

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 14, 2023, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Councilmember Jensen moved to appoint Councilmember Sorensen as Mayor Pro Tem. Councilmember Snelson seconded and all voted yes.

Presiding and Conducting: Mayor Pro Tem Sorensen
Elected Officials in Attendance: Liz Crandall
Craig Jensen
Mike Snelson
Chris Sorensen

Excused: Mayor Matt Packard and Councilmember Jason Miller

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Community Development Director Josh Yost, Public Works Director Brad Stapley, Golf Pro Craig Norman, Police Chief Lance Haight, Power Director Shawn Black, Administration Director Patrick Monney, and Museum of Art Director Emily Larsen.

Excused: Director Dan Mickelson, and Parks and Recreation Director Stacey Child.

CALL TO ORDER

Mayor Pro Tem Sorensen welcomed everyone and called the meeting to order at 5:31 p.m.

COUNCIL BUSINESS

1. Calendar

- Mar 21 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 04 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 11 - Work Study Meeting 5:30 p.m.

Mayor Pro Tem Sorensen reviewed the calendar and which council members were available for the meeting on April 4, 2023. Councilmember Crandall invited everyone to the Miss Springville Pageant this Saturday.

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) Utility Board Update - Cl. Jensen

Councilmember Jensen reported there is a possibility of producing more power at the Whitehead Power Plant by adding engines and emission control upgrades. He suggested researching participation in a plant outside of Utah County to improve local air quality. He said there are engines available for purchase to replace equipment at the Whitehead Power Plant. He continued by praising Director Stapley on his plan for spring flood control. The sandbag stations are already busy. Mayor Pro Tem Sorensen asked if the National Guard has been contacted. Director Stapley said he spoke to

the county who would contact the guard. Mayor Pro Tem Sorensen complimented Birdy, the former cook at the golf course.

b) Public Works

Director Stapley started his presentation by describing the snow water equivalent measured at the (SNOTEL-Snow Telemetry Network) station on the right fork of Hobbles Creek Canyon. He showed the 1650 West streamflow station as well. He said staff worries when that station reaches 700 cubic feet per second. Springville City has 25,000 sandbags and pallet-ready filled sandbags ready at the compound and plans to station some at the golf course. A resident of the Utah County Grindstone neighborhood in Hobbles Creek Canyon asked for sand, which is beyond his authority. Mayor Pro Tem Sorensen asked about 2017 and the 15th hole of the golf course which is near the Grindstone neighborhood and added there is a need for sandbags in that area to protect the golf course. Craig Norman described the solutions in the past. Director Stapley said Jason and TJ can assist when called upon. Councilmember Snelson asked about county service in the canyon and if Springville City can lend a hand if there was an emergency in Grindstone. Director Stapley said city equipment will be busy in the valley if there is an emergency and staff will work safely and not put crews in danger to save property. Mayor Pro Tem Sorensen suggested forwarding contact numbers for the National Guard, Utah County, and the governor to the Grindstone neighborhood.

Director Stapley moved on to the Spring Oaks neighborhood water main replacement update. The pipeline replacement will cost \$955,000 which can be funded by delaying scheduled projects by opening the budget if approved by the Council. Councilmember Crandall asked about the length of the pipe to be replaced. Director Stapley did not have the exact measurements. Mayor Pro Tem Sorensen asked about the source of the water. Director Stapley said the water in that pipe comes from the upper Spring Creek tanks. Councilmember Snelson asked about the length of the pipe to be replaced. Director Stapley did not have the exact measurements. Mayor Pro Tem Sorensen said it could be the steep grade that damaged the pipe. Director Stapley added that corrosive soil may have damaged the pipe. Mayor Pro Tem Sorensen asked about road repairs when Google Fiber is finished. Administrator Fitzgerald pointed out a completed part of town and reported that close to 1/3 of our roads will be quickly covered up after the Google Fiber work. He complimented the engineering department and public works on their negotiating and inspecting of the Google Fiber work.

c) Power

Director Black started his presentation by showing near-term solutions to control power costs. Longer-term projects include remodeling the Whitehead plant with new engines and installing 60-foot smoke stacks making the plume mix more to meet the emissions requirements for particles per minute with the additional engines. Administrator Fitzgerald said that road will close and be replaced by a road to the south. Director Stapley clarified the new road would provide access to the storage business. Director Black showed a diagram of the plant to improve emissions. He reported he has proposed the exhaust system change to the state pollution engineer and contemplated replacing engines all at once with proper emissions control to increase power output from the Whitehead plant.

He reported the *Red Mesa Tapaha Solar Farm* will start producing power this week adding to our power portfolio. Councilmember Crandall clarified the proposal included three new engines. Director Black agreed and said Springville is overly exposed to market prices and three new engines will increase Whitehead capacity. Mayor Pro Tem Sorensen asked about the time frame. Director Black answered in September of this year. Administrator Fitzgerald clarified there is budget capacity for two engines and that any other purchases will come before the Council for authorization. Director Black explained that in today's market, Springville needs to race to get these engines purchased.

d) Administration

Director Monney updated the Council on the Administration Department starting with the Recorder's office. All City Council minutes are up-to-date, GRAMA requests are received weekly and completed in a timely fashion, the conversion to a quarterly newsletter is a success, and digitalizing historical documents continues. Kim Crane was elected as the Communications Director for the UMCA (Utah Municipal Clerks Association).

In Human Resources, preparation for the annual benefits renewal and performance evaluations is underway. Last calendar year, Springville City averaged a 4.45% turnover in full-time employees which is a slight increase due to employee retirements. In addition, Kathy Hansen (Human Resources Specialist) recently completed the hiring and onboarding of our new firefighters/EMTs and is ramping up our seasonal hiring for Parks and Recreation, water meter readers, and our golf course.

Director Monney moved on to the Information Services Department where one of the challenges is getting information out to the residents of Springville. Our website received an average of 7,435 weekly views. The live stream of our City Council and Planning Commission meetings averages about 22 weekly views with 54 joining the live stream for the recognition of Al Curtis last week. Sandy Harward and Trevor Blume handle an average of 42 help tickets weekly to assist with email, software, and hardware issues. Device upgrades and replacements average three per week. Each device has a life span and is replaced or upgraded when that span is up.

Director Monney continued by reporting that in the next few years, many of our hardware vendors (data security and backup, email servers, software providers) are moving to SAAS (software as a service) and cloud-based systems. This will impact our budgeting needs to maintain the same service level. He gave an example of a surprise bill up from our budgeted \$25K to \$120K annually from *Cohesity*, a company that has ended service of our on-site security and backup servers and will only support cloud-based security and backup systems from now on. The Information Services staff is working on 5-year and 10-year plans to see the potential impacts and looking at alternatives and ways to prolong our in-house systems and services.

He continued his presentation by stating Springville hired a new judge, Eric Jewell who is doing an exceptional job. In an average week, the Springville/Mapleton Court handles 150 hearings and 70 citations. They take an average of 35 payments daily, 50 calls per week, and have set two jury trials for May. Springville court clerks will attend a mandatory annual conference next week for two days. Springville is starting to offer *Deferred Prosecution* which is a new state-wide system to avoid traffic school with 12 months of good behavior forgiving a traffic citation that meets certain requirements.

He continued to the Art Cityscape Podcast which has already released four episodes in 2023. The highest podcast downloaded was in February; the Rumor Mill Q&A episode with over 400 downloads. On average each episode is downloaded 300 times. To date, we have had over 1750 podcast views on YouTube and added 31 new subscribers. Facebook and Instagram have had 54 postings since January 1, 2023. Of those posts, we have received over 3200 likes, 333 comments, 338 shares, and an estimated reach of 153,230. Currently, we have 11,725 followers on Facebook and 4,800 followers on Instagram.

In conclusion, Director Monney announce that Jack Urquhart, Management Analyst, and his wife welcomed their 3rd child last month. Arianne Nemelka joined our office staff at the end of last year. Staff processed 595 passports in January and February for \$20,825 in revenue and took 532 pictures in January and February for \$5,320 in revenue. The 2022 employee holiday party was a success and the Administration staff is looking forward to spring activities including the annual Easter Egg hunt, Bike with the Mayor, and our annual employee appreciation lunch in June. He asked the Council for

suggestions to increase public communication and information disbursement. The Council and Mayor Pro Tem Sorensen complimented Director Monney on his presentation.

3. ADJOURNMENT

Motion: Councilmember Jensen moved to adjourn the work meeting at 6:23 p.m. **Councilmember Snelson seconded** the motion. **Voting Yes:** Councilmember Crandall, Councilmember Jensen, Councilmember Miller EXCUSED, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed unanimously 4-0 with one excused.**

4. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, March 14, 2023

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, March 14, 2023.

DATE APPROVED: April 04, 2023

Jennifer Grigg
Deputy Recorder