



Gateway Academy School Board Meeting Agenda
Thursday, April 20th, 2023, 07:00 PM – 9:00 PM
Location: Gateway Academy, Cedar City, UT

Mission Statement: *Our mission is to provide children with an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment.*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		1 min
Public Comment	Public Attendees		5 min
Consent Calendar	Brittany Jensen	March Minutes	3 min
Exhibit A review	Brittany Jensen	Exhibit A	5 min
Board Training	Brittany Jensen	Director Evaluation Aspects of Highly Achieving Schools (May)	5 min
Summer Scheduling Availability	Jenna Ayers	Schedule Summer Strategic Planning Meeting (June Retreat) 4th Thursdays of the Month	5 min
Committee Assignments	Jenna Ayers	Executive Limitations/Operational Expectations Board Delegation Policy	5 min
Director's Report	Jenna Ayers	Director's Report	20 min
Finance Report	Ada Munk	Finance Report	10 min
Action Items:			
Vickie Davies site-specific FACS endorsement adjusted from 1 to 3yrs	Jenna Ayers		2 min
Rules of Order	Jenna Ayers	See change below	10 min
Capital Asset Policy	Jonada Munk	Capital Asset Policy copy	1 min
Health and Wellness Policy	Jenna Ayers	Health and Wellness Policy	10 min
Executive Session: In accordance with UCA 52-4-205 for one or more of the following purposes: (a) discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending			



<i>or reasonably imminent litigation; (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares</i>			
Action Item from Executive Session			
Action if needed relating to closed session			



Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (parental majority) as well as the school director.
- The chair conducts the meetings, makes assignments, and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.