

# MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING



**Date:** Friday, March 17, 2023

**Anchor Location:** 9067 S. 1300 W. #204; West Jordan, UT 84088

This meeting was held via teleconference.

**Open Session Board Members in Attendance:** Gavin Hutchinson, Kari Malkovich, Wade Glathar, Royce Kimmons; **Excused:** Quinn Sutton

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MISSION: To develop connected and successful learners.*

## MINUTES

### CALL TO ORDER

- Gavin Hutchinson called the board meeting to order at 9:34 AM.

### CONSENT ITEMS

- **December 16, 2022 Board Meeting Minutes and February 17, 2023 Board Meeting and Closed Session Minutes**

*Wade Glathar made a motion to approve the December 16, 2022 Board Meeting Minutes and the February 17, 2023 Board Meeting and Closed Session Minutes; Kari Malkovich seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

### PUBLIC COMMENT

- Sarah Weston provided public comment seeking clarification regarding the consultant evaluation committee and the policy review committee. She inquired about board membership and appointments.
- Emily Andersen provided comment regarding the membership of the consultant evaluation committee.
- Ann Meeks commented on her attendance at the meeting and gratitude towards the board and administration for their hard work.
- This is the second public comment period for the 2023-2024 Fee Schedule and Fee Waiver Policy.

## REPORTS

- **Finance Report**

Cathie Hurst reviewed the current financial statements, including revenue and expenses and discussed purchased services. Legislative estimates are generally received in April and will help set the budget for the upcoming year. How the salary increase will be included in employment agreements is being evaluated.

- **Director Report**

Dr. Tonks provided a written update on the current state of the school, including early graduates, Sterling Scholar, History Day winners, STEAM Team advancing in the Samsung competition, and an update from an alumnus. Student performance updates were provided, and the counseling staff were thanked for their dedication to supporting students working towards graduation. Current and projected enrollment numbers were provided, and the special education RDA results were included in the materials and the score was explained along with the departments achievements. A message from a science teacher and how OER is being used was included. The accreditation process and the credit assurances were discussed. The SOEP review was held, and the results will be available in a few weeks.

## VOTING ITEMS

- **2023-2024 Fee Schedule and Fee Waiver Policy Renewal**

The fee schedule has not been updated since it was last reviewed and there is an accompanying Fee Waiver Policy with no recommended changes.

*Kari Malkovich made a motion to approve the 2023-2024 Fee Schedule and renew the Fee Waiver Policy; Royce Kimmons seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

- **Tuition Reimbursement Agreement**

The request was submitted and reviewed.

*Royce Kimmons made a motion to approve the Tuition Reimbursement Agreement with Abigail Butler; Kari Malkovich seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

- **School LAND Trust Plan**

Annually the school receives trust lands funds, and the committee has developed the plan.

*Kari Malkovich made a motion to approve the School LAND Trust Plan; Wade Glathar seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

- **LEA-Specific License / Endorsement**

The request is for a licensed math teacher to teach the general financial literacy endorsement. The historical school practice of LEA-Specific requests was discussed along with the time frame of the endorsement.

*Wade Glathar made a motion to approve the LEA-Specific License/Endorsement request for Linlea West; Royce Kimmons seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

- **Policy Review Committee**

The board is consistently reviewing board policy and it was proposed a committee of two members be established.

*Kari Malkovich made a motion to approve a Policy Review Committee of Wade Glathar and Quinn Sutton; Royce Kimmons seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

- **Consultant Evaluation Committee**

The board is considering hiring a consultant and it was proposed to form a committee to evaluate proposals and propose a consultant.

*Kari Malkovich made a motion to approve the Consultant Evaluation Committee of Royce Kimmons and Kari Malkovich; Wade Glathar seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

## **CALENDARING**

- The next board meeting will need to be rescheduled.

## **CLOSED SESSION**

- *Kari Malkovich made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held over Zoom with an anchor location at Mountain Heights Academy; Royce Kimmons seconded. Motion passed; the votes were as follows:*

- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Royce Kimmons – AYE*
- *Gavin Hutchinson – AYE*

Entered a closed session at 10:31 AM.

## **ADJOURN**

- *Kari Malkovich made a motion to adjourn the closed session and board meeting; Royce Kimmons seconded. Motion passed; the votes were as follows:*
    - *Kari Malkovich – AYE*
    - *Wade Glathar – AYE*
    - *Royce Kimmons – AYE*
    - *Gavin Hutchinson – AYE*
- Board meeting adjourned at 12:01 PM.

DRAFT

**MOUNTAIN HEIGHTS ACADEMY  
BOARD OF TRUSTEES  
CLOSED SESSION STATEMENT**



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**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Mountain Heights Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17th day of March, 2023.

  
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Gavin Hutchinson

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