



CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
April 25, 2023 - WORK SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Solemn Moment of Reflection
Pledge of Allegiance
Councilmember Peterson

APPROVAL OF MINUTES:

April 4, 2023 – work session
April 11, 2023 – work session

PRESENTATIONS:

1. **PRESENTATION TO THE CLEARFIELD COMMUNITY SERVICES DEPARTMENT BY THE UTAH RECREATION & PARKS ASSOCIATION**

BACKGROUND: At the 2023 annual Utah Recreation & Parks Association (URPA) Conference, Clearfield City's Community Services department received an award for an "Outstanding Special Event" for the Pumpkin Float, and an "Outstanding Facility" award for the renovation of the Clearfield Community Arts Center.

2. **PRESENTATION BY THE CLEARFIELD CITY YOUTH COMMISSION REGARDING ATTENDANCE AT THE NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITIES CONFERENCE**

BACKGROUND: The Clearfield City Youth Commission recently had the opportunity to attend the National League of Cities Congressional Cities Conference in Washington D.C. Members of the Commission are present

to talk about their experiences.

PUBLIC HEARINGS:

1. PUBLIC HEARING TO REVIEW AND ADOPT THE 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN

BACKGROUND: The One-Year Action Plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the Department of Housing and Urban Development (HUD). The plan covers the program year July 1, 2023 to June 30, 2024. A 30-day comment period commenced March 14, 2023 and residents were given the opportunity to review and comment, though no written comments have yet been received.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

2. OPEN COMMENT PERIOD

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at nancy.dean@clearfieldcity.org.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

3. CONSIDER APPROVAL OF ORDINANCE 2023-07 AMENDING THE CITY'S CONSOLIDATED FEE SCHEDULE UPDATING THE PLANNING & ZONING FEES

BACKGROUND: The City's fees for Planning & Zoning fees were recently reviewed to ensure the fees adequately recovered the costs associated with providing municipal services. Staff is proposing amendments to the Planning & Zoning fees found under Land Use Fees.

RECOMMENDATION: Approve Ordinance 2023-07 amending the City's Consolidated Fee Schedule updating the Planning & Zoning fees; and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF THE 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN

RECOMMENDATION: Approve the 2023-2024 Community Development Block Grant (CDBG) One-Year Action Plan and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

- A. Mayor's Report
- B. City Council's Reports
- C. City Manager's Report
- D. Staffs' Reports

*****ADJOURN AS THE CITY COUNCIL*****

Dated this 20th day of April 2023.

/s/Chersty Titensor, Deputy City Recorder

The City of Clearfield, in accordance with the ‘Americans with Disabilities Act’ provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.