

The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

January 26, 2023 – 12:00 PM-1:37 PM

In attendance via zoom: Cary McConnell, CAO, Robert Merrill, CFO, board members Paul Baltes and Jay Garlock, Executive Director Lynne Herring, Director of Finance Chris Helvey, Director of Operations Buddy Ivie, Principals Carrie Banfield, Matt Fullmer, Brandon Winn, Grayson Wolf, Assistant Principal Brandon Waite, Curriculum Director Karla Kay Snow, School Social Workers Lainy Barrick and Kaylen Perez, Robotics Teacher Lafe Peavler and Robotics students Eva Rushforth and Joanna Fernandez. Executive Secretary Tracey Noonan participated at the anchor location.

PUBLIC COMMENT

None

REGULAR AGENDA

1. Approval of minutes from the October 27, 2022, Governing Board Meeting

Jay Garlock moved to approve the October 27, 2022, Governing Board Meeting minutes. Cary McConnell seconded. 4-0 passed, no opposition; Thomas Chan absent.

2. Executive Director and School Principals Update

Noteworthy item is the 20th anniversary celebration of Freedom Prep. Jay Garlock expressed appreciation for everyone who contributes to the continuing success of FPA. Cary McConnell mentioned the value of the updates to help keep the Governing Board informed of school activities/events/updates.

3. Presentation from The Freedom Robotics Team

Freedom Robotics Team members/FPA students Eva Rushforth and Joanna Fernandez summarized some recent events in which the Robotics Team has participated as well as shared some benefits/learning opportunities that they've experienced while on the Robotics Team.

4. Approve or Deny Overnight Travel Request for Robotics Team Competition

Lafe Peavler summarized the trip that the Robotics Team is hoping to get approved by the board:

The team will attend (this trip was previously approved) Utah State Robotics Championship in March in Cedar City. Two of 36 teams will qualify for the World Robotics Championship on April 19-22 in Houston, TX. If the team qualifies for the World Robotics Championship, the cost will be around \$10,000. The team has received a grant from the US Department of Defense's STEM program and has qualified for an additional grant if they get to the next level. They've been building relationships/seeking sponsorships to help pay for the possible trip to TX. The Robotics Team must get approval from the Governing Board to attend the World Robotics Championship out of state (if they qualify).

Paul Baltes moved to approve the trip to the World Robotics Championship if they qualify at the Utah State Robotics Championship. Point of clarification: this approval is only for possible out-of-state travel, not for the funds to do so.

Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

5. Approve 2023-2024 School Calendars

Lynne noted that one big change for the calendars is that FPA will start claiming all four Professional Development Days allowed by the state as opposed to the three that we've claimed in the past. Otherwise, the calendars are very similar to past years' calendars.

Jay Garlock moved to approve the 2023-2024 School Calendars as presented.

Robert Merrill seconded. 4-0 passed, no opposition; Thomas Chan absent.

6. Discuss and Accept Fraud Risk Assessment

Chris Helvey explained that this is an annual self-evaluation report that the state auditor's office requires.

In the fall, Cary McConnell and Robert Merrill approved this report.

Due to safe procedures, fraud risk level is very low at FPA.

No formal vote is required, just recognition that it has been presented to the board.

7. Budget Update

Chris Helvey briefly discussed budget usage so far this school year (and planned audit) through end of December (budget update previously sent to GB for review).

8. Approve or Deny Youth Protection Policy (Cont. from October 27, 2022)

Per Buddy Ivie, this policy is not needed.

Cary McConnell moved to strike this item from the agenda.

Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

9. Approve or Deny Teacher and Student Success Act (TSSA) Policy (Cont. from October 27, 2022)

Paul Baltes couldn't edit any of the policies. Buddy summarized the changes requested by the board that were made to this policy including clarification of purpose and Kim Flewallen was available to answer any questions the board had.

Kim explained that the Governing Board approval of this policy is necessary moving forward. Paul Baltes requested wording clarification of "allocation" in the first paragraph of policy.

Paul Baltes moved to approve the TSSA Policy with minor edits discussed.
Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

10. Approve or Deny Dropout Prevention & Recovery Policy (Cont. from October 27, 2022)

Jay Garlock moved to approve the Dropout Prevention & Recovery Policy with one minor edit as discussed.
Robert Merrill seconded. 4-0 passed, no opposition; Thomas Chan absent.

11. Approve or Deny School Vehicle Use Policy

Paul Baltes suggested adding wording that would forbid illicit/immoral/illegal use of the vehicle. Lynne Herring explained that DOO stands for Director of Operations. This will be clarified in edits. Both of these changes will be made immediately so policy can be approved and posted immediately. Any other suggestions that Paul Baltes has will be emailed to Buddy Ivie.

Paul Baltes moved to approve the School Vehicle Use Policy with editorial edits plus substantive modifications as discussed.
Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

12. Approve or Deny Professional Standards and Training for Non-licensed Employees and Volunteers Policy

Jay Garlock moved to approve the Professional Standards and Training for Non-licensed Employees and Volunteers Policy.
Paul Baltes seconded. 4-0 passed, no opposition; Thomas Chan absent.

13. Approve or Deny Home School Student Participation in Statewide Assessments Policy

Paul Baltes moved to approve the Home School Student Participation in Statewide Assessments Policy
Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

14. Approve or Deny FPA Secondary School Positive Behavior & Suicide Prevention Plan

Brandon Waite summarized the plan and led a discussion of its merits.

Robert Merrill moved to approve the FPA Secondary School Positive Behavior & Suicide Prevention Plan.

Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

15. Approve or Deny FPA Positive Behavior Plan (FPA1 & FPA3)

Kaylen Perez summarized the plan. Paul Baltes asked for the 15-minute timeframe to be removed. Paul also stressed the need for a calm place/room.

Paul Baltes moved to approve the FPA Positive Behavior Plan with the edit mentioned.

Jay Garlock seconded. 4-0 passed, no opposition; Thomas Chan absent.

16. Approve or Deny FPA Positive Behavior Plan (FPA4)

Brandon Winn summarized the plan. Very similar to FPA1 & FPA3, however, in the FPA4 plan, the calm place was moved to the classrooms. Paul Baltes opposed this move.

Jay Garlock moved to approve the FPA Positive Behavior Plan for FPA4.

Robert Merrill seconded. 3-1 passed, with Paul Baltes opposing. Thomas Chan absent.

17. Discuss and Set Annual Meeting and Retreat Dates

Quarterly meetings schedule continued. Monthly only if necessary. Buddy Ivie announced that, as of now, we are compliant with our policies.

Next meetings planned for March 23rd and May 18th. Tentative retreat date last week of June. Possibly meet in early August. If deemed not needed, it will be cancelled.

18. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code*

Stricken-not needed.

19. Adjourn

Robert Merrill moved to adjourn @ 1:37 PM

*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

Current Board Goals

a. Student and Employee Success

- i. Ensure the development data-driven methods to understand student success.
- ii. Contribute to improving lives through development of policies and practices

b. Operational Efficiency

- i. Require school to operate in the black
- ii. Oversee Retaining and Enrolling Students
- iii. Quarterly Enrollment review
- iv. Regular Policy Review each Board Meeting

c. Community Relations

- i. Be involved regularly in Parent and Student engagement activities
- ii. Evaluate PR quarterly
- iii. Governing Board Members attend and assist fundraisers

d. Specific Areas of Focus

- i. Define what makes Freedom different/unique
- ii. Support consistent culture across campuses