

FEBRUARY 26, 2014 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON FEBRUARY 26, 2014, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr as were Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, and Executive Secretary Patricia Sanchez.

Also in attendance were Secretary Mavanee Loftus, Accountant Kari Carter, teacher Stephanie Johnson, Maintenance Director Larry Morwood, and student Jaden Olvera.

President Johnson offered the reverence, led the group in the Pledge of Allegiance, and welcomed everyone to the meeting.

ITEM #2. – BUDGET REVISION FOR FY 2014. Accountant Kari Carter presented the budget revision for FY 2014. Revisions were made to the following budgets: M&O, Non-K-12, Debt Service, Capital Outlay, and School Food Service.

ITEM #3. – OPEN MEETING TRAINING ROLL CALL. The Board is required to receive Open Meeting annual training, which was provided in the work session prior to the regular Board meeting. A roll call for the completion and passing of the training went as follows: yes, Clint Johnson, Jack Hansen, Tom Hales, Richard Orr, Don Naser, Cade Douglas, Gail Albrecht, and Chad Lloyd.

ITEM #4. – CONSENT AGENDA. President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #4.A. – APPROVAL OF MINUTES. Minutes from the January 15, 2014, Board meeting were approved.

ITEM #4.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Rachelle Syphrett** as an instructional assistant and noon duty supervisor at Pahvant Elementary (*remainder of the 2013-14 school year*); **Cathy Schussler** as a part-time custodian at North Sevier Middle; **Calten Brady** as a part-time custodian at Monroe Elementary; **Julaine Vigil** as a bus assistant in the Richfield area, and **Natalie Ingram** as an instructional assistant at Monroe Elementary.

ITEM 4.C. – APPROVAL OF FY 2014 BUDGET REVISION. The FY 2014 Budget Revision received approval as presented.

INSERT A

ITEM 4.D.1. – REVISED POLICY #2045, LEAVE POLICY – SECOND READING. The proposed revisions to the policy received second reading approval.

INSERT B

ITEM #4.D.2. – REVISED POLICY #3161, CAREER & TECHNICAL STUDENT OUT-OF-STATE TRAVEL – SECOND READING. The proposed revisions to the policy received second reading approval.

INSERT C

ITEM #4.D.3. – NEW POLICY #2585, CELL PHONE STIPEND POLICY – THIRD READING. The proposed new policy received third reading approval.

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ITEM #4.E. – STUDENT RECOGNITION. The Board congratulated students on their achievements. A letter of congratulations will be sent to each student.

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ITEM #4.F. – BOARD MEETING CALENDAR FOR 2014-15 – FIRST READING. The proposed Board Meeting calendar received first reading approval.

ITEM #4.G. – FINANCIAL SUMMARY. The financial summary for the period ending January 31, 2014, was approved as well as the list of checks issued in January 2014.

ITEM #5. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #6.A. – DISCUSSION – ITEMS FROM THE BOARD. There were no items discussed.

ITEM #6.B. – DISCUSSION – ITEMS FROM ADMINISTRATION.

Items from Superintendent Douglas

- Upstart Preschool online supplemental program: Superintendent Douglas explained that the District was contacted by the Upstart preschool, which has been in the state of Utah for a number of years. This is an online program that runs concurrently with regular preschool programs and provides an early intervention for students. This in no way replaces the District's preschool program. The agreement requires the District to help provide 70 percent of the preschoolers to participate in this supplemental program. The program would provide a computer and the internet for families who can't afford them, under the guidelines of the program. They would also provide the infrastructure and training. Upstart has offered the District \$25,000 for five years to hire a liaison to spearhead the program. The program is also available for kindergarten, first, and second graders who need extra intervention.
- Rachel's Challenge: High School principals recently attended the annual UASSP conference and Rachel's Challenge was one of the presentations. Rachel was the first student who died in the Columbine school shooting. There were studies done on her writings that were very powerful. This is an anti-bullying program and Principal Randy Madsen has been spearheading the development of a program for the District. An assembly is scheduled for April 14 at RHS at 9:00 a.m. for all high school students and at noon for middle school students. Each school will select ten students to be trained in the program. At 6:00 p.m. that same day, there will be a family community event to incorporate the program. There will be some costs involved for transporting students to the assembly. The mayors, counselors, and principals are very excited to implement this program.
- Legislative update: Superintendent explained that there are numerous bills affecting education at this year's legislature. He has attended the legislative meetings each Thursday and Friday. Every Thursday afternoon is the rural superintendents and legislators meeting. The Cowboy Caucus is held on Friday morning for rural legislators and the Education Interim

Committee meeting is held on Friday at noon. Legislators are saying that they have a better relationship with education than ever before.

- Technology Committee update: The District is moving ahead very well and Technology Director/Coach Chet Torgersen has been very proactive and doing an outstanding job with the committee and dissemination of information. He has explained that the funds will be expended as explained in the voted leeway proposal. The technology application deadline is March 1. The District will develop a cycle of computer replacement. Also, the District will be targeting Chromebooks, which are about one-third of the cost of an iPad.
- Superintendent Douglas informed the Board that the CUES director position is now open for application.

Items from *Gail Albrecht*

- Mrs. Albrecht shared the NWEA Winter data with the group. This data has been shared with principals and teachers.

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- Mrs. Albrecht provided the following assessment dates:
NWEA Spring window, March 3–April 4; ACT, March 4 – the state pays for all juniors to take the test and administered on a school day; Direct Writing Assessment ends Feb. 28 (DWA 5 & 8 grades only), and this will be the last year for the DWA assessment because the new SAGE test will include a writing element.
- Mrs. Albrecht explained that there is only one company in Sevier County for foreign exchange students, which is called Aspect. Laura Christensen is the liaison for the company. Pictures of the current foreign exchange students in Sevier District were shared with the group. The District signed a memorandum of understanding with the company for one year only in order to see if the program is successful.
- SRO update: Mrs. Albrecht attended a meeting on February 26 at the Sheriff's Office and all school resource officers were in attendance. The District is part of the operating board, which meets every other month. The school resource officers actually meet biweekly and sometimes weekly. Members of the governing board are Superintendent Douglas, Chad Lloyd, and County Commissioners Gary Mason and Gordon Topham. The governing board reviews all of the submissions for reimbursement and makes sure the financial part of the program runs smoothly. Training on the Code Red program and panic buttons will be forthcoming. Mr. Lloyd provided more information on panic buttons and explained that the District has researched the product as well as the cost effectiveness.

Items from *Chad Lloyd*

Mr. Lloyd thanked and complimented Accountant Kari Carter on her presentation of the budget revision. He expressed appreciation for her efforts and hard work.

- Construction projects: Mr. Lloyd reported that all the excavation work appears to be done at Richfield High School and the backfill will finished the following week.

- RHS contractor scoring: Mr. Lloyd provided the score sheet to the Board for review. Mr. Naser commented favorably on the majority of contractors and stated that the proposals were very professional.
- Mr. Lloyd informed the group that summer maintenance walk-throughs with the principals had been scheduled for March 4-5.
- Due to a conflict in schedules, Mr. Lloyd asked that the April Board meeting date be changed from Wednesday, April 16 to Wednesday, April 23, 2014.

ITEM #7. – CLOSED MEETINGS. A motion was made at 4:20 p.m. by Tom Hales and seconded by Jack Hansen to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s). Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr as were Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, and Executive Secretary Patricia Sanchez.

A motion was made at p.m. by 4:56 p.m. by Richard Orr and seconded by Jack Hansen to go out of the Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

ITEM #8. – ACTION ITEMS. A motion was made by Jack Hansen and seconded by Tom Hales to change the date of the April Board meeting from Wednesday, April 16 to Wednesday, April 23, 2014. Motion passed unanimously.

A motion was made by Don Naser and seconded by Jack Hansen to allow the six contractors, who were identified from the contractor scoring form, to bid on the Richfield High School construction project. Motion passed unanimously.

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A motion was made at 4:58 p.m. by Jack Hansen and seconded by Richard Orr to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 19th day of March 2014. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Chad W. Lloyd, Business Administrator