



HEBER VALLEY SPECIAL SERVICE DISTRICT

BOARD MEETING

AGENDA

March 9, 2022

4:00 P.M.

Administration Building
1000 E Main Midway, UT 84049

AGENDA ITEMS

CONDUCTING: Board Chair, Celeste Johnson

Those in Attendance: Celeste Johnson, Clair Provost, Steve Farrell, Heidi Franco, Brenda Christensen, Wes Johnson, Dave Nuttall,

Online: Bryan Provost, Martha Wingate, Brad Rasmussen, Tina Rodriguez at 5:00 pm

PUBLIC COMMENT:

ENTITY UPDATES: Celeste stated that she was at Soldier Hollow this past weekend and was informed that they are getting ready for their expansion.

Wes Johnson stated that they originally had 50 ERUs and they are still within the ERU amount that they were given. They have not been using that many and just hit that amount.

COMMITTEE UPDATES:

ACTION ITEMS:

1. Consent Agenda Approval
 - A. February 09, 2023, Board Meeting Minutes
 - B. February 2023, Profit & Loss
 - C. February 2023, Reconciliation
 - D. Warrants

Dennis stated that they have made a change to the warrants list. There is an addition to the warrant list, and it was provided to the board members for review.

Heidi Franco asked if what is still in the budget is the red.

Dennis Gunn stated that it is in the red because they must collect this amount to be in the green.

A motion was made by Steve Farrell to approve the Consent Agenda as presented. The motion was seconded by Clair Provost and the chair asked for a vote on the motion.

Celeste Johnson- yes

Clair Provost- yes

Yvonne Barney- absent

Heidi Franco- yes

Steve Farrell- yes

Mike Johnston- yes

Brenda Christensen- yes

Yvonne Barney arrived at the meeting.

2. Entity Agreements, update, and possible adoption. Martha Wingate, Ray Quinney & Nebeker. Martha Wingate attended the meeting remotely for this discussion.

The board addressed the agreement with the discussed revisions made.

Martha Wingate stated that she has made the suggested reviews and that they would go over them to see if they have any comments or questions about the changes.

Section 2.4 Pretreatment standard- The district does not do this now.

Dennis Gunn stated that the documents he forwarded to the board members could not be opened.

Martha Wingate stated that she will have her IT people look into this.

Wes Johnson informed the board members that HVSSD does not own the sewer lines. Heber and Midway own them. The only ones that are owned by the district are the ones within the plant boundaries. The lift station and the pressure lines are owned by the district and the gravity lines are owned by the cities

Dennis Gunn stated that when Heber City decided to go with HVSSD. They had a trunk line to the plant as well as Midway.

Clair and Celeste are on the MSD board and will talk to Becky about this.

Dennis Gunn stated that there is a book that talks about it.

Wes Johnson stated that he has looked at the book too.

Steve Farrell stated that the line coming across the lane is owned by MSD.

Wes Johnson stated that Vern Dickman and Ernie Giles hooked onto that line in Heber.

Brian Provost stated that Vern Dickman did not get to hook on. The county let Ernie Giles form his own SSD and Vern Dickman formed his own SSD later.

Celeste Johnson stated that they will put a marker and a hold on this until they can find more information.

2.4 pretreatment standards. What they would replace is the cities and they must have their own standards. The district has its own standards that the cities must meet these standards.

Martha Wingate stated that this is a good time, during growth, to have the standard be much more consistent. HVSSD will be most affected, and they should be a part of these things.

The board members stated that they are supportive of the document as it is drafted.

Dennis Gunn stated that all entities will need to sit down and work on these agreements together.

Celeste Johnson stated that she still thinks it is a good idea for HVSSD to come up with what they feel is right and take it to the cities.

Brad Rasmussen stated that the pretreatment programs are based on maximum allowable heat treatment load, MAHL, and whoever implements it be restricted to whatever that loading is.

Heidi Franco stated that they should put this in 2.4

Dennis Gunn stated that it needs to be established.

Brad Rasmussen stated that he could do those.

Celeste Johnson asked about the cost.

Brad Rasmussen stated that it would cost about \$10,000.00 to put it together. There is additional sampling that needs to be done. They will get a background on wastewater from the collection system and that will create a baseline. They will look at it on a 5-year basis. He described the process to do this to set up internal and permit sampling. There are districts where they set up their own pretreatment program.

Heidi Franco stated that in 2.4 they refer to it and then set up the pretreatment.

Steve Farrell stated that they should plan what they can handle at the headworks and then establish what they can handle. The entity that created the waste would have to pretreat.

Dennis Gunn stated that they would reinforce back to the entities.

Mike Johnston stated that the entities should be in charge of monitoring their own customers. This makes more sense.

Brad Rasmussen stated that the agreement would give them authority.

Celeste Johnson stated that they have never done this before because of the size. They are under .5mgd, so they have not been required to get it. They will need to put it in the budget for next year.

Brad Rasmussen stated that the local limits are set. They can put it in and then have documentation without the watch over.

Dennis Gunn stated that there are businesses in Heber City that DWQ are looking at.

Celeste Johnson stated that 2.4 will show what the district has and will maintain.

Martha Wingate stated that they will have an appendix so it will be easier to amend.

Celeste stated that they can put it on the agenda for next year.

Heidi Franco would like to see it as a 5-year agreement and make it so it can be added to without changing the actual document.

Section 3.3

Martha Wingate stated that this addresses the load policy. She stated that she did find a resolution for fees by load.

Celeste Johnson stated that if they are pretreating that is the load issue.

Brad Rasmussen stated that typically pretreatment sets the level that protects the plant. The load part of 1 ERU is so much of a load. The plant is not at full capacity. It costs more to treat something that is in excess of a conventional load. You could charge extra for this. This could be in the billing agreement.

Martha Wingate stated that this is possibly too broad from last month's discussion. They could add it to the billing if they are above regular household sewage. If they are going over there would be a cost for this. The resolution would include the cost of fines, and they will be responsible for what it does to the system.

Clair asked what the definition of an unusual discharge would be.

Martha Wingate stated that it would be a waste other than sewage. Non sewage discharges such as strange or other pollutants. If that occurs the charge would come back on them.

3.6B

Wes Johnson asked about 3.5 where they call them city sewer customers. There are only 2 customers, and one is not a city.

Martha Wingate stated that it will be two different agreements, but they will be similar.

Wes Johnson stated that MSD is the customer, but Midway City is who is billing the customers.

Martha Wingate stated that in that agreement there will need to be two parties in this agreement. Section 3.6B will address sending quarterly reports by the first of the month after each quarter.

Section 4.1

Martha Wingate stated that this is the veto power on the contracts with other entities and their contracts for service. The percentage needs to be put in.

Dennis Gunn stated it could be 10%

Brad Rasmussen stated that up to 80% of capacity can quickly cause problems. He was thinking of 3 to 5%.

Celeste Johnson suggested that they go with 3%.

Steve Farrell suggested that they go with ERUs instead of percentage. Maybe 150 ERUs.

Brad Rasmussen stated that this makes sense to him.

Dennis Gunn stated that they met with the cities and agreed that they will update the number of ERUs each year.

Steve Farrell suggested a notice not a billing for the ERU increase.

Wes Johnson stated that a will serve may give you the authority to approve or reject.

Mike Johnston suggested that they not overcomplicate what they have been doing.

Dennis Gunn stated that we have a certain capacity, and they should notice the district of development.

Martha Wingate asked if they do want notification?

Mike Johnston stated that if something is coming, they need to be notified.

Steve Farrell stated that it could happen at application.

Heidi Franco stated that it could be done annually.

Brenda Koslowski stated that it could be at 150 ERUs.

Section 6.3

Martha Wingate stated that they updated the term to 5 years with 2 renewals at 5 years each. She stated that the boundaries are very old and much smaller than what they are serving. The next step would be to expand the boundaries.

Celeste Johnson stated she has an MSD map.

Heidi Franco stated that she will send a request to the Heber planners for one.

Brenda Koslowski stated that she will get Charleston's.

3. Engineering Update-Brad Rasmussen, Aqua Engineers.

Brad Rasmussen stated that he has talked to Heber, and they sent him what water rights they have. Steve Farrell will get the Midway Irrigation number to him. He has tried to contact Doug Scow at JSSD but has not heard back from him yet. He believes that reuse is a good idea. They have talked about potential issues such as irrigation water rights and now added pressurized irrigation. If the pressurized irrigation goes in that will make it easier to work with.

House bill 349 passed. The State Engineer may not approve a water reuse project if the water related to the water reuse project would have otherwise been discharged into a tributary of the Great Salt Lake.

Celeste Johnson stated that they should just keep moving forward.

Brad Rasmussen asked about moving water into Midway's irrigation system. He and Dennis have talked about getting the lagoon water to meet Type 1 reuse.

Steve Farrell suggested that they put together a meeting to discuss this. There are concerns that they should address.

Celeste Johnson stated that they don't need a committee to be involved in this yet. This would create more water for them.

Mike Johnston stated that they need to be resilient with the water they have.

4. Conflict of Interest Form and Declaration.

The board members were given a copy of the Conflict-of-Interest form to be filled out and turned in.

DISCUSSION ITEMS:

5. Odor mitigation.

Dennis Gunn stated that the best thing to do when there is an odor reported is to let the district know so they can handle it. If they contact Dennis, he can get right on it.

Celeste Johnson asked if he was aware of the smell.

Dennis Gunn stated that they can't always smell it but when they get a call, they look for the source.

Steve Farrell asked if the lagoons turn over every year. Can they put everything into the lagoons during that time to avoid the smell.

Dennis Gunn stated that they did not have any phone calls last year. The issue from the call was when the pump was bound up with rags, so it stopped pumping. It stayed in the clarifiers during the repair. When they turned the pump back on it went back into the system. That was when they had the calls.

Celeste Johnson asked that they do whatever they can to be preemptive and if there is anything that they can do?

Brad Rasmussen stated that Dennis smelling then acting is not the way to do it. If the wind is blowing off into the city, he is not aware. He needs to be notified so he can find where it is coming from. He recommended that they let the district know. I

Dennis Gunn stated that he would like to send out a flyer letting people know what they don't put down the system and what to do if they smell odors.

Brad Rasmussen stated that there are sniffers you can put on the fences to detect odors.

Dennis Gunn informed the board of the legal costs for the UDOT project. He stated that UDOT did not want to follow the rules and Jeff had to spend a lot of time doing what he did.

The cost they receive for the fence should cover the legal fees.

Celeste Johnson stated that she was happy to pay the bill but wants them to pay it back.

Celeste Johnson left the meeting.

6. Scanning, discuss and possibly approve proposal from Utah State Prison for scanning of documents. Dennis Gunn

Dennis Gunn stated that they have filing cabinets full of stuff that will take a lot of time to go through. The prison contacted him about coming and picking them up and sorting and scanning them. They have 3 inmates on the job with a shared wage of \$7 per hour.

Yvonne Barney asked about their track record.

Dennis Gunn stated that they provide this service for lots of entities.

A motion was made by Clair Provost to approve the scanning by the prison up to a cost of \$1000.00. The motion was seconded by Mike Johnston and the vice chair asked for a vote.

Celeste Johnson- absent
Clair Provost- yes
Yvonne Barney- yes
Heidi Franco- yes
Steve Farrell- yes
Mike Johnston- yes
Brenda Christensen- yes

7. Manager's Updates. – Dennis Gunn

Dennis Gunn stated there have been issues with the recert pumps. They can rebuild these for about \$7600.00 and get them back up and running again. Dave has talked to Landia about replacing them. So far one is starting to fail. He asked the board for approval of this expense to rebuild the existing Landia pump.

Steve Farrell stated that they need a policy for Dennis to perform normal maintenance without authorization of the board.

A motion was made by Yvonne Barney to approve the cost of the repair of the pumps in the amount of \$7578.99. The motion was seconded by Clair Provost and the chair asked for a vote.

**Celeste Johnson- absent
Clair Provost- yes
Yvonne Barney- yes
Heidi Franco- yes
Steve Farrell- yes
Mike Johnston- yes
Brenda Christensen- yes**

Heidi Franco reminded everyone that they need to get their annual SSD training for this year.

Wes Johnson stated that it would be about \$50 thousand to replace the sluice gates. They can be repaired. They need to replace the shaft not the gates. Dave Nuttall has a business that can replace the shaft.

Dennis Gunn stated that they are worried about water coming into the system. They will be monitoring the flow meters and will be contacting entities if there are issues. They are able to pump from cell 4 to the RUBs if needed.

With no other business to address a motion was made by Yvonne Barney to adjourn the meeting. The motion was seconded by Brenda Christensen and the vice chair asked for a vote.

**Celeste Johnson- absent
Clair Provost- yes
Yvonne Barney- absent
Heidi Franco- yes
Steve Farrell- yes
Mike Johnston- yes
Brenda Christensen- yes**

Approved: 4-13-23

Board Chair: [Signature]
4/13/2023

Secretary: [Signature]