



# Providence Hall Charter School

Herriman, UT 84096

Phone: 801.727.8260

providencehall.com

## PROVIDENCE HALL BOARD OF TRUSTEES MINUTES

3/9/23

Location: Providence Hall High School Library Address: 4557 W Patriot Ridge Dr., Herriman, UT 84096

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Trustees to openly take action and conduct deliberations regarding Providence Hall business. As a courtesy, please step outside with noisy children or to talk amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

### I. General Session (Open Meeting) @ 4:08pm

The Board may engage in discussion, provide administrative action, or take other action including vote, during the General Session Open Meeting.

#### A. Opening

1. Welcome
2. Call to Order
3. Pledge of Allegiance
4. Roll Call

Nick Ward	Board Chair	excused
Kim Crandall	Board Vice Chair	present
Mary Nattress	Board Treasurer	present
Lorena Iorg	Board Secretary	present
Liz Starley	PTO Representative	present
Chrissy Compain	Board Member	present
Stacy Hurst	Board Member	present
Kayla Trujillo	Board Member	present

#### B. Public Comments - None

#### C. Board Update - None

#### D. January 2023 Financial Report

-Beverly Ledward (Business Administrator) summarized the January 2023 Financial Report, engaged in discussion with the Board, and answered questions.

-The January 2023 Financial Report is uploaded to UPN on this meeting's notice.

#### E. Informational & Discussion Items

##### 1. Elementary School Construction Expansion Project

-Nate Marshall (Executive Director) summarized the Elementary School Construction Expansion Project, engaged in discussion with the Board, and responded to questions.

##### 2. Other Capital Expenditures

-Nate Marshall (Executive Director) summarized Other Capital Expenditures, engaged in discussion with the Board, and responded to questions.

##### 3. Primary Years Program (PYP) International Baccalaureate (IB) Accreditation

-Nate Marshall (Executive Director) summarized the PYP IB Accreditation, engaged in discussion with the Board, and responded to questions.

##### 4. Other LEA Updates

-Nate Marshall (Executive Director) summarized other LEA updates, engaged in discussion with the Board, and responded to questions.

#### F. Action Items - None

#### G. Consent Items

##### 1. Approval of 2/9/23 Regular Meeting Minutes

-Liz Starley motioned to approve the 2/9/23 Regular Meeting Minutes. Stacy Hurst seconded. Roll Call Vote. Nick Ward was not present to vote. Approved by Unanimous Vote.

-The approved 2/9/23 Regular Meeting Minutes are uploaded to UPN on that meeting date's notice.

##### 2. Confirm Next Meeting Day/Time of 4/6/23 @ 4pm

-Next Meeting Day/Time is confirmed at 4/6/23 at 4pm.

### Break 5:50pm-5:57pm

### II. Work Session (Open Meeting)

The Board may engage in discussion, provide administrative action, or take other action including vote, during the Work Session (Open Meeting).

#### A. Committee Updates

##### -Audit

-Mary Nattress (Board Treasurer) summarized the most recent meeting, engaged in discussion, and answered questions.

-A Benefits Subcommittee that included employees and Audit Committee member meet. They recommend starting a new vesting schedule for employees beginning 23-24 school year, with a 25% vesting at the beginning of year two, both the gift & match, until fully vested once an employee begins their fifth year, and add 1% to the match, making the match 4%. Current employees will be grandfathered in to the current vesting schedule, but would get the 1% increase to the match. Still need to work out some details, such as school year vs fiscal year, hire date vs calendar year, etc.

##### -Purpose & Leadership

-Nate Marshall (Executive Director) summarized the most recent meeting, engaged in discussion, and answered questions.

##### -Curriculum & Pedagogy

-Stacy Hurst (Board Member) & Kayla Trujillo (Board Member) summarized the most recent meeting, engaged in discussion, and answered questions.

##### -Community Involvement

-Chrissy Compain (Board Member) summarized the most recent meeting, engaged in discussion, and answered questions.



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### C. Board Training

-The Board discussed individual and Board responsibility on completing training and a plan for moving forward. The discussion on summer Board Re

### III. Adjourn to Closed Session @ 6:12pm

-Kim Crandall motioned adjourn to closed session for the purposes of discussing the character, professional competence, or physical or mental health of an individual. Liz Starley Seconded. Roll Call Vote. Nick Ward was not present to vote. Approved by Unanimous Vote.