

# **Moab Valley Fire Protection District Commission Meeting**

**45 South 100 East, Moab Utah 84532**

**March 21<sup>st</sup>, 2023 - 4:00 p.m.**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 4:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief T.J. Brewer, Battalion Chief Brandon McGuffee, Administrator Cathy Bonde, Operations Coordinator Ryan Burraston
4. Others Present: Volunteer Traedyn Brewer

## **B. General Business:**

1. Commissioner McGann motioned to approve minutes from the regular Commission meeting on February 21<sup>st</sup>, 2023 and the special Commission on February 27<sup>th</sup>, 2023. The motion was seconded by Commissioner Harrison and passed unanimously.
2. Citizens to be Heard – None were present.
3. Commissioner Harrison motioned to approve bills. Commissioner McGann seconded, and the motion passed unanimously.

## **C. Chief's Report**

1. Emergency Coordinator Shea Walker is currently attending Utah Emergency Management Association's 2023 conference. Chair Walker asked how the Department is interfacing with the County Emergency Manager, and Chief Brewer stated they have a great relationship.
2. Chief Brewer reported 26 total calls to service since the last Commission meeting. Our average response time is 3 minutes and 28 seconds from dispatch to on scene. NFPA requires a 6 minute 31 second response time for not less than 90% of dispatched incidents for paid fire departments. For volunteer fire departments, NFPA requires response time to be 15 minute or less 80% of the time. Moab Fire far exceeds either of these standards.

3. The Department currently has 32 members and 4 recruits.
4. Chief Brewer attended multiple meetings including Flood preparation, NFPA 1403 Curriculum development, and the Certification Council.
5. Moab Fire has had multiple meetings with Pathway Associates, and we are moving forward with the expansion process. The current focus is securing funding from the County for 4 full time employees for 3 years to assist with the increased work load and transition. We are also requesting upgrades to the Thompson Fire Station before we take ownership of the building.
6. Chief Brewer and Shea Walker will be meeting next week at the Thompson Fire Station with Mark Marcum, Chris Baird, Bill Hulce, and Bill Jackson to discuss needed improvements to the building and grounds.
7. We have hired one of the full time positions, and he will start of April 17<sup>th</sup>. WE have also opened the positions that will be seasonal this year and have received one application.
8. We are still waiting on Jimmy Foy to finish painting the FEPP truck. He expected to have it done soon.
9. Chief Brewer met with a representative from Utah Local Government Trust, and he advised that our Workers Compensation Insurance will be increasing due to claims last year.
10. We have been dealing with a theft issue. The person responsible has been dealt with and is no longer part of the Department.
11. Gym equipment has been moved from upstairs in the bays to the museum area. The location in the bays was hot and inconvenient.
12. We have begun Hazmat trainings on Wednesday nights opposite of regular training nights.
13. Light the Night is May 4-7. It is a time to honor fallen firefighters by simply placing red lights in the front of your house.
14. Donnie is currently in the process of getting all our engines inspected.
15. 466 is having mechanical issues. Donnie has been in contact with McCandless to set up a time to have them come and look at it as it is still under warranty.
16. We sent Water Tender 9 out for bid at a minimum of \$20,000.00. We received a bid of \$20,001.00. The Water Tender 9 is sold and no longer in our fleet.
17. Ryan has replaced some of the exterior doors that were in rough shape.

**E. Old Business:**

1. Annexation – Some discussion on annexation took place during the Chief's report. Castle Valley Fire has voiced interest in an MOU with Moab Fire as opposed to annexing the Castleton area. Staff felt we are finally beginning to see some forward movement with Grand County in relation to annexation.
2. Wildland Program – Cathy presented an updated proposed amended budget that would allow the Department to bring limited new staff on this year in preparation for annexation. The budget proposal requires transferring funds from our reserve account and some modest income from the Wildland Program.

**3. Job Descriptions** – Job descriptions have been created for the new positions needed for basic staffing for annexation. Staff will continue to explore pay ranges per position within the District.

**G. Adjourn:**

1. Chair Archie Walker adjourned the meeting at 4:38 p.m.

**Date** \_\_\_\_\_

**Archie Walker, Chair**

**Attest:** \_\_\_\_\_

**Cathy Bonde, Clerk**

DRAFT