MINUTES OF THE
WASATCH COUNTY MINERAL LEASE
MEETING: 2022 BUDGET REVIEW
6:00 pm, Tuesday, December 06, 2022

Public Works Building, 1891 West 3000 South
Heber City, Utah 84032

**APPROVED
MARCH 20, 2023**

PRESENT: Spencer Park - Wasatch County Council & Board Member (via phone)
Murl Rawlins - Board Member
Kent Berg - Board Member
Laren Provost - Board Member (via phone)
Brandon Cluff - County Publics Works Director
Amanda Simpson - Wasatch County Public Works taking Minutes

WELCOME AND APPROVAL OF MINUTES

Amanda Simpson called the meeting to order and welcomed attendee's.

Kent Berg made a motion to approve the October 17th, 2022 Minutes; seconded by Murl Rawlins. All in favor.

UPDATES ON NEW PURCHASES

Brandon Cluff:

1. Message Boards have been received.
2. Radar Speed Signs have been received and will be installed come spring.
3. Small Plow Truck has been received. Plow is attached. Sander is on back order.

Amanda Simpson:

Message Boards and Speed Signs have been added to the County's insurance.

UPDATES ON SIGNATURE CARDS

Amanda Simpson has been corresponding with Mark Larson at Zions bank and submitted the Resolution of Authorization.
Mark has the signature card ready, it will still need signed by individuals listed on the Resolution, which include all of the Board members.

Laren Provost offered to pull his name off as a signee as he unavailable for signatures the majority of the time.

REVIEW OF 2023 MINERAL LEASE BUDGET

Amanda opened up the 2023 Mineral Lease Budget for Public Hearing. No public comment was offered. Discussion focus was returned to the Board.

Brandon:

Budget expenses for 2023

- $250,000.00 Road Construction.
- $ 0.00 Crack Seal. (*There is plenty left over from the 2022 Pine Canyon project that was purchased at a discounted rate that can be used.)*
- $183,500.00 Equipment Lease Fees.
- $ 4,000.00 Professional Fees
- $ 2,500.00 Travel and Training
- $ 3,600.00 Vehicle Maintenance
- $ 0.00 Office Supply and Equipment
- $ 5,300.00 Audit Budget
- $ 12,215.00 Liability insurance
- $410,000.00 Capital outlay
    1. *(1) regular cab pick-up with plow and sander*
    2. *(1) 10 wheeler plow and sander*
    3. *(1) pick-up truck*
    4. *(4) radar signs*
- $ 20,000.00 Misc. equipment

Thru October in revenue:

- $522,441.00 Mineral Lease
- $ 787.18 Sitla
- $ 63,991.00 PILT
- $ 11,585.00 Interest

2023 revenue:

- $401,000.00 Mineral Lease
- $ 2,000.00 Sitla
- $ 72,000.00 PILT
- $149,000.00 US AG Funds

– $ 28,000.00 Interest Earnings
– $251,515.00 Contributed from fund balance
– $903,515.00 TOTAL

Laren Provost requested information regarding what the insurance budget was being used for. Brandon Cluff offered to reach out to Ben Probst to acquire more information.

Spencer Parks made motion to approve budget as presented, with a possible amendment being made, pending on what is figured out with the insurance question; Kent seconded it. All in favor.

COMMITTEE CONCERNS UPDATES AND ISSUES

Amanda told Board Members about Ben Probst needing to know if there are any changes that need to be made for the coming year on the Fraud Assessment Questionnaire. Kent made a recommendation to approve it as the auditor sent it. Board agreed that they did not have any changes known that would need to be made.

Amanda reminded Board members that the Board training certifications need completed if they have not yet done so. She offered to resend links if needed, and asked that the emailed certifications are forwarded to her so that they can be filed and available for auditors. She has a link she can send out as well if anyone needs to recover that certificate.

NEXT MEETING / CLOSING

Kent Berg made the motion to set the next Meeting for March 20th at 4:00 pm; seconded by Murl Rawlings. All in favor.

A motion to adjourn the Meeting was made by Laren Provost; seconded by Kent Burg.