

Jefferson Academy

Board of Directors Meeting



Date: Monday, March 13, 2023

Location: 1425 S Angel; Kaysville, UT 84037

Board Members Present: Keith Facer, Natalie Allman, Alana Wilson, Paul Smith, Deb Hansen

Others Present: Nicole Jones, Kara Finley, Dawn Benke, Heidi Bauerle, Ken Smith, Sophia Staska

It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles. Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts.

MINUTES

CALL TO ORDER

- Keith Facer called the board meeting to order at 7:13 PM.

CONSENT ITEMS

- **January 25, 2023 Board Meeting Minutes**
Keith Facer made a motion to approve the January 25, 2023 Board Meeting Minutes; Alana Wilson seconded. Motion passed; the votes were as follows:
 - Keith Facer – AYE
 - Natalie Allman – AYE
 - Alana Wilson – AYE
 - Paul Smith – AYE
 - Deb Hansen – AYE

PUBLIC COMMENT

- No public comment.

MONITORING

- **Financial Report**
Dawn Benke reviewed the current financial statements, including the status of revenue and expenses. The cost of snow removal this year was discussed, and the school is looking at incurring additional expenses. Statements for the general fund, food service, and balance sheet were explained.

- **Director Report**
Nicole Jones provided an update on the current state of the school, including current enrollment, kindergarten, community outreach efforts, parent teacher conference structure and attendance, LETRS training, and reading month. The school has been talking about and celebrating events and history this year. Discussion was held regarding educator retention. Student behavior this year is better than last year, but there are still struggles.
- **Policy Governance**
The board had reviewed Ends 1.2. Citizenship, Ends 1.3. Moral Excellence, and discussed Ends 1.4. Principles of Liberty and how the Ends are being integrated throughout the school.

VOTING ITEMS

- **School LAND Trust Plan**
The School LAND Trust Committee has developed this plan and goals were explained, with the hope of moving towards 1:1 technology.
Keith Facer made a motion to approve the School LAND Trust Plan; Alana Wilson seconded. Motion passed; the votes were as follows:
 - Keith Facer – AYE
 - Natalie Allman – AYE
 - Alana Wilson – AYE
 - Paul Smith – AYE
 - Deb Hansen – AYE
- **Landscaping Agreement and Rate Sheet**
The bids received and the differences between the companies were discussed. One of the companies is a new bidder and the differences and costs were examined.
Keith Facer made a motion to approve the Extreme Green landscaping agreement and rate sheet; Alana Wilson seconded. Motion passed; the votes were as follows:
 - Keith Facer – AYE
 - Natalie Allman – AYE
 - Alana Wilson – AYE
 - Paul Smith – AYE
 - Deb Hansen – AYE
- **Painting Expenses**
An RFP was issued for a general contractor for painting the building. The lowest responsive bid to the RFP was from Crew General Contractors. The plan is for all walls and areas around the walls to be cleared and the RFP process was very detailed in the hope of anticipating all potential costs.
Keith Facer made a motion to award the contract for the painting IFB general contractor and cost to Crew General Contractors; Alana Wilson seconded. Motion passed; the votes were as follows:
 - Keith Facer – AYE
 - Natalie Allman – AYE

- *Alana Wilson* – AYE
- *Paul Smith* – AYE
- *Deb Hansen* – AYE
- **Leader In Me**
It is proposed for the school to become an official Leader in Me school and pricing is based on participation. The benefits of the program include support for staff and culture. The program also comes with a family component and parent resources. The implementation process seems like it will be smooth, and the community should be familiar with the concepts.
- **i-Ready Math**
The school has been investigating math curriculum and selected i-Ready Math. Annual consumable costs and licenses were considered. It aligns with Utah standards but is not common core curriculum. The adaptive math and language arts programs will also be changing next year.

Keith Facer made a motion to approve the Leader In Me program and i-Ready Math and related costs; Alana Wilson seconded. Motion passed; the votes were as follows:

- *Keith Facer* – AYE
- *Natalie Allman* – AYE
- *Alana Wilson* – AYE
- *Paul Smith* – AYE
- *Deb Hansen* – AYE

DISCUSSION

- **Parent Involvement**
Tabled.

TRAINING

- A training was provided by Dawn Benke on the significant risks identified during the audit presentation for charter schools, financial procedures, mitigating controls, and solutions.

CALENDARING

- The next board meeting is scheduled for April 10, 2023 at 7 PM.

CLOSED SESSION

- Tabled.

ADJOURN

- *Keith Facer made a motion to adjourn the board meeting; Alana Wilson seconded. Motion passed; the votes were as follows:*
 - *Keith Facer* – AYE
 - *Natalie Allman* – AYE

- *Alana Wilson* – AYE
- *Paul Smith* – AYE
- *Deb Hansen* – AYE

Board meeting adjourned at 8:50 PM.