeanette Hileman replied that they were looking to get this for quicker response and to help with the Sheriff's department with towing of boats. Jeanette said that she is working on a grant for this which should pay for the entire amount. Commissioner Tippets asked for clarification on the use and Jeanette said that it would help her respond in inclement weather and to areas where they can't get an ambulance. Keri brought up some information that might restrict this and thought there should be a policy created.

Commissioner Tippets motioned to approve tabling this until we could do some more investigation and possibly get a policy in place. Commissioner Asay said he was not in favor of Jeanette taking it home and seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent

Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. Kent said he would be around this week and would work with Keri to investigate and get the policy prepared.

Discussion And Consideration Of Toyota RAV4 SUV Bancorp Lease ForDutch John Water/Sewer System: Commissioner Asay motioned to table this until next week, so Trevor and Jack could present more information, since neither of them were able to be here today.Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion Of Marketing And Trails Update By Ryan Kelly, Flaming Gorge Chamber Marketing Director: Commissioner Tippets asked Brian Raymond to text Ryan Kelly and let him know they were ready for this item. The meeting was running ahead of schedule and Ryan was not available yet. Commissioner Tippets stated that we will postpone this item until Ryan arrives.

Discussion And Consideration Of 2023 Tax Sale Information: Commissioner Asay motioned to approve the information provided by Auditor Keri Pallesen for the 2023 Tax Sale. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Ordinance 23-01: An Ordinance Of Daggett County, Utah, Establishing The Method, Rules And Procedures For Conducting The Annual Tax Sale: Commissioner Tippets asked if this was the same as last year and Keri pointed out that she had made the changes that have been noted within the draft document.

Commissioner Asay motioned to approve Ordinance 23-01 which establishes the method, rules and procedures for conducting the annual Tax Sale. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. Kent came back into the meeting and he did not have any problems with this.

Discussion And Consideration Of Dutch John Water/Sewer System Escrow Agreement Between Daggett County And Drinking Water Board: Commissioner Tippets thought we should have Kent Snider's input on this and Recorder/Treasurer Brianne Carter said she had sent that information to Kent. The Escrow agreement is to open the PTIF and put the money in its own account which we can draw from as needed. Commissioner Tippets motioned to approve the

agreement. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. We will probably need to add that to our budget.

Closed Session: There was no need for a Closed session today according to Attorney Kent Snider. Brianne Carter asked if the Elected Official Closed session was going to be held today and it was postponed until next week. The Commission went into recess at 9:51 am to await Ryan Kelly's arrival.

D**iscussion Of Marketing And Trails Update By Ryan Kelly, Flaming Gorge Chamber Marketing Director:** Ryan Kelly came into the meeting shortly after 10 am and the meeting started at 10:08 am. Ryan asked the Commission to go to the Chamber website that is now much more video centric. The redo was cheaper than it could have been because of the photography that was provided versus hiring that out. There is photography and video for multiple season's. There are still a few tweaks needed. He would like to do more ATV information like Uintah County has done. To save money, we are doing most of the content and we are getting paid to provide video, photography and written content for companies like Patagonia. We need to do more with infrastructure and we have some projects like bouldering, and rock climbing over in Dutch John that most of the work has been done. Peggy White asked if there is much on there for biking and Ryan went to that page showing a nice video. Moving forward we would like to continue with social media.

Ryan had talked with Commissioner Lytle and there is an issue with the garbage bin at the spillway so he is talking with people to see if a mural might be something we could do. Brian Raymond mentioned the mural at the Villa Inn. Kent Snider brought up Boise and they have a Freak Alley. It gets updated every year or two and they have to apply to be able to participate. The Chamber is open to input from the Commissioners to ensure that we are moving in the right direction. A meeting for the Chamber is being worked on and might be held this month, but we still need to get the date finalized. Uintah County has some trail equipment that we can use once we get the agreement written and decide on some easements that could be moved if developers need.

Peggy said she had met with a climber in Vernal, who owns a rock climbing business and had given Ryan's contact info to her. The Forest Service would not like us to promote the climbing venue until they get the parking lot completed, so people don't block the road or gate. There is lots of support for the project. Ryan was thanked for the update and his continued willingness to promote the area!

With no further business the meeting was adjourned by acclamation by Commissioner Tippets at 10:56 am.