

Purchasing from People with Disabilities Advisory Board

Date & Time: 2/28/23 3:00 PM -2/28/23 4:00 PM

Anchor Location:

Minutes:

1. Welcome & Roll Call of all Attendees – Stacey
 - a. Board Attendees: Stacey Cummings, Office of Rehabilitation; Windy Aphayrath, Utah Division of Purchasing
 - b. Other Attendees: Tara Eutsler, Cherlyn Hess, Glenna Nelson, Utah Division of Purchasing; Gavin Hutchinson, Utah Works; Joanna Reese, Jill Raffety, DCFM; Natalie Summers, EnableUtah; Brian Swan, Utah Attorney General Office
2. Review and approval of Meeting Minutes for June 29, 2022, and January 24, 2023 – Stacey
 - a. Motion Made by Stacey Cummings, Seconded by Windy Aphayrath; The motion passed unanimously
3. Discussion for New Contracts - Utah Works
 - a. Bid information process and outline of information needed.
 - 186319 Utah Office of Tourism - Columbus Community Center
 - PA376 Collection and Shredding of Office Wastepaper - Columbus Community Center
 - PA2835 Collection and Shredding of Office Wastepaper - Enable Utah
 - 2274027 Archives Warehouse Freeport Center C-6
 - A discussion was held on the information and requirements that need to be included in the bid information. Cherlynn and Gavin will work together to create a template to use going forward.
4. Update on Contracts - Utah Works & DFCM
 - a. 1870241 Ogden Probation & Parole Contract
 - Confirmation that this contract was approved on February 2 & 3, 2023
5. Discussion about Contracts that Expired in 2020-2021 - Utah Works & DFCM
 - a. 157902 DFCM/Agriculture- Janitorial Agriculture Bldg. - exp July 31, 2020 - Advantage Services
 - Believe these to be a was a “temporary contract.” Agriculture building is now gone.
 - b. 200435 DFCM/DWS - Grant Orem Group Home - exp Dec 31, 2020 - TURN Community Services
 - This was a loan, not a set-aside.
 - c. 180754 DFCM/DWS - Grant Cedar City Triplex - exp Mar 31, 2021 - TURN Community Services
 - This was a loan, not a set-aside.
 - d. 1670049 DFCM/Tax - Tax Commission - exp Mar 31, 2021 - Work Activity Center
 - Park took over this contract. Work Activity Center took it back. There was conflict with the employees. No other CRP wanted to take it. It dropped off the program.
 - e. 1870114 DFCM/GovOps - Rio Grande Safe Zone Grounds Maintenance - exp Aug 31, 2021 Advantage Services
 - Advantage has cut off connection with Utah Works. This was more of a “temporary contract.”

6. Discuss Code - [63I-1-263\(13\)](#). [Repeal dates: Titles 63A to 63N](#)
 - a. Code 63I-1-263(13) was discussed and shared that this is a standard procedure within the State Legislature to review boards and their effectiveness and determine if they are still necessary.
7. Other Discussions
 - b. All future regularly scheduled board meetings to be held on the 3rd Tuesday of each month
 - c. ACTION: Contract 1870356 Brigham City Regional expires June 30, 2023. The contract is on the program as it was awarded. Due to a disagreement a few years ago, Parks has not paid administrative fee to Utah Works. The Board requests a copy of the contract and a Parks representative to be at the next Board Meeting.
 - d. Motion to Adjourn made by Stacey Cummings, Seconded by Windy Aphayrath; The motion passed unanimously