



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, January 25, 2023, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Kelly Bush (via Webex)
Sean Clayton (via Webex)
Paulina Flint (via Webex)
Dan Peay
Laurie Stringham (via Webex)

Trustee Excused:

Keith Zuspan, Vice-Chair

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Administrative Coordinator
Trent Sorensen, Director of Planning and Development Services
Izabela Miller, Technology Manager (via Webex)
Mark Anderson, Legal Counsel
Brooke Barnes, Human Resources (via Webex)

Others Present:

Steven Kuhlmeier, Salt Lake County Public Works Engineering (via Webex)
Lisa Hartman, Salt Lake County Associate Deputy Mayor (via Webex)
Paul Ashton, Magna and White City Metro Townships Legal Counsel (via Webex)
Rori Andreason, Magna and White City Metro Townships Administrator (via Webex)
Hannah Gorski, Salt Lake County Communications and Administrative Coordinator (via Webex)
Al Peterson, Kearns Metro Township Council (via Webex)

1. Call to Order

Chair Smolka called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

Trustees

Joe Smolka Keith Zuspan Kelly Bush Sean Clayton Paulina Flint Dan Peay Laurie Stringham
Chair Vice Chair

- 4. Approve budget adjustments from MC180004, MC190001, MC190002, MC190003, MC200011, MC210009 in the amount of \$210,462 and from the MSD Construction Contingency fund (MCXXNEW) of \$230,000 for the Magna Storm Drain**

Steven Kuhlmeier stated that several projects have been completed in Magna and explained that the recommended Budget adjustment is to move unused funds from the closed projects to the Cyprus Storm Drain Project, for which additional funds are needed. The adjustment would also make contingency funds set aside in the Fiscal Year 2023 New Capital Projects Budget available to be accessed for the Cyprus Storm Drain Project.

Trustee Peay moved to approve a Budget adjustment from MC180004, MC190001, MC190002, MC190003, MC200011, and MC210009 in the amount of \$210,462, and from the MSD Construction Contingency fund (MCXXNEW) \$230,000, for work on the Magna Storm Drain. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint and Peay each voting “aye”.

- 5. Approve UDOT Contract Modification for 2820 S Sidewalk Project in Magna Metro Township**

This item was tabled until the February 8, 2023 Board meeting.

- 6. Report from the Audit Committee Meeting on January 25, 2022**

This item was tabled until the February 8, 2023 Board meeting.

- 7. Approve the disbursements for the fourth quarter of 2022 and approve the financial statements for the period ending December 31, 2022**

This item was tabled until the February 8, 2023 Board meeting.

- 8. Update on the MSD website**

This item was tabled until the February 8, 2023 Board meeting.

- 9. Review and approve change to Grading and Stormwater Manager pay grade and compensation.**

Trent Sorenson explained that this agenda item is for the employment position previously called the “Stormwater Supervisor”, which has been vacant for some time. He stated that someone with an engineering background is being sought, which would support changing the title to “Grading and Stormwater Manager” and the pay grade from 160 to 165, for an estimated \$8,000 to \$12,000 pay increase, depending on qualifications. Stewart Okobia stated that there is money in the Budget for the pay grade increase.

Trustee Peay moved to approve the recommended change in the job title to Grading and Stormwater Manager and increasing the pay grade and compensation as recommended. Trustee Flint seconded the motion. The

motion carried with Trustees Smolka, Bush, Clayton, Flint and Peay each voting “aye”.

10. Legislation Overview

Mark Anderson provided an update on a few of the Bills that are currently being considered by the Utah Legislature.

11. Discussion and decision about Salt Lake Valley Law Enforcement Service Area (SLVLESA)

Chair Smolka noted that this issue has been discussed several times, and asked if anyone would like to comment.

Lisa Hartman stated that a Resolution was passed by the Salt Lake County Council declaring that the SLVLESA Board could identify an administrator of its choice or designate the MSD to perform administrative functions for SLVLESA.

Trustee Stringham joined the meeting at 6:26 p.m.

Trustee Clayton noted that SLVLESA is only a pass-through tax collection agency.

After a general discussion, the Board directed staff to investigate the costs and the ability of the MSD to take on additional administrative work. If the MSD were to receive an RFP or a request to enter into an interlocal agreement from SLVLESA, it would be considered.

12. Approve action on Salt Lake Valley Law Enforcement Service Area (SLVLESA)

Trustee Stringham moved to authorize and instruct MSD staff to investigate options regarding SLVLESA and report back to the Board. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Stringham and Peay each voting “aye”.

13. Approve personnel action.

Chair Smolka stated that this agenda item is to consider a merit increase for Marla Howard.

Trustee Flint moved to approve a 1.5% merit increase for Marla Howard. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Stringham each voting “aye”.

14. General Manager report

Marla Howard presented her General Manager Report:

- She asked the Trustees if each of their Councils have nominated a representative to LPC- League Policy Committee?
- Rody Knorr has been hired as a Building Inspector II. The MSD now has only one open position.
- The 2023 Organizational Goals were introduced to the MSD team, focusing on a District culture.

- The MSD is arranging for representatives to visit North Las Vegas to observe their business model and identify concepts that we can and may desire to incorporate into the MSD.

15. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

16. Discussion of future agenda items

Trustee Peay asked about the status of the County's staffing. Trustee Flint requested clarification concerning the identify of a contact person in Salt Lake County Parks & Recreation for each Metro Township.

17. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

There was no need for this discussion.

18. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

There was no need for this discussion.

19. Adjourn

Trustee Flint moved to adjourn. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Stringham each voting "aye".

Chair Smolka declared the meeting to be adjourned at 6:55 p.m.

Approved by the Board of Trustees on the 8th day of February, 2023.

Joe Smolka, Chair

ATTEST:

Stewart Okobia, Clerk