

## **SANPETE COUNTY COMMISSION MEETING**

**March 7<sup>th</sup>, 2023, 1:00 PM**

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Reed D. Hatch, and Scott Collard. County Attorney Kevin Daniels and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

### **OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE**

Prayer is offered by Commissioner Scott Bartholomew. Pledge of allegiance is recited by all.

### **CLAIMS AND APPROVAL OF FINANCES**

Auditor Stacey Lyon is present. Stacey Lyon presents the claims to the Commissioners. Motion is made by Commissioner Hatch to approve payment of claims # 355262 through #355421. The motion is seconded by Commissioner Collard, and the motion passes. Roll call vote: Commissioner Collard, aye; Commissioner Hatch, yes; and Commissioner Bartholomew, yes. Stacey Lyon presents finances to the Commissioners. Motion is made by Commissioner Hatch to approve the finances. The motion is seconded by Commissioner Collard, and the motion passes. Stacey Lyon presents an amendment to the personnel policy that will be added to Section 600.2 Recruitment and Selection. It is stated as such, "Employee's vacation accrual will remain the same and all accrued leave time will carryover to the new department. An employee hired through an internal recruitment will be placed on the pay scale according to the years of experience listed in the Minimum Qualifications section of the Job Description adopted by the Sanpete County Commission. An employee may be hired under Sanpete County Lateral Transfer Policy (600.12) if the employee has experience as stated in the Job Description they are being hired into." Motion is made by Commissioner Collard to approve the changes in 600.2 of the personnel policy. The motion is seconded by Commissioner Hatch, and the motion passes

### **AMY WILLDEN: APPROVAL OF 2022 REFUNDS.**

Treasurer, Amy Willden is present. Amy Willden presents the list of 2022 Refunds for property taxes to the Commissioners. Commissioner Bartholomew questions why salt is not classified the same as oil and coal. Discussion of reasons for some refunds are explained by Amy Willden. Motion is made by Commissioner Hatch to approve the refunds. The motion is seconded by Commissioner Collard, and the motion passes.

**SHERIFF JARED BUCHANAN: APPROVAL TO PAY DELAND AND ASSOCIATES FOR JAIL POLICY AND PROCEDURES. APPROVAL TO PAY AUTO MON FOR COUNTY PROBATION SOFTWARE. APPROVAL TO PURCHASE FIVE (5) 2021 CHEVROLETS FROM CURRENT LEASE WITH ZIONS BANK. APPROVAL TO PURCHASE FROM PREMIER VEHICLE PATROL EQUIPMENT FOR FOUR (4) 2021 VEHICLES. APPROVAL TO PURCHASE FROM PREMIER VEHICLE POLICE EQUIPMENT FOR FIVE (5) LEASED 2023 VEHICLES. APPROVAL OF AGREEMENT FOR SERVICE AND MAINTENANCE OF THE SANPETE COUNTY COMMUNICATIONS SYSTEM WITH BEAU LUND. APPROVAL OF AGREEMENT FOR SERVICE FOR GRANTS ADMINISTRATION, EMERGENCY MANAGEMENT ASSISTANT AND MERIT COMMISSION SECRETARY WITH BEVERLY THOMAS.**

Sheriff Jared Buchanan is present. Sheriff Buchanan presents invoice for annual renewal of jail policy to the Commissioners. Motion is made by Commissioner Hatch to approve to pay Deland and Associates for jail policy and procedures \$6,000 out of the jail budget. The motion is seconded by Commissioner Collard, and the motion passes. Sheriff Buchanan presents invoice for tracking software for the probation division and it is a yearly payment. Motion is made by Commissioner Collard to approve the payment to Auto Mon for county probation software in the amount of \$2,680.19. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan presents payoff quote from Zions Bank for leased trucks the Sheriff's office currently has now. The payoff amount is good until March 16<sup>th</sup>, 2023. Quote from Zions Bank states partial payoff quote due to the Building Department has one truck in their possession. Sheriff Buchanan will have new lease agreement hopefully for the next meeting for five additional trucks that will be available the end of March. Motion is made by Commissioner Hatch to pay Zions Bank off on the current lease of the five (5) 2021 Chevrolet trucks in the amount of \$192,133.45. The motion is seconded by Commissioner Collard, and the motion passes. Sheriff Buchanan presents invoice for patrol equipment to be installed in four of the five leased trucks he will be purchasing. Sheriff Buchanan does not need to install lights and cages into a paper service truck. Once equipment is installed; the trucks will be patrol ready. Motion is made by Commissioner Hatch to approve to purchase from Premier Vehicle for patrol equipment for four (4) 2021 vehicles in the amount of \$ 40,096.80. The motion is seconded by Commissioner Collard , and the motion passes. Sheriff Buchanan presents invoices for police equipment to be installed in the trucks he will present at next meeting. Due to delays in ordering, Sheriff Buchanan would like to get the equipment ordered and the price locked in. Proposed trucks would be used for Administration. Motion is made by Commissioner Collard to approve the purchase of police equipment in five (5) leased 2023 vehicles in the amount of \$26,121.70. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan addresses the continual lease cost increases and whether leasing the vehicles should continue or buy out right. Sheriff Buchanan presents contract for communications system service and maintenance. Kevin Daniels has reviewed and not much has changed since last year. Sheriff Buchanan explains that the State is going to a L3 Harris System; that is something as a county that we can not control. The State will not service the VHF system. The VHF system is a reliable backup system that works. This contract services your VHF system. Most county volunteers work off of the VHF System. The contract amount is \$1,666.66 a month. Motion is made by Commissioner Collard to approve payment to Beau Lund for agreement of Service and Maintenance of the Sanpete County Communications System in the amount of \$ 20,000 a year. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan explains that currently Beverly Thomas is a part time employee that is only allowed 29 hours a week and paid \$25,000 a year. This contract will allow her to be more flexible and will move her to a contract employee rather than an hourly. Motion is made by Commissioner Hatch to sign contract with Beverly Thomas for \$25,000 to cover agreement of Service for Grants Administration, Emergency Management Assistant and Merit Commission. The motion is seconded by Commissioner Collard, and the motion passes.

**TOM SEELY: SIGN AGREEMENT FOR STREET LIGHT AT THE INDIANOLA ROAD INTERSECTION.**

Road Supervisor, Tom Seely is present. Tom Seely presents the contract for the street light in Indianola that was originally approved two years ago. The contract is a formality that the County agrees to pay the light bill. Motion is made by Commissioner Hatch to approve the power payment

for the light at the Indianola road intersection. The motion is seconded by Commissioner Collard, and the motion passes.

**CAMERON WRIGHT: APPLICATION FOR RIGHT OF WAY EXCAVATION LICENSE.**

Motion is made by Commissioner Collard to approve application for right of way excavation license for Cameron Wright. The motion is seconded by Commissioner Hatch, and the motion passes.

**JEFF ANDERSON: REGARDING ACCEPTANCE OF BIDS FOR STANDBY GENERATOR.**

-Tabled- All bids have not been received.

**JORDAN KINDER: APPROVAL OF ZONE CHANGE FROM SENSITIVE LAND TO AGRICULTURAL PARCEL # S-20178X23**

Zoning Administrator, Steven Jenson presents agenda item. Steven Jenson explains that property is located by Big Hollow and consists of 9.646 acres. The property is currently in the Sensitive Land Zone which is right next to the Agricultural Zone. By allowing the zone change, the owner can then have the opportunity to apply for a building permit. Commissioner Hatch states that Gene Jacobsen, Planning and Zoning Chair, visited the property and was not sure why the property was located in the Sensitive Land Zone. Steven Jenson states that he would recommend approval of Zone Change and that the Planning and Zoning Commission agrees. Motion is made by Commissioner Hatch to change serial # 20178x23 from Sensitive Land to Agricultural. The motion is seconded by Commissioner Collard, and the motion passes.

**APPROVAL OF ZONE CHANGE ON LAND SOUTH OF EPHRAIM FROM PUBLIC FACILITY(PF) TO BUSINESS COMMERCIAL(BC) AND AGRICULTURAL(A) PARCEL #'S S-6359, S-6360, S-6384, S-6384X, S-6362, S-6487, S-6378, S-6420, S-6376, S-6431, S-6379, S-6366, S-6381, S-6382, S-6380, S-6368, S-6363, S-6377, S-6364, S-6376, S-6367, S-6365X, S-6331X, S-6488, S-6589, S-6436, S-6443, S-6442, S-6437**

Zoning Administrator, Steven Jenson presents agenda item. Steven Jenson explains that four applications were submitted together for this zone change application. All of the parcels presented for the zone change will be located in the Business Commercial with the exception of two parcels (S-6359 and S-6331x) which will be located in the Agricultural Zone. Both Manti City and Ephraim City are in agreement of the Zone Change. Motion is made by Commissioner Hatch to approve of the zone change as per the agenda list of parcel numbers but S-6359 and S-6331x will both be Agricultural(A) and the rest will be Business Commercial(BC). The motion is seconded by Commissioner Collard, and the motion passes.

**STEVEN JENSON: RATIFICATION OF NAME CORRECTION ON APPROVAL OF SUBDIVISION SILVER CREEK ESTATES PARCEL # 25806 ; SHOULD BE SILVER CREEK HEIGHTS, AS LISTED ON PLAT.**

Zoning Administrator, Steven Jenson addresses agenda item. Steven Jenson explains that the incorrect name was submitted for the agenda item only. All other documents with the application were correctly identified. Commissioner Hatch explains that immediately following the approval of the Subdivision in the last Commission Meeting he was contacted and made aware that the water has not been approved. The issue was found prior to the Subdivision being recorded. Motion is made by Commissioner Collard to ratify the name correction on approval of Silver Creek Estates

that should be Silver Creek Heights. The motion is seconded by Commissioner Hatch, and the motion passes. Commissioner Bartholomew requests that Kevin Daniels, County Attorney return to the meeting. The letter submitted with the subdivision application gave the impression that the water was approved yet it was not. (Recording continues to IRP loan and meeting policy agenda items in the interim of waiting for counsel) Kevin Daniels returns to meeting and is updated to concerns on subdivision approval without water approval. Kevin Daniels states that since the subdivision was not recorded it will not need to go through vacating. It will need to go back through the process again of Planning and Zoning, as well as County Commissioners.

**TRENT ANDERSEN AND KIM HANSEN REPRESENTING SKYLINE MOUNTAIN RESORT DISCUSSION REGARDING WATER SHARES MANAGEMENT AND SPECIAL SERVICE DISTRICT LIAISON.**

Trent Andersen, Skyline Mountain Resort Board Member and Kim Hansen, Skyline Mountain Resort General Manager are present. Trent Andersen addresses the agenda items as listed. Mr. Andersen and Mr. Hansen are present today in hopes to recommend someone for the SSD liaison and address concerns on water. Mr. Andersen would also like clarification on SSD as far as bounds of operation and that the SSD is in compliance with the County. Mr. Andersen and the board have reviewed the agreement and the interpretation the Board is that the water should remain within the bounds of the Subdivision. Scott Olsen, County Building Inspector whom was the previous Zoning Administrator at the time of the Subdivision approval, addresses the Commission. Mr. Olsen gives a brief history of the subdivision approval. The original concept of Skyline Mountain Resort dates back to the 1970's with the name of Sports Haven. For years, the subdivision worked on water and property deeds to be able to have the subdivision officially approved and recorded. The Special Service District was created by the County in 2009; according to Mr. Olsen to oversee water and roads (with a legal description of a boundary). Commissioner Hatch states that in the agreement it is stated that there is not enough water but they will work on that in the future. Mr. Olsen states that numerous requirements of a major subdivision were waved due to the subdivisions initial acceptance of the county years ago. Roads should have been paved and water should be ran to every lot. Only the lower lots were approved to get water. According to the amount of water shares allocated; the lower lots would receive 0.45 acre feet of water per lot and potentially the remaining lots would receive 0.25 acre feet of water. Mr. Olsen is not aware if the water allocation was ever verified. The County did many things to help the approval move forward. Prior to the subdivision approval a few houses that were already built outside of the Subdivision boundary were connected to the water system and owned the water share they received. Since that time of approval, no one has requested water outside of the subdivision until now. Mr. Olsen states that in the original operating agreement it states, that they could not transfer water outside of the subdivision. Commissioner Bartholomew asks if Scott Olsen is aware that this has been changed. Mr. Olsen replies no he is not. Craig Godwin from the Skyline Mountain Special Service District addresses the Commission. Mr. Godwin states that an individual that has lots immediately adjacent to the Subdivision went to the SMR board and the board brought it to the SSD for recommendation on how to proceed. Mr. Godwin also states that the SSD asked their attorney to counsel them on the situation and that the attorney said, not only is it legal but would be good for the community. The SSD then consulted with engineering and they too said that extending water service outside of the subdivision would be possible. Mr. Godwin did state that the attorney also said that the property owner outside of the subdivision would have to pay all costs, as well as, provide three water shares for all three lots that he owns. Roy Fox whom works for the SSD states that if the

property owner did not provide three water shares he would have to pay \$9,000 to procure to the SSD for the water shares. Commissioner Hatch asks for clarification on the water share allotment being designated whether it is one (1) acre foot (which is the county's requirement) or 0.25 acre foot. Commissioner Hatch clarifies after discussion of water share requirements that regardless of use the County requires that one (1) acre foot is designated to each lot. Commissioner Bartholomew states that after listening to the discussion to this point and after consulting with Kevin Daniels this issue is a legal matter that the Commissioners can not resolve. Kevin Daniels states that there are dueling demand letters that need to be sorted out before the County can be involved. Kevin Daniels also states that until the issues are resolved the proposed three lot subdivision going before P & Z tomorrow (March 8<sup>th</sup>) can not be addressed. Mr. Andersen wants to again clarify the water requirements. Commissioner Bartholomew states that the State requires 0.45 (essentially a half) acre foot. The County requires one (1) acre foot; 0.45 for a residence and the rest for outside watering. Commissioner Hatch expresses concern in the case of extending water to properties outside of the subdivision when the water has not been ran to all of the lots inside the Subdivision. Scott Olsen reiterates that the operating agreement was a very valid agreement at that time to address this potential issue. Craig Godwin states that he believes that the operating agreement is referring to taking water shares already in the system. In this scenario, the property owner outside of the Subdivision would contribute their own water shares and would just be using the system itself. Earl Seeley, a Skyline Mountain Resort resident states that the actual water right deed addresses this issue. Mr. Seeley reads from page 2 of the water deed, in the 2<sup>nd</sup> paragraph it states that the water right cannot be used outside of the boundaries of the plat until there is at least 0.45 acre feet for every residence. Mr. Seeley also addresses that it is clearly stated in the 2013 operating agreement. Commissioner Collard reads from the deed again and repeats the required allotment for lot owners of every lot. Mr. Seeley states that the subdivision is 195 acre feet short of water. Trent Andersen returns to the issue of needing a liaison to have better communication and eliminate some confusion between the two boards. Craig Godwin states that the water attorney gave counsel that they are on firm ground in their decision due to the State changing their water amounts in the near future. Commissioner Hatch reminds Mr. Godwin that the County does not have to change to match the State. Commissioner Bartholomew explains that the State has the ability to change the minimum requirement based on growth in the more populated areas of the State. Commissioner Bartholomew asks for the recommendations for the liaison position. Kim Hansen speaks and makes the recommendation to appoint Trent Andersen as the liaison between the SMR board and the SSD Board. Motion is made by Commissioner Collard to appoint Trent Andersen as the liaison between the SMR board and the SSD. The motion is seconded by Commissioner Hatch, and the motion passes. Scott Olsen expresses concern of future Commissioners not having the knowledge and understanding of the approval and stipulations made regarding this Subdivision. Commissioner Bartholomew asks Scott Olsen to provide documents with explanation to attach to the minutes for future reference.

**DEWEY THURGOOD REPRESENTING WHISPERING PINES III: DISCUSSION REGARDING MEADOW ROAD MAINTENANCE.**

Received email from Dewey Thurgood on March 6<sup>th</sup>, 2023, requesting item be removed from agenda due to issue being tentatively resolved.

**JARED NORTHPROP REPRESENTING NATO INDIAN NATION: DISCUSSION OF JURISDICTIONAL ISSUES AND NATO PERTAINING TO SANPETE COUNTY AND FUTURE INDUSTRY.**

Received phone call and email from Jared Northrop requesting agenda item be moved to the next meeting (March 21<sup>st</sup>, 2023).

**ABBY IVORY AND KEVIN CHRISTENSEN: APPROVAL FOR MISS SANPETE FLOAT PURCHASE.**

Kevin Christensen is present. Abby Ivory joined the meeting via ZOOM. Abby Ivory presents the proposal of a new float that the Travel Council will pay \$10,000 and Miss Sanpete will donate \$2,000. Kevin Christensen states the float will be a tourism float; therefore available funds will help pay for it. Kevin Christensen also states that the float will be used in bigger parades this year. Motion is made by Commissioner Hatch to approve purchasing the Sanpete County float with \$10,000 out of travel budget and \$2,000 out of Miss Sanpete. The motion is seconded by Commissioner Hatch, and the motion passes.

**ROBERT BRAITHWAITE: DISCUSSION ON 457 INSURANCE.**

Robert Braithwaite is present. Robert Braithwaite states he is looking for clarification on the 457 benefit. Mr. Braithwaite gives an explanation that he has been contributing to the benefit for approximately 15 years and it has always been a flat rate. Mr. Braithwaite explains that when he started with this benefit a family insurance plan cost the County around \$1200 and now it is closer to \$2000. Mr. Braithwaite shows that the current County policy states that the amount received should be 65%, not a flat rate. Commissioner Bartholomew asks for Stacey Lyon the County Auditor to return to the meeting for clarification. Commissioner Bartholomew understands that the policy regarding the amount of the 457 benefit was changed many years ago. Commissioner Bartholomew also states that if a change is to take place it would have to be budgeted for next year. Commissioner Bartholomew states that 52 County Employees use this benefit; Mr. Braithwaite receives \$700 a month into his 457. Commissioner Bartholomew gives the example of “if the County decided to increase the benefit to 50%, he would then receive \$962.15.” Mr. Braithwaite states again that the policy says 65% and he has looked through all of the previous personnel policies he has and they all say 65%. Commissioner Collard verifies that the 457 benefit is due to an employee opting out of the insurance benefit if they are already covered under another plan. Commissioner Collard asks Stacey Lyon about the current benefit and she verifies it was changed years ago in the budget but must not have been changed in the policy. Beverly Thomas has it noted in her books that the change occurred in 2019 but Stacey Lyon states it was way before that year. Stacey Lyon states the amount the county pays for a family insurance policy is \$1924.30. Stacey Lyon also clarifies that the percentage amount was only given to the employees who opted out. It was when it went to a flat rate that other employees that received a single or double plan could also receive a flat rate benefit. Commissioner Hatch gives a little background of how he believes this benefit was started with Wally Buchanan. Wally went to some meetings and a jurisdiction gave this benefit of a contribution to a retirement to those that opted out. Commissioner Hatch believes that years ago it was possibly 90-100% at that time. Commissioner Bartholomew states that rising insurance cost have an impact on the trend. This year the insurance premium increased 9%. Kevin Daniels states the Commissioners should take under advisement where it says it in the personnel policy. Mr. Daniels suggests the Commissioners look back at the history of the changes and if the Commissioners decide to make a change it will need to be on the next budget cycle. Commissioner Bartholomew thanks Robert Braithwaite for bringing the issue to their attention and agrees it needs

to be looked at and potentially changed. Stacey Lyon will look through the Auditor records to determine when the change occurred. Stacey Lyon states that if the 28 employees that declined to take the insurance, switched back to insurance the cost would double the amount being put into the 457 accounts which is approximately \$25,000 a month. Kevin Daniels verifies that regardless of the Commissioners decision the policy needs to be reconciled.

**LUANN GREENWELL REPRESENTING MILBURN IRRIGATION COMPANY: APPROVE LOCK REPAIR REIMBURSEMENT.**

LuAnn Greenwell is present. LuAnn Greenwell represents the Milburn Irrigation Company and presents invoice for replacement of cut locks on Wheeler's gates. LuAnn Greenwell had taken the invoice to the Sheriff but she was referred to take it before the Commissioners. Motion is made by Commissioner Bartholomew to take \$32.18 out of Commissioner Bartholomew's account and give it to LuAnn Greenwell. The motion is seconded by Commissioner Collard, and the motion passes.

**LUANN GREENWELL REPRESENTING SANPETE CHILDREN'S JUSTICE CENTER: APPROVAL FOR IMPROVEMENT BID REQUEST. APPROVAL OF RECORDING EQUIPMENT REQUEST.**

LuAnn Greenwell is present. LuAnn Greenwell represents the Children's Justice Center and Kevin Daniels has reviewed the information presented today. LuAnn Greenwell had Tracy Christensen the Building Official go through the current Health Department building to finalize design plan for improvements to be made. Some revisions were made and a new map with ADA criteria is presented to the Commissioners. Other than building renovations discussed previously LuAnn Greenwell addresses two big issues that impact the move from Ephraim CJC location to future Manti CJC location. Fridges, monitors, various equipment will cost approximately \$10,000. With the design of the building including two recording rooms; new recording equipment is needed. LuAnn Greenwell received bids around \$25,000. LuAnn Greenwell went back to bidding contractors and asked them to rebid. The hope is to get the bids closer to \$15,000 which with the other equipment would put the cost \$25,000 over the cost of fixing the building. Concerns over the existing generator need for replacement is discussed. All existing equipment from the current CJC in Ephraim will be moved over to the future CJC. The tentative move dates expressed to the college for the CJC in Ephraim to move out is September or October. Motion is made by Commissioner Collard to move forward in bidding out for time and materials (cost plus) on the current health department building changing it into the Children's Justice Center . The motion is seconded by Commissioner Hatch, and the motion passes. Request for approval of recording equipment will be addressed at a later date.

**KEVIN DANIELS: APPROVAL OF INVOICE FOR TRANSCRIPTION SERVICES INVOICE. APPROVAL OF INVOICE FOR SERVICES AND COSTS RENDERED INVOICE.**

County Attorney, Kevin Daniels presents the agenda item. Kevin Daniels states that a child sex abuse case that required translation and transcription services had to be hired out and approval of the invoice is needed. Motion is made by Commissioner Hatch to approve the payment of \$ 2,800.00 for transcription services to Arrow Consulting out of expert witness budget. The motion is seconded by Commissioner Collard, and the motion passes. Kevin Daniels states the second invoice he is presenting has to do with the Quackenbush litigation that came as a result of a Board of Adjustment's decision. If the County would have lost this case, attorney's fees would have been

accrued which potentially would have been double the amount of the invoice presented. The case was dismissed and the Judge denied the motion to refile. Motion is made by Commissioner Collard to pay \$ 20,458.11 to Durham Jones Pinegar. The motion is seconded by Commissioner Hatch, and the motion passes.

#### **DISCUSSION AND PAYMENT OF IRP LOAN PAYOFF INVOICE.**

Commissioner Bartholomew addresses agenda item. Commissioner Bartholomew gives an explanation that a long time ago Six County received some government money for high risk businesses and with that money made some loans. Three of the loans defaulted. One of the three paid off the debt; the other two have not, leaving the balance of approximately \$170,000 still owed. The remaining balance owed has been stagnant for several years and no money has been received. Due to the ARPA money available it was decided that now would be a good time to pay the County's portion off. The amount to be paid by Sanpete County would be \$44,948.00. It would be a one time payment and would relieve the County of this debt. USDA was asked to forgive the obligation and the response was no. Motion is made by Commissioner Hatch to approve the payment to Six County Association of Governments in the amount of \$ 44,948.00 to pay off the loans given years ago through USDA as a one time payment out of the ARPA money. The motion is seconded by Commissioner Collard, and the motion passes.

#### **LINDA CHRISTIANSEN: APPROVAL OF BOARD MEETING RULES OF ORDER AND PROCEDURE POLICY.**

Linda Christiansen, County Clerk presents the agenda item. Linda Christiansen presented a draft of the policy at a previous Commission Meeting. The policy has since been reviewed by the County Attorney, Kevin Daniels and is approved for adoption. The policy will be for all public meetings and will be posted for the public. Linda Christiansen requests adoption of the policy from the County Commissioners. Motion is made by Commissioner Collard to approve the Board Meeting Rules of Order and Procedure Policy as written. The motion is seconded by Commissioner Hatch, and the motion passes.

#### **APPROVAL OF MINUTES**

Commissioner Scott Bartholomew states that he did not go through the minutes from January 17<sup>th</sup>, 2023 with a fine toothed comb because he could make sense of the minutes. Motion is made by Commissioner Hatch to approve the minutes from January 17<sup>th</sup>, 2023 with corrections. The motion is seconded by Commissioner Collard, and the motion passes. Motion is made by Commissioner Collard to approve the minutes from February 7<sup>th</sup>, 2023 as amended. The motion is seconded by Commissioner Hatch, and the motion passes. Motion is made by Commissioner Hatch to approve the minutes from February 21<sup>st</sup>, 2023 with minor corrections. The motion is seconded by Commissioner Collard, and the motion passes.

#### **CLOSED SESSION**

Motion is made by Commissioner Collard to go into closed session to discuss pending or reasonably imminent litigation. The motion is seconded by Commissioner Hatch, and the motion passes. Roll call vote is taken: Commissioner Hatch votes yes, Commissioner Collard votes yes, and Commissioner Bartholomew votes yes. The vote is unanimous.





Motion is made by Commissioner Hatch to go out of closed session. The motion is seconded by Commissioner Collard , and the motion passes. Due to closed session a motion is needed.

Motion is made by Commissioner Hatch to correct the salary for Vaun Christensen to reflect going from the \$3.00 to the \$5.00 an hour increase and it is retroactive to January 1, 2023. The motion is seconded by Commissioner Collard, and the motion passes.

Motion is made by Commissioner Collard to adjourn. The motion is seconded by Commissioner Hatch, and the motion passes.

The meeting is adjourned at 3:35 P.M.

ATTEST:   
Linda Christiansen  
Sanpete County Clerk

APPROVED:   
Scott Bartholomew  
Commission Chair