

**Unapproved Meeting Minutes  
Fairfield Town Council  
Regular Meeting  
December 13, 2022**

**REGULAR MEETING**

**DATE: Tuesday, December 13, 2022**

**LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah**

**TIME: 7:00 p.m.**

**MINUTES BY: Stephanie Shelley**

**Agenda Item #1 -Open the Town Council Regular Session Meeting.**

Mayor Gurney called the Town Council Regular Meeting to order at 7:04 p.m.

**Agenda Item #2 - Roll Call.**

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie Mckinney, Tyler Thomas, Richard Cameron

Staff Present: Stephanie Shelley- Recorder

Others Present: Alina Pringle

Others Present via Zoom: iPhone, Michael Weber

**Agenda Item #3 - Prayer / Pledge of Allegiance.**

Mayor Gurney offered the prayer and led the Pledge of Allegiance.

**Agenda Item #4 - Sheriff's Department update.**

He was not present for the meeting.

**Agenda Item #5 - Planning Commission Update.**

Chairwomen Pringle gave her report from the Planning Commission.

The Council held a discussion about grandfathered, unconfirmed parcels.

**Agenda Item # 6 - Discuss the Water Ordinance.**

The Council held a discussion about the people tying into wells on another parcel of land. They added a section to Title 6.1 stipulating that you cannot tie into a well on another parcel.

**Agenda Item #7 - Discussion and edit the Proposed Fairfield Town Codebook.**

The council went through the Codebook and updated some of the Titles sections.

**Unapproved Meeting Minutes  
Fairfield Town Council  
Regular Meeting  
December 13, 2022**

Mayor Gurney asked the Town Council to go through Title 6 and do the updates that needed to be done.

**Agenda Item # 8 - Vote to Approve the Minutes for the Work/Regular Session on November 8, 2022.**

*Councilwoman McKinney motioned to approve November 8, 2022, Work/Regular Session minutes. Councilman Panek seconded the motion. The motion passed unanimously.*

*Mayor Gurney - yes  
RL Panek - yes  
Tyler Thomas- yes  
Hollie McKinney - yes  
Richard Cameron - yes*

**Agenda Item # 9 -Vote to Approve the Minutes for the Work/Regular Session on November 22, 2022.**

*Councilwoman McKinney motioned to approve the November 22, 2022, Work/Regular Session minutes. Councilman Panek seconded the motion. The motion passed unanimously.*

*Mayor Gurney - yes  
RL Panek - yes  
Tyler Thomas- yes  
Hollie McKinney - yes  
Richard Cameron - yes*

**Agenda Item #10 -Vote to Approve the Fairfield Town Financials as of the Month ending September 30, 2022.**

*Councilwoman McKinney motioned to approve the Financials ending September 30, 2022. Councilman Cameron seconded the motion. The motion passed unanimously.*

*Mayor Gurney - yes  
RL Panek - yes  
Tyler Thomas- yes  
Hollie McKinney - yes  
Richard Cameron - yes*

**Agenda Item #11 - Vote to Approve the Fairfield Town Financials as of the Month ending October 31, 2022.**

**Unapproved Meeting Minutes**  
**Fairfield Town Council**  
**Regular Meeting**  
**December 13, 2022**

*Councilwoman McKinney motioned to **table** the Financials ending October 31, 2022. Councilman Panek seconded the motion. The motion passed unanimously.*

*Mayor Gurney - yes*

*RL Panek - yes*

*Tyler Thomas- yes*

*Hollie McKinney - yes*

*Richard Cameron - yes*

**Agenda Item #12 - Discussion on Stephanie Shelley's weekly reports.**

Stephanie Shelley showed the Council how she has been tracking her daily logs.

Mayor Gurney showed the Council the breakdown of the different jobs in the office.

**Agenda Item #13 - Report on the Christmas in the Sky Event.**

The Council discussed the Christmas in the Sky Event. They all felt like the event went very well. They had a few bumps regarding the exit plan for the vehicles. They were disappointed with the DJ. The DJ was late and did not do all the announcements they had asked him to do.

Councilman Thomas felt that since the Town does not have a summer event, this is the Town's event.

Councilwoman McKinney would like to work with Camp Floyd State Park, having both of the events rolling into each other. She also felt the people who helped park the vehicles did a very good job.

**Agenda Item #14 - Discussion on Upcoming agenda items.**

Mayor Gurney would like the Council to review the Fee schedule for the Public Hearing.

Mayor Gurney would like to purchase four fireproof filing cabinets.

Mayor Gurney informed the Council that they would need to make a resolution to donate the property from the Town to the State Park.

**Agenda Item #15 - Discussion on Old Business.**

Stephanie Shelley informed the Council of the next year's meeting schedule.

**Unapproved Meeting Minutes  
Fairfield Town Council  
Regular Meeting  
December 13, 2022**

*Councilman Panek motioned to approve the Town Council Meeting scheduled for 2023 ~~W~~ with the following changes: February fourteenth to the seventh and October tenth to the third. Councilman Thomas seconded the motion. The motion was passed unanimously.*

*Mayor Gurney - yes  
RL Panek - yes  
Tyler Thomas- yes  
Hollie McKinney - yes  
Richard Cameron - yes*

**Agenda Item #16 - Discussion on New Business**

Councilman Panek asked if the Keylee McKinney water share has been transferred yet. It has not been transferred yet.

Councilman Thomas would like someone to find out where the waterline should go for the Durrant and McKinney waterline. He said that with google maps, it should go one way, but in person, it might not work with what is already in place in the area.

Mayor Gurney suggested that the Town get the waterline easements for the lines coming from the water tanks. Councilman Thomas would like to get a VAC truck to verify the location.

The Council talked about a priority list. The Council thought natural gas should be the next thing to look into.

Mayor Gurney informed the Council that they might need to conduct a new survey for the impact fees.

**Agenda Item #17 - Adjourn the Town Council Regular Meeting**

*Councilwoman McKinney motioned to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.*

**The meeting adjourned at 9:27 p.m.**

**April 11, 2023**

***Stephanie Shelley***

**Minutes approval date**

**Stephanie Shelley Town Recorder**