

Uintah School District  
Vernal, Utah

These are the minutes from **March 8, 2023, Business Meeting** of the Uintah School District Board of Education. The meeting was held at **Eagle View Elementary** located at 301 North 5750 East, Roosevelt, UT 84066. The meeting began at **7:00 p.m.**

**Audio Recording:** <https://www.utah.gov/pmn/files/958093.mp3>

**Board Members Present:** President Dave Chivers, Vice President Tawnya McKee, Robin McClellan, and Denise Maynard.

**Absentee:** Board Member Todd Massey was unable to attend the meeting.

**Also Present:** Superintendent Dr. Rick Woodford and Business Administrator Jason Johnson.

**Quorum Present (3):** Yes

**1. INTRODUCTION - Audio Time Stamp (0:40)**

- A. Welcome/Called to Order:** Board President Dave Chivers
- B. Reverence:** Principal Don Heath, Lapoint Elementary
- C. Pledge of Allegiance:** Tina Daniels, Eagle View Elementary Teacher

- D. Student Board Member Report - Ashlyn Olsen Audio Time Stamp (3:01)**  
Ashlyn Olsen was not able to attend the meeting.

**E. Celebrations – Superintendent Dr. Rick Woodford Audio Time Stamp (3:08)**

**1. Students of the Month**

The students of the month for March 2023 are Sage Olsen (Central Cove Preschool); Hunter Draper (Ashley Elementary); Avaya Batty (Davis Elementary); Michael Madan (Discovery Elementary); Sayma Juarez Carranza (Eagle View Elementary); Jorja Taveapont (Lapoint Elementary); Ali Aycok (Maeser Elementary); Titus Evans (Naples Elementary); Kaysen Gudmundsen (Uintah Middle School); Lucas Caldwell (Vernal Middle School); Blake Holmes (Uintah High School); and Christina Kelly (Ashley Valley Education Center/Uintah Online).

**F. Patron Input: Board President Dave Chivers Audio Time Stamp (24:38)**

- 1.** Evie Sheffer expressed her concerns to the board regarding reading materials she had discovered in the Uintah High School library that, in her opinion, contained sexually explicit content and asked the board to remove the books from the library.
- 2. Audio Time Stamp (29:57)** Sarah John also addressed the board regarding sexually explicit material she believed to be located in the Uintah High School Library. Sarah requested the district update Policy 006.0150 and expedite the process of pulling sexually explicit material from the library when it has been identified.

Superintendent Dr. Rick Woodford and Jayme Leyba, Curriculum Director, are currently working to address these concerns. Jayme is working on a system to review all material in circulation and

building a procedure called “re-consideration”. The re-consideration process will allow a media specialist to immediately pull material if it appears to meet the criteria for explicit material. Jayme explained they have already pulled content from the library.

## **2. BUSINESS/ACTION ITEMS - Audio Time Stamp (42:58)**

### **A. Consent Calendar**

Board President Dave Chivers requested a motion to approve the Consent Calendar.

1. Minutes (January 30, 2023, Special Work Session; February 8, 2023, Work Session; February 8, 2023, Business Meeting; February 22, 2023, Special Business Meeting) - Jason Johnson, Business Administrator
2. Purchases over \$50,000 and/or Contracts Needing Board Approval - Jason Johnson, Business Administrator
3. Approval of JUUL Settlement – Jason Johnson, Business Administrator
4. Monthly Board Financial Update – Jason Johnson, Business Administrator

**Motion:** A motion was made by Denise Maynard to approve the consent calendar, seconded by Tawnya McKee, with the Board unanimously approving. Motion Carried (4:0)

Jason noted that the Monthly Board Financial Update is sent via email to every board member; it has since been added to the consent calendar to provide the board members an opportunity to express concerns or ask questions.

### **B. Policies for Approval on First Reading - Audio Time Stamp (45:45)**

Board President Dave Chivers entertained a motion to approve the policies listed on the first reading and to pull Item No. 1, Policy 0001.0140 Relations with Parent Organizations from the agenda.

1. ~~Policy 001.0140 Relations with Parent Organizations~~ - Table this policy until April. Additional staff and public input will be solicited before 1st reading.
2. Policy 005.0650 Holidays - Dr. Mistalyn Leis, Human Resources Director
3. Policy 007.0210 Graduation Regalia - Dr. Dean Wilson, Student Services Director

**Motion:** A motion was made by Tawnya McKee to approve Policy 005.0650 Holidays and Policy 007.0210 Graduation Regalia, First Reading, seconded by Denise Maynard with the Board unanimously approving. Motion Carried (4:0)

**Patron Input** – The time allotted for patron input on Policy 005.0650 is three minutes.

- **Audio Time Stamp (47:01)** Aubrey McCarrel addressed the board and asked to add Juneteenth to Policy 005.0650 Holidays, grant the additional day and not trade the new holiday for a non-federal holiday.

### **C. Policies for Approval on Second Reading - Audio Time Stamp (52:56)**

Three (3) policies for Second Reading were adopted as follows:

**1. Policy 007.0505 Maximum Participation Costs/Fee Schedule (Fees and Fundraising), Second Reading - Dr. Dean Wilson, Student Services Director**

Board President Dave Chivers entertained a motion.

**Motion:** A motion was made by Denise Maynard to approve Policy 007.0505 Maximum Participation Costs/Fee Schedule (Fees and Fundraising), Second Reading, seconded by Robin McClellan with the Board unanimously approving. Motion Carried (4:0)

**2. Policy 006.0410 Special Education for Students with Disabilities, Second Reading Dr. Dean Wilson, Student Services Director - Audio Time Stamp (54:37)**

Board President Dave Chivers entertained a motion.

**Motion:** A motion was made by Tawnya McKee to approve Policy 006.0410 Special Education for Students with Disabilities, Second Reading, seconded by Denise Maynard with the Board unanimously approving. Motion Carried (4:0)

**3. Policy 005.0525 Qualifications for Salary Lane or Stipend Change, Second Reading Dr. Mistalyn Leis, Human Resources Director - Audio Time Stamp (55:26)**

**Motion:** A motion was made by Robin McClellan to approve Policy 005.0525 Qualifications for Salary Lane and Stipend Change and amend the title for Section 4.0 to College/University or USBE Credit, Second Reading, seconded by Tawnya McKee with the Board unanimously approving. Motion Carried (4:0)

Robin McClellan noted this policy will need to be reviewed by the board in one year.

**CLOSED SESSION Audio Time Stamp (57:13) 7:56 p.m.**

**The Board of Education voted to enter into a closed session.**

Board President Dave Chivers requested a motion to move into a closed session.

**Motion:** Tawnya McKee made the motion, "I move that Uintah School District Board of Education enter into Closed Session" for the following reasons: Discussion of the character, professional competence, or physical or mental health of an individual, seconded by Denise Maynard.

**Roll Call Vote:**

Robin McClellan, "Aye"  
Denise Maynard, "Aye"  
Tawnya McKee, "Aye"  
Dave Chivers, "Aye"

With the Board unanimously approving. Motion Carried (4:0)

**Audio Time Stamp (58:40) Return from Closed Session 8:31 p.m.**

**D. Personnel Changes**

**Dr. Mistalyn Leis, Human Resources Director - Audio Time Stamp (59:15)**

Board President Dave Chivers entertained a motion to approve Personnel Changes.

**Motion:** A motion was made by Robin McClellan to approve the recommended personnel changes (new hires, newly assigned employees, and notification of separations of employment), seconded by Denise Maynard with the Board unanimously approving. Motion Carried (4:0)

Dr. Mistalyn Leis requested the approval of twelve new hires and three current employees who have recently been assigned to new positions. Dr. Leis reported there were thirteen notifications of separations.

Please see the attached March 8, 2023, USD Board-approved list of personnel changes.

**3. INFORMATIONAL/DISCUSSION ITEMS - Audio Time Stamp (1:02:11)**

**A. Uintah Schools Foundation Storytelling Festival Presentation – Vernie Heeney**

Vernie Heeney came to promote the 19<sup>th</sup> Annual Vernal Utah Storytelling Festival put on by Uintah Schools Foundation. The festival will include nationally known storytellers, Adam Booth and Megan Hicks. The events will be held at Vernal Middle School on March 20-21, 2023 at 7:00 p.m.

**B. Capital Spending Impact Regarding Preschool Project - Audio Time Stamp (1:04:54)**

**Jason Johnson, Business Administrator**

Jason Johnson introduced special guest Japheth McGee, Vice President of Zions Public Finance. In relation to the new preschool school project, Japheth presented the board with various ways of financing the project. During his presentation, Japheth reviewed general obligation debt, municipal bonds, how to issue bonds, bond ratings, and interest rate trends.

**[Capital Spending Impact Regarding Preschool Project Presentation](#)**

**C. Capital Outlay Forecast – Audio Time Stamp (1:45:44)**

**Jason Johnson, Business Administrator**

Jason explained this agenda item has been tabled.

**D. Calendar Items – Superintendent Dr. Rick Woodford Audio Time Stamp (1:46:18)**

- Spirit Week - Maeser Elementary - March 6-10, 2023
- Community Council Meeting - Uintah Middle School - March 8, 2023
- Community Council Meeting - Maeser Elementary – March 9, 2023
- CUB Assemblies - Maeser Elementary - March 10, 2023
- USBA Regional Meeting - Café Rio - March 15, 2023
- Community Council Meeting - Naples Elementary - March 16, 2023
- Family Pizza Night (to end Book Fair) - Lapoint Elementary - March 16, 2023
- Preschool Family Friday - Uintah County Heritage Museum – March 17, 2023
- Hope Week - Davis Elementary - March 20-23, 2023
- 6th Grade Storytelling Assembly - Uintah Middle School - March 20, 2023

- Storytelling Festival Assembly - Vernal Middle School - March 20, 2023
- USD 4th Grade Storytelling Festival - Vernal Middle School - March 21, 2023
- Community Council Meeting - Discovery Elementary - March 21, 2023
- Pre-K Friday (painting with a local artist) - Central Cove Preschool - March 24, 2023
- Town Hall Meetings to discuss preschool Naples Elementary & Maeser Elementary – March 27, 2023
- 4th Grade Farm Field Day - Western Park - March 28, 2023
- Community Council Meeting - Ashley Elementary - March 28, 2023
- Davis Kindergarten Discovery Gateway - Davis Elementary - March 29, 2023
- 2nd Grade Hogle Zoo Presentation - Maeser Elementary - March 29, 2023
- 5th Grade Discovery Gateway - Davis Elementary & Maeser Elementary - March 30, 2023
- Poetry Jam - Uintah Middle School - March 30, 2023
- AVEC At-Risk Conference Uintah Conference Center - March 31, 2023
- Community Council Meeting - Vernal Middle School - March 31, 2023
- Community Council Meeting - Lapoint Elementary - April 5, 2023
- USD Board Work Session (4:00 p.m.)/Business Meeting (6:00 p.m.) District Office - April 5, 2023
- Community Council Meeting - Eagle View Elementary - April 4, 2023
- Talent Show - Vernal Middle School - April 6, 2023
- Community Council Meeting - Davis Elementary - April 6, 2023
- Spring Break (no school) - USD - April 10 -14, 2023

It was noted on Monday, March 27, 2023, Town Hall meetings will be held at Naples Elementary at 5:00 p.m. and Maeser Elementary at 7:00 p.m. for the new preschool project.

**E. Superintendent and/or Board President follow-up or clarification on items discussed during the meeting. Audio Time Stamp (1:53:15)**

Each board member shared their final thoughts on the meeting. Denise Maynard provided a brief student board report on behalf of Ashlyn Olsen.

**4. ADJOURNMENT Audio Time Stamp (1:55:22)**

**A. Meeting Adjourned**

**Motion:** A motion was made to adjourn the meeting by Tawnya McKee, seconded by Denise Maynard with the Board unanimously approving. Motion Carried (4:0)

**Meeting Adjourned at approximately 9:28 p.m.**

DATE: **March 8, 2023**

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **March 8, 2023**, Board Approval of New Hires, Newly Assigned Employees; Notification of Separations of Employment

**Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:**

**a. NEW HIRES – BOARD APPROVAL REQUESTED:**

Name	Position	Assignment	FTE	Education/ Training	Source of Funding
.Marie Hansen	Behavioral Intervention Aide	Discovery	0.7375	All Required	Program 5678 TSSA
Scotlyn Williams	Behavior Intervention Aide	Lapoint	0.7375	All Required	Program 0185 Intervention Aides
Morgan Jun Batty	Instructional Aide	Discovery	0.7375	All Required	Program 5805 Early Literacy Program
Emily Goodrich	Grade 5 Teacher	Davis	1.0	B.S. Major: Business Education Minor: Teaching	Program 0050 Regular Education
Megan Smith	SpEd Aide	Maeser	0.7375	All Required	Program 7524 IDEA-B Disabled
Gayle Whitmire	Intervention Aide	UMS	0.7375	All Required	Program 5678 TSSA
Melissa Brooke Harrison	Receptionist	USD	0.7375	All Required	Program 0301 Superintendent of Schools
Aleksandra Pershall	Grade 8 Math Teacher	UMS	1.0	B.S. Chemistry	Program 0050 Regular Education
Jill Webb	SpEd Aide	Maeser	0.7375	All Required	Program 1210 SpEd Self Contained
Dawn Cannon	SpEd Aide	VMS	0.7375	All Required	Program 7524 IDEA-B Disabled

Katie Ufford	SpEd Speech Aide	Discovery	0.7375	All Required	Program 7225 ESSER III CARES Program
Glen Hansen	Building Use Supervisor	USD	0.4875	All Required	Program 3701 Community Facility Use

**b. NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:**

<b>Name</b>	<b>Former (Current) Assignment</b>	<b>New Assignment</b>	<b>Effective Date</b>
Nicolette Nelson	Food Service Worker (0.375 FTE) @ EVE	SpEd Aide (0.7375 FTE) @ VMS	2/21/2023
Ashley Kay	Intervention Aide (0.7375 FTE) @ Naples	Attendance Secretary (1.0 FTE) @ Naples	2/21/2023
Kortney White	SpEd Aide (0.7375 FTE) @ Naples	Finance Secretary (1.0 FTE) @ Naples	2/21/2023