



MINUTES
Springville City Council Work/Study Meeting - MARCH 07, 2023

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 07, 2023 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Golf Pro Craig Norman, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Shawn Black, Public Safety Director Lance Haight, Public Works Director Brad Stapley, and Planner II/Economic Development Carla Wiese.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:33 p.m.

COUNCIL BUSINESS

1. Calendar
 - Mar 12 - Daylight Savings
 - Mar 14 - Work Study Meeting 5:30 p.m.
 - Mar 21 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**
 - a) Invocation - Councilmember Crandall
 - b) Pledge of Allegiance - Councilmember Snelson
 - c) Consent Agenda
 3. Approval of the minutes for February 21, 2023 Work Study and Regular meetings
 4. Approval of the Mayor's appointment of George Weight to the Landmark Preservation Commission

Mayor Packard asked if there was any discussion on the consent agenda. There was none.

3. DISCUSSIONS/PRESENTATIONS

a) Presentation on revised policy for unlicensed and delinquent businesses - Josh Yost, Community Development Director

Director Yost reported on delinquent businesses. He explained how they involve multiple departments, public safety, and power. Some have operated for years without a building permit or certificate of occupancy. Staff reviewed and created a flow chart of these businesses. The city license officer will contact the delinquent businesses and they will be given a specific time frame to come into compliance. If the deadline passes those not in compliance will be given to code enforcement with possible citations given.

Councilmember Sorensen asked if this would affect home businesses. Josh explained home businesses were not included.

Councilmember Snelson asked if most comply voluntarily or if not, what is the process. Attorney Penrod explained there can be other options through the citation side. Administrator Fitzgerald added there can be an appeal process and Director Yost explained most would voluntarily comply when approached.

Councilmember Sorensen asked about businesses crushing concrete. Director Yost stated they would be approached as far as WPI they comply and got all of the required permits. Attorney Penrod added Code Enforcement was working with five or more on compliance in this area.

b) Demographics and Development; 2022 Recap and 2023 projections - Josh Yost, Community Development Director

Director Yost gave a review of historical population changes in Springville over the years. In the last ten years, non-white ethnicity has driven the population. He reviewed demographic census information where the average household size was 3.54, with 8.3% foreign-born or moved from a different state in the last year (2021 5-Year Estimate) of 5.1%.

The five-year residential permit history was strong in 2020 and decreased in 2022, he explained there was imminent development expected. Residential permits were down this last year and the commercial was higher. Projections for 2023 show 280 residential unit equivalents in total development with a breakdown of 40% single-family, 40% single-family attached, and 20% multi-family/commercial.

Planner Wiese reported on economic development. She said some of the obstacles are the number of rooftops. With potential development coming it may help. She reported receiving many calls regarding multi-family.

Mayor Packard commented we need to be thinking about the demographics of the city and make sure everyone feels integrated and welcome.

MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any additional comments.

Administrator Fitzgerald reported on the property located on 400 South and west of I-15. Spanish Fork is looking to annex some property, he said he would be meeting with them and asked the council if they had any questions. Mayor Packard said he had met with the developer and discussed how much area they were interested in annexing. He noted there may be more than what was previously discussed with the council. Fitzgerald explained the annexation process with the two cities.

Councilmember Miller was excused from the meeting at 6::20 pm.

Councilmember Crandall and Snelson said they were not comfortable with just letting it go. Councilmember Sorensen commented in previous discussions it was understood to him the boundary

was set and did not include more acreage. Fitzgerald said he would meet with Spanish Fork and report back to the council.

Administrator Fitzgerald gave an overview of the recent legislative session regarding transportation tax, local land use and development, homeless services amendments, sand and gravel sales tax amendments, railroad bills, and active transportation.

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

There was none.

ADJOURNMENT

Motion: Councilmember Sorensen moved to adjourn the meeting at 6:47 p.m. Councilmember Snelson seconded the motion. Voting Yes: Councilmember Crandall, Councilmember Jensen, Councilmember Miller EXCUSED, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 4-0 with 1 excused.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, March 07, 2023.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, March 07, 2023.

DATE APPROVED: March 21, 2023



Kim Crane
City Recorder

