

# DRAFT

## SALT LAKE COUNTY GIS STEERING COMMITTEE MEETING MINUTES (UNAPPROVED\*)

Thursday, March 16, 2023  
10:00 am / N2-800 and WebEx

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### **Committee Members / Voting Designee:**

Reid Demman, Surveyor (*Chair and Voting Member*)  
Megan Hillyard, Administrative Services (*Vice Chair and Voting Member*)  
Tyler Andrus, Assessor (*Voting Proxy*)  
Richard Jaussi, Auditor (*Voting Proxy*)  
Robin Chalhoub, Community Services (*Voting Member*)  
Karen Crompton, Human Services (*Voting Member*)  
Kade Moncur, Public Works (*Voting Proxy*)  
Will Kocher, Recorder (*Voting Proxy*)  
Matthew Dumont, Sheriff (*Voting Proxy*)  
Phil Conder, Treasurer (*Voting Proxy*)

### **Non-Voting Member:**

Dave Delquadro, County Council (*Non-Voting Member*)

### **Absent / Excused:**

Chris Stavros, Assessor (*Voting Member*)  
Chris Harding, Auditor (*Voting Member*)  
Lannie Chapman, Clerk (*Voting Member*)  
Erin Litvack, Deputy Mayor of County Services (*Voting Member*)  
Sim Gill, District Attorney (*Voting Member*)  
Scott Baird, Public Works (*Voting Member*)  
Rashelle Hobbs, Recorder (*Voting Member*)  
Rosie Rivera, Sheriff (*Voting Member*)

### **Other Participants\*:**

Brad Park, Surveyor  
Emily LaMunyon, Surveyor  
Jacob Perez, Surveyor  
Zachary Posner, Information Technology  
Tony Jolley, Information Technology  
Mark Miller, Information Technology  
Jon Thelen, Information Technology  
Andrew Dudley, Information Technology  
Brandon Allgier, Information Technology  
Brendan Duffy, Information Technology  
Teddy Arnold, Information Technology  
Javaid Lal, Administrative Services  
Joey McNamee, Administrative Services  
Teresa Curtis, Addressing  
Bart LeCheminant, Addressing  
Tori Rasmussen, Addressing  
Robyn Jacob, Recorder  
Wiley Bogren, Recorder  
Ryan Lambert, District Attorney  
Maren Slaugh, Records and Archives  
Katie Romig, Regional Transportation  
Steve Van Maren, Resident

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\* This Unapproved draft is the first attempt at the minutes and is posted to meet Open Meetings Act requirements. The final version voted on will most likely revolve and be different from that posted here.

### **Items Discussed:**

- ❖ **Welcome and Approval of September 15, 2022 Minutes.** Reid Demman, GIS Steering Committee Chair, welcomed all existing Committee members and others present to the meeting, and called the meeting to order at approximately 10:02 am. The minutes of the September 15, 2022 meeting were placed up for approval motion.

**Motion:** A motion was made by Megan Hillyard and seconded by Will Kocher to approve the September 15, 2022 meeting minutes. The minutes were

***unanimously approved as submitted by voting members or their proxies present as follows:***

|                       |            |
|-----------------------|------------|
| <i>Reid Demman</i>    | <i>Aye</i> |
| <i>Megan Hillyard</i> | <i>Aye</i> |
| <i>Tyler Andrus</i>   | <i>Aye</i> |
| <i>Richard Jaussi</i> | <i>Aye</i> |
| <i>Robin Chalhoub</i> | <i>Aye</i> |
| <i>Karen Crompton</i> | <i>Aye</i> |
| <i>Kade Moncur</i>    | <i>Aye</i> |
| <i>Will Kocher</i>    | <i>Aye</i> |
| <i>Matthew Dumont</i> | <i>Aye</i> |
| <i>Phil Condor</i>    | <i>Aye</i> |

- ❖ **Citizen Public Input:** Reid Demman asked if there were any comments from citizens. There were none.
- ❖ **GIS STWG Updates:** Emily LaMunyon from the Surveyor's Office provided an update on the following topic:

- ***2023 Strategic Plan Approval:*** Emily LaMunyon from the Surveyor's Office informed the Committee that in 2019, a Strategic Plan was developed to help guide decisions for the GIS STWG for the following three years. She displayed the presentation on screen and it was briefly reviewed.

She noted that this plan was a useful tool where goals and objectives were clearly identified in one place so they could frequently reference the information needed. The group started working on an updated plan for 2023-2026 last Fall, and with valuable input from GIS STWG members and Information Technology, they finalized the version that was emailed out to GIS Steering Committee voting members recently. They are seeking approval on the new plan today. Their intent was to again create goals and objectives that were not only measurable, but also achievable, and they believe the new plan accomplishes that. Some of the high points are continuing to evaluate and be strategic about license allocations, identify and remove redundant data, and implement processes to protect from data loss.

Reid Demman stated the managing of licenses is critical and there has been a lot of discussion on this topic over the years. We need to keep the process secure, backed up, and also within budget.

Phil Condor asked how much the licenses cost. Mark Miller from Information Technology answered they have a decent handle on how their licensing works and the costs. There is a desktop product with concurrent licensing and also a browser-based product. He briefly reviewed the

costs for Phil since he was new to attending these GIS Steering Committee meetings. Reid then stated that the GIS STWG sub-committee and this Committee have a say in how the licenses are used and managed.

Dave Delquadro asked who is responsible for bringing the information regarding the use of these licenses to this Committee. Mark Miller from Information Technology answered that he and Brandon Allgier have a role in this, but the GIS STWG brings it to this Committee.

**Motion: A motion was made by Phil Condor and seconded by Will Kocher to adopt and approve the new 2023 Strategic Plan as submitted. The motion was approved unanimously by Committee members or their proxies present as follows:**

|                |     |
|----------------|-----|
| Reid Demman    | Aye |
| Megan Hillyard | Aye |
| Tyler Andrus   | Aye |
| Richard Jaussi | Aye |
| Robin Chalhoub | Aye |
| Karen Crompton | Aye |
| Kade Moncur    | Aye |
| Will Kocher    | Aye |
| Matthew Dumont | Aye |
| Phil Condor    | Aye |

- **New Pro License Purchase Updates:** Emily LaMunyon from the Surveyor's Office notified the Committee that the purchase of the five (5) new Advanced and Standard Pro licenses has already made a big impact on licenses. She noted this allowed GIS staff at Wasatch Front Waste to complete work they were not able to complete with just a Basic license. The plan is to strategically assign these licenses and ensure the need is there as they do that.
- ❖ **Online and Desktop Licensing Cost Increases:** Mark Miller from Information Technology provided an update on this topic. He noticed that Esri is not being forthright with a lot of budget information. The County saw about a 10% unexpected maintenance fee increase. They did increase additional licenses at the 2023 budget process, and the final cost was more than quoted after-the-fact, going up around \$8,000 more than we anticipated. The current license rates are \$552 each. The vendor, Esri, has not gotten back to us with the information we requested. Dave Delquadro mentioned that he remembers Esri in the past waiting to negotiate with us until closer to budget time. It is difficult for an agency like Salt Lake County to plan as we are not that flexible in this area. Mark Miller from Information Technology wanted to get this on the Committee's radar. He stated two things that he knows for sure:

1. A budget increase will be requested (around \$30,000 - \$50,000) in 2024 to cover GIS licensing, but we don't know the exact amount at this time.
2. For 2025, nothing is known yet on how all this will play out.

Brandon Allgier has emailed Esri several times and will start calling to try and get answers to narrow down what the upcoming cost increases will look like.

Megan Hillyard suggested it would be good to know where our peers are at that also utilize Esri and what their costs are. Zachary Posner from Information Technology noted Esri is known for doing this and waiting to negotiate and hoping we will choose an Enterprise Licensing direction instead of concurrent licensing as we have preferred. The Enterprise License Agreements (ELA) are much more costly.

Dave Delquadro noted the State, County, and cities are all on different budget deadlines. We know there is not another strong competitor at this time that provides the same services that Esri does. There is a base cost, and then there is the negotiation process. It may be better to ask for a budget request for the price increase. Reid noted Esri has been very willing to meet our budget deadlines in the past.

Mark Miller from Information Technology stated it depends on what the County really wants as there are other simpler and cheaper alternatives out there. He has a fear that we have a great deal with Esri, until we no longer will.

Megan Hillyard stated she feels that Esri did this same thing last year, too. They are pricing us out of concurrent license use. Megan wants to research what other users pay with Esri for Enterprise Licenses Agreements so we have that information for the negotiation process. This may involve a GRAMA request to obtain this information.

Phil Condor asked for clarification on how our licensing works. It is the distribution of the licensing for users according to Mark Miller of Information Technology. Mark Miller will meet with Phil personally and get him up to speed on our entire GIS licensing process. Wasatch Front Waste, Salt Lake County, and Unified Police Department are all Esri GIS license users. The Municipal Services District is not as they have their own licensing agreement and apparently received a great deal on costs.

Next steps are Brandon Allgier will reach out to Esri again, and we will start research on other users such as the State, etc. Zachary Posner from Information Technology stated that Information Technology will take on this task and may later involve Reid in the relationship issues as needed.

- ❖ **GIS SPOTLIGHT:** Emily LaMunyon from the Surveyor's Office was able to find a GIS Spotlight for this meeting. She introduced Jacob Perez, also from the Salt

Lake County Surveyor's Office. He and Emily presented results of the County's participation in the 2023 Point in Time count of the homeless population. To summarize, they go out three nights in the middle of the night each January. This count just recently took place. Survey 123, an Esri technology app, is now used to gather the data. It allows for volunteers to quickly ask questions of the homeless population and enter the answers immediately into the app. They had approximately 400 volunteers this year. The Surveyor's Office team built this app and maintains it. It is used Statewide. Kudos to the Surveyor's Office GIS team! Reid noted there is Federal money available for this purpose.

❖ **Other Business and Updates.**

a. None

❖ **Next Scheduled Meeting Date.** Unless notified otherwise, the next GIS Steering Committee meeting is scheduled for May 18, 2022 at 10:00 am in Suite N2-800 and via WebEx.

❖ **Adjournment.** The meeting was adjourned at approximately 10:48 am.