

## LOCAL GOVERNMENT CONTRACT MODIFICATION

STATE OF UTAH		EFFECTIVE DATE	
	T OF TRANSPORTATION		
<b>RIGHT OF WAY SE</b>	RVICES	TRACKING NO.	
2021-2024 ROW	LG SVCS POOL (SMALL PURCHASE)		
UNIT PRICE		CONTRACT NO.	22-9215
		MOD NO.	2
Consultant:			

Dh Group, LLC
F-2236(1)2
2820 South; 7440 West to 7736 West
5554007R
17867
Row Appraisal Services, Complex

This Modification is to be attached and made part of Contract No. 22-9215 between Greater Salt Lake Municipal Services District referred to as the LOCAL AUTHORITY, and Dh Group, LLC, referred to as CONSULTANT, and as approved by the Utah Department of Transportation, referred to as DEPARTMENT.

It has been determined that contract modifications are required to complete the work specified by this Contract. The CONSULTANT agrees to the modifications as specified below.

#### ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT MODIFICATION:

- [X] Exhibit A Scope of Services to be Provided by the CONSULTANT
- [X] Exhibit B Fees Contract is increased by \$11,025.00 for a new total of \$24,475.00
- [] Exhibit C The Scope of Work Completion Date for the Contract remains September 28, 2023 and the Contract Expiration Date for the Contract remains September 28, 2024.
- [] Other:

The parties hereto agree to abide by all provisions of the original Contract as well as the provisions of this and any previous contract modifications.

IN WITNESS WHEREOF, they sign and cause this Contract Modification to be executed.

CONSULTANT - Dh Group, LLC	UTAH DEPARTMENT OF TRANSPORTATION	
By: David P. Holtby Title: President David P. Holtby David P. Holtby	By: JPJJ Title: Director of Preconstruction	Apr 4, 2023
LOCAL AUTHORITY – Greater Salt Lake Municipal Services District	DEPARTMENT Comptroller's Office	
By: Title: Date	By: Title: Contract Administrator	Date

## EXHIBIT A

## **Scope of Services**

The Scope of Services is expanded to allow for additional work as requested by Jolene Ottley, Region 2, in the memorandum dated March 30, 2023 in this Exhibit.



## UDOT Consultant Services Contract Approval Memo



Memo Printed on: March 30, 2023 9:17 AM

### PM Approval Date: March 30, 2023

## **UDOT PM:**Jolene Ottley

The Project Manager has reviewed and approved the contract/modification consultant documents: Executive Summary, Work Plan, Staffing Plan, Work Schedule, and Cost Proposal.

#### **PROJECT INFORMATION**

PIN:	17867
Project No.:	F-2236(1)2
Job/Proj:	5554007R
PIN Description:	2820 South; 7440 West to 7736 West

#### **CONTRACT INFORMATION**

CS Admin:	Cali P. Bastow	,			
Contract No.:	22-9215	Appraisal Services			
Mod No.:	2	4 New Appraials			
SOW Completion Date:	September 28	September 28, 2023			
Contract/Mod Amount:	\$11,025.00				
Fee Type:	UNIT PRICE				
Selection Method:	ROW POOL SMALL PURCHASE				
Period:					
Phase:	RIGHT OF WAY				
Disciplines:	ROW APPRAI	SAL SERVICES, COMPLEX			

#### CONTACTS

Consultant	Local Government
DH GROUP, LLC	Greater Salt Lake Municipal S
Dave Holtby	Steven Kuhlmeier
4020 SOUTH 700 EAST #2 MURRAY, UT 84107	2001 S STATE STREET SUITE #N3 600
	SALT LAKE CITY, UT 84190
	(385) 468-6624
	SKUHLMEIER@SLCO.ORG



## UDOT Consultant Services Local Government Contract Memo

Memo Printed on: March 30, 2023 9:17 AM



#### **PROJECT INFORMATION**

PIN:	17867
Project No.:	F-2236(1)2
Job/Proj:	5554007R
<b>PIN Description:</b>	2820 South; 7440 West to 7736 West

#### **CONTRACT INFORMATION**

CS Admin:	Cali P. Bastow			
Contract No.:	22-9215	Appraisal Services		
Mod No.:	2	4 New Appraials		
SOW Completion Date:	September 28	3, 2023		
Contract/Mod Amount:	\$11,025.00			
Cumulative Amount:	\$24,475.00			
Fee Type:	UNIT PRICE			
Selection Method:	ROW POOL SMALL PURCHASE			
Period:				
Phase:	RIGHT OF W	AY		
Discipline:	ROW APPRA	ISAL SERVICES, COMPLEX		

#### CONTACTS

Consultant	Local Government		
DH GROUP, LLC	Greater Salt Lake Municipal Services District		
Dave Holtby	Steven Kuhlmeier		
4020 SOUTH 700 EAST #2	2001 S STATE STREET		
MURRAY, UT 84107	SUITE #N3 600		
	SALT LAKE CITY, UT 84190		
(801)870-3682	(385) 468-6624		
dave@dhgrouputah.com	SKUHLMEIER@SLCO.ORG		

UDOT has contract limits for Pool Selection Methods. The limit for this contract is \$250,000.00 for the life of the contract, including any future modifications.

## DH GROUP, LLC

Prime

## **UDOT CMS Contract Executive Summary**

Contract Number:	229215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867	
UDOT Primary Contact: Jolene Ottley								
PIN Description:	2820 South; 7440 West to 7736 West							

#### **Brief Description**

UDOT central has requested DH Group, LLC to do 4 additional appraisal reports that have been added to this contract as a part of the contract modification.

#### **Project Team**

DH Group LLC is the prime consultant and no subs will be used.

#### Assumptions

None

#### Phasing

None

#### **Fee Type**

Unit Price.

## DH GROUP, LLC

Prime

## UDOT CMS Contract Work Plan

Contract Number:	229215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867
UDOT Primary Contact: Jolene Ottley							
PIN Description: 2820 South; 7440 West to 77			o 773	36 West			

#### Activity: 4L1.2 - APPRAISAL COMPLEX

DH Group, LLC will complete 4 additional appraisal reports on this contract. The modification is adding 4 appraisal reports.

Prime

# **UDOT CMS Staffing Plan**

Contract Number:	22-9215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867		
UDOT Primary Contact:	Jolene Ottley								
PIN Description:	2820 South; 7440 West to 7736 West								

					Current	Proposal	Approval	
Employee Name	Contract Job Title	Education/Certification	License Number	Hours	Rate	Rate	Date	Key
HOLTBY, DAVID	PRESIDENT		UT-5503226-CG00	1	\$225.00	\$225.00	06/28/2022	Y
		for DH GROUP, LLC:	1					

## EXHIBIT B

## Fees

The maximum disbursement is increased from \$13,450.00 by \$11,025.00 for a new total of \$24,475.00 as negotiated and approved by Jolene Ottley, Region 2, in the memorandum dated March 30, 2023.

Contract/Modification	Amount	NTP Date	Notes
Base Contract	\$11,925.00	6/28/2022	Appraisal Services
Modification No. 1	\$1,525.00	12/29/2022	1 additional Revision Appraisal Mod
Modification No. 2	\$11,025.00	Pending	4 New Appraisals
Total	\$24,475.00		

## DH GROUP, LLC

Prime

# **UDOT CMS Cost Proposal**

Contract Number:	22-9215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867			
UDOT Primary Contact:	Jolene Ottley	olene Ottley								
PIN Description:	2820 South; 7440	West t	o 7736 W	est						

		Labor Cos	ts						
Employee Name	Со	ntract Job Title		Hours	Proposal Rate	Labor Cost			
HOLTBY, DAVID	PRESIDENT		\$225.00	\$225.00					
		Total	Hours:	1					
Total Direct Labor:									
		Other Direct Cl	narges						
ODC Item		Unit of Measure	C	lty	Item Cost	Extended Cost			
COMPLEX APPRAISAL		EACH		4.0	\$2,700.000	\$10,800.00			
	\$10,800.00								
				Тс	tal Contract Cost:	\$11,025.00			

Prime

## **UDOT CMS Hours Derivation**

[	Contract Number:	22-9215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867					
	UDOT Primary Contact:	Jolene Ottley	Jolene Ottley										
	PIN Description:	2820 South; 7440	2820 South; 7440 West to 7736 West										

Employee Name	4L1.2								Total
HOLTBY, DAVID	1								1

Prime

## **UDOT CMS Hours Derivation**

Contract Number:	22-9215	Mod:	2	Project Number:	F-2236(1)2	PIN:	17867					
UDOT Primary Contact:	Jolene Ottley	Jolene Ottley										
PIN Description:	2820 South; 7440	2820 South; 7440 West to 7736 West										

	4L1.2								Total
Firm Activity Totals:	1								1
	4L1.2								Total
Transaction Activity Totals:	1								1

## EXHIBIT C

### Contract Date

The Scope of Work Completion Date for the contract remains September 28, 2023. The Contract Expiration Date for the contract remains September 28, 2024. The CONSULTANT is required to finish all work by the Scope of Work Completion Date. If additional time is required to complete this Scope of Work, the CONSULTANT will be required to request a "Contract Date Extension Modification".

Dave will complete 4 additional appraisals as a part of the contract modification. He will complete each report within 3-4 weeks of receiving all documents and NTP.

## EXHIBIT D

### Insurance

As stated in the Contract Exhibit B Standard Terms and Conditions, services to be provided by the CONSULTANT under this contract with the LOCAL AUTHORITY are required to be covered by insurance. Insurance must be maintained in force until all activities which are required by this contract or as changed by contract modification are completed and accepted by the DEPARTMENT.

Insurance	Full Coverage Exception	Aggregate Coverage Exception	Expiration Date	Insurance Carrier	Policy Number	Each Occurrence Limit	General Aggregate Limit	Additional Endorsement
AUTOMOBILE LIABILITY	N	N	11/1/2023	CNA COMMERCIAL INSURANCE	602 498 2354	\$1,000,000	\$0	N
GENERAL LIABILITY	Y	Ν	11/1/2023			\$0	\$0	Ν
PROFESSIONAL LIABILITY	Y	N	11/1/2023			\$0	\$0	Ν
WORKERS COMPENSATION	N	Ν	5/1/2023	CHUBB	7179-65-49	\$100,000	\$0	Ν