

1 **Cache Metropolitan Planning Organization**
2 **October 24, 2022**
3 **Minutes**

4
5 The Cache Metropolitan Planning Organization met in regular session on October 24, 2022 at
6 4:00 pm, in the Multipurpose Room, Cache County Administration Building, 179 N. Main
7 Logan, UT 84321.
8

9 **ATTENDANCE**

10
11 **Board Members Present:**

12 Bryan Cox – Hyde Park
13 Todd Beutler – Transit District
14 Holly Daines – Logan City
15 Tom Jensen – Logan City
16 Kris Monson – Smithfield City
17 Larry Jacobsen – Nibley City
18 Lyndsay Peterson – North Logan
19 Stephanie Miller – Hyrum City
20 Chris Wilson – Utah Legislature
21 David Zook – County Executive
22 Kathleen Alder – Providence
23 David Hair - Millville
24

25 **Board Members Online:**

26 Rhonda Menlove – Utah Transportation Commission
27

28 **Board Members Absent:**

29 Jason Thompson – River Heights
30 Tom Bailey – Wellsville City
31

32 **Others in Attendance:**

33 Jeff Gilbert – CMPO
34 Megan Izatt – Minutes
35 Scott Archibald – Hyde Park
36 Matt Phillips – Cache County
37 Sam Odd – Logan City
38

39 **Others in Attendance online:**

40 Jennifer Elsken – Federal Highway Administration
41 Matt Holmes – Hyrum City
42 Elden Bingham – Utah Department of Transportation
43

44 **04:01:00**
45

1 **#1 Welcome and Introductions**

2
3 **Cox** welcomed everyone.

4
5 **04:00:00**

6
7 **#2 Agenda**

8
9 **ACTION: A motion was made by Mayor Peterson to accept the agenda and**
10 **Mr. Jensen seconded. The vote in favor was unanimous, 13-0.**

11
12 **04:02:00**

13
14 **#3 Approval of Minutes**

15
16 **ACTION: A motion was made by Mayor Alder to approve the minutes and**
17 **seconded by Mayor Monson. The vote in favor was unanimous, 13-0.**

18
19 **04:04:00**

20
21 **#4 Approval of Expenses/bills**

22
23 **ACTION: A motion was by Mr. Buetler to approve the expenses/bills and**
24 **was seconded by Mayor Daines. The vote in favor was unanimous, 13-0**

25
26 **04:06:00**

27
28 **#5 FY 2022 Financial Audit Report – Matt Regen, CPA**

29
30 **Matt Regen** reviewed the Financial Audit Report with the CMPO. There were no
31 findings and all reports and financial statements are correct.

32
33 **Mayor Jacobsen** asked how long Mr. Regen has been auditing the CMPO.

34
35 **Mr. Regen** responded about 10 years.

36
37 **ACTION: A motion was made by Mayor Miller to accept the audit report and**
38 **was seconded by Executive Zook. The vote in favor was unanimous, 13-0.**

39
40 **04:14:00**

41
42 **#6 100 West Project Update**

43
44 **Sam Odd** updated the CMPO on the 100 West project. The project is completed from
45 5th south through the bridge. The hope is to have the project completed next summer.
46 Logan City is requesting an additional \$400,000 in CMPO funding to help finish the

1 project. There will be costs that exceed the \$400,000 but Logan City will cover the
2 remaining costs.

3
4 **Mr. Jensen** asked about traffic on Golf Course Road.

5
6 **Mr. Odd** responded that Golf Course Road will have stop signs for west to east traffic
7 and the priority will be given to 100 West.

8
9 **Gilbert** informed the CMPO that this request is included in the next item, Transportation
10 Improvement Program (TIP) Amendment #2 Public Hearing.

11
12 **04:20:00**

13
14 **#7 CMPO FY 2023 Transportation Improvement Program (TIP) Amendment #2**
15 **Public Hearing**

16
17 **Mayor Cox** opened the public hearing.

18
19 **Gilbert** explained that this is the formal mechanism to add money to projects and keep
20 track of ongoing projects for Cache County. This amendment is for SR-30 and the 100
21 West project. UDOT added additional funds for the SR-30 Project and this amendment
22 would add the additional \$400,000 to the 100 West project.

23
24 **No public comment was made.**

25
26 **Mayor Cox** closed the public hearing.

27
28 **#8 Consider Approving FY 2023 Transportation Improvement Program (TIP)**
29 **Amendment #2**

30
31 **ACTION: A motion was made by Executive Zook to approve the CMPO FY**
32 **2023 Transportation Improvement Program (TIP) Amendment #2 and Mayor**
33 **Hair seconded the motion. The vote in favor was unanimous, 13-0.**

34
35 **04:23:00**

36
37 **#9 Consider Authorizing the Execution of the UDOT Hwy 89/91 to I15 Corridor**
38 **Planning Study Collaborative Agreement**

39
40 **Gilbert** informed the CMPO that UDOT, with the cooperation of Box Elder County and
41 Cache County, has earmarked money to help with a planning study. At the last meeting
42 it was proposed to have cities along the corridor to help cover the cost but after
43 reviewing the CMPO's bank balance, he suggests that the CMPO just cover the cost
44 completely.

1 The **CMPO** discussed making sure that when the study is continued further north to the
2 State line that the CMPO completely fund that portion of the study as well.

3
4 **Mayor Cox** and **Gilbert** explained the scope of the proposed study and the need for
5 corridor preservation.

6
7 The **CMPO** discussed the timeline. The study has not begun yet but usually studies like
8 this have a 12 month timeline. The study will also revisit the corridor agreement that had
9 a 15 year timeline.

10
11 **04:33:00**

12
13 **#10 CMPO FY 2023 Budget Amendment Public Hearing**

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15 **Mayor Cox** opened the public hearing.

16
17 **No public comment was made.**

18
19 **Mayor Cox** closed the public hearing.

20
21 **Gilbert** reviewed the budget and showed where the funds for the above approved
22 budget changes occur.

23
24 **#11 Consider amending CMPO FY 2023 Budget**

25
26 **ACTION: A motion was made by Mr. Jensen to approve the CMPO FY 2023**
27 **Budget Amendment. Mayor Peterson seconded and the vote in favor was**
28 **unanimous, 13-0.**

29
30
31 **04:36:00**

32
33 **#12 Update on Transit-Focused Corridor Study**

34
35 **Todd Beutler** reviewed the steps of the study that have been completed so far and
36 what the future goals are for transit corridors in the valley.

37
38 The **CMPO** discussed the lobbyist from last meeting and to start thinking of possibly
39 changing the position of chair of the board to a two year position instead of one year.

40
41 **04:53:00**

42
43 **#13 Adjourn**

44
45 **Adjourned.**