



## **Governing Board Meeting**

March 9, 2023

1228 West 2185 South, Woods Cross, UT 84087

### MINUTES

#### **ROLL CALL AND WELCOME**

Al Pranno called the meeting to order at 7:10 PM.

**Board Members Present:** Al Pranno, Lee Peterson, Alisha Johnson, Jim Collings, David Ray

**Board Members Excused:** Anna Mark

**Others Present:** Brandie Evans, Priscilla Stringfellow, Platte Nielson, Janese Robinson, Kim McVey, Roger Simpson, Kara Finley, Ashley Petersen, Tiffany Pienezza, Jennifer Rasmussen, Kyle Rasmussen, Melissa Brown, Marly Ferrin

#### **CONSENT AGENDA**

○ **February 9, 2023 Board Meeting Minutes**

*Alisha Johnson made a motion to approve the February 9, 2023 Board Meeting Minutes; David Ray seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*

○ **Ratify New Hires**

The new hire and employment of a relative was explained.

*David Ray made a motion to ratify the consent agenda consisting of new hires, specifically Traci Brown; Alisha Johnson seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*

#### **COMMITTEE REPORTS**

○ **Policy and Governance Committee**

David Ray explained four policies were reviewed by the committee and are recommended for approval.

● **Reapprove Fee Waiver Policy**

The policy is presented for reapproval along with the Fee Schedule after public comment.

● **Capitalization and Expense Policy**

The policy amendment was explained, including an increase in capitalization amount to align with State standards.

*Tiffany Pienezza, Jennifer Rasmussen, and Kyle Rasmussen joined the meeting at 7:17 PM.*

● **Reuse and Disposal of Textbooks Policy**

Platte Nielson explained that a recent legislative bill was passed that repeals some of the related statute. Policy requirement by the State Charter School Board was considered and it was recommended that voting is tabled.

● **Student Transportation Policy**



## **PUBLIC COMMENT**

- **2023-2024 Fee Schedule**
  - This was the second public comment period for the Fee Schedule.
- Jennifer Rasmussen commented on the Parent Student Handbook, availability of dress code policies, board oversight, and her experience with communication from administration.
- Kyle Rasmussen commented on enforcement of policies and board oversight.
- Jim Collings commented in appreciation of the Rasmussens' passion and vigilance for the students and expressed confidence in the administration.

## **COMMITTEE REPORTS**

- **Communication Update**

Recent communication received from parents has been administrative in nature and has been referred to administration for a response.  
*Melissa Brown joined the meeting at 7:33 PM.*

## **DISCUSSION & VOTING ITEMS**

- **Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000**

Voting tabled. Brandie Evans noted that bond fund purchase updates related to the Facility Improvement Plan will be presented in the Director's Report. Presentation of reoccurring purchases was considered.
- **2023-2024 Fee Schedule**

There have been no substantive changes to the fee schedule since the first public viewing and comment period.  
*Alisha Johnson made a motion to approve the 2023-2024 Fee Schedule as presented; Jim Collings seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*
- **Reapprove Fee Waiver Policy**

It was noted the Fee Waiver Policy was provided to the public with the fee schedule.  
*David Ray made a motion to reapprove the Fee Waiver Policy; Lee Peterson seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*
- **Capitalization and Expense Policy**

The increased capitalization amount was explained and is in alignment with State standards.  
*Alisha Johnson made a motion to approve the amended Capitalization and Expense Policy as presented; David Ray seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*
- **Reuse and Disposal of Textbooks Policy**

*Alisha Johnson made a motion to table the voting on the Reuse and Disposal of Textbooks Policy; David Ray seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*



- **Student Transportation Policy**

The policy was reviewed, and verification of private vehicle driver requirements following administrative procedure was explained.

*David Ray made a motion to approve the Student Transportation Policy as presented; Lee Peterson seconded. Motion passed. Al Pranno: Aye; David Ray: Aye; Lee Peterson: Aye; Jim Collings: Aye; Alisha Johnson: Aye.*

Gratitude towards Platte Nielson and the Policy Review Committee was extended for their work in reviewing and preparing policies for the Board.

### **Business of Administration and Staff**

#### **DIRECTOR'S REPORT**

- **Operations Report**

Brandie Evans provided a report on the current state of the school and highlighted recent school celebrations, including Ms. Barnes earning her Master's Degree, volunteer contributions to class celebrations, and a 5<sup>th</sup> grade field trip. Brandie Evans extended congratulations to spelling bee participants, the ballroom team, dance company, and girls basketball team for their recent successes. Covid cases have remained low, high touch point cleanliness continues to be prioritized, and security updates including keycard access and additional security cameras were explained.

*Marly Ferrin joined the meeting at 8:04 PM.*

The timing of facility improvement projects was considered, including summer vestibule completion.

*Roger Simpson joined the meeting at 8:07 PM.*

Brandie Evans provided an update on the facility improvements plan and will provide additional updates next month. The State has granted initial approval for a school lunch program and facility needs, vendor selection, and RFP requirements were considered. Current enrollment was reviewed and progress towards 2023-2024 enrollment goals was explained.

*The recorder was temporarily stopped at 8:22 PM to change batteries.*

Marketing highlights were presented.

*Jennifer Rasmussen and Kyle Rasmussen left the meeting at 8:23 PM.*

- **Education Report**

Priscilla Stringfellow reported on recent professional development on maintaining expectations and teachers are beginning preparations for next year.

*Tiffany Pienezza left the meeting at 8:28 PM.*

Recent character education focused on practical wisdom and making good judgments, and the school's annual positive behavior plan report was presented.

*Ashley Petersen left the meeting at 8:34 PM.*

The community-building effect of the school's efforts to engage students positively with clear expectations was considered and complemented. Academic achievement was reviewed, including student participation in local and state competitions, schoolwide improvement on



recent testing, and completion of WIDA testing and review of data in preparation for spring testing.

*Marly Ferrin left the meeting at 8:49 PM.*

## **FINANCIAL REPORT**

### ○ **Financial Report Review**

Legislative updates relating to financing, including the voucher program, WPU increase, and full day kindergarten funding were explained. The financial report was reviewed. State and local revenues are on target and Federal reimbursements are in progress. Expenses were reviewed and items ahead of forecast were explained, including recent maintenance repairs, increased utility costs, and frontloaded purchases. New budgeting software was implemented to improve collaboration and information accessibility and the reporting format was explained. The progress and advancement in reporting development was complemented.

## **CALENDARING**

- The next board meeting is scheduled for Thursday, April 13, 2023 at 7:00 PM.

## **CLOSED MEETING**

- Tabled.

## **ADJOURN**

- *Al Pranno made a motion to adjourn the board meeting.*  
Board meeting adjourned at 9:12 PM.