

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on April 3, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

2. Business Matters

- 2.1 Approval of March 6, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion of potential special Board meetings in late April and/or late May, to be determined
- 2.6 Board member comments
- 2.7 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting Kurt Hansen, 801-214-2751, at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 3/29/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
Signed Agreement to Secretary	Date Deemed Withdrawn	Listed Entities:	Phase 1 Initial Payments (Schedule 1, column D)	Phase 1 Anchor Payment Max (Schedule 2, column D)	Phase 2 Initial Payments (Schedule 1, column E)	Phase 2 Anchor Payment Max (Schedule 2, column G)	Aggregate Total of Actual Phase 1 Initial, Phase 2 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX	
1	7/1/2021	Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%	
2	10/1/2021	Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%	
3	7/1/2021	Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%	
4	7/1/2021	Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%	
5		Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
6	7/1/2021	Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%	
7	4/28/2022	Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%	
8	7/1/2021	Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%	
9	6/13/2022	Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%	
10	8/3/2021	Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%	
11	7/1/2021	City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%	
12		Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
13	7/13/2021	Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%	
14	7/1/2021	Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%	
15	7/1/2021	Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%	
16	4/28/2022	Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%	
17	7/28/2021	Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%	
18		City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
19	7/13/2021	Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%	
20	7/1/2021	Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%	
21	7/1/2021	Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%	
22		West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
23		West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
	7/1/2021		350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%	

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, March 6, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Emily Quinton, *Summit County*

Emily Paskett, *Salt Lake County*

Jeff Silvestrini, *Millcreek*

Christopher Thomas, *Salt Lake City*

Electronic

Alexi Lamm, *Moab*

Chris Cawley, *Alta*

David Brems, *Emigration Canyon Township*

Elissa Martin, *Grand County*

Holly Smith, *Holladay*

Joe Frazier, *Oakley*

Jeremy Rubell, *Park City*

Kalen Jones, *Moab*

Luke Cartin, *Park City*

Pamela Gibson, *Castle Valley*

Patrick Schaeffer, *Kearns Metro Township*

Randy Alton, *Springdale*

Roger Armstrong, *Summit County*

Samantha DeSeelhorst, *Cottonwood Heights*

Suzanne Elger, *Springdale*

Suzanne Harrison, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; three members of the public

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Sam Owen, *Salt Lake City Staff*; Sara Montoya, *Salt Lake City Attorney*; Jeremy Shinoda, *Ogden resident*; Michelle Barney, *Salt Lake City Staff*; Brenda Salter, *Division of Public Utilities*; Ron Slusher, *Division of Public Utilities*; Ian Harris, *Cottonwood Heights staff*; Janene Eller-Smith, *Ogden City staff*; Lorenzo Long, *Ogden City staff*

Minutes by Michelle Barney, Salt Lake City Minutes & Records Clerk

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of February 6, 2023 and February 27, 2023 Board Meeting Minutes

Board Member Silvestrini moved to approve the February 6, 2023, and February 27, 2023, Board Meeting Minutes. Board Member Aton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Mayor Silvestrini gave the report.

2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)

Board Member Cawley gave the Communications Committee update highlighting:

- February 10, 2023, meeting discussed consultant procurement, planned for February communications activities
- Ongoing collaboration regarding the consultant scope of work
- After not receiving attractive proposals through RFP issued late 2022, the Committee received guidance from Millcreek City to use a State of Utah Cooperative Contract
- The Committee engaged Penna Powers to fulfill the original scope of work through the firm's State Contract
- Political subdivisions of the State can "activate" or use a state contract to streamline procurement in lieu of a bidding process
- Scope of Work and Cost Estimate not-to-exceed cost estimate: \$93,500
- Changes to scope of work:
 - Move website, logo, social media, etc. to Program decision phase
 - "Communications Audit"
 - No full rebranding effort
- Social Media, Newsletter, other content per milestone
 - 2 posts per week, or a more fluid calendar based on Program timeline
- The Agency originally projected Program development costs of \$700,000, already covered by participating customers and collected by the Agency
- The Agency determined that one component of those costs (up to \$200,000 to reimburse Rocky Mountain Power for Program development costs) would now be covered through Program rates paid by participating customers
- Propose to use up to \$93,500 of the amount to fund the procurement
- Resolution 23-03 approves the use of Penna Powers' State Contract to complete the scope of work agreed to by the Communications Committee and Penna Powers (attached to the resolution)
- Establish a not to exceed amount of \$93,500
- The Committee will continue to work with Millcreek to ensure compliance with Millcreek procurement rules

- Ongoing evaluation of the need for an “end user agreement” between the Agency (or Millcreek) and Penna Powers
- February 16, 2023, meeting – coordination with environmental non-profits
 - 02 Utah, Utah Chapter of the Sierra Club
 - Organizations have shared Agency messaging on Utility Agreement basics
 - 02 Utah was communicating with City Council Members in key communities about program milestones and the Utility Agreement
 - Next Meeting: March 30, 2023
- February Communications Activities include:
 - Utility Agreement Basics
 - Intermountain Sustainability Summit, Agency presentation
 - Sustainability Spotlight: [Interlocal Sustainability Plan](#)
 - Newsletter sent on February 28, 2023, E-kit sent on March 2, 2023
- Next Steps:
 - Await Board of Directors Action regarding Resolution 23-03
 - Pending Board approval, develop End User Agreement to finalize Procurement
 - Continue coordination with nonprofits, March 30, 2023, meeting
 - Continue monthly email newsletter, e-kit pending consultant input
 - Begin planning future public info session to coincide with Program Application
 - Next meeting March 10, 2023, at 9:00 AM

Board Members and Chris Crawley discussed:

- Commended Chis Crawley for the work on the project
- Need for an End User Agreement and what should be included in the agreement
- Newsletter was excellent and extremely valuable
- Public response to the newsletter was positive and effective

Board Member DeSeelhorst gave the Low-Income Plan Committee update highlighting:

- Low-Income Plan Outreach will entail:
 - Offer to meet with the identified organizations to make them aware of Program information - can be virtual or via phone call
 - Invite the organizations to a quarterly meeting hosted by the Low-Income Plan Committee
 - Add a contact email address from the organization to the Agency’s list-serv
 - Provide a printed poster in English and Spanish to the organizations for posting in their offices
 - Provide a template for an informational email to the organizations for easy transmittal of Program information to their clientele
- Timeframe, coordination and contact information for outreach
- Plans for addressing and preventing outreach overlap
- Next steps for the program

Board Member Thomas gave the Program Design Committee update highlighting

- Committee met twice in February
- Small group met twice to discuss the financial backstop
- Large group met with Program Design Committee and PacificCorp
- Program application required items

- Requests: Preparing for the Utility Agreement:
 - Draft of the Utility Agreement presented in closed session at Board meeting on February 27, 2023
 - Solicit feedback from municipal attorneys on that draft with comments to Phil Russell by Mar 10, 2023
 - Schedule time on City Council or Commission agendas to present the Utility Agreement during the month of March
- While the Utility Agreement is in draft form:
 - Enter closed session to discuss specific language in the draft agreement
 - Broad outlines of what the Utility Agreement must address under state law can be discussed in open session (and see February e-newsletter for bullet points)
 - After language has been agreed to by the Agency and PacifiCorp, the Program Design Committee will let all Board Members know that the final version of the Utility Agreement may be presented to Councils and Commissions in open session
 - The Committee hopes there will be a vote to approve the Utility Agreement at the special Board meeting on March 27, 2023
- Prepare to budget for opt-out noticing:
 - State law requires that communities cover the cost to mail two opt-out notices to customers within their boundaries
 - These are the last costs participating communities will need to appropriate; future costs should be paid through Program rates
- A spreadsheet with updated noticing costs plus a 5% margin was included in the presentation
- The per-mailer cost increased by 77% from the 2020 quote for cities and towns, budget for FY2024 (beginning July 1, 2023), for counties, budget for FY2023 if possible, but for FY2024, (beginning Jan 1, 2024)
- A community only needs to pay for the noticing costs if it passes the ordinance to finalize participation
- Next steps for the agreement

Board Members and Christopher Thomas discussed:

- March 27, 2023, date for approval conflicted with the National League of Towns and Cities conference
- Emily Quinton offered a slide presentation for Board Members to use when presenting the program to City Councils

2.4 Public Comments

Merrill Brimhall spoke to the utility plan, its costs, the lack of information on what the plan was actually doing and would like more information on who was involved in the creation of the plan. Board Members explained details were still in the negotiation phase and encouraged Merrill Brimhall to talk to Christopher Thomas after the meeting.

2.5 Discussion and Consideration of Resolution 23-03, Resolution of the Board Approving the Use of a Utah Cooperative Contract for Public Relations

Board Member Silvestrini moved to approve Resolution 23-03 Approving the Use of a Utah Cooperative Contract for Public Relations and the recommended end user agreement. Board Member Armstrong seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Board Member Comments

Board Chair Dugan welcomed new Board Members.

Board Members discussed the possibility of needing to change the meeting time/date for the March 27, 2023, meeting. Staff will be in contact with Board Members.

2.7 Closed Session (If Needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205.

Item not held

3. Adjournment

The meeting adjourned at 1:52 p.m.

APPROVED: _____ **Date**
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Community Renewable Energy Agency Board

Treasurer's Report for 4/3/23 Meeting

Billing report (p. 1 of 2)

Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 03/29/2023

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)

Community Renewable Energy

Revenue Receipt Report

For Date Range: 09/01/2021 - 03/29/2023

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report:

Community Renewable Energy

Accounts Payable Report

For Date Range: 09/01/2021 - 03/29/2023

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50

Total Paid	\$	<u>183,523.90</u>
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<i>Unspent Revenue</i>	\$	516,476.10
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Agenda Item 2.3 Communications Committee Update

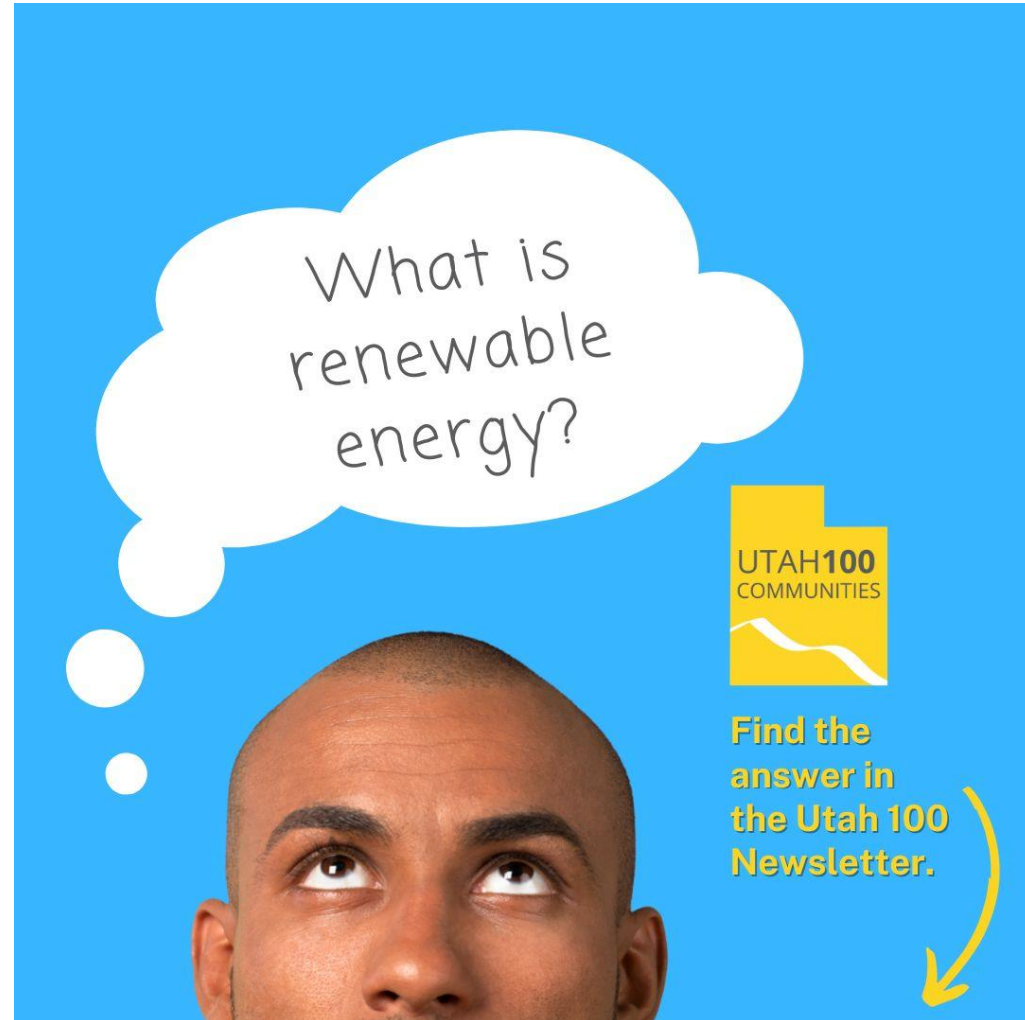
Community Renewable Energy Board Meeting
April 2023

*Committee Membership: Salt Lake City, Cottonwood
Heights, Alta, Holladay, Moab*



Committee Activities - March

- *March 10th Meeting:*
discussed consultant procurement, planned for March communications activities
- *March 30th Meeting:*
coordination with environmental non-profits



Communications Consultant

- Agency Board authorized use of Penna Powers state contract for public relations services via Resolution 23-03 in February 2023 meeting
- Working with Millcreek to establish end user agreement between Agency and Penna Powers
- Anticipate beginning work with Penna Powers in April

Scope of Work and Cost Estimate

- Not-to-exceed cost estimate: \$93,500
- State contract hourly rate for “public relations”: \$125/hr
- Highlights:
 - Communications Audit
 - Press releases per program milestone
 - Content for social media, newsletter, website, logo, physical collateral
- Content calendar/posting frequency TBD

TASK #	PHASE / TASK	HOURS	ESTIMATE
	Pre-Program application submittal phase		
1	Meetings and strategic planning	80	\$10,000
1.1	Communications audit	60	\$7,500
2.1.1	Edit opt-out letter	2	\$250
2.2	Write/distribute press release	16	\$2,000
2.3	Update program description & FAQ on website	16	\$2,000
	TOTAL		\$21,750
	Program decision phase		
3.1	Revise Utah 100 logo	64	\$8,000
3.2	Refresh the Agency website	120	\$15,000
3.3	Write/distribute press release	16	\$2,000
3.4	Write content for monthly newsletter	96	\$12,000
3.5	Create social media calendar & template content for partners	144	\$18,000
	TOTAL		\$55,000
	Ordinance adoption phase		
4.1	Design assistance poster	22	\$2,750
4.2	Create general brochure with PSC-approved details	28	\$3,500
4.3	Update website with PSC-approved details	12	\$1,500
4.4	Write press release to customize for local media	16	\$2,000
4.5	Create content for social media		-
4.6	Design additional posters, fliers, graphics as needed*	40	\$5,000
	TOTAL		\$14,750
	Program launch phase		
5.1	Write press release announcing program launch	16	\$2,000
5.2	Create content for social media		-
	TOTAL		\$2,000
	TOTAL COST ESTIMATE**	748	\$93,500

Coordination with Nonprofits

March 30th meeting

- 02 Utah, Utah Chapter of the Sierra Club
- Orgs have shared Agency messaging on utility agreement basics
- 02 Utah is communicating with city council members in key communities about program milestones, utility agreement
- Next Meeting: TBD

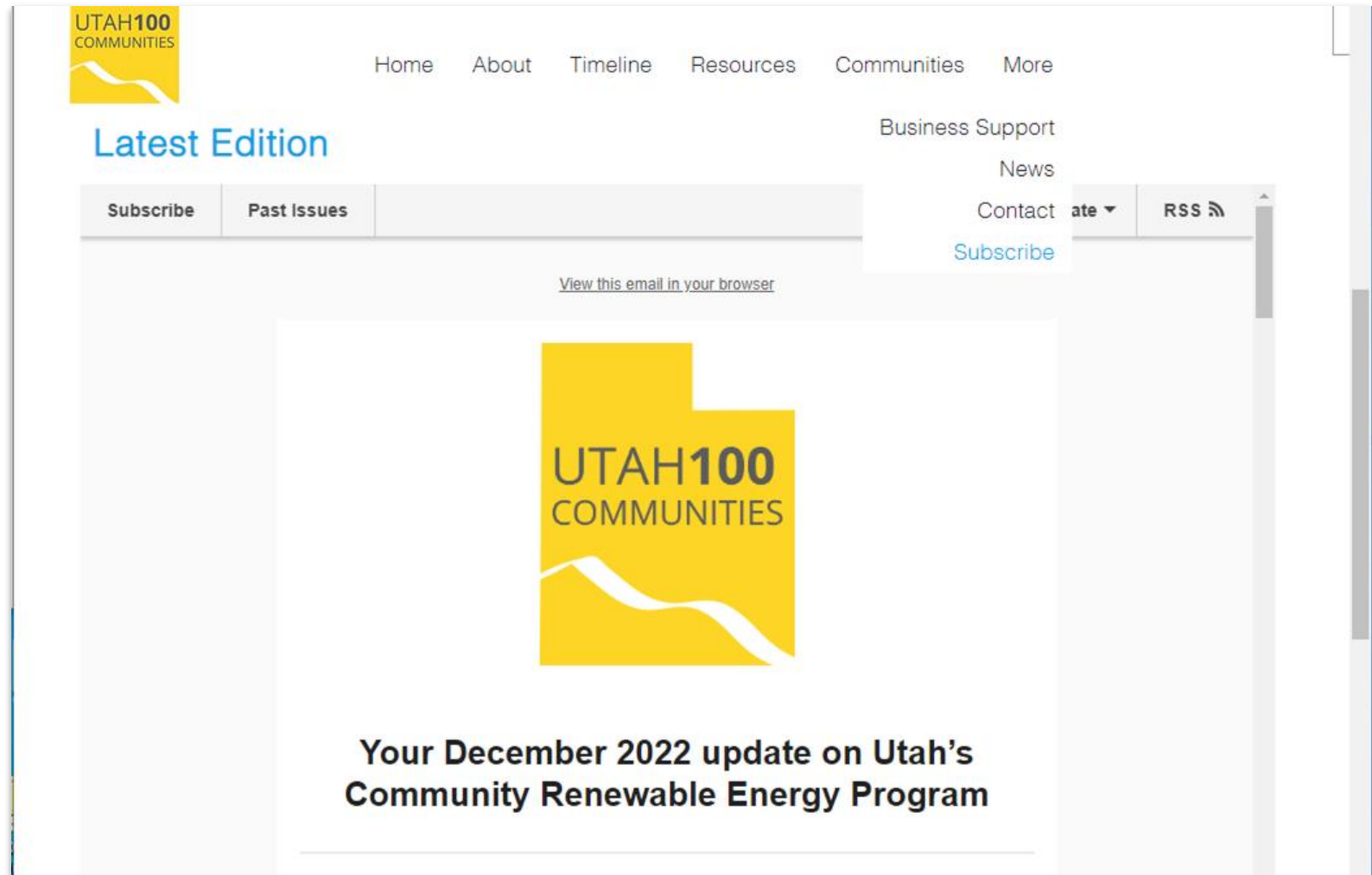


SIERRA CLUB
UTAH CHAPTER

February Communications Activities

Newsletter, E-kit:

- “What is Renewable Energy?”
- Renewable Energy in the News
- Sustainability Spotlight: [SLC and the Four Corners Carbon Coalition](#)
- [Newsletter](#) sent on 3/28, E-kit on 3/29



Next Steps

- *Finalize Agency-Penna Powers end user agreement, begin working with Penna Powers*
- *Continue coordination with nonprofits, March 30th meeting*
- *Continue monthly email newsletter, e-kit pending consultant input*
- *Begin planning future public info session to coincide with program application?*
- *Next meeting April 14th at 9:00 AM*

Low-Income Plan Committee Update

Community Renewable Energy Board Meeting
April 2023



Low-Income Plan Committee Membership

- Castle Valley
- Cottonwood Heights
- Kearns
- Ogden
- Park City
- Salt Lake City
- Summit County

[Resolution 21-12](#)

March 2023 Recap

In March, the Low-Income Plan Committee focused on three topics:

1. Outreach Materials Design
2. Outreach Contact Information Appendix
3. S.B. 288

Outreach Materials Design

- We continue to brainstorm design ideas for the Low-Income Plan outreach materials:

1. Informational Poster Ideas

- Minimalistic design style
- List our website as resource to learn more
- List the phone number for Rocky Mountain Power customers to call
- Include the Program launch date*
- Include the average customer bill impact
- Include verbiage about low-income assistance programs

2. Informational Email Template Ideas

- More detailed design than posters
- Opportunity to include direct links to website resources

**Note: As the outreach materials are developed, placeholder dates and figures (such as the Program launch date) will be utilized until we have the finalized information.*

Outreach Contact Information Appendix

- We continue work on a **master appendix with contact information** for **every organization** identified across our **Low-Income Plans**.
- This appendix will be **provided to every community**, so that they can **utilize the contact information to reach out** to the various organizations they've listed in the *Outreach Strategies Section* of their Low-Income Plan.
- This appendix will also **identify which communities plan to reach out to the same organizations**, so that we can facilitate coordination between communities on these overlaps.

Outreach Contact Information Appendix

- Much of contact the information was sourced via Utah 211, a resource tool hosted by the United Way. The remaining information is being sourced by hand, via research by members of the Low-Income Plan Committee.
- Once finalized, this appendix will be shared via email with each community to assist with their outreach efforts.
- A copy will also be included in our Program Application so that regulators can learn more about the organizations we'll be reaching out to.

	A	B	C
1	Organization	Website	Contact
2	AARP - Utah State Office	states.aarp.org/utah/	media@aarp.org
3	Active Re-entry Independent Living Center	https://www.arecil.org/	Amy Farr - Independent Living/Low Vision Coordinator - amy@arecil.org
4	Alta Community Enrichment	https://altacommunity.org/our-mission	Sara Gibbs - Executive Director - director@altaarts.org
5	Alta Post Office Building	https://townofalta.com/town-services/post-office/	Chris Cawley - Assistant Town Administrator - ccawley@townofalta.com
6	Alta Town Office	https://townofalta.com/	Chris Cawley - Assistant Town Administrator - ccawley@townofalta.com
7	Arches Education Center	www.archeseducation.net	Trisha Hedin - Director - thedin@grandschools.org
8	Asian Association of Utah	https://aau-slc.org/	Andy Tran - Chief Program Officer - andyt@aau-slc.org
9	Assist Utah	https://assistutah.org/	info@assistutah.org
10	Big Brothers Big Sisters of Utah - Summit and Wasatch Counties	https://ut.medicalhomeportal.org/services/provider/12144	general@bbbsu.org
11	Canyon Community Center	https://www.springdaletown.com/216/Canyon-Community-Center	Robyn Sanders - Canyon Community Center Coordinator - rsanders@springdale.utah.gov, Ryan Gubler, Parks and Recreation Director,
12	Canyons School District	https://www.canyonsdistrict.org/	Susan Edwards - Public Engagement Coordinator - susan.edwards@canyonsdistrict.org
13	Care about Child Care	https://childcarehelp.org/	Carrie Sigler - Director - csigler@fivecounty.utah.gov
14	Catholic Community Services	https://www.ccsutah.org/	Maresha Bosgieter - Development Director - mbosgieter@ccsutah.org
15	Christian Center of Park City	ccofpc.org	Jessica Bryant - Marketing and Grants Manager - jessica@ccofpc.org
16	Community Action Services and Food Bank - Coalville	www.communityactionuc.org	casfb@communityactionuc.org
17	Community Action Services and Food Bank - Oakley	communityactionuc.org	casfb@communityactionuc.org
18	Community Rebuilds	https://www.communityrebuilds.org/	Leah Olsen - Outreach and Program Facilitator - info@communityrebuilds.org
19	Comunidades Unidas	cuutah.org	Maria Montes - Community Engagement Organizing Manager - maria@cuutah.org
20	Cottages of Hope	https://www.cottagesofhope.org/	admin@cottagesofhope.org
21	Cottonwood Heights Business Association	https://www.cottonwoodheights.utah.gov/doing-business/economic-development/ch-business-association	Hope Zitting-Goeckeritz - Business Development Specialist - hgoecker@ch.utah.gov
22	Cottonwood Heights Parks and Recreation Service Area	https://www.cottonwoodheights.com/	Ben Hill - Executive Director - bhill@cottonwoodheights.com
23	Davis, Morgan, and Weber HEAT Programs	jobs.utah.gov/housing/scso/seal/heat.html	
24	Department of Workforce Services - Moab Center	jobs.utah.gov	
25	Department of Workforce Services - Park City Center	jobs.utah.gov	
26	Department of Workforce Services - Refugee Services	refugee.utah.gov	
27	Division of Services for People with Disabilities	dspd.utah.gov	Angela Pinna - Division Director - apinna@utah.gov
28	Eddie P. Mayne Kearns Senior Center	https://slco.org/eddie-p-mayne-kearns/	Jayme Haight - Center Manager - jhaigh@slco.org
29	Episcopal Church of St. Francis	https://moabepiscopalchurch.org/	Rev. Dave Sakrison - Reverend - frdave2012@gmail.com
30	FCAOG Programs	http://www.fivecounty.utah.gov/	Bryan Thiriot - Executive Director - bthiriot@fivecounty.utah.gov
31	Five County Aging Services	https://www.areasagencyonagingfivecounty.org/	Carrie Schonlaw - Director of Aging - cschonlaw@fivecounty.utah.gov
32	Five County HEAT Program	https://fivecountyheat.org/	Bryan Thiriot - Executive Director - bthiriot@fivecounty.utah.gov
33	Five County Weatherization Program	https://www.wxworks.net/contact-us/	Danna Alvey - Manager - dalvey@fivecounty.utah.gov
34	Foundations for Independence -Cerebral Palsy	ffiutah.org	David Caroon - Program Director - david@ffiutah.org
35	Full Circle Intertribal Center	https://fullcircleintertribalcenter.org	Kristen Ramirez-Marsh - Executive Director - fullcircleintertribalcenter@gmail.com
36	Futures through Training	futuressthroughtraining.org	Natalie Alejandre - Futures Through Training Heat Director - nalejandre@futuressthroughtraining.org
37	Grand Center	https://www.grandcountyutah.net/178/Grand-Center	Lorette (Yordy) Eastwood - Director - LEastwood@grandcountyutah.net
38	Grand County Food Bank	http://seualg.utah.gov/index.php/community-services/food-banks/	Miriam Grand - Grand County Food Bank Coordinator - mgraham@seualg.utah.gov
39	Grand County Library	http://www.moablibrary.org/	Carrie Valdes - Library Director - carrie@moablibrary.org
40	Grand County School District	www.grandschools.org	Jeremy Spaulding - Community Coordinator - spauldingj@grandschools.org
41	Grand Oasis	https://www.inspirecommunities.com/communities/grand-oasis/	contactus@inspirecommunities.com
42	Habitat for Humanity	https://habitatwd.org	Wendy Vinhage - Executive Director - wendy@habitatwd.org
43	Habitat for Humanity - Summit and Wasatch Counties	www.habitat-utah.org	Monika Guendner - Community Engagement and Marketing Manager - mguendner@habitatwv.org
44	Habitat for Humanity of Southwest Utah	habitatwv.org	director@habitatwv.org
45	Heber Valley Center Stage	www.ccofpc.org	Jessica Bryant - Marketing and Grants Manager - jessica@ccofpc.org
46	Holladay Library	https://www.slcolibrary.org/	
47	Holladay Lions Recreation Center	https://slco.org/holladay-lions/	Bess Thompson - Facility Manager - bthompson@slco.org
48	Holy Cross Ministries	https://www.hcmutah.org/	Andy Cier - Director of Development and Communications - acier@hcmutah.org
49	Home Rehabilitation	http://www.fivecounty.utah.gov/	Bryan Thiriot - Executive Director - bthiriot@fivecounty.utah.gov
50	Housing Authority	haslcutah.org	Britnee Dabb - Deputy Director - bdabb@haslcutah.org
51	Housing Authority of Southeastern Utah	www.hasuhomes.org	
52	Jewish Family Services - Park City	jfsutah.org	Alle Salazar LCSW, Director of Professional Services, alle@jfsutah.org

111
Organizations
Total!

Senate Bill 288

- At March's meeting, the Committee also discussed [S.B. 288](#), which was passed in this year's Legislative Session.
- S.B. 288, the "Utility Bill Assistance Program," creates a utility bill assistance program to be administered by the Division of Public Utilities.
- It authorizes bill credits for eligible low-income electricity and natural gas customers, and outlines a general regulatory process for a utility company to participate.
- The bill language does not specify that customers of the Community Renewable Energy Program will be eligible for these bill credits, but if eligibility is confirmed, this funding could potentially help support low-income customers in our Program.

Next Steps

- Continue to Design Outreach Materials
 - Determine what role a future communications consultant might play in designing these outreach materials
 - Determine whether a future communications consultant could provide translation services to offer these outreach materials in Spanish
- Share the Outreach Contact Information Appendix with each community
- Continue to Research S.B. 288
 - Could funding be utilized to facilitate the Enhanced Monthly Bill Credit which was adopted by the Community Renewable Energy Agency Board as a Programmatic Strategy?
 - Could funding be utilized to support low-income Program customers through another extra bill credit altogether?

QUESTIONS?

*Meet with the Low-Income Plan
Committee to discuss!*

Email Samantha to set up a meeting with the Committee.

sdeseelhorst@ch.Utah.gov

Agenda Item 2.3 Program Design Committee Update

Community Renewable Energy Board Meeting
April 2023



Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Key Activities

- Committee met three times in March
- Small group met three times to discuss the financial backstop
- Small group met to discuss account participation topics
- Small group met twice to discuss Program Application dashboard
- Quarterly check-in meeting with Utah Division of Public Utilities and Office of Consumer Services (Mar 8)

Program Application – Required Items 3/29

	Agency Working Committee	Rocky Mountain Power	Board Vote
Name and boundary map for each eligible community	Revising		
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class		Assigned 3/21	
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Revised and Sent 2/17	Reviewing 2/17	
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed resource solicitation process		Drafting 3/20	
Proposed form of opt-out notices	Drafted, reviewing 3/20		
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

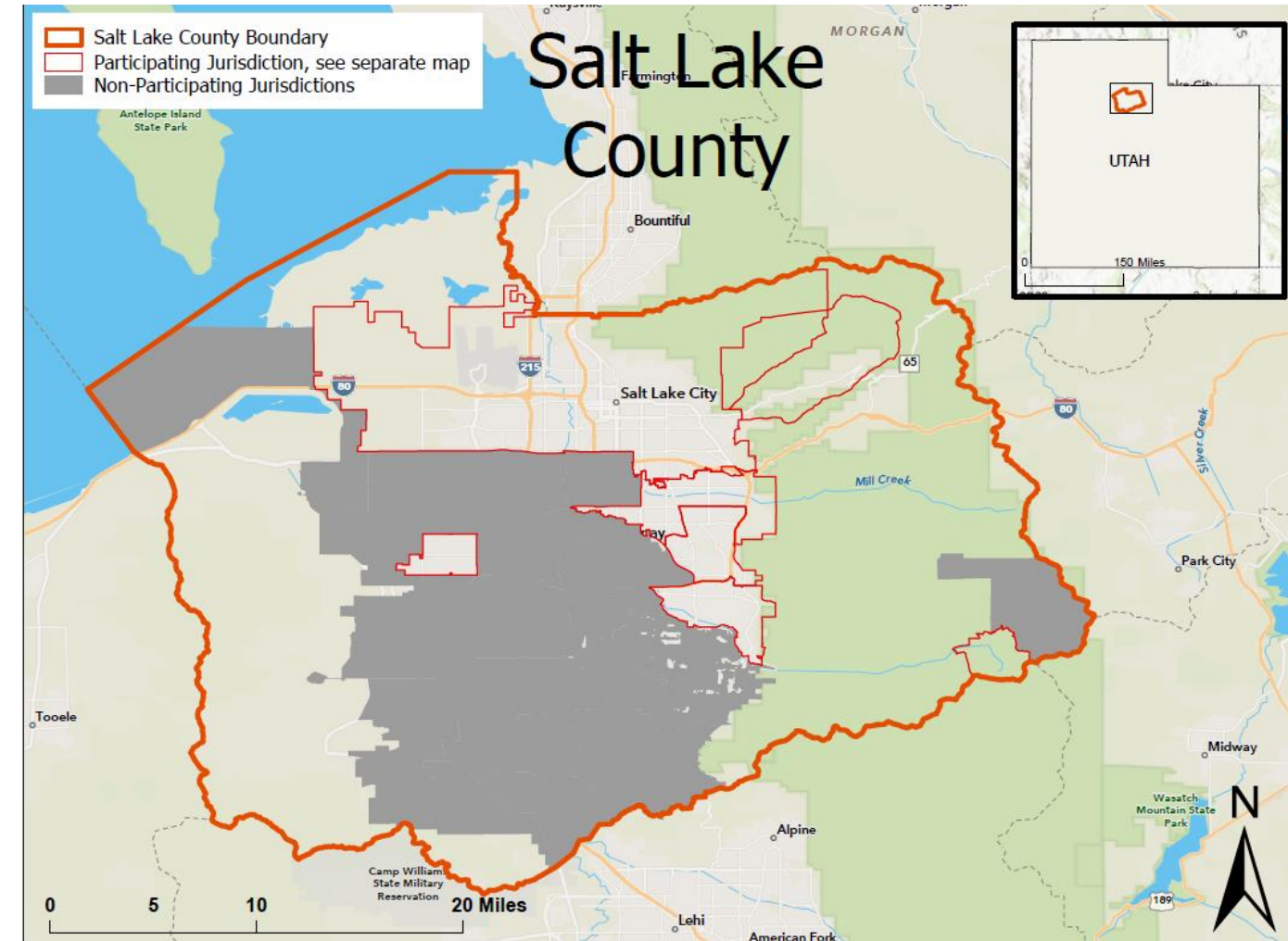
Requests: Preparing for the Utility Agreement (rev.3)

- RMP attorneys have said they expect to send us the next redline of the agreement soon
- While the Utility Agreement is in draft form...
 - Enter closed session to discuss specific language in the draft agreement
 - Broad outlines of what the Utility Agreement must address under state law can be discussed in open session (and see February e-newsletter for bullet points)
- After language has been agreed to by the Agency and PacifiCorp...
 - The Program Design Committee will let all Board members know that the final version of the Utility Agreement may be presented to Councils and Commissions in open session
- The Committee now hopes the Board may be able to consider final language at its **May 1 meeting**

Request: Prepare to budget for opt-out noticing

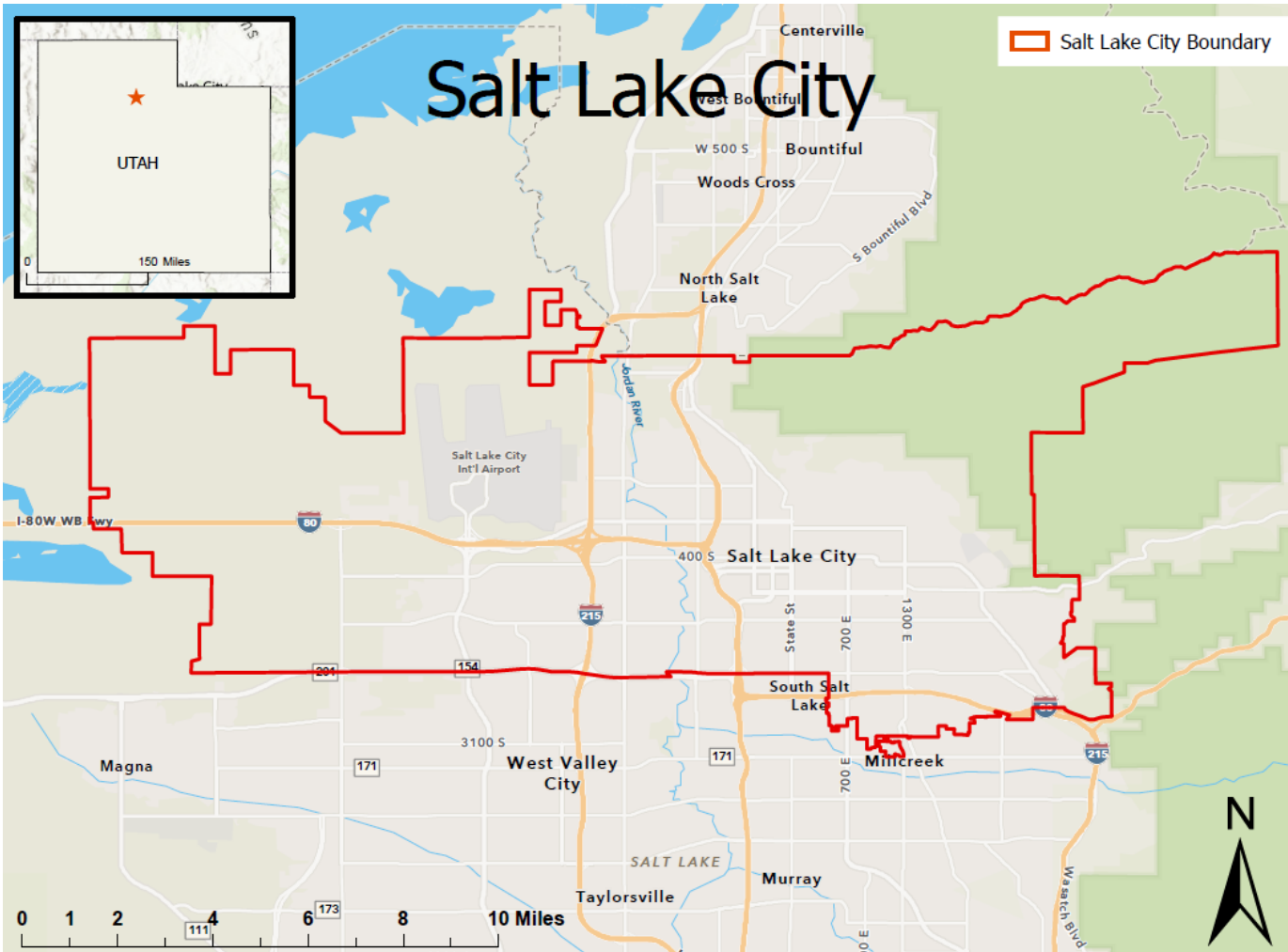
- State law requires that communities cover the cost to mail two opt-out notices to customers within their boundaries
- These are the last costs we envision participating communities will need to appropriate; future costs should be paid through Program rates
- Chair Dugan sent a spreadsheet with updated noticing costs plus a 5% margin (next slide)
- Please note: the per-mailer cost increased by ~77% from the 2020 quote
- For cities and towns, budget for FY 2024 (beginning July 1, 2023)
- For counties, budget for FY 2023 if possible, but definitely for FY 2024 (beginning Jan 1, 2024)
- Please note: A community only needs to pay for the noticing costs if it passes the ordinance to finalize participation

Maps: County Maps



- County map styling has been updated
- Simple thick red boundary line
- All non-participating jurisdictions are indicated with grey background
- Separately participating jurisdictions are indicated with a thin red outline; they have their own separate maps included
- An explanatory note will be added at the bottom of County maps
- Federal / State / Tribal lands not indicated

Maps: City and Town Maps



- Simple thick red boundary line
- Federal / State / Tribal lands not indicated

Request: Please look for email regarding finalizing maps

- Christopher will send an email to all Board members asking for them to give a final review and approval of each community map
- Maps will then be sent to Rocky Mountain Power for inclusion in the Program Application

EPA Climate Pollution Reduction Grants

- \$1million formula planning grant available for the Salt Lake City metro area (includes Salt Lake County and Tooele County)
- Salt Lake City has volunteered to be the lead agency for the planning grant, which includes:
 - creating pollution inventories
 - collaborating with govt agencies and community stakeholders
 - developing a near-term Priority Climate Action Plan due Mar 2024
 - developing a long-term Comprehensive Climate Action Plan due ~July 2024
- Actions included in the Priority Climate Action Plan are eligible to compete for \$4.6 Billion in implementation grants, available first quarter of 2024
 - Salt Lake City plans to include the Community Renewable Energy Program in the emissions inventory list and priority actions
 - This could provide key funding to establish or supplement a reserve fund to act as a financial backstop for Program resources, or a buy-down a Program resource

Updated budget Guidance for FY 2023/2024 noticing costs

Community	Customer Count	Notice #1 - Cost per Mailer (up 78% from .41096)	Notice #2 - Cost per Mailer (up 76% from .38545)	Total mailing cost	Recommended FY 2024 Budget Amount (+5%)
Alta	263	0.7317	0.6767	\$ 370.41	\$ 388.93
Castle Valley	283	0.7317	0.6767	\$ 398.58	\$ 418.51
Coalville	1,137	0.7317	0.6767	\$ 1,601.35	\$ 1,681.42
Cottonwood Heights	14,602	0.7317	0.6767	\$ 20,565.46	\$ 21,593.73
Emigration Canyon Township	473	0.7317	0.6767	\$ 666.17	\$ 699.48
Francis	713	0.7317	0.6767	\$ 1,004.19	\$ 1,054.40
Grand County Unincorporated	3,298	0.7317	0.6767	\$ 4,644.90	\$ 4,877.15
Holladay	13,207	0.7317	0.6767	\$ 18,600.74	\$ 19,530.78
Kearns	10,702	0.7317	0.6767	\$ 15,072.70	\$ 15,826.33
Millcreek	25,510	0.7317	0.6767	\$ 35,928.28	\$ 37,724.70
Moab	3,653	0.7317	0.6767	\$ 5,144.89	\$ 5,402.13
Oakley	752	0.7317	0.6767	\$ 1,059.12	\$ 1,112.07
Ogden	37,710	0.7317	0.6767	\$ 53,110.76	\$ 55,766.30
Park City	10,907	0.7317	0.6767	\$ 15,361.42	\$ 16,129.49
Salt Lake City	105,373	0.7317	0.6767	\$ 148,407.33	\$ 155,827.70
Salt Lake County Unincorporated	11,994	0.7317	0.6767	\$ 16,892.35	\$ 17,736.97
Springdale	706	0.7317	0.6767	\$ 994.33	\$ 1,044.05
Summit County Unincorporated	11,886	0.7317	0.6767	\$ 16,740.24	\$ 17,577.25
TOTALS	253,169			\$ 356,563.22	\$ 374,391.38

Next Steps

- **Requests for member communities**
 - Be on the lookout for a new version of the Utility Agreement (hopefully a near-final version) hopefully in April
 - Please plan to budget for noticing costs using the updated estimates in this slide deck and provided by email
 - Look for email regarding finalizing community maps
- Possible meeting with RMP and regulators to discuss resource valuation at end of April or beginning of May