Goshen Valley Local District

Regular Meeting of the Board of Trustees
16100 South 12800 West, Elberta, UT 84626
November 15, 2022, 1:00 p.m.

Board Members present:
- Wes Quinton – FRI Conference Room
- Brandon Andersen (Treasurer) – EVA Conference Room

Staff:
- Dave Sanderson – Financial Accountant – Teams
- Peter Gessel – District Counsel – FRI Conference Room
- Angela Wood – District Clerk – FRI Conference Room
- Tracy McDaniel – Deputy District Clerk – EVA Office (Teams)

Public Attendance via Teams:
- Melanie McVicker – Volunteer Consultant – FRI Conference Room

Persons excused from attending:
- Paul Munns – Board Member

The Board Meeting of the Goshen Valley Local District (GVLD) was held via Microsoft Teams and in person at the Elbert Valley Ag and Farmland Reserve, Inc. offices.

11.15.2022 GVLD Board Meeting Audio-Video – Part 1

The meeting was called to order at 1:03 p.m. with Wes Quinton conducting the meeting.

1. **Welcome (Agenda Item #1 – 0:29)**
   Mr. Quinton welcomed all to the meeting.

2. **Statement of Conflict of Interest by Board and Staff (Agenda Item #1 – 1:11)**
   Mr. Quinton and Mr. Andersen stated conflicts of interest. Mr. Quinton said he is employed by Farmland Reserve, Inc., the parent company of AgReserves, Inc. Together, the companies manage and operate most of the land within the district boundaries. He is also a Board Member of the Mount Nebo Water Agency. Mr. Andersen stated that he is the General Manager of Elberta Valley Ag, which operates the land within the district.

3. **Roll Call (1:58)**
   Ms. Wood requested a roll call. Mr. Quinton asked each attendee to introduce themselves. All attendees gave their names and their role in attending the meeting (see attendee list above).

4. **Public comment (Agenda Item #3 – 3:43)**
   Mr. Quinton asked for public comment. No comments were offered.

5. **Public Hearing on the tentative 2023 Budget (Agenda Item #4 – 3:52)**

The 2023 Tentative Budget was shared on screen. Mr. Sanderson reviewed individual lines on the budget and how they compared to the 2022 budget. Mr. Quinton asked again if there were any comments from the public. Ms. McVicker said all invoices from SKM Engineering have not been received and they may not be submitted for payment until 2023. Mr. Quinton asked Mr. Sanderson if we could carry over funds from the previous year's budget to cover those invoices should that occur. Mr. Sanderson said the budget would need to be amended.

No additional comments were offered.

Mr. Quinton closed the public meeting

6. **Board action on the 2023 budget (Agenda Item #5 – 6:50)**
   Mr. Quinton asked for a motion regarding the 2023 budget.

   Mr. Andersen moved to adopt the 2023 budget as presented.
   Mr. Quinton seconded the motion.
   The vote was unanimous in the affirmative.

7. **Financial report on current expenses and budget (Agenda Item #6 – 7:15)**
   Mr. Sanderson reviewed the current expenses (through the end of October 2022). He reported that there were no additional expenses since the previous report in the October Board Meeting. He also said that he shifted the SKM Engineering expenses from the "Engineering Fees" category to the "Infrastructure Repairs" category. He asked if there were any questions; none were offered.

8. **Consideration for approval of the October 20, 2022 Board Meeting Minutes (Agenda Item #7 – 8:40)**
   Mr. Quinton asked if there were any additional changes needed to the October 20, 2022 Pending Board Meeting Minutes. No changes were requested.

   Mr. Andersen moved to accept the October 2022 minutes as presented.
   Mr. Quinton seconded the motion.
   The vote was unanimous in the affirmative.

9. **Proposed annual meeting schedule for 2023 (Agenda Item #8 – 9:40)**
   Ms. Wood presented the proposed meeting schedule for 2023 and reported that the proposed schedule is consistent with the established meeting pattern of 1:00 pm on the 3rd Tuesday of the selected months.

   Mr. Andersen moved to accept the Board Meeting Schedule as presented.
   Mr. Quinton seconded the motion.
   The vote was unanimous in the affirmative.

10. **Required Board Member, Finance, and Clerk Training for 2023 (Agenda Item #9 – 11:00)**
    Mr. Gessel stated that there are different training requirements depending on the Board and Staff roles:
    a) General training for Board Members is required within the first year after appointment (and reappointment) to the Board. That training is offered at the annual UASD Conference.
    b) Open and Public Meetings Act (OPMA) training is required by all Board Members annually. This training is available at the annual UASD Conference. An abbreviated, online training is available from the State Auditor's office and can be completed individually or, alternatively, the board may complete the training together. If the board does the online training together, no certificate will be issued, but the board can record the training attendance in the meeting minutes. If the individual online training is completed, the individual will receive a certificate of completion.

c) Government Records Access and Management Act (GRAMA) training is required annually for the Records Officer

Ms. Wood reported that:

a) Mr. Munns will be required to take the General Board Member training if he is reappointed to the Board after his term ends on January 1, 2023.
b) Mr. Quinton and Mr. Andersen both completed their Open and Public Meetings Act training in 2022. Mr. Munns completed his in 2021; he will need to complete his training for 2022.

11. Closed meeting to discuss potential new project within the District area (Agenda Item #10 – 14:30)

Mr. Quinton stated that a closed meeting is needed to discuss a potential new request-for-service that is under a confidentiality agreement with the landowner.

Mr. Andersen moved to go into a closed meeting to discuss a potential new project in the District area.
Mr. Quinton seconded the motion.
The vote was unanimous in the affirmative.

The Board moved to a closed session at 1:23 pm.

11.15.2022 GVLD Board Meeting Audio-Video – Part 3

The Board moved back to the open session at 1:31 pm. Mr. Quinton, Mr. Andersen, Mr. Gessel, Ms. McVicker, and Ms. Wood were in attendance. Ms. McDaniel rejoined the meeting at approximately 1:35 pm.

12. Other Business (Agenda Item #11 – 1:00)

a. Ms. McVicker reported that in the past Elberta Water Company (EWC) reported the EVA1 well meter readings to Mr. Palmer (the previous Treasurer) each month. Mr. Palmer would then generate an invoice from GVLD to EWC for the water usage. Ms. McVicker said that we now have online access to the EVA1 well meter and she will begin capturing the readings and will forward them to Mr. Sanderson. Ms. Wood reported that Ms. McDaniel will generate the invoice from Elberta Valley Ag (EVA) to GVLD. Ms. McVicker said she would send the readings to Ms. McDaniel for the GVLD invoice from EVA. Mr. Quinton asked that Ms. McVicker synchronize the readings from November 1st. Ms. Wood noted that when the meter was pulled in October for maintenance, it was reset to 0, resulting in the October billing including two readings.
b. Ms. Wood reported that Mr. Munns's term expires January 1, 2023. She contacted Mr. Brian Voeks at Utah County to initiate the "Notice of Vacancy" process. He informed her that he is no longer in his previous role and gave her the new contact. She sent a request at the end of October but has not heard anything back yet. Mr. Quinton asked Mr. Gessel to assist with the process.

13. Next Meeting (Agenda Item #12 – 0:00) (topic was not addressed)

The next meeting will be held on March 21, 2023.

Mr. Quinton called for a motion to adjourn the meeting.

Mr. Andersen moved to adjourn the meeting.
Mr. Quinton seconded the motion.

The motion passed unanimously in the affirmative.

The meeting was adjourned at 1:50 p.m.

I, Angela Wood, District Clerk, certify that the above minutes are accurate and were approved in the Goshen Valley Local District Regular Meeting of the Board of Trustees held March 21, 2023.

Angela Wood

Angela Wood - District Clerk