



**West Point City Council Meeting  
3200 West 300 North  
West Point City, UT 84015  
March 4, 2014**

**Mayor**  
Erik Craythorne  
**Council**  
Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeffrey Turner  
**City Manager**  
Kyle Laws

**Administrative Session**  
**6:00 PM**

Minutes for the West Point City Council Administrative Session held March 4, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT** – Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Jerry Chatterton, and Council Member Andy Dawson

**EXCUSED** – Council Member Jeff Turner and Council Member Kent Henderson

**CITY EMPLOYEES PRESENT** – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Paul Rochell, Public Works Director; Kenny England, Public Works Employee; Evan Nelson, Administrative Services Director; and Misty Rogers, City Recorder

Mayor Craythorne excused Council Member Henderson and Council Member Turner; he then turned the time over Mr. Rochell.

**1. Discussion of Municipal Wastewater Planning Program – Mr. Paul Rochell**

Mr. Rochell stated that Mr. Kenny England an employee of the Public Works Department had completed the majority of the Municipal Wastewater Planning Annual Report.

Mr. Rochell informed the Council that the Utah Department of Environmental Quality had implemented a Municipal Wastewater Planning Program Report. The annual report brings awareness to the condition of the sewer system within the city. Upon completion of the Municipal Wastewater Planning Report, the Council is required to adopt it by Resolution.

Mr. Rochell informed the Council that Part V of the Municipal Wastewater Planning Report asked if West Point City has a written safety plan. He informed the Council that West Point City follows OSHA guidelines, but does not have their own written safety plan. In the future, the Public Works Department will implement a Sewer System Management Plan which will include a safety plan as part of that document.

Mr. Rochell clarified that the points assessed on the report were for informational purposes only. Mr. Rochell recommended the Council adopt Resolution indicating they have reviewed and are aware of the Wastewater Planning Report.

Council Member Chatterton asked if both the North Davis Sewer District and West Point City were responsible for sewer lines within the city. Mr. Rochell stated yes, the trunk lines within West Point City are the responsibility of the North Davis Sewer District and West Point City is responsible for City owned lines. Mr. Davis stated both the North Davis sewer lines and the West Point City sewer lines are identified on maps.

Council Member Dawson read aloud the following question and answer found in Part VI B:

Question: "Describe the physical condition of the sewer collection system".

Answer: "We have 1 lift station that provides sewer to approximately 80 homes, and the rest of our system flows to the North Davis Sewer District".

Council Member Dawson asked if question B. found in Part VI had been answered correctly. Mr. Rochell stated yes, Mr. England had contacted the Department of Environmental Quality and had asked them to clarify how to answer question B. They requested that specifics about the West Point sewer system be listed.

Mr. Rochell stated the overall information found in the Municipal Wastewater Planning Program Report is practical; however it seems to have been designed for larger cities that may have their own treatment facilities.

Council Member Dawson asked how often West Point City cameras City owned sewer lines. Mr. Rochell stated each year \$20,000 is budgeted in the sewer fund for preventative maintenance. For the past for six or seven years, sections of sewer lines throughout the City have been inspected by camera. Mr. Rochell and Mr. England agreed that it takes approximately 10 years to camera all of the sewer lines within West Point City.

Council Member Chatterton asked if a sewer line could be relined instead of being replaced. Mr. Rochell stated several factors are used to determine if a pipe should be relined or replaced. For example, is the existing line adequate in size and does it meet the capacity requirements in the general plan.

Council Member Dawson recommended using the relining process whenever possible. Mr. Rochell stated the City had previously used the lining process on sections of pipe on 725 North. He then informed the Council that many of the future projects will require installation of bigger lines to meet future development needs.

The Mayor and Council thanked both Mr. Rochell and Mr. England for the preparation of the Municipal Wastewater Planning Report.

## **2. Discussion of Personnel Policies & Procedures – Mr. Kyle Laws**

Mayor Craythorne informed the Council that discussion of Personnel Policies & Procedures was a continuation discussion from the February 18, 2014 Administrative Session. Mr. Laws then presented the following information to the Council.

**Holiday Leave** – 12 holidays throughout the year, with the recommendation to change the language with regards to the Christmas Holiday being determined by the City Manager.

- a. If a holiday falls on a Saturday, the holiday shall be observed on the preceding Friday. If the holiday falls on a Sunday, the holiday shall be observed on the following Monday or as designated by the City Manager.
- b. For City Hall Work Schedule: Employees are eligible for holiday pay based on the number of hours they are scheduled to work that day of the week.
- c. For Alternative Work Schedules (9/80, 4/10. etc.): Employees are eligible for 8 hours of holiday pay per holiday. Employees must make up the difference, if any, with compensatory time or vacation leave.

Mr. Laws stated this is the current practice by the Public Works Department.

- d. If a holiday falls on an employee's regular day off, as per their regular work schedule, and that employee's regular day off is Monday through Thursday, then the employee shall be allowed to a floating holiday to be used during the same calendar year for the number of hours most commonly worked per day of the week, up to 9 hours, and shall request and have the time off pre-approved by the employee's supervisor.

1. Employees working a 9/80 or 4/10 work schedule and having a holiday fall on their day off, will be given an 8-hour floating holiday to be used during the same calendar year.

Mr. Laws stated in the past, employees working the 9/80 schedule had been using their floating holiday within the same week, which they can continue to do if desired.

- e. Employees required to work on a holiday shall be paid at the rate of time and a half. Employees shall be allowed to use accrued holiday hours on a floating basis or shall be paid the holiday pay in addition to hours worked. Holiday leave used on a floating basis shall be requested and pre-approved by the employee's supervisor.

Mr. Laws stated this gives an employee the option to either collect holiday pay and overtime on a holiday worked or to only collect overtime and save their holiday to be used at a later date.

Council Member Chatterton asked if an employee required to work on a holiday must obtain supervisor approval for the way in which they collect their overtime and holiday pay? Mr. Laws stated, typically an employee is paid out for the overtime and holiday pay at the same time unless the employee has requested to keep their holiday as a floating holiday. Arrangements must be made with their supervisor.

Council Member Petersen asked if a floating holiday received 8 hours. Mr. Laws stated yes, a floating holiday is 8 hours.

For example, an employee working on the 4<sup>th</sup> of July would receive overtime (time and a half). Because the 4<sup>th</sup> of July is a holiday, the employee could choose to either float their holiday to a future date or collect an additional 8 hours of time. If the employee chose to float the holiday, the employee would be paid time and a half. If the employee chose to be paid the overtime and the holiday pay, the employee would be paid double time and a half for 8 hours. After 8 hours worked, the employee would only receive time and a half.

- f. Unused holiday hours, including floating holidays, may not be carried from one calendar year to the next, unless pre-approved by the City Manager.
- g. The City Manager may also provide reasonable paid time off to employees for the office parties or other special events. Such accommodations shall be posted at City Hall notifying residents of regular office hour changes at least 24 hours in advance.

**Bereavement/Funeral Leave** - Bereavement/Funeral leave is available to eligible employees (any employee who receives other leave benefits as part of their employment). An employee may receive up to three (3) days bereavement leave per occurrence with pay, at the Department Director's discretion, following the death of a member of the employee's immediate family.

- a. Immediate family for the purposes of bereavement/funeral leave means the following relatives of the employee or spouse (including in-laws or step-relatives): Spouse, parents, siblings, children, all levels of grandparents, or all levels of grandchildren.
- b. An employee may receive funeral leave without pay with pay to attend non-immediate family funerals at the City Manager's discretion.
- c. Bereavement/Funeral leave shall be pre-approved by and employee's Department Director.

**Military Leave** – Military leave is time off granted to eligible employees who are members of the National Guard or any reserve branch of the United States Armed Forces.

- a. An employee on official military orders is entitled to paid military leave which shall not exceed 100 hours per calendar year to attend annual training.
  - 1. Unused paid military leave may not be carried over from one year to the next.

2. An employee ordered to active duty shall be eligible to use the paid military leave upon commencement of the active duty only if such leave has not been previously used during the calendar year.
3. No additional paid military leave will be granted while the employee is activated.

Council Member Dawson recommended the addition of the Coast Guard, National Guard, or any reserve branch.

- b. Employees on qualifying active military leave will be reinstated in accordance with Uniformed Services Employment and Reemployment Rights Act (USERRA).
- c. Additional unpaid military leave shall be granted consistent with Uniformed Services Employment and Reemployment Rights Act (USERRA)

**Jury or Witness Duty** – The City recognizes the duty of every employee, as a citizen of the United States, to perform jury duty or serve as a witness in court on behalf of another party.

- a. The City pays an employee's regular salary when the employee is absent during a scheduled shift, except for court appearances on their own behalf as a defendant or plaintiff. The employee is required to remit any such jury or witness fee(s) received to the City. If the employee elects to keep those fee(s) rather than remit them to the City, they must take the time spent in court as annual leave.
- b. Any mileage expenses paid by the court to reimburse the employee for travel to and from the courtroom may be retained by the employee.
- c. An employee must show the Jury or Witness Duty Summons to their supervisor as soon after receipt as possible so the supervisor may make arrangements to accommodate their absence.

#### **Administrative Leave**

Mr. Laws stated the Administrative Leave section is a new addition to the Personnel Policies and Procedures. He then expressed the importance of an Administrative Leave Policy.

- a. Administrative leave with pay may be assigned by the City Manager under the following circumstances:
  1. Pending the outcome of an investigation to determine possible disciplinary action against the employee.
  2. With regard to incidents resulting in extreme stress.
  3. To protect City interests during an end of employment process.
  4. Other circumstances determined to be in the best interest of the City and employee.
- b. An employee shall not engage in secondary employment during the actual hours designated as administrative leave. The City may, at its discretion, additionally restrict the activities of an employee on administrative leave with pay. Examples include being required to remain at the employee's residence during designated working hours (except to obtain medical care, to fulfill religious obligations, or as specifically authorized), remain readily available and immediately respond to phone contact or return to work, modification of working hours, or restrictions on secondary employment outside of administrative leave hours.
- c. After review by the City Attorney and with the authorization of the City Manager, an employee charged with a job related felony, after judicial review, may be placed on administrative leave without pay.

Council Member Chatterton asked if "civil action" should be referenced somewhere within the Administrative Leave section. Mr. Laws felt that the language found in subsection (c) covered that.

**Leave Without Pay** – A leave of absence without pay is an approved temporary absence from work in which the employee does not lose status as a regular employee. Unauthorized absence after an employee has exhausted all accrued leave or FMLA leave may be subject to disciplinary action and may be considered a voluntary resignation.

- a. Full-time/Regular and Part-time employees working at least 20 hours per week on a year round basis are eligible to request a leave without pay (unrelated to FMLA leave) for up to 12 months as described in the policy.
- b. Eligible employees interested in leave without pay must submit a written request to their Department Director, to be approved by the City Manager, detailing the nature of the leave.
  1. Requests for leave without pay will be considered based on criteria such as the nature of the request, the impact to the organization, and the benefit to the employee and/or the City. The City does not grant leave without pay, unless it is believed the employee will remain employed by the City at the end of the leave. The City may end an approved leave without pay at its discretion, upon reasonable notice to the employee.
  2. Prior written approval must be obtained from the City Manager.
  3. Vacation Leave, sick leave, holiday leave, and other City benefits will not continue to accrue during the approved leave of absence period.
  4. Employees that are granted leave without pay are required to pay for employee benefits costs that are normally taken through payroll deduction.

Council Member Petersen asked why an employee would request to use leave without pay. Mr. Laws stated if an employee had a medical issue and had exhausted all of their leave option, the employee may need to request leave without pay for an extended amount of time. He then informed the Council that West Point City is a small organization and is not required to offer FMLA.

Council Member Petersen asked if an employee were responsible for all benefit costs if they were granted leave without pay. Mr. Laws stated no, the employee will only be responsible for their normal benefit contribution amount. Council Member Petersen recommended clarifying item 3.

Mr. Laws stated item 3 would be clarified with wording such as “vacation leave and sick leave will not continue to accrue and holidays will not be paid while an employee is on leave without pay”.

Council Member Petersen expressed concern with granting leave without pay to an employee for up to one year. Mr. Laws informed the Council that an employee could utilize leave without pay for up to one year in the previous policy. He then stated had reviewed the leave without pay policy for South Jordan and their policy also allowed for maximum of one year. Both Council Member Dawson and Council Member Chatterton agreed with Council Member Petersen.

Council Member Dawson recommended a maximum of 12 weeks leave without pay.

Council Member Petersen agreed to a maximum of 12 weeks leave without pay, with the possibility of an extension.

Council Member Chatterton recommended a leave without pay extension at the discretion of the City Manager. He then stated if an employee has a serious medical issue, 12 weeks of leave without pay may not be adequate.

Council Member Petersen expressed concern with allowing leave without pay for an extended period of time. The City contributes to the employee’s health benefits even while an employee is on leave without pay. He stated an extended leave without pay could be costly to the City.

Mr. Davis asked the Council if an employee could periodically use a leave without pay if they had exhausted all available leave. Mayor Craythorne and the Council agreed.

Mr. Davis recommended after 12 weeks of leave without pay, requiring the employee to pay 100% of the benefit. Council Member Petersen expressed interest with Mr. Davis’s suggestion.

Council Member Dawson expressed concern with allowing an employee over 12 weeks of leave without pay, as it may become difficult for the City's day to day operations. He then asked if West Point offered short term disability. Mr. Laws stated no, West Point City does not offer short term disability and that sick leave is essentially our short-term disability; however long term disability is available to benefited employees.

Council Member Petersen asked when long term disability takes effect. Mr. Laws stated he was unsure; however he would research the requirement for long term disability and report to the Council in the future.

Council Member Petersen expressed concern with the City Manager having the sole responsibility to determine if leave without pay could be extended.

Mayor Craythorne, Council Member Dawson, Council Member Petersen, and Council Member Chatterton recommended a maximum of 12 weeks of leave without pay, with the possibility of an extension at the discretion of the City Manager. Mayor Craythorne recommended trying to link leave without pay with long term disability.

Council Member Dawson recommended that Mr. Laws discuss the discussed options with Mrs. Gamon, in Human Resources.

Council Member Chatterton stated the Council is trying to protect both the employee as well as the City.

Mr. Laws stated many employees of the City are within child bearing years. If there are medical issues or complications, the employee may need an additional leave options.

Mayor Craythorne recommended adding language for extreme circumstances after 12 weeks of leave without pay have been exhausted.

Council Member Petersen stated the leave without pay policy should have a cap. He stated the Council and the City Manager have the authority to change policy in extreme circumstances.

**Breaks and Meal Periods** – The City offers breaks and meal periods as work allows.

- a. The City may provide two paid breaks of up to 15 minutes each during a standard workday for full-time employees, as determined and approved by the Department Director. Breaks shall not be used:
  - I. Together for a 30 minutes break;
  - II. At the end of the day to leave early;
  - III. At the beginning of the day to arrive late; or
  - IV. During lunch to extend the lunch break.
- b. The City normally provides a one hour unpaid meal period for full-time employees during a standard workday.
- c. Employees under the age of 18 are entitled to a meal period of at least 30 minutes no later than 5 hours from the beginning of their shift. A rest break of at least 10 minutes is required for employees under the age of 18 for every three-hour period or part thereof that is worked.

Mayor Craythorne thanked Mr. Laws for his recommendations and report. Mr. Laws stated the recommended changes would be made to the Personnel Policies and Procedures and it would be brought before the Council in a future meeting for action.

### **3. Discussion of the Building Valuation Schedule – Mr. Boyd Davis**

Mr. Davis stated the Building Valuation Schedule is used to determine building permit fees. He then stated building permit fees are based on the square footage of the home being built as well as the value per square foot. Mr. Davis informed the Council that the fee being discussed does not include impact fees or the value of the property.

Mr. Davis informed the Council that the Valuation Schedule is published yearly by the International Conference of Building Officials. He stated the Building Valuation Schedule is updated each year and the schedules are required to be adopted by the Council.

Mr. Davis informed the Council that if they adopt the updated Building Valuation Schedule, permit fees will increase between \$50 and \$75 dollars per permit. Mr. Davis stated the language added to the Code would automatically adopt the new Building Valuation Schedule each year.

Mr. Davis recommended the following language be added to code:

*Adoption of the Valuation Schedule:* The City hereby adopts by reference the valuation schedule from the Building Standards Magazine published by the International Conference of Building Officials to be used in determining the valuation of new construction. Updated editions shall be incorporated herein by reference and shall be effective upon the date of publishing. West Point City will use the regional modifier for Utah using average cost per square foot as may apply.

Council Member Chatterton asked if West Point City uses a modifier of 75%. Mr. Davis stated yes.

Council Member Chatterton asked if other fees being collected for on the building permit were adequate. Mr. Davis stated yes, the impact fees being collected are updated regularly. He then stated the transportation impact fee will likely be the fee to be reviewed. Mr. Davis then informed the Council that it is recommended that adjustments made to impact fee collection occur approximately every five years.

Mr. Davis then recommended the Council consider adopting the current Building Valuation Schedule by Ordinance in a future meeting.

#### **4. Discussion of Amended Plat for Reagail Estates – Mr. Boyd Davis**

Mr. Davis stated the Reagail Estates Subdivision is located at approximately 1600 West 350 North. He then stated that lot 5 located in the subdivision does not meet the minimum lot size requirement found in the West Point City Code.

Recently, the developer Doug Hamblin formed an agreement with Rocky Mountain Power to obtain additional property to meet the minimum lot size requirement. Mr. Hamblin has submitted to West Point City an amended plat application and petition.

Mr. Davis stated that West Point City Staff and the Planning Commission have reviewed and approved the amended plat application and the petition. He then informed the Council that a public hearing would not be held, as a lot line adjustment did not warrant a public hearing or noticing.

Council Member Chatterton asked Mr. Davis to explain why lot 5 didn't meet the size requirements. Mr. Davis stated the square footage of the lot was smaller than required and also, the lot didn't meet setback requirements.

The Council then adjourned into the General Session.



**West Point City Council Meeting  
3200 West 300 North  
West Point City, UT 84015  
March 4, 2014**

**Mayor**

Erik Craythorne

**Council**

Gary Petersen, Mayor Pro Tem

Jerry Chatterton

Andy Dawson

R. Kent Henderson

Jeffrey Turner

**City Manager**

Kyle Laws

**General Session**

7:00 pm – Council Room

Minutes for the West Point City Council General Session held March 4, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT** – Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Jerry Chatterton, and Council Member Andy Dawson

**EXCUSED** – Council Member Jeff Turner and Council Member Kent Henderson

**CITY EMPLOYEES PRESENT** – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Paul Rochell, Public Works Director; Kenny England, Public Works Employee, Evan Nelson, Administrative Services Director; and Misty Rogers, City Recorder

**VISITORS PRESENT** – Kobe Carlson, Conner Manning, Carson Davis, Damian Johnson, Dallin Jensen, Gary Hatch, Cody Kelley, Leisha Jones, MaKenna Stephens, Kambrie Bennett, Karissa Jacob, Hunter Hiatt, Tanner Tremea, Brady Cook, and Braxton Goode

- 1. Call to Order** – Mayor Craythorne welcomed all in attendance and then excused both Council Member Henderson and Council Member Turner.
- 2. Pledge of Allegiance** – Repeated by all
- 3. Prayer** – Council Member Petersen
- 4. Communications and Disclosures from City Council and Mayor**

Council Member Chatterton – no comment

Council Member Dawson – no comment

Council Member Petersen – no comment

Mayor Craythorne informed those in attendance that he and Mr. Laws had the opportunity to meet with Senator Jerry Stevenson to discuss the needs of West Point City. He then stated over the past several weeks, he and Mr. Laws have been heavily involved with the Legislative Session and Utah League of Cities and Towns. Mayor Craythorne then informed the Council that he along with many other Mayors within Davis County have been and will continue to work with Farmington City with regards to the West Davis Corridor and the EIS process. He stated many of the Mayors within the north Davis area understand the need for roads and mobility throughout the area.

## 5. Communications from Staff

**Legislative Session:** Mr. Laws stated the Legislative Session is nearing completion, as one week remains for the session. He stated there have been many bills on the legislative floor with regards to local control. He stated the Utah League of Cities and Towns has worked diligently with the legislature to help maintain local control.

Mayor Craythorne stated there is a bill being proposed that would make it illegal for a city to regulate what breeds of dogs were allowed within their city. He informed those in attendance that several cities throughout the state prohibit pit-bulls within their city. Mayor Craythorne stated this was only one example of the legislature trying to take local control.

**Excise Bond:** Mr. Laws informed the Council that he had been contacted by Lewis Young Robertson and Burningham. While reviewing a bond, it was discovered that a provision was missed to allow the bonds to be callable. Lewis Young Robertson and Burningham informed Mr. Laws that the bonds were now callable and recommended the bonds be called and purchased by a smaller institution. The preliminary interest rates were less than 2%, and the City could see a significant savings. Mr. Laws stated bond counsel has been secured. On March 18, 2014 a resolution to approve the contestability period will be brought before Council for approval. He then stated the contestability period will close 30 days after the published noticed.

Mr. Laws stated the bond being discussed is the Excise Tax Revenue Bond or the debt from the construction of the West Point City Hall. He then stated the remaining life of the bond is approximately 8 years. Mr. Laws informed the Council that the City could choose to receive a lump sum savings or the possibility of lowering payments for the next 8 years.

Mr. Laws stated he had given direction for Lewis Young Robertson and Burningham to proceed with the lump sum option, as the City has several projects which could benefit from the funds.

Council Member Petersen requested Mr. Laws provide the Council with a cost savings analysis for both methods, the lowering of the payment for the next 8 years and the collection of the lump sum payment.

Mayor Craythorne stated the Council will have the opportunity to review cost savings for both methods and then determine which method would be most beneficial to the City.

**Weber Basin Water Update:** Mr. Laws stated that he and Mr. Davis had recently met with Weber Basin Water to discuss the water situation. Tage Flint, the Weber Basin General Manager stated that four weeks ago the presentation in which he showed would have been drastically different. However, because of the moisture receive over the past few weeks; the snow pack is measuring 100 % of normal. Mr. Laws cautioned those in attendance that because of the dry soil, the 100% of snowpack would only equate to approximately 65% runoff. Weber Basin is hopeful within the next several weeks; the state will receive additional moisture. Mr. Laws stated there will likely be similar secondary water restrictions to that of 2013, with secondary water shut-offs around October 1<sup>st</sup>.

Council Member Chatterton asked Mr. Davis to explain the work being done at the Sunset City retention pond as well as the progress with Echo Reservoir. Mr. Davis stated that the Echo Reservoir project is nearly complete and the Echo Reservoir gates should be completed in a timely manner. He then informed the Council that the work being performed at the Sunset reservoir will increase the inlet size and allow for the installation of a meter.

Mr. Laws stated Weber Basin expressed the need for water conservation. He then informed those in attendance that water conservation information and helpful tips could be found on the Weber Basin website or by calling their office.

## 6. Adoption of Minutes from the January 31, 2014 and February 18, 2014 Council Meetings – Mrs. Misty Rogers

Mayor Craythorne stated the City Council minutes from January 31, 2014 would not be approved until a future date.

Council Member Petersen motioned to approve the Council minutes from the February 18, 2014 Council meeting. Council Member Dawson seconded the motion.

The Council unanimously agreed.

Mr. Laws informed the Council that the January 31, 2014 Council minutes were not ready for approval because he hadn't had an opportunity to review the 20 plus pages of minutes from that meeting.

**7. Citizen Comment** – no comment

**8. Youth Council Update** – no comment

**9. Presentation by Gary Hatch, General Manager of the Mosquito Abatement District Davis (MADD)**

Mayor Craythorne introduced and welcomed Mr. Gary Hatch, the General Manager of the Mosquito Abatement District Davis.

Mr. Hatch stated in December 2013 and January 2014 areas between Box Elder County and Utah County reported 62 positive cases of West Nile Virus in Bald Eagles. Of the 62 infected Bald Eagles, 58 have died and 4 are currently in rehab. He then stated that there have been no new cases reported since January 2014.

Mr. Hatch expressed concern for the Eagles; however, the Mosquito District is more concerned with the Eared Greeb. The Greeb is a migratory bird which arrives in the fall and leaves in approximately December. In mid-September and early October the Fish and Game discovered that Greebs were dying, and it was assumed they were dying from bird cholera. However it has been determined the Greebs were actually dying from West Nile Virus. Because of frozen water ways, throughout the fall, Bald Eagles were feeding off of the Greebs. It is now believed that the Bald Eagles were infected with West Nile Virus from eating the Greebs.

Mr. Hatch stated they know why how the Eagles were infected with the West Nile Virus but it is unclear as to how the Greebs were infected with the virus.

Mr. Hatch then presented the following Mosquito Abatement District Davis highlights of 2013 to the Council:

**Mosquito Larvae Areas Treated**

- Ariel – 4,939
- Ground – 1057

**Mosquito Adult Acres Treated**

- Ariel 179,000
- Ground 395,000

**MADD Bike Crew**

- 5,000 miles
- 60,000 catch basins
- 1,200 fish ponds

**Surveillance**

- 1,925 Mosquito Pools Tested
- 159,059 Adult Mosquitoes Tested

Chicken Testing

- 11 flocks tested and 2 chickens within West Point tested positive for West Nile Virus
- 440 test samples taken

Mr. Hatch then expressed concern with several species of mosquitos heading in the direction of the United States and Northern Utah. He stated these mosquitos are known to spread serious illnesses and disease.

Bee Study: Mr. Hatch stated an employee of MADD recently completed a study of Bee's and the effects of residue from Permethrin. He then informed the Council that Permethrin is a fog which is sprayed out of trucks to treat for mosquitos.

Mr. Hatch stated 5 bee hives and cages of mosquitos were placed on Antelope Island. Bees which had been directly exposed to the Permethrin died and the mortality rate for bees which were only exposed only to residue were low. Mr. Hatch concluded that if MADD sprayed during the recommended hours for treatment, the mortality rate for bees is low.

Council Member Petersen stated because of the knowledge that Mr. Hatch possess, Davis County as well as the Mosquito Abatement District of Davis is fortunate to work with Mr. Hatch. He then stated the efforts provided by MADD to keep the mosquito population under control is appreciated.

On behalf of the Council, Mayor Craythorne thanked Mr. Hatch for his report.

Council Member Chatterton informed the Council that the study of Bee's by MADD was well received by many organizations. The MADD had recently been invited to present their findings at the International Mosquito Abatement Conference in Seattle Washington.

**10. Resolution No 03-04-2014A, Consideration of Adoption of Municipal Wastewater Planning Program – Mr. Paul Rochell**

Mr. Rochell informed those in attendance that the Council had discussed the Municipal Wastewater Program during the Administrative Session. He then stated the Municipal Wastewater Planning Program is an annual report required by the Department of Environmental Quality. The report allows cities to review and assess their wastewater collection system. Mr. Rochell recommended the Council approve Resolution No. 03-04-2014A, Adoption of Municipal Wastewater Planning Program.

Mayor Craythorne thanked both Mr. Paul Rochell and Mr. Kenny England for their report.

Council Member Chatterton motioned to approve Resolution No 03-04-2014A, the Adoption of the Municipal Wastewater Planning Program.

Council Member Dawson seconded the motion.

The Council unanimously agreed.

**11. Motion to Adjourn**

Council Member Dawson motioned to adjourn.

Council Member Chatterton seconded the motion.

The Council unanimously agreed.

Mayor Craythorne thanked those in attendance.

  
ERIK CRAYTHORNE, MAYOR

3/18/14  
DATE

  
MISTY ROGERS, CITY RECORDER

3-18-2014  
DATE

