

Town of Dutch John



P. O. Box 235
Dutch John, UT 84023
www.dutchjohn.org

NOTICE OF PUBLIC MEETING
Town Council Regular Meeting
Dutch John Conference Hall
March 8, 2023 7:00 P.M.

MINUTES FOR

NOTICE OF PUBLIC MEETING AND AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Mayor Kunkel asked for a moment of silent remembrance for our friend and co-worker, Mayor David Coombs of Manila who recently passed away.

ATTENDANCE: Mayor Sandy Kunkel, Trevor Brooksby, Al Pulham, Terri Winn, Amy McDonald, Pam Johns, David Orr, Scott Gough, Allen Parker, On-line Harriet Dickerson, Charlie Luke, Dave Peterson, Leonard Issacson, Mechelle Miller, Jay Dee Guymon.

1. CONSENT AGENDA

1.1 Minutes of meeting: February 8, 2023

1.2 Business Licenses: B&B Fishing LLC, Western Rivers Flyfisher, Cole Schreiber, James McGuirk

1.3 Expenditures: Daggett County WS \$652, Dominion Energy \$631.25, G&H Garbage \$2,556.04, BVE \$658.57

1.4 Correspondence: Flaming Gorge Fire and EMS District Update. Mayor Kunkel advised Stephanie Rose is now the Chairman of the District.

Mr. Brooksby moved to accept the Consent Agenda with corrections. Mr. Pulham seconded. Motion passed unanimously.

2. PUBLIC COMMENT:

3. OLD BUSINESS

3.1 Ethical Behavior Oath. Signed/notarized for Trevor Brooksby, Terri Winn, Al Pulham, and Allen Parker. John Morton is the only one left to take the oath for this year.

3.2 Project Proposals for CIB One-Year list – Discussion and Possible Action. Mayor Kunkel put on our one-year plan a multi purpose building similar to Naples. Mr. Brooksby had a proposal from Tridell for a community center. It had several different possibilities from housing to office. He feels a development project like this will have to be a joint venture.

3.3 Kevin Devoll of Ashley Acres Lights & and Pyro – Discussion and possible Action
After discussion the consensus is to stay with our current provider for now.

3.4 Emergency Management Training – Discussion and Possible Action.

4. NEW BUSINESS

4.1 Planning and Zoning Administrator Contract Oath of Office, Allen Parker – Discussion and Possible Action. Members reviewed and accepted the Contract presented. Ms. Kunkel said we need to make a motion to hire Mr. Parker. Mr. Brooksby asked if there are any major changes from this contract and the one we had before. Qualifications and experience were amended to Mr. Parker's credentials. Mr. Brooksby made a motion to accept the Planning & Zoning Administrator Contract with Allen Parker. Mr. Pulham seconded. Motion passed unanimously. Ms. McDonald administered the oath to Mr. Parker.

4.2 Utah House Bill #96, On-line Presentation by Leonard Issacson, Mechelle Miller – Discussion and Possible Action. Mayor Kunkel introduced Officer Issacson, head of EMS for Daggett County, and Mechelle Miller our FEMA liaison representative. Ms. Miller explained the House Bill #96 – what it contains and how it is important for us. Each County/town is required by law to create an emergency management plan. Towns may adopt the County Emergency Plan rather than write their own. To do that Towns need to adopt a formal Resolution to that effect. We guarantee that we will fully participate in all activities scheduled for the County. Ms. Kunkel mentioned the FEMA classes which are also required. Mr. Issacson explained in detail what this will entail. Ms. Dickerson asked about the actual set up of the written plan and that will be explored. Ms. Miller explained that the current plan is general but yes there will be annexations to the plan for each entity and each entity will also assist in writing the provisions of these plans. Mayor Kunkel attends these meetings for our Town.

Mr. Brooksby added his input that it will be best at this time for us to join with the County. Ms. Dickerson moved that the Town do whatever is required to participate in and accept the Daggett County Emergency Management Plan. Mr. Brooksby seconded. Motion passed unanimously.

4.3 Anthem Partners Outdoor Recreation Grant Presentation – Discussion Mr. Peterson led the presentation, reminding us first that we have seen the project details before from the grant application of last year which was not funded. This grant is for less money and the requirements for filing are significantly more intense. The project will have approximately 23 slips, 2 modular trailers that have 10 housing units to be coordinated with the Town as a workforce housing project. There is a 20% match required by the grant and this can be fulfilled with cash and/or in-kind efforts. The grant will be filed by March 17th. Mr. Peterson explained the match in detail saying it is important that the Council understand the process. Obviously, the grant amount won't cover the costs but is a beginning. Anthem Partners has tentative arrangements with engineers, contractors, etc. and this project could be started for this coming season. Mayor Kunkel added this project will address two of our needs – workforce housing and commercial business income from which the Town will receive sales tax monies. Following a slide presentation, they discussed how the first stage will proceed with pulling utilities from their current location to the proposed location. All questions were answered in detail in long thorough discussion with Mr. Orr presenting the position of Dutch John Resort.

4.4 Anthem Partners Application for OR Grant in the amount of \$200,000 – Discussion and Possible Action. Council summarized project benefits with Mr. Pulham stating it appears that there is a consensus in the Council that this is a worthwhile project which will benefit the Town. Mr. Brooksby moved that we go forward with the grant application. Ms. Dickerson seconded. Motion

passed unanimously. Mr. Pulham added this is good because it opens up the potential to having more options to solving these issues and allowing us to move forward.

4.5 Need for Town Maintenance Person – Discussion and Possible Action. Mayor Kunkel attended the fire department meeting this week and talked to the men about what they perceive as their needs. Great discussion. They believe the Town needs to hire a maintenance person to help provide services for the Town. This person can organize and maintain efforts and equipment. The snowplowing this year has been a tremendous task and there are other things that need attention. Discussion said we should follow up and see how this can be accomplished best. Everyone needs to come up with suggestions as to requirements and pay.

4.6 Garbage Billing Weather Related Adjustment – Discussion and possible action. The Council acknowledges that the road has been bad this year and there have been times when it was not possible for the garbage truck to come up the mountain. However, we believe there needs to be communication at those times so the residents can be told and there needs to be a new scheduled time given to them. People have been upset, with cause, over the situation that exists. It was also decided to give people a month credit on their bill. Mr. Brooksby moved to credit residents a one month bill due to weather interruptions this year. Ms. Winn seconded. Motion passed unanimously.

5. MEETINGS / TRAININGS / INFORMATION REPORTS

Review Meeting Calendar – Community Meeting in D.J., Connecting Utah his March 21st in Manila, PCIF Tutorial, CIB, April 12th 10:00 a.m. at Western Park, OPMA Training,

Volunteer Fire Department – J. Guymon. During Mayor Kunkel's meeting with the firefighters, they requested purchasing shirts that will designate their positions in the Volunteer Fire Department. These will be helpful for events such as the Freedom Festival. Mayor Kunkel told them to determine what they preferred and submit a request.

Chamber/Tourism/Entry Signs

Planning & Zoning – A. McDonald

Roads/Trails – T. Brooksby – Road Striping Project

Buildings/Grounds

Cemetery – T. Winn


Freedom Festival July 1, 2023

Mr. Brooksby moved we go out of regular session into executive session at 9:00 p.m. Mr. Pulham seconded. Motion passed unanimously.

6. Executive Session, if necessary* Pursuant to 52-4-20

6.1 Discussion regarding Nuisance Ordinance/PnZ Complaint/Possible Litigation

Mr. Brooksby moved we go out of executive session and into regular session at 9:40 p.m. followed by a motion to adjourn. Mr. Pulham seconded. Meeting adjourned at 9:45. p.m.


Harriet Dickerson, Clerk