



Board Meeting Minutes by  
Sharla Nelson

**REGULAR MEETING**

Date: February 15, 2023

Time: 4:00 PM

[Link to recording](#)

[Approved January 18, 2023 Board Meeting Minutes](#)

<b><u>Called to Order:</u></b> Jana Stout 4:02 pm	<b><u>Adjourned:</u></b> 5:10 pm
<b><u>The quorum was established as follows:</u></b> <b><u>Board Members Present</u></b> Jana Stout Joseph Neratko Molly Foster Theodore Moon	<b><u>Board Members Absent</u></b> Karsten Reed
<b><u>Guests Present</u></b> Martin Frey Nels Jensen John Tripp Shelly Jenkins Sharla Nelson Rob Noorda	

Time & Speaker	Item
4:00 - 4:10 pm Jana Stout, Chair	<b>Opening</b> <ul style="list-style-type: none"><li>• Welcome, Call to Order, Roll Call</li><li>• Board Member Bright Spots</li><li>• Approval of <a href="#"><u>January 18, 2023</u></a> Minutes<ul style="list-style-type: none"><li>○ Motion to approve the January 18, 2023 minutes: Joseph Neratko</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>○ Second: Molly Foster</li> <li>○ Approval: Unanimous <ul style="list-style-type: none"> <li>■ Jana Stout</li> <li>■ Joseph Neratko</li> <li>■ Molly Foster</li> <li>■ Theodore Moon</li> </ul> </li> </ul>
4:10 - 4:30 pm  John Tripp, Exec. Director Shelly Jenkins, DOO	<p><b>How well are our students doing?</b></p> <p><b><u>Executive Director Report</u></b></p> <p><b>Shelly</b></p> <ul style="list-style-type: none"> <li>● <b>Student Activities</b> <ul style="list-style-type: none"> <li>○ Hardware Ranch</li> <li>○ Rush Funplex (219 people)</li> </ul> </li> <li>● <b>Upcoming Activities</b> <ul style="list-style-type: none"> <li>○ ACT Boot camp</li> <li>○ Hale Center Theatre</li> <li>○ Provo Beach</li> <li>○ Smash Labs</li> <li>○ Prom</li> <li>○ Graduation</li> </ul> </li> <li>● <b>Current Enrollment 454</b> <ul style="list-style-type: none"> <li>○ 222 Applications (returning)</li> <li>○ 77 Applications (new students)</li> </ul> </li> <li>● Had a meeting with Adam last week or two to discuss how to improve customer experience</li> </ul> <p><b>John</b></p> <ul style="list-style-type: none"> <li>● <b>CSI Update</b> <ul style="list-style-type: none"> <li>○ 44 employee interviews</li> <li>○ 20 class observations</li> <li>○ Parent focus group</li> <li>○ Student focus group</li> <li>○ CALL</li> </ul> </li> <li>● We need 1 board member to represent the Board appointed by the Chair to represent the governing board. This individual will help us develop the plan.</li> </ul> <p><b>Student performance</b></p> <ul style="list-style-type: none"> <li>● Report on current Red, Yellow, and Green zones</li> <li>● We have a credit recovery program we are starting for students that have failed WL courses and need to make up credits to graduate. This will be beneficial for struggling and untraditional students.</li> <li>● Concurrent Enrollment partnership has been finalized with Weber State University for students ready for college.</li> <li>● We may need to revisit Exhibit A due to our status with CSI. John will follow up on this after he visits the State.</li> </ul>

Nels Jensen, WL Rep.	<p><b>Williamsburg Learning Report</b></p> <ul style="list-style-type: none"> <li>• Report on TLE's</li> <li>• Parent Survey Results <ul style="list-style-type: none"> <li>◦ WL uses the net promoter score, which is considered the gold standard for feedback.</li> <li>◦ Promoters (parents if they will trust those they care about you.)</li> </ul> </li> <li>• Measures against the <ul style="list-style-type: none"> <li>◦ Detractors</li> <li>◦ Neutrals</li> </ul> </li> <li>• Anything above 0 is good, above 20 is favorable</li> <li>• 50 is excellent, above 80 exceptional</li> <li>• Our current score is 64, which WL considers favorable. Happy with anything above 60. If below 60, WL becomes concerned.</li> </ul>
Martin Frey	<p><b>Summit Journey Report</b></p> <ul style="list-style-type: none"> <li>• Will be emphasizing "adventure" over "camp".</li> <li>• Location: Morgan, Utah</li> <li>• 100+ Adventures /1600 youth</li> <li>• Challenge by Choice</li> <li>• Team accountability</li> <li>• 3 or 4 sessions</li> <li>• Next steps <ul style="list-style-type: none"> <li>◦ Contract</li> <li>◦ Marketing</li> <li>◦ Registration</li> </ul> </li> <li>• Sailing</li> <li>• Canoeing</li> <li>• Hiking</li> <li>• Climbing</li> </ul>
4:30 - 5:00 pm	
Joseph Neratko, Treasurer	<ul style="list-style-type: none"> <li>• <u>Financial Committee Report</u> <ul style="list-style-type: none"> <li>◦ On track with our budget. Minor adjustments have been made.</li> <li>◦ Still within our goals and anticipated spending.</li> <li>◦ PTIF interest is great.</li> </ul> </li> </ul>
John Tripp, Exec Director	<ul style="list-style-type: none"> <li>• ED Monitoring Reports per annual agenda <ul style="list-style-type: none"> <li>◦ <u>2.2 Report</u> - John appreciates the clarity found in this policy.</li> <li>◦ Yes, we comply</li> </ul> </li> </ul>

John Tripp, Proposer	<p>Proposed Board Actions</p> <ul style="list-style-type: none"> <li>● <a href="#"><u>School Fee Schedule 2023-24</u></a> (First Review, Public comments)</li> <li>● Public comment (The Board will not take action on an item introduced during this portion of the agenda)</li> </ul>
5:00 - 5:20 pm Joseph Neratko	<p><b>Board assessment and development</b></p> <ul style="list-style-type: none"> <li>● Discuss assigned chapters from Charter School Board University <ul style="list-style-type: none"> <li>○ Chapters 3-4</li> </ul> </li> </ul> <p>Teaching rotation assignments</p> <p>March - Ted Moon April - Molly Foster May- Karsten Reed</p>
5:20 - 5:30 pm Jana Stout	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>● Upcoming Calendar Events <ul style="list-style-type: none"> <li>○ ACT Prep Boot Camp - February 16, 22, March 1.</li> <li>○ February 20, President's Day-No class, office closed</li> <li>○ March 7-9 ACT Testing @ Clearfield office</li> <li>○ March 9-10 Mid-terms- No class</li> <li>○ March 10, Provo Beach Activity</li> <li>○ March 13-17 Spring Break- No class, office closed</li> </ul> </li> <li>● Next Board Meeting <ul style="list-style-type: none"> <li>○ March 22, 2023, 4:00 pm</li> </ul> </li> <li>● Adjournment <ul style="list-style-type: none"> <li>○ Motion to adjourn: Joseph Neratko</li> <li>○ Second: Jana Stout</li> <li>○ Approval: Unanimous <ul style="list-style-type: none"> <li>■ Jana Stout</li> <li>■ Joseph Neratko</li> <li>■ Molly Foster</li> <li>■ Theodore Moon</li> </ul> </li> </ul> </li> </ul>