MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, MARCH 20, 2023, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Supervisor Mike Casper, Public Works Supervisor Clint Curtis, Clerk-Auditor Deputy Christie Walker, Clerk-Auditor Deputy Janet Jenkins, Emergency Management Director Mike Lefler, Deputy Attorney Grant Charles, Clay Crozier with PLPCO, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:00 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:00 a.m.)

Personal Privilege

(9:01 a.m.)

Commissioner Greg Miles takes a moment to recognize Commissioner Irene Hansen for her service to the County. An article was written in the Uintah Basin Standard titled: Celebrating Irene Hansen during Women's History Month. Commissioner Miles reads a sentence from the article. Her love of the entrepreneurial spirit has guided her tireless work in projects that bring new business opportunities and investment in the Uintah Basin. Commissioner Miles and Commissioner Killian commend Commissioner Hansen for her constant voice of reason and dedication to Duchesne County.

Public Works Update

(9:03 a.m.)

Public Works Supervisors Mike Casper and Clint Curtis give an update on existing projects and upcoming work. They are receiving quotes for the XCL 7000 West bridge on Ioka Lane off highway 87. XCL is purchasing the bridge, and the County will have right-of-way across the river. Mud is everywhere, roads are rutted, and trucks are getting stuck. They are doing the best they can with the current melting situation. They are fixing potholes in between storms and whenever possible. The road department is inspecting culverts and being proactive to ensure water flow.

Emergency Management Director Mike Lefler gave an update on the current flooding mitigation. He has been in contact with the cities and the county road department to deliver sand and sandbags. He will continue to work with the cities for a site to place the sand. Many of the towns still have snow and nowhere to put the sand. Director Lefler was on a state-wide call with other counties. The state has released funds for flood mitigation. He will apply for funding, and if approved, he would like to purchase sandbagging machines that mount on a skid steer. Governor Cox has signed an Executive order providing optional administrative leave to support community flood responses for state employees. This will help in the rural communities where the state employees are located.

Auditors Office – Vouchers
(9:30 a.m.)

Clerk-Auditor Deputy Christie Walker presented the vouchers for March 20, 2023, check numbers 160533 through 160593, for $186,720.73. The parties review the vouchers submitted. *Commissioner Miles makes a motion to approve the vouchers for March 20, 2023, as presented. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditor's Office – Tax Adjustments
(9:32 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented a tax adjustment for the Assessor's Office on one parcel for credit in the amount of $1,144.27. The property was changed to primary with proof of residency. The parties review the tax adjustment. *Commissioner Killian makes a motion to approve the tax adjustment for the Assessor's Office as presented by Janet Jenkins. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(9:36 a.m.)

Auditors Office – Surplus
(9:38 a.m.)

Commission Executive Assistant Melissa Hughes detailed the item that needs to be placed on the Surplus website from the Building and Community Development departments. The item is a Xerox Copier and supplies for the copier. *Commissioner Miles makes a motion to approve the copier to be placed on surplus. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held March 13, 2023
(9:39 a.m.)

Parties review the combined Commission meeting minutes held on March 13, 2023. *Commissioner Killian makes a motion to approve the minutes for March 13, 2023, as presented. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Calendaring & Weekly Update on Events
(9:45 a.m.)

Recess 10:20 a.m. to 10:31 a.m.

Discussion & Consideration of the District Court Contract
(10:31 a.m.)

Deputy Attorney Grant Charles presented the District Court Contract for legal services. This Agreement between Duchesne County and Clint Hendricks is to provide competent legal representation of indigent adult criminal defendants in the 8th District Court accused of violations of the criminal law. The parties discuss the contract. *Commissioner Miles makes a motion to approve the agreement for legal services for District Court for Indigent Defense. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion of the Justice Court Contract
(10:42 a.m.)

Deputy Attorney Grant Charles stated there currently needs to be an agreement for the Justice Court Contract. This was an oversight with new legal services; an agreement must be in place to compensate the attorney. Attorney Charles will work on creating the contract and will present it at a future meeting for approval.

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:43 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:10 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:10 a.m.)

Commissioner Killian makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(12:10 p.m.)

No action is to be taken.

Calendaring & Weekly Update on Events
(12:10 p.m.)

Adjournment
(12:14 p.m.)

Commissioner Miles makes a motion to adjourn the meeting at 12:14 p.m. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 27th day of March, 2023.

Greg Miles	*Chelise Jessen*
Acting Commission Chair	*Clerk-Auditor*

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

DRAFT