

## **MINUTES OF COUNCIL STUDY MEETING – APRIL 11, 2023**

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THE WEST VALLEY CITY COUNCIL MET IN ELECTRONIC STUDY SESSION ON TUESDAY, APRIL 11, 2023 AT 4:30 P.M. AT WEST VALLEY CITY HALL, MULTIPURPOSE ROOM, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Scott Harmon, Councilmember District 2  
William Whetstone, Councilmember District 3  
Jake Fitisemanu, Councilmember District 4

STAFF PRESENT:

Wayne T Pyle, City Manager  
Nichole Camac, City Recorder  
Nicole Cottle, Assistant City Manager/General Counsel  
Eric Bunderson, City Attorney  
Colleen Jacobs, Police Chief (*electronically*)  
John Evans, Fire Chief  
Jeanette Carpenter, Acting Finance Director  
Steve Pastorik, CED Director  
Layne Morris, CPD Director  
Dan Johnson, Public Works Director  
Nancy Day, Parks and Recreation Director  
Mark Nord, RDA Director (*electronically*)  
John Flores, HR Director (*electronically*)  
Sam Johnson, Strategic Communications Director  
Ken Cushing, IT (*electronically*)

### **APPROVAL OF MINUTES OF STUDY MEETING HELD APRIL 4, 2023**

The Council considered the Minutes of the Study Meeting held April 4, 2023. There were no changes, corrections or deletions.

Councilmember Huynh moved to approve the Minutes of the Study Meeting held April 4, 2023. Councilmember Christensen seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

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### **REVIEW AGENDA FOR REGULAR CITY COUNCIL MEETING OF APRIL 11, 2023**

Upon inquiry by Mayor Lang, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular City Council meeting scheduled later this night.

### **COMMUNICATIONS**

#### **A. ARCHIVES DISCUSSION**

Councilmember Christensen stated that the City has a lot of items that have been gifted or collected. He noted that someone is needed to organize, find a place, and properly archive these items. Councilmember Christensen stated that he has personally received a box of Sister City memorabilia that he feels should be archived. Wayne stated that everything has been stored and collected in one place but hasn't been categorized. Councilmember Nordfelt stated that the Historical Society that used to exist would assist with this and one member took time to digitize records. Mayor Lang stated Michael Christensen at the UCCC has a good list and noted that some cataloguing has occurred. Councilmember Harmon suggested that part of the process be determining what is of value. Councilmember Christensen noted that there are some great historical items and memorabilia for different events that have occurred. Mayor Lang asked if Councilmember Christensen wants to look at a full-time archivist or a volunteer group. Councilmember Christensen stated that he wouldn't like to see volunteers unless they knew what they were doing. Councilmember Whetstone asked if this type of work could be contracted out. Wayne replied that this type of work could likely be contracted or a professional employee could be hired as well. The Council agreed to have staff bring back recommendations.

#### **B. DOWDLE DISCUSSION**

Councilmember Christensen stated that the Council has seen the proposed contract from Dowdle and he thinks this would be a great project to proceed with. Mayor Lang suggested going forward and having it ready for next year. Councilmember Harmon stated that he would like to see businesses potentially sponsor to help with cost as well. Mayor Lang stated that waiting until next year for the unveiling would allow time for sponsors as well. Councilmember Whetstone stated that he would like to see the cost worked into the upcoming budget. Wayne replied that the City could commit to the full cost with the assumption that the cost will be recuperated in puzzle sales with the added goal of talking to businesses about sponsorship. After discussion, the Mayor and Council agreed to work this one time project into the upcoming budget.

#### **C. CODE ENFORCEMENT CONTINUED DISCUSSION**

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Mayor Lang verified that residents would have 15 days to rectify an issue after receiving a courtesy notice. Wayne replied yes. Mayor Lang suggested a Code Enforcement page where residents can quickly and easily look up violations listed on the Courtesy Notice in layman's terms with a link to the section of code if they want to read into the technical aspects of it. Councilmember Harmon agreed.

**Noise/Loud Party:** *Neighborhood disturbances between 10:00pm and 7:00am on weekdays and disturbances between 11:00pm and 8:00am on weekends are not allowed.*

*Enforcement Process: No Administrative Warning issued. Issue Administrative Citation for each incident regardless of time or days between incidents. No limit to frequency or number of citations.*

Councilmember Huynh stated that this is a difficult issue because residents will have loud parties, the police will come and they will shut it down, but the party will resume again and police cannot always return. Wayne agreed that this is difficult but noted that both the Police Department and Code Enforcement can issue citations so residents can be ticketed twice.

Wayne asked if the Council is comfortable with the proposed new Courtesy Notice that Councilmember Harmon drafted and staff modified. Mayor Lang stated she likes the new version. Councilmember Harmon stated that the Code Enforcement website discussed earlier should be on the notice as well. Councilmember Nordfelt agreed and also suggested including a QR code. The Council agreed. Layne Morris, CPD Director, suggested changing the word "visit" to observe" on the notice. The Council agreed to this change. The Mayor and Council discussed various interactions and expectations of officers.

Wayne asked the Council how they would like to proceed with the ALJ. He indicated that outside ALJ's were hired previously but it was often hard to keep them on for long periods of time. He stated that this is still an option that the Council can consider however. Wayne stated that Jody Knapp is the City staff member that currently serves as the ALJ and can continue to do so if the Council would prefer. He noted that another suggested option would be to have an outside ALJ with 2 community members who would vote and decide as a majority. Wayne stated that the ALJ would be the tie breaker or would have the authority if there were not citizens on the board. Councilmember Whetstone stated that he likes the idea of citizen involvement and would like to see a citizen board who could help advocate on resident's behalf. Councilmember Nordfelt stated that staff works with residents to resolve issues and follow ordinances and added that the ALJ's role is to provide a path to a resolution as well. Wayne agreed and noted that the overall goal is

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compliance and the fines don't mean anything other than a tool to gain compliance. Councilmember Christensen expressed concern about safety for residents who might serve on a board, authorize an abatement, and then have angry neighbors target them in some way. The Mayor and Council discussed several board options that included an advisory board, an on-call resident volunteer, and a citizen review board. Councilmember Fitisemanu asked if there are any issues with the current ALJ. Wayne replied not that he is aware of. Councilmember Fitisemanu asked what the profile for an outside ALJ would be. Wayne replied a trained attorney at best or a paralegal. Councilmember Fitisemanu stated that this would add cost to the process since this individual has to be paid. He noted that he is comfortable with the system how it currently is with Jody serving as the ALJ. Councilmember Nordfelt agreed. Councilmember Whetstone, Harmon, Huynh and Mayor Lang agreed to looking at an outside ALJ. After further discussion regarding board options and processes, the Council agreed to an outside ALJ with a two-person citizen board.

Councilmember Harmon asked if staff has enough direction from the Council to lift the moratorium on Code Enforcement and begin enforcement efforts again. Wayne replied yes. He noted that it will take some time to adjust the website, make appropriate Code changes, get an outside ALJ, and get citizen involvement with the ALJ process.

### **D. FORM OF GOVERNMENT DISCUSSION**

Mayor Lang stated that this discussion would be continued to next week.

### **E. COUNCIL CALENDAR**

Mayor Lang referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Members of the City Council had no further questions regarding the Council Update.

## **NEW BUSINESS**

### **A. POTENTIAL FUTURE AGENDA ITEMS**

Councilmember Huynh expressed concern about RV trailers on properties. He indicated that he would like Code Enforcement to look into an issue in Chesterfield.

Mayor Lang stated that she would like to know who uses the ball fields at Centennial Park.

### **B. COUNCIL REPORTS**

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**MAYOR LANG- WOMEN IN BUSINESS, MY HOMETOWN**

Mayor Lang stated that she attended the Women in Business conference and Chief Jacobs represented the City very well. She noted that she attended a My Hometown event that was very well done. Councilmember Nordfelt agreed.

**COUNCILMEMBER WHETSTONE- POLICE ACADEMY**

Councilmember Whetstone stated that he is going through the Police Academy and the program is going very well.

**C. STRATEGIC DISCUSSION LIST**

Mayor Lang stated that items would continue to be discussed on the list.

Councilmember Harmon stated that he is in favor of budget cuts in all departments except police or fire. He indicated that he would like to discuss this at the next study meeting.

**MOTION FOR CLOSED SESSION**

Councilmember Whetstone moved to adjourn and reconvene in a Closed Session for discussion of professional competency. Councilmember Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING ON TUESDAY APRIL 11, 2023 WAS ADJOURNED AT 5:32 PM BY MAYOR LANG.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, April 11, 2023.



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Nichole Camac, CMC  
City Recorder

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THE WEST VALLEY CITY COUNCIL RECONVENED IN CLOSED SESSION ON

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TUESDAY, APRIL 11, 2023 AT 5:36 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

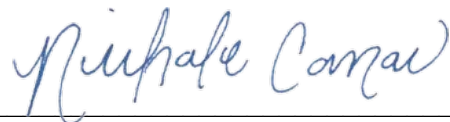
Karen Lang, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Scot Harmon, Councilmember District 2  
William Whetstone, Councilmember District 3  
Jake Fitisemanu, Councilmember District 4

STAFF PRESENT:

N/A

The City Council met in Closed Session and discussed professional competency.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE CLOSED SESSION OF APRIL 11, 2023 WAS ADJOURNED AT 6:28 P.M. BY MAYOR LANG.

A handwritten signature in blue ink, reading "Nichole Camac", is written over a horizontal line.

Nichole Camac – City Recorder