

## **MINUTES**

### **UTAH ARCHITECT LICENSING BOARD MEETING**

**December 14, 2022 – 10:00 A.M.**

#### **Electronic Meeting**

**CONVENED:** 10:02 A.M.

**ADJOURNED:** 11:46 A.M.

**Bureau Manager:**  
**Board Secretary:**

Stephen Duncombe  
Nicole Herrera

**Board Members Present:**

Celestia Carson, Chairperson  
Bret Bullough  
Brian Jacobson  
Corey Solum  
Michael Fazio

**Board Members Absent:**

#### **TOPICS FOR DISCUSSION**

#### **DECISIONS AND RECOMMENDATIONS**

##### **ADMINISTRATIVE BUSINESS**

Review minutes:  
Time: 5:20

The minutes from the June 8, 2022 meeting were reviewed. Brian Jacobson motioned to accept the minutes as written. Celestia Carson seconded the motion. The motion passed unanimously.

ARE Score Report Review:  
Time: 7:10

The Board reviewed the ARE score reports for exams taken since the last meeting. No action taken.

Education and Enforcement Fund:  
Time: 18:00

Mr. Duncombe provided the Board with the balance of the fund and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken.

## **DISCUSSION ITEMS:**

### **NCARB Regional Meeting 2023**

Time: 20:05

The board decided which board member will represent Utah. Michael Fazio was elected to go. Corey Solum made a motion to approve. Brian Jacobson seconded the motion. The motion passed unanimously.

### **Funding Requests:**

Time 29:50

First funding request: Women of Architecture. The amount is \$8000. The board asked Sophia Malik several questions. The board discussed the request. Brian Jacobson made a motion to approve. Michael Fazio seconded the motion. Celestia recused herself due to her involvement with Women of Architecture. Motion passed unanimously.

Second funding request: NCARB Registration Fee. Stephen Duncombe made the Board aware that the registration fees have been approved for the students. It does not need to come before the board.

Third funding request: University of Utah lecture series. Valerie Greer answered all questions from the board. The board discussed the request. Corey Solum made a motion to approve. Michael Fazio seconded the motion. Motion passed unanimously.

### **Proposed Governances Changes:**

Time 1:22:40

Celestia Carson wanted to discuss the proposed changes with NCARB. There is a task force that has been assigned to evaluate the diversity of the board. The possibility of reducing the regional structure. Celestia encourages the board members to listen to the last listening session.

### **Next Board Meeting:**

February 8, 2023 10:00 A.M.

### **ADJOURN**

The meeting adjourned at: 11:46 A.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

04/12/2023

**Date**

*Celestia Carson*

Celestia Carson (Apr 12, 2023 13:18 MDT)

Chairperson, Utah Architect Licensing Board

04/12/2023

**Date**

*Stephen Duncombe*

Bureau Manager, Division of Occupational & Professional Licensing.