

**CLINTON CITY COUNCIL MINUTES**

**2267 North 1500 W**

**Clinton UT 84015**

**MAYOR**

**L. Mitch Adams**

**CITY COUNCIL**

**Councilmember Brice Mitchell**

**Councilmember Cheri Reed**

**Councilmember Anna Stanton**

**Councilmember Mike Petersen**

**Councilmember Karen Peterson**

| <b>Clinton City Council</b>  | <b>February 25, 2014</b>  | <b>Call to Order: 7:05 P.M.</b> |
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| <b>Staff Present</b>   | City Manager Dennis Cluff, Community Development Director Lynn Vinzant, Recreation Director Bruce Logan and Lisa Titensor recorded the minutes.   |                                 |
| <b>Citizens Present</b>  | Jason Hastings, Colt Call, Joanne Hansen, Debbie Barlow, Don McFarland, Sheila Bateman, Blair Bateman, Barb and Don McFarland, Mathew Peterson, Tim Stumm, Hunter Stumm, Blake Child, Braden Madsen, Michelle Scharf, Justin Gort, Juliet, Lydia and Jude Gort, Chad Mikkelsen, Jeremy Duston, Clay Pitkin, Harrison Hubbard, Logan Nelson, Braden Thurgood, Bingham Bouwhois, James Bateman, Rebecca Bateman, Julie Petersen, Devon Higgs, Aaron Gilmore, Joseph "Gilmore" Tippetts, Jacob Briggs  |                                 |
| <b>Pledge of Allegiance</b>  | Wyatt Mickelson of Troop  |                                 |
| <b>Prayer or Thought</b>   | Justin Gort, Cornerstone Bible Church   |                                 |
| <b>Roll Call &amp; Attendance<br/>– Excused Were:</b>  | All were present. Councilmember Reed was excused at 7:50 p.m.   |                                 |
| Michelle Sharf, candidate for the Davis County Commission introduced herself to the City Council and audience. |   |                                 |
| <b>A. EMPLOYEE OF THE MONTH FOR JANUARY 2014 – DON MCFARLAND, FIRE DEPARTMENT</b>                              |   |                                 |
| <b>Petitioner</b>  | Dennis Cluff, Fire Chief Dave Olsen   |                                 |
| <b>Discussion</b>  | <p>Fire Chief Dave Olsen stated he would like to recommend Captain Don McFarland as the January 2014 Employee of the Month. Don has been with the Clinton City Fire Department for just over 8 years. He was promoted to Captain in August 2012 and currently oversees "C" shift. Don has a tremendous amount of responsibility overseeing the following areas: Fire training and certification; fire station building maintenance; fire station supplies; apparatus equipment and tools; hose testing; and, air monitor equipment (Calibration).</p> <p>Don brings new and creative ideas to improve fire training and processes in and around the fire station. He has created a quality control matrix with goals for his shift. This matrix tracks: 1) incidents; 2) turn out time (paged to enroute); 3) response time (en route to on scene); 4) medical training; and, 5) fire training. This information helps C Shift measure their performance and goals to help better their shift and the Department as a whole. When Captain McFarland finds a problem, he always comes back with multiple solutions to help correct it. Captain McFarland is currently working on his Fire Investigator/Explosion Certification and has been doing online Fire Investigator classes to help increase his knowledge in this area. Don and his shift bring a family atmosphere to the fire station by doing crew dinners where everyone eats together. Captain McFarland brings a lot of experience, hard work and dedication to our organization and is committed to improving our service(s) to the Citizens of Clinton. He is a great example to the Department. He truly represents the spirit of service.</p> <p>He concluded by saying Captain McFarland has handled his work load with a professional and positive attitude. He is pleased as the Fire Chief to express gratitude for Don's efforts and he anticipates great things from Don in the future.</p> <p>Don expressed appreciation for the recognition. He said he is grateful for his team</p> |                                 |

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|  | and for the good work they do. He expressed appreciation for the support of his family. He enjoys working for Clinton City.   |
| <b>B. APPOINTMENT TO THE PARKS ADVISORY BOARD</b>                          |   |
| <b>Petitioner</b>  | Mayor Adams   |
| <b>Discussion</b>  | Mayor Adams identified there is a vacancy on the Parks Advisory Board. He has selected Joanne Hansen for appointment to this Board for a term ending April 2016.  |
| <b>CONCLUSION</b>  | <b>Councilmember Stanton moved to ratify Mayor Adams' appointment of Joanne Hansen to the Parks Advisory Board for a two year term ending April 2016. Councilmember Reed seconded the motion. All voted in favor of the motion.</b>   |
| <b>C. APPOINTMENTS TO THE BOARD OF ZONING ADJUSTMENTS</b>                  |   |
| <b>Petitioner</b>  | Mayor Adams   |
| <b>Discussion</b>  | Mayor Adams recommended re-appointing Dennis Henry and Colin Winchester to the Board of Zoning Adjustments for another five year term ending December 2018. He also recommended Blair Bateman be appointed to serve as an alternate.  |
| <b>CONCLUSION</b>  | <b>Councilmember M. Petersen moved to ratify Mayor Adams' appointments of Dennis Henry and Colin Winchester to the Board of Zoning Adjustments for another five year term and to appoint Blair Bateman as an alternate to the BZA. Councilmember Mitchell seconded the motion. All voted in favor of the motion.</b>  |
| <b>D. RECOGNITION OF PAST CITY COUNCIL AND PLANNING COMMISSION MEMBERS</b> |   |
| <b>Petitioner</b>  | Mayor Adams   |
| <b>Discussion</b>  | <p>Mayor Adams presented past City Council members Joanne Hansen and Blair Bateman with a plaque in recognition of their dedication and service in performing their duties as elected City Council Members.</p> <p>He presented Debbie Barlow and Mike Petersen with a plaque in recognition for their diligent service on the Planning Commission.</p> <p>Mayor Adams expressed appreciation for the service these individuals have provided. He said their service has a significant impact to the success of the City.</p>   |
| <b>E. CONCESSIONAIRE CONTRACT FOR SPORTS ACTIVITIES</b>                    |   |
| <b>Petitioner</b>  | Dennis Cluff, Bruce Logan   |
| <b>Discussion</b>  | <p>Mr. Cluff identified that as previously discussed with the City Council; the Recreation Department has sought Requests of Proposals for the concession stands. One responsible response was received from James and Amanda Vierra. They are willing to accept a contract (attached to the staff report) which was prepared by the City and has been reviewed by the City Attorney. Initially this will be a 10 month trial contract. Subsequently the contract can be extended with the approval of both parties.</p> <p>For this first year, the Concessionaire will pay the City \$500. In the future, the terms will be reviewed based on more experience with this arrangement.</p> <p>Recreation Director Bruce Logan commented this agreement will benefit the City because the City will not be supplementing the concessions and will not be providing staff to service it. He hopes to be able to renew the contract for these same individuals next year.</p> <p>Mayor Adams asked if the itemized list of equipment included in the agreement will be inventoried and evaluated at the end of the contract.</p> <p>Mr. Logan confirmed all the equipment will be accounted for.</p> |
| <b>CONCLUSION</b>  | <b>Councilmember K. Peterson moved to award the Concessionaire contract to James and Amanda Vierra. Councilmember Mitchell seconded the motion.</b>   |

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|   | <b>All voted in favor of the motion.</b>  |
| <b>F. RESOLUTION 04-14, MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2013</b> |   |
| <b>Petitioner</b>   | David Williams, Public Works  |
| <b>Discussion</b>   | <p>Mr. Cluff reported this is a yearly self assessment report on the wastewater system to identify and solve potential problems before they become serious and costly. This is a requirement of the new Utah Sanitary Sewer Management Program.</p> <p>The City Council reviewed the report and identified the following clarifications:</p> <ul style="list-style-type: none"> <li>• Part IV Projected Needs<br/>Cost of projected capital improvements (in thousands)<br/>Change 10,000 to 10 and 20,000 to 20</li> <li>• Part VI Subjective Evaluation<br/>F – The Council asked staff to clarify what a System Evaluation and Capacity Assurance Plan is and why Clinton has not completed it.</li> </ul> <p><i>[This plan is a requirement for the new Utah Sewer Management Program (USMP). The plan is a capacity and infrastructure evaluation similar to the sewer master plan. It has a deadline of needing to be completed by April 1, 2016.</i></p> <p><i>Staff already talked with City Engineer Bryce Wilcox on this issue and a plan is being developed. Staff does not feel it will take much to get this completed with as good of shape the system is in.]</i></p> <ul style="list-style-type: none"> <li>• Identify the oldest part of the system as 45 years rather than as the year 1969.</li> </ul> |
| <b>CONCLUSION</b>   | <b>Councilmember Mitchell moved to adopt Resolution 04-14 and the Municipal Wasterwater Planning Program Report for 2013 with the clarifications identified during the discussion. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember Reed, aye; Councilmember M. Petersen, aye.</b>  |
| <b>Approval of Minutes</b>  | <b>Councilmember K. Peterson moved to approve the January 28, 2014 City Council Meeting minutes as amended. Councilmember M. Petersen seconded the motion. All those present voted in favor of the motion.</b>  |
| <b>Accounts Payable</b>   | <b>Councilmember Stanton moved to pay the bills. Councilmember Mitchell seconded the motion. All those present voted in favor of the motion.</b>  |
| <b>Planning Commission Report</b>   | Mayor Adams reported on the February 18, 2014 Planning Commission meeting as recorded in the minutes.   |
| <b>City Manager Report</b>  | <ul style="list-style-type: none"> <li>• There will be a retirement reception for Bob Sandman for 38 years of service on Friday February 28, 2014 12:00 – 2:00 p.m.</li> <li>• Weber Basin Water Conservancy District will hold a meeting on Tuesday March 4 from 10:30 am to 12 noon to report on projections for the 2014 water year.</li> <li>• The State Transportation Commission will meet in Davis County on Mon March 24 9 am to 11 am at the County Building in Farmington.</li> </ul>   |
| <b>Mayor Adams Report</b>   | <ul style="list-style-type: none"> <li>• Wasatch Integrated Waste Management is working with HAFB to secure a 10 year contract to help secure the facility for the future.</li> <li>• Asked Mr. Cluff to contact the Davis Weber Counties Canal Company and ask what the water situation is and also to inquire how they handle renting shares.</li> </ul>  |
| <b>Councilmember M. Petersen</b>  | <ul style="list-style-type: none"> <li>• Reported he will present an Eagle Scout Certificate on March 8.</li> </ul>   |
| <b>Councilmember K. Peterson</b>  | <ul style="list-style-type: none"> <li>• The Arts Board will sponsor Clinton Oscars for Heritage Days.</li> <li>• Expressed appreciation to the Fire Dept. for their efficient response to a home fire in her neighborhood</li> </ul>   |

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|  | <ul style="list-style-type: none"> <li>• Asked how soon the electronic sign will be up and running.<br/><i>[Staff reported they are waiting for some hardware that should arrive soon.]</i></li> <li>• Expressed concern over sewer fee increases; suggested that the City Council tour the facility as a group.</li> <li>• She suggested involving the CERT members to invite the residents to sign up for the Emergency Contact Service.</li> </ul> |
| <b>Councilmember Mitchell</b>  | <ul style="list-style-type: none"> <li>• Identified he noticed the Electronic Sign had been lowered.</li> <li>• <i>[Staff responded it was installed too high by the contractor, it did not fit the ordinance so it had to be cut down.]</i></li> </ul>   |
| <b>Councilmember Reed</b>  | <ul style="list-style-type: none"> <li>• Councilmember Reed was excused.</li> </ul>   |
| <b>Councilmember Stanton</b>   | <ul style="list-style-type: none"> <li>• March 14, Youth Council Leadership Dinner at Utah State.</li> <li>• Asked that the Weber Davis Canal Company address the City Council to discuss the 2014 service projections.</li> <li>• Asked the status the Emergency Contact Sign Up.<br/><i>[Staff is looking at ways to get information to the residents to sign up.]</i></li> </ul>   |
| Mr. Vinzant reported Zaxby's restaurant is planning to move into Clinton on the corner of 1800 N and 2000 W. |   |
| <b>ADJOURNMENT</b>   | <b>Councilmember K. Peterson moved to adjourn. Councilmember Stanton seconded the motion. All those present voted in favor the motion. The meeting adjourned at 8:28 p.m.</b>   |