

STATE LIBRARY BOARD MEETING  
Friday, December 9, 2022  
10:00 A.M. to 12:00 P.M.

**State Library Board Attendees:**

Rebekah Cummings, Chair; Marguerite Mower; Jason Cornelius; Josh Johnson; Diane Carter; Dianne Aldrich

**Utah State Library (USL) Staff:**

Chaundra Johnson, State Librarian/Division Director; Lisa Nelson, Blind and Disabled Program Manager; Marie Erickson, Library Resources Program Manager, Merrily Cannon; Library Development Program Manager; Brian Tober, Metadata Cataloger; Rachel Cook, Grants Coordinator; Amanda Rock, Administrative Assistant

**Utah Department of Cultural & Community Engagement (CCE) Staff:**

Katherine Potter, Deputy Director

**Guests:**

Bryan Nalder, Assistant Attorney General

**Welcome and roll call:**

Rebekah welcomed those attending online and attending in-person. The roll call was performed and introductions were made.

**Board meeting minutes for September 23, 2022:**

Marguerite motioned to approve the minutes as written. The motion was seconded by Jason. All board members voted in the affirmative.

**Open and Public Meeting Act (OPMA) training:**

Bryan Nalder conducted the annual OPMA training for the board.

**Website project with small libraries:**

Brian Tober demonstrated how he has been helping small libraries build and maintain websites. Currently eight libraries are participating in this program.

**Dept. of Cultural & Community Engagement update:**

Katherine Potter gave updates to the board. She stated Representative Johnson has been engaged regarding the bill about background checks for libraries. He's been open to feedback on the bill, and is interested in pursuing what is reasonable and feasible for small libraries.

**Director's Update:**

After thanking the board for their work and support this calendar year, Chaundra shared the following updates:

- USL has been working with the Division of Services for the Blind and Visually Impaired (DSBVI) to hire a security guard due to an increase of foot traffic in our building from a new UTA bus stop. The public will now enter the southeast doors by DSBVI where the security guard is stationed.
- One time funding will be spent on a remodel to make USL's space more dynamic and usable. The board will be able to see the new space and new cubicles at our March board meeting.

**LSTA 2022 Funds:**

Rachel shared the LSTA 2022 Budget Plan with the board. Highlights included \$50,000 allocated for the Blind Library and \$100,000 allocated for the Bookmobile program. Library resources will receive \$1,134,360 for Utah's Online Library, OverDrive, and other programs. Library Development will receive \$136,366.60 for projects and training. Finally, \$638,415.96 will be allocated for grants.

**Staff reports:****Library Development:**

Merrily shared updates for Library Development.

- Rachel Lenahan oversaw the annual Directors Summit. About 50 library directors attended the two training and the feedback was positive.
- The Development team sent out notification of Quality Library designations to 9 libraries. Recertification letters were sent out to all the libraries that applied. The team has also been working on updating the recertification packet for libraries and have reached out to new directors or interim directors in Washington County, Smithfield and Ephraim.
- Alan Ly wrapped up the STEM backpack project. The packs included books and simple projects to learn about water. The team has been working on distributing the packs for several months, and were able to find homes for all 400 packs at schools and libraries.

**Library Resources:**

Marie shared updates for Library Resources.

- Resources and the bookmobile program are running a pilot program where Resources will do centralized acquisitions and cataloging for the bookmobiles. They are hoping this pilot program will result in a more consistent catalogue and the bookmobile staff having more time for programming.
- Inventory of the Sanpete Bookmobile has been completed. They are planning on doing inventory for all five bookmobiles in the next few years.
- Resources is partnering with Utah Health Literacy Coalition to improve the health literacy of Utahns by making health information easy to access, understand, and use.

**Blind and Disabled Program:**

Lisa shared updates for the Blind and Disabled Program.

- They are purchasing a braille scanner from Germany which will scan books into braille.
- In March, they will be hosting an open house with DSBVI. This open house is an opportunity for patrons to meet staff and get hands-on training.

Rebekah adjourned the meeting at 11:44 a.m.