

Interlaken Town Council Regular Meeting Minutes
Wednesday, 01 March 2023, 6:38 PM – 8:14 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJlOEdGVVU1dz09>

1. Call to Order 6:38

2. Roll Call

Greg Harrigan, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Justin Hibbard, Council Member

Chuck Cullom, Council Member, was absent

3. Presentations - None

4. Public Comment:

Tasha Lingos – has anyone heard about a missing cat – grey with a little bit of white. Full grown – if anyone hears anything, please let her know. Wanted to know status regarding the water tank easement. It will be discussed later in the meeting. She’s concerned about the snow removal – Dave makes 2 passes downhill and piles more snow on her side of the street, making access difficult. She contracts Brother B, but he hasn’t been available.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member Sue O’Nan moved to approve the agenda as presented.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 2/07/2023 Council Regular Meeting Minutes

Motion: Council Member Chuck O’Nan moved to approve 2/07/23 town council minutes as presented.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye

8. Financial Matters

- FY2022 State Reporting Status

All the required state reporting for FY2022 has been completed. Smith presented a spreadsheet that contains all the reporting requirements, and links to contacts and websites.

- FY2023 QTR 01 – QTR 02 Revenue & Expenses Report

Smith presented the QTR 01 and QTR 02 Revenue and Expenses report as well as the report from July 1, 2022 through January 2023. (see attached documents).

- FY2023 Water Billing Status

Smith reported that the water bills were sent out on February 24th, 153 bills sent via email, 32 bills sent by USPS mail. See the attached sample bill and summary of FY2023 and FY2022 billings.

- FY2024 Budget Discussion

Greg prefers that we increase taxes to add to reserves instead of assessing funds for an emergency. He agrees that we need to hold a reserve study. He feels we should be adding to both water and road reserves. He thinks we should try to get a work meeting scheduled in time for our next meeting. Bob Henry and Chuck Cullom possibly, water masters. Greg will speak with Bob.

Smith noted the town budget document is formatted based on Zion bank accounts. This has the advantage of mirroring bank balances through cash accounting. Most municipalities present their budgets via accrual accounting, which include accounts receivable and payable. Smith will continue to present the budget in the current cash form but will move towards mirroring the budget in an accrual format. Accrual accounting is what the state requires as part of their AUP reports but has accepted the town's cash budget to meet general budgetary reporting. See the attached example of an accrual accounting budget from Daniel and the draft FY2024 Interlaken Budget.

9. Utah State Mandated Lead Testing for Water System

- 120Water Lead Service Line Inventory Meeting

Smith reported on his meeting with 120Water and Trent Davis regarding the state and federal mandated lead testing requirements. See the attached notes.

- LCRR Grant – deadline was 2/24/23 and Interlaken could not qualify for it.

10. Building Permit Update and Planning Commission Member Status

Diana Duer was not present but submitted a report (see attached report).

11. Water Rights Assignment – ROC Update – Jon Schutz

Jon Schutz of Mabey, Wright, and James has agreed to pursue the town's claim to water rights not previously conveyed. See the attached contract and proposed course of action. Smith asked for a motion to approve this expenditure.

Motion: Council Member Sue O'Nan moved to approve contracting the firm Mabey, Wright, and James to advance the town's claim to water rights.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye

12. Wasatch Mountain State Park Easement Update – Jeremy Cook

Smith spoke with Jeremy Cook regarding renewal of the town's easement with Wasatch Mountain State Park which expires in May 2023. Jeremy has reached out to the Park's legal representative, Shane Stroud, and has agreed to follow this process as it moves forward. See the attached email.

13. Interlaken 2021, 2022 Lot Sales

See the attached report for a summary of recent Interlaken lot sales.

14. Town Entrance Sign

Chuck O'Nan - the town entrance sign is up. Smith noted that there are rust spots on the sign and wondered what the final finish will look like. Chuck noted that it is bare metal and that the final finish will be rusted – RC will come out and put a coating on it that expedite the rusting. See the attached photo.

15. Utah Broadband Reconfiguration

Utah Broadband is moving their equipment out of the pumphouse and into the fenced area on the south side of the building, where our generator is located. They will continue to provide the pumphouse with a WIFI connection. See the attached proposed location.

16. Other Business None

17. Council Comments

Sue – to Justin, how are plans going with the party? Justin is still proceeding with planning, May 20th, the Saturday before Memorial Day weekend. Some have asked to move it to June.

Greg – can we reach out to Hinton Burdick to see if they can work on reserve studies?

Bart - Budget work meeting – schedule. End of March.

18. Adjournment

Council Member Hibbard moved to adjourn the meeting. Council member Sue O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:14 PM. The next town council meeting is scheduled for April 17th, 2023, at 6:30pm via Zoom.