

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**



Date: Wednesday, April 12, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

Board Members Present: Brian Maxwell, Kristen Davidson, Marty Carpenter, Dallin Drescher

Board Members Excused: Douglas DeVore, Amberly Keeler, Kellie Openshaw

Others Present: Meghan Merideth, Kara Finley, Kim Dohrer, Brad Taylor, Lacy Robinson, Regina Krotzer, Matthew Thue, Lori Simonson, Jillian Burns Hymas, Cindy Wright, LuAnn Charles, Drew Curth, Peter Poll, Rachel Wilson, Shelly Strahan, Jaden Harding, Carrie Justvig, Anna Schultz

Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.

MINUTES

CALL TO ORDER

- Brian Maxwell called the board meeting to order at 6:34 PM. A quorum of board members was not present.

SPOTLIGHTS

- Middle school social studies teacher, Drew Curth, goes above and beyond in school improvement plan efforts. The school is grateful for all he does to support learning.
- Sixth grader, Gio, is a super active participant and leader in class. He is very social, loves everything about attending UTVA, and is super happy at the school.

PUBLIC COMMENT

- No public comment.

BUSINESS ITEMS

- **Director Report**
Meghan Merideth provided an update on the current state of the school, including enrollment and retention and academic achievement. The third block passing rates were a stellar achievement by the students and teachers and year over year improvements were reviewed.

CALL TO ORDER

- Brian Maxwell called the board meeting to order at 6:53 PM with a quorum of board members present.

BUSINESS ITEMS

○ Board Business

● **Stride/K12 Agreement and Academica West Agreement**

The initial draft agreements have been sent out to vendor partners. Voting was tabled.

○ Finance Report

The current financial statements were reviewed, including revenue sources and the budget reconciliation process.

● **Acceptance of State Revenue**

The allotment was as anticipated.

Kristen Davidson made a motion to accept the state revenue allotment;

Brian Maxwell seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

● **Bank Reconciliations and Payment and Deposit Registers**

Brian Maxwell made a motion to approve the bank reconciliations and payment and deposit registers; Kristen Davidson seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

● **Invoice Approval for Purchases over \$7,500**

PowerSchool serves as the student information system.

Kristen Davidson made a motion to approve invoices over \$7,500, specifically PowerSchool; Brian Maxwell seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

The school is replacing six teacher notebooks.

Kristen Davidson made a motion to approve invoices over \$7,500, specifically Virtual Technologies Group; Brian Maxwell seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

The Wonders curriculum, renewal options, and how the school is currently utilizing the curriculum was considered.

Kristen Davidson made a motion to approve invoices over \$7,500, specifically curriculum for 2023-2024 with Wonders for one year with the reading and writing companion for \$31,100; Brian Maxwell seconded.

Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

- **K12 / Stride Payment**

The invoices and aging report were provided.

Kristen Davidson made a motion to approve the K12 / Stride Payment of \$432,913.77; Brian Maxwell seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

- **Academica West Payment**

Kristen Davidson made a motion to approve the Academica West April invoice; Marty Carpenter seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

- **Director Report**

- **Salary Schedules**

The current salary schedule, local district comparisons, and potential increases were shown. The budget has been looked at to determine where breakeven is at based on enrollment and anticipated revenue and expenses.

Kristen Davidson made a motion to approve increasing the salary schedule by 15%; Dallin Drescher seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

- **Staff Handbook**

Tabled.

- **Teacher and Student Success Act (TSSA) Plan**

The TSSA plan has been updated for next year and updates include increasing the salary allocation.

Brian Maxwell made a motion to approve the Teacher and Student Success Act (TSSA) Plan; Dallin Drescher seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*

- *Marty Carpenter – AYE*
- **Board Business**
 - **March 8, 2023 Board Meeting and Closed Session Minutes**
Brian Maxwell made a motion to approve the March 8, 2023 Board Meeting and Closed Session Minutes; Dallin Drescher seconded. Motion passed; the votes were as follows:
 - *Brian Maxwell – AYE*
 - *Dallin Drescher – AYE*
 - *Kristen Davidson – AYE*
 - *Marty Carpenter – AYE*
 - **Assessment of Student Achievement Policy**
 This policy references and addresses how the school will conduct statewide assessments, with respect to the school’s statewide assessment plan, student participation in statewide assessments, and student exemptions from taking statewide assessments.
 - **Public Education Materials Development Policy**
 Each school is required to develop and maintain a policy regarding public education materials that are developed with school funds. This policy explains how public education materials developed with the school’s funds are shared with third parties, including by way of a license. The policy describes how the license works, attribution requirements, and how the school may not charge other educators in Utah for using their materials the license.
Kristen Davidson made a motion to approve the Assessment of Student Achievement Policy and the Public Education Materials Development Policy; Dallin Drescher seconded. Motion passed; the votes were as follows:
 - *Brian Maxwell – AYE*
 - *Dallin Drescher – AYE*
 - *Kristen Davidson – AYE*
 - *Marty Carpenter – AYE*

CALENDAR ITEMS

- Board Meeting May 10, 2023 at 6:30 PM
- Last Day of School May 26, 2023
- Graduation May 30, 2023 at 4 PM at Alta High School

CLOSED SESSION

- *Brian Maxwell made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held at UTVA; Kristen Davidson seconded. Motion passed; the votes were as follows:*
 - *Brian Maxwell – AYE*
 - *Dallin Drescher – AYE*
 - *Kristen Davidson – AYE*
 - *Marty Carpenter – AYE*

Entered closed session at 7:36 PM.

- *Brian Maxwell made a motion to adjourn the closed session; Marty Carpenter seconded. Motion passed; the votes were as follows:*
 - *Brian Maxwell – AYE*
 - *Dallin Drescher – AYE*
 - *Kristen Davidson – AYE*
 - *Marty Carpenter – AYE*

Adjourned closed session at 8:16 PM.

BUSINESS ITEMS

- **Salary Schedules**

Brian Maxwell made a motion to authorize the board president to sign salary employment agreements; Dallin Drescher seconded. Motion passed; the votes were as follows:

- *Brian Maxwell – AYE*
- *Dallin Drescher – AYE*
- *Kristen Davidson – AYE*
- *Marty Carpenter – AYE*

ADJOURN

- *Dallin Drescher made a motion to adjourn the board meeting; Marty Carpenter seconded. Motion passed; the votes were as follows:*
 - *Brian Maxwell – AYE*
 - *Dallin Drescher – AYE*
 - *Kristen Davidson – AYE*
 - *Marty Carpenter – AYE*

Adjourned at 8:16 PM.

**Utah Virtual Academy
Governing Board of Directors
Closed Session**



Date: Wednesday, April 12, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

Utah Virtual Academy offers students an effective, innovative learning environment through a pioneering combination of technology and hands-on instruction. Students develop mastery of fundamental skills and are provided additional in-depth learning experiences to help them discover and develop their specific talents and interests.

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Virtual Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the _____ day of _____, 2023.

Brian Maxwell, Board President