

**NOTICE AND AGENDA OF
FAIRVIEW CITY COUNCIL MEETING
7:30 p.m. Thursday, April 20, 2023
Fairview City Hall
85 South State Street
Fairview, Utah 84629**

Notice is hereby given that Fairview City Council will hold its regular City Council Meeting on the 20th of April 2023, at the Fairview City Hall, 85 South State Street, Fairview, Utah, which meeting shall begin at 7:30 p.m. The agenda shall be as follows:

- 1. Call to Order** – Mayor Brad Welch
- 2. Invocation/Pledge of Allegiance** – By invitation
- 3. Approval of Minutes from Previous Meeting(s):**
 - a. March 16, 2023 Minutes
 - b. April 11, 2023 Work Session Minutes
- 4. Appearance:**
 - a. Miss Fairview Royalty
 - b. Mike and Maria Ricks – Emergency Management
 - c. Peggy Underwood – Stop Signs (?)
 - d. David and Anne Boone – Shed Location
 - e. Heidi Hodgson – Farmers Market Advertising
- 5. Reports/Action Items – Boards/Committees/Staff/Officers:**
 - a. Planning Commission Update
 - c. Discussion of long-term residents in “Canyon Road Cabins” Trailer Park
 - d. Discussion on 24th of July Planning
 - e. Discussion on scheduling a budget-focused work session
 - f. Discussion on hiring part-time seasonal help
 - g. Discussion on woodchipper
- 6. Introduction and Adoption of Resolutions and Ordinances:**
- 7. Mayor and Council Reports:**
 - a. Mayor Brad Welch – General City Business
- 8. Approval of Vouchers**
- 9. Adjournment**

Dated and posted this 18th Day of April 2023

Nathan Kent Nelson

By _____
Nathan Kent Nelson, City Recorder

CITY OF FAIRVIEW
CITY COUNCIL MEETING
85 South State Fairview, Utah
March 16, 2023

7:30 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Mayor Brad Welch
ELECTED OFFICIALS	Brad Welch, Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorensen
STAFF	Jan Anderson; City Recorder, Justin Jackson; Water and Sewer superintendent, Steve Gray; Police Chief, Logan Ludwigson; Police Officer, Nathan Nelson; City Recorder

CALL TO ORDER

INVOCATION - Matt Sorensen

PLEDGE OF ALLEGIANCE - Matt Sorensen

APPROVAL OF MEETING MINUTES

- February 16, 2023, Minutes
- February 21, 2023, Minutes

Matt Sorensen moved to approve the listed meeting minutes. **Mike MacKay seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorensen. **The motion passed** unanimously.

APPEARANCES

Miss Fairview Royalty

The Miss Fairview Royalty were not present at the meeting.

Scott Griffin – Dance Hall

Scott Griffin was not present at the meeting.

REPORTS/ACTION ITEMS – BOARDS/COMMITTEES/STAFF/OFFICERS

SWEARING IN OF CITY RECORDER

City Recorder Jan Anderson swore in new City Recorder Nathan Nelson.

PLANNING COMMISSION UPDATES

Council member MacKay stated the Planning Commission is working on introducing an ordinance pertaining to short term rentals to the council. He expressed the commission is exploring options for allowing “mother-in-law” units and other types of auxiliary housing. Mr. MacKay stated he expects these ordinances will be introduced within the next couple of Council meetings.

SEWER AND WATER DEPARTMENT UPDATE

Mr. Jackson updated the council on the new number of water and sewer connections in the city and stated a Council member needs to audit the Sewer master maintenance plan. He then listed how much water is currently running through the sewer plant, and stated they are running between 13-15% capacity.

Mr. Mackay asked if the city is so far below capacity that it could be harmful to the plant. Mr. Jackson stated though there is an amount so far below capacity where it could be harmful, the city is running above that limit, and it is not a cause for concern.

Mayor Welch asked if there has been increased flow through the sewer plant because of the oncoming spring runoff. Mr. Jackson responded there has been, but it has not been an issue.

Mr. Jackson updated the Council on existing water connection numbers and city water use. He expressed residents in general seem to be using less water than in other years. Mr. Jackson then outlined city well production, city water loss, and the potential cause for this loss. He then explained the possibility of damaging spring runoff and major water pipeline breaks. He stated there are two sections of pipe located near Highway 31 which he fully expects to break this year. He then expressed how they are monitoring the lines closely to see what kind of maintenance they will end up needing. Mr. Jackson then told the Council there are options for emergency funding for repairs if the worst were to happen.

General discussion ensued regarding mitigation, repair, and replacement possibilities.

Mr. Justin then told the Council that UDOT is planning to start surface replacement of Highway 89 through Fairview during the month of July. He explained how he expects this to interrupt the current plans for Pioneer Days, and other arrangements for the parade

and the like should be made. He then concluded his item by stating the sewer re-use project is now underway.

APPROVAL OF MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP)

Jim Cheney moved to approve the Municipal Wastewater Planning Program. (MWPP) **Matt Sorenson seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorenson. **The motion passed** unanimously.

DISCUSSION OF RESIDENT/NON-RESIDENT DEFINITION AND FEE DIFFERENCES

Mr. Sorensen stated the difference between a resident and non-resident seems little convoluted and seems to change between different ordinances and resolutions. He stated there are multiple fees where the rate could be raised for non-residents, such as impact and connection fees. Mayor Welch stated impact fees are governed by state law, but the city has planned a study which will determine if the city could raise these amounts fees for non-residents.

Mr. Cheney and Mr. Anderson expressed sports programs should cost more for non-residents because they are not supplementing them through taxes such as residents are.

General discussion ensued regarding different programs, facilities, and their costs. A general sentiment was expressed towards looking into raising various fees for non-residents.

Mr. Anderson expressed many residents would like sports facilities and programs to be improved or added upon, but currently the City does not have the funding to do so. He then explained how raising fees for non-residents could bolster these programs.

Mayor Welch asked Councilmembers Anderson and Sorensen to research what fees the city could raise and report back to the Council at a later date.

DISCUSSION OF LONG-TERM RESIDENTS IN "CANYON ROAD CABINS" TRAILER PARK

Mayor Welch stated when this business was approved, there were limits put in place on how long individuals could stay at the trailer park. He then expressed how these are being ignored and should be enforced. Mayor Welch then instructed public safety to make initial contact with the owner of Canyon Road Cabins in effort to resolve this issue.

DISCUSSION ON 24TH OF JULY PLANNING

Mayor Welch expressed everything is going well, and further planning meetings are scheduled. General discussion ensued regarding planned events.

DISCUSSION ON SCHEDULING A BUDGET-FOCUSED WORK SESSION

The council decided a budget-focused work session would be held on April 11th, 2023, at 7:00pm.

DISCUSSION OF AUDIT RENEWAL

Mayor Welch expressed the audit rates seem very reasonable, and the Council should move forward with approving these rates.

Shirlene Rasmussen moved to approve the audit renewal rates. **Mike MacKay seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorenson. **The motion passed** unanimously.

INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

Resolution No. 2023-03R; A Resolution of the Fairview City Council Approving Fairview City Dance Hall

Resolution No. 2023-04R; A resolution Approving the Form of a Lease/Purchase Agreement Regarding Police Department Truck

Mayor Welch removed Resolution No. 2023-04R from the agenda, stating the lease agreement has fallen through.

Jim Cheney moved to approve the Resolution as listed. **Rasmussen seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorenson. **The motion passed** unanimously.

MAYOR REPORT

Mayor Welch outlined the city's progress in securing sandbags for potential runoff flooding.

Mr. Anderson expressed he would like to hold power-focused City Council Work meeting. Mayor Welch stated he would like to get through the budget approval process before moving onto that point.

APPROVAL OF VOUCHERS

Matt Sorenson moved to approve the provided vouchers. **Shirlene Rasmussen seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorenson. **The motion passed** unanimously.

ADJOURNMENT

Shirlene Rasmussen moved to adjourn the meeting. **Mayor Welch seconded** the motion. Those voting aye: Shirlene Rasmussen, Mike MacKay, Jim Cheney, Casey Anderson, and Matt Sorenson. **The motion passed** unanimously.

The meeting adjourned at 8:40 pm.

CITY OF FAIRVIEW
CITY COUNCIL MEETING
85 South State Fairview, Utah
April 11, 2023

7:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Mayor Brad Welch
ELECTED OFFICIALS	Brad Welch, Shirlene Rasmussen, Mike MacKay, Casey Anderson, and Matt Sorensen
STAFF	Nathan Nelson; City Recorder

CALL TO ORDER

DISCUSSION

DISCUSSION OF PRELIMINARY BUDGET FOR FISCAL YEAR 2023-2024

Mr. Nelson Introduced a draft version of the FY 2023-2024 budget. This included preliminary estimates for all general and enterprise fund figures. The Council suggested raising various cemetery revenue figures, as well as raising employee salaries and benefits by three percent.

Mr. Nelson expressed that the enterprise fund budget figures are still very flexible because he has not met with department heads to get their opinion on the matter at this point in time, but will have that done by the next budget meeting.

ADJOURNMENT

The meeting adjourned at 8:00 pm.

Fairview City
Operational Budget Report
10 General - 07/01/2022 to 04/19/2023
83.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 G General Property Taxes-Current	75,392.23	15,383.73	76,910.97	77,500.00	99.24%
3120 G Prior Years' Taxes-Delinquent(Redemption)	2,935.11	67.50	1,930.59	3,500.00	55.16%
3130 G General Sales and Use Taxes	205,857.70	0.00	280,409.25	321,000.00	87.35%
3131 G Local Option Sales Tax	19,154.24	0.00	26,022.89	30,000.00	86.74%
3132 G RAP Tax	18,079.07	0.00	26,585.31	0.00	0.00%
3140 G Franchise Taxes	2,566.76	0.00	2,448.20	5,300.00	46.19%
3141 G Highway Tax	54,207.49	0.00	79,746.43	77,000.00	103.57%
3170 G Fee in lieu of property tax/UPP	16,655.64	1,909.66	19,815.06	25,000.00	79.26%
Total Taxes	394,848.24	17,360.89	513,868.70	539,300.00	95.28%
Licenses and permits					
3210 G Business Licenses	3,423.00	10.00	3,800.80	3,300.00	115.18%
3225 G Animal Licenses	755.00	20.00	495.00	750.00	66.00%
Total Licenses and permits	4,178.00	30.00	4,295.80	4,050.00	106.07%
Intergovernmental revenue					
3313 Fire Dept Revenue	1,545.67	0.00	1,198.98	1,500.00	79.93%
3352 G State Grant	3,455.34	0.00	3,180.14	3,500.00	90.86%
3354 G State Grant - Police	9,934.15	0.00	0.00	0.00	0.00%
3356 G Class "C" Road Fund Allotment	51,827.89	0.00	72,277.83	80,000.00	90.35%
3358 G State Liquor Fund Allotment	1,689.32	0.00	2,176.75	1,500.00	145.12%
Total Intergovernmental revenue	68,452.37	0.00	78,833.70	86,500.00	91.14%
Charges for services					
3413 G Zoning permits and fees	1,210.00	150.00	650.00	1,200.00	54.17%
3422 G Fire Response Fees	36,779.09	5.00	41,914.00	43,400.00	96.58%
3425 G County Fire Contract	0.00	0.00	0.00	12,019.00	0.00%
3443 G Refuse Collection/Landfill Charges	31,519.09	4.00	28,856.00	37,200.00	77.57%
3471 G Flag Donation Fund	340.00	0.00	306.00	300.00	102.00%
3472 G Revenue project fees/sportspark	2,392.00	0.00	4,957.10	2,300.00	215.53%
3473 G Park/Playground Rental Fees	440.00	0.00	240.00	400.00	60.00%
3474 G Pioneer Days Revenues	32,025.24	0.00	60,627.00	32,000.00	189.46%
3474.1 G Miss Fairview-Scholarship donations	1,735.00	0.00	1,110.00	1,200.00	92.50%
3474.2 G Pioneer Days Derby	57,657.00	1,700.00	60,887.77	58,000.00	104.98%
3474.3 G Miss Fairview Revenue	1,372.00	0.00	730.00	1,000.00	73.00%
3475 G Dance Hall rental Fees	5,900.00	250.00	6,930.00	6,300.00	110.00%
3478.01 G Baseball Fees	1,204.00	0.00	836.00	1,200.00	69.67%
3478.02 G Soccer Fees	1,668.05	0.00	1,029.20	1,800.00	57.18%
3478.03 G Other Sport Revenues	1,037.50	0.00	0.00	1,000.00	0.00%
3478.04 G Flag Football	353.50	0.00	157.00	350.00	44.86%
3481 G Sale of Cemetery Lots	28,225.00	0.00	7,500.00	18,000.00	41.67%
3483 G Grave opening/closing charges	13,900.00	0.00	13,100.00	12,000.00	109.17%
Total Charges for services	217,757.47	2,109.00	229,830.07	229,669.00	100.07%
Fines and forfeitures					
3510 G Fines/court	10,043.20	1,237.80	30,667.20	12,200.00	251.37%
3511 G Court/Bail	216.00	515.00	1,343.00	676.00	198.67%
Total Fines and forfeitures	10,259.20	1,752.80	32,010.20	12,876.00	248.60%
Interest					
3610 G Interest Earnings	3,392.08	0.00	29,593.28	3,000.00	986.44%
Total Interest	3,392.08	0.00	29,593.28	3,000.00	986.44%
Miscellaneous revenue					
3650 G Sale of Materials and Supplies	0.00	0.00	0.00	2,000.00	0.00%
3671 G Contributions to Museum Fund	1,212.89	0.00	1,113.77	1,100.00	101.25%
3672 G Contributions to Recreation Center Fund	3,100.63	0.00	2,697.77	3,900.00	69.17%
3690 G Sundry Revenue	7,377.48	1,300.42	10,511.36	7,400.00	142.05%
3696 ARPA Revenue	80,360.00	0.00	80,360.00	80,360.00	100.00%
Total Miscellaneous revenue	92,051.00	1,300.42	94,682.90	94,760.00	99.92%
Contributions and transfers					
3673 G Donation to Food Bank	259.82	0.00	231.81	0.00	0.00%
3890 G Appropriation of general fund surplus	0.00	0.00	0.00	151,884.00	0.00%
Total Contributions and transfers	259.82	0.00	231.81	151,884.00	0.15%
Total Revenue:	791,198.18	22,553.11	983,346.46	1,122,039.00	87.64%
Expenditures:					