



Mayor
Nolan Davis

City Administrator
Makayla Bealer

NOTICE AND AGENDA

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Terry Wiseman

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, March 21, 2023**.

1. MAYOR'S WELCOME & CALL TO ORDER: Roll Call & Pledge of Allegiance

2. VISITORS

- a. Christopher Katis/Dr. Joseph Moore – Utah FORGE Update

3. CONSENT ISSUES

- a. Financial report: February 2023
- b. Approval of bills and payroll
- c. Approval of Minutes: February 21, 2023 Regular Meeting

4. NEW BUSINESS

- a. Approval of hiring swimming pool personnel for season 2023
- b. Approval of Temporary Change Application for Dave Christiansen
- c. Consideration of Quit-Claim Deed for Blake Williams' replacement well
- d. Discuss Veteran's Park and serviceman flags
- e. Authorize purchase of 2019 fairway mower
- f. Authorize purchase of 2023 street broom
- g. Discuss potential flooding
- h. Discuss concession stand operations

5. OLD BUSINESS

- a. 150th celebration update
- b. Culinary water project update

6. ORDINANCE AND RESOLUTIONS

- a. Resolution 1-2023 "Wastewater Planning Program"

7. COMMENTS

- a. Staff member reports and comments
- b. Councilmember reports and comments

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 16th day of March, 2023. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.
***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*



Milford City Council Agenda Request Form

This form must be submitted by Noon the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Christopher Katis / Dr. Joseph Moore

ORGANIZATION (if applicable): Utah FORGE

ADDRESS: 423 Wakara Way, Suite 300, Salt Lake City, UT 84108

PHONE : 801-718-8551 CELL PHONE: 801-718-8551

E-MAIL ADDRESS: ckatis@egi.utah.edu

To be used if additional information is required and to provide you a copy of agenda. Agenda will also be posted on www.utah.gov/pmn. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend March 21, 2023 Amount of Time Requested
30 minutes

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what action you are requesting of the Council) :

Provide the Council and any visitors with an update about Utah FORGE and the planned drilling of the second deep deviated well scheduled to begin in April. No action is required.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: The Council and any visitors be informed of the upcoming Utah FORGE drilling outside of Milford.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NO

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY RECORDER Initial here

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: N/A

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

**Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by Noon the Wednesday prior to meeting.**

CHRISTOPHER KATZ

SIGNATURE

February 28, 2023

DATE

OFFICE USE ONLY

Date Rec'd by City Recorder: 2/28/2023

Info Complete : YES NO

If no, what info is required: _____

Approved for Agenda : YES NO

If no, reason for denial: _____

CITY OF MILFORD
COMBINED CASH INVESTMENT
FEBRUARY 28, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	257,758.84
01-11120	CASH IN CHECKING - UIB	429,115.22
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	2,552,233.21
01-11700	CASH - A/R CLEARING	120.00
01-11750	UTILITY CASH - A/R CLEARING	(341.65)
		<hr/>
	TOTAL COMBINED CASH	3,239,437.60
01-11810	ST TREAS-DESIGNATED-WATER	(524,918.07)
01-11815	ST TREAS-DESIGNATED-SEWER	(566,026.26)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(266,943.87)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(5,709.44)
01-11819	ST TREAS-RECREATION COMPLEX	(18,984.76)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(65,315.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(35,983.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	48,000.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,743,745.52)
01-21310	ACCOUNTS PAYABLE	30,233.83
		<hr/>

TOTAL UNALLOCATED CASH .00

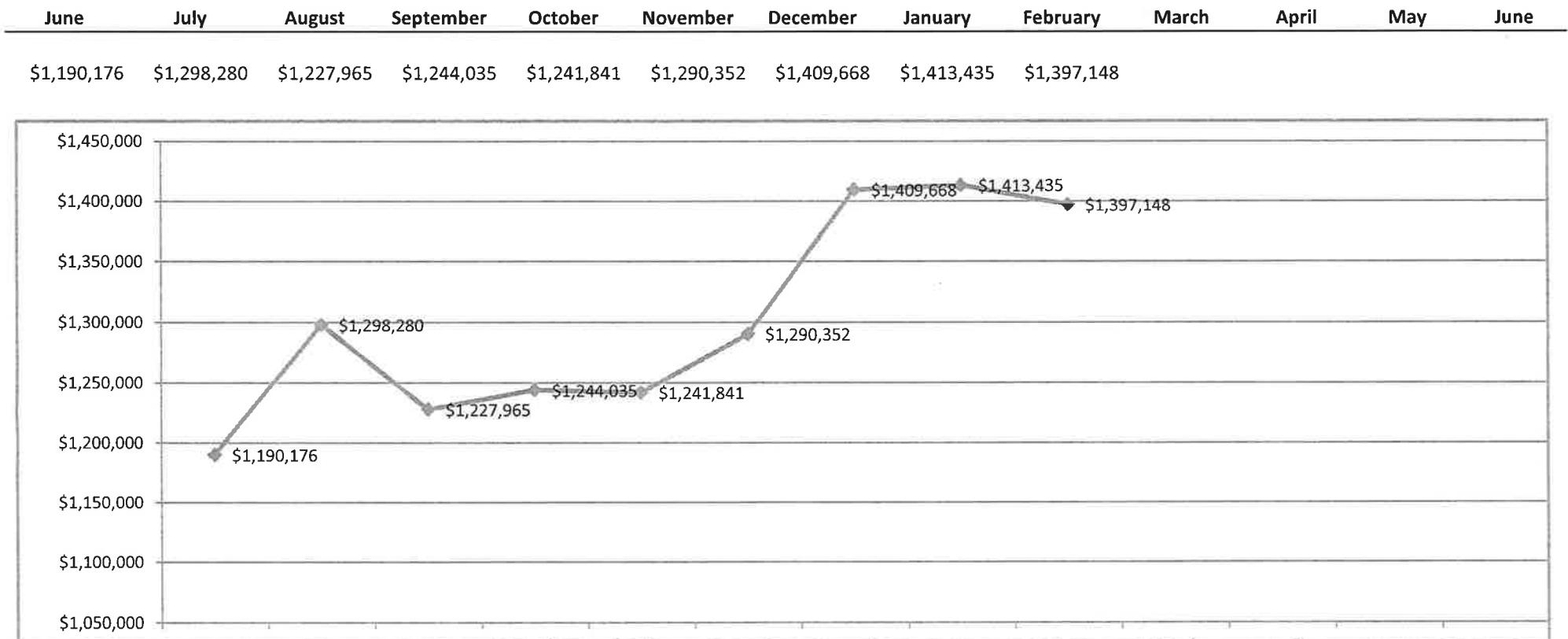
CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,043,750.87
30	ALLOCATION TO DEBT SERVICE FUND	133,146.54
51	ALLOCATION TO WATER FUND	307,816.14
52	ALLOCATION TO SEWER FUND	259,031.97
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	TOTAL ALLOCATIONS TO OTHER FUNDS	1,743,745.52
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,743,745.52)
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ZERO PROOF IF ALLOCATIONS BALANCE .00

Utah State Treasury Report 2022-2023

Historical Fund Balance
City of Milford
Unaudited
2022-2023



Retained Earnings

Low = 5% of General Fund Revenue

Actual Revenue YTD

\$1,250,322.39

Retained Earnings

\$62,516.12

High = 35% of General Fund Budget

Budget Revenue 2022-2023

\$1,663,387.97

\$582,185.79

Current Month Retained Earnings

\$1,397,148.14

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	1,043,750.87
10-12100	ST TREAS-DESIGNATED-GEN FUND	266,943.87
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,624.34
10-12140	ST TREAS-RECREATION COMPLEX	19,069.86
10-13110	ACCOUNTS RECEIVABLE	12,387.34
10-13113	AR/CREDIT CARD, AIRPORT	(2,357.83)
10-13114	ACCOUNTS RECEIVABLE-MISC.	38,182.16
10-13115	PROPERTY TAX RECEIVABLE	131,075.57
10-15110	INVENTORY-AIRPORT FUEL	34,581.90
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TOTAL ASSETS		1,549,258.08
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LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,261.14
10-22210	FICA PAYABLE	(145.94)
10-22230	STATE WITHHOLDING PAYABLE	1,093.55
10-22240	EMPLOYMENT SECURITY	(456.72)
10-22250	WORKER COMPENSATION PAYABLE	864.41
10-22300	RETIREMENT PAYABLE	113.15
10-22310	DISABILITY PAYABLE	(100.88)
10-22500	HEALTH INSURANCE PAYABLE	(2,570.62)
10-22510	LIFE INSURANCE PAYABLE	(26.99)
10-22600	401 K PAYABLE	(10,269.67)
10-22601	FLEX PLAN	774.98
10-22700	MISC. PAYROLL DEDUCTIONS	(543.47)
10-23000	DEFERRED REVENUES	30,932.00
		<hr/>
TOTAL LIABILITIES		25,924.94

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	126,185.00
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UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	1,011,030.21
REVENUE OVER EXPENDITURES - YTD		386,117.93
		<hr/>
BALANCE - CURRENT DATE		1,397,148.14
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TOTAL FUND EQUITY		1,523,333.14
		<hr/>
TOTAL LIABILITIES AND EQUITY		1,549,258.08
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CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TAXES						
10-31-100	PROPERTY TAXES-CURRENT	.00	111,203.81	126,185.00	14,981.19	88.1
10-31-200	PROPERTY TAXES-DELINQUENT	1,733.20	1,987.52	6,500.00	4,512.48	30.6
10-31-300	SALES AND USE TAX	39,867.37	319,533.34	380,000.00	60,466.66	84.1
10-31-400	CABLEVISION FRANCHISE TAX	.00	192.77	700.00	507.23	27.5
10-31-402	PACIFICORP FRANCHISE TAX	12,572.04	121,626.57	160,000.00	38,373.43	76.0
10-31-403	QUESTAR FRANCHISE TAX	6,439.98	14,967.55	26,500.00	11,532.45	56.5
10-31-408	TELECOMMUNICATIONS TAX REVENUE	729.06	9,152.42	20,000.00	10,847.58	45.8
10-31-700	FEES-IN-LIEU OF PERSONAL PROP.	1,694.77	21,334.91	45,000.00	23,665.09	47.4
TOTAL TAXES		63,036.42	599,998.89	764,885.00	164,886.11	78.4
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSE AND PERMITS	550.00	4,660.00	6,200.00	1,540.00	75.2
10-32-210	BUILDING PERMITS	.00	8,880.65	25,000.00	16,119.35	35.5
10-32-220	IMPACT FEES - GENERAL FUND	.00	1,269.60	2,000.00	730.40	63.5
10-32-230	OTHER DEVELOPMENT REVENUE	.00	110.00	1,000.00	890.00	11.0
TOTAL LICENSES AND PERMITS		550.00	14,920.25	34,200.00	19,279.75	43.6
INTERGOVERNMENTAL REVENUE						
10-33-550	COUNTY ALLOTMENT - LIBRARY	.00	35,092.26	35,000.00	(92.26)	100.3
10-33-560	CLASS "C" ROAD FUNDS	.00	74,862.07	100,000.00	25,137.93	74.9
10-33-700	AIRPORT GRANT REVENUE	.00	10,369.51	162,000.00	151,630.49	6.4
10-33-701	LIBRARY GRANT REVENUE	.00	11,533.00	6,210.00	(5,323.00)	185.7
10-33-702	LIBRARY SMALL GRANT REVENUE	.00	4,076.35	3,000.00	(1,076.35)	135.9
10-33-708	ARPA REVENUE	.00	82,490.50	82,490.50	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE		.00	218,423.69	388,700.50	170,276.81	56.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
CHARGES FOR SERVICES						
10-34-600	CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601	CITY RECREATION-COED SOFTBALL	.00	1,080.00	1,400.00	320.00	77.1
10-34-603	CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604	CITY RECREATION-GIRLS SOFTBALL	120.00	4,255.00	12,000.00	7,745.00	35.5
10-34-605	CITY RECREATION - FLAG FOOTBAL	.00	675.00	850.00	175.00	79.4
10-34-606	CITY RECREATION- FULL FOOTBALL	.00	5,859.10	6,500.00	640.90	90.1
10-34-607	CITY RECREATION-BABE RUTH	.00	1,804.00	4,800.00	2,996.00	37.6
10-34-608	CITY RECREATION - VOLLEYBALL	.00	1,359.52	1,300.00	59.52)	104.6
10-34-609	CITY RECREATION - WRESTLING	600.00	3,028.00	5,000.00	1,972.00	60.6
10-34-610	CITY RECREATION-BOY BASKETBALL	350.00	3,405.00	4,000.00	595.00	85.1
10-34-630	CITY RECREATION - CAL RIPKEN	.00	995.00	8,500.00	7,505.00	11.7
10-34-635	CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640	CITY RECREATION-GIRL BASKETBAL	.00	2,255.00	3,000.00	745.00	75.2
10-34-650	CITY RECREATION - TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-34-660	LIONS CLUB TOURNAMENT REVENUE	.00	1,500.00	2,500.00	1,000.00	60.0
10-34-720	GOLF FEES	175.00	737.00	3,200.00	2,463.00	23.0
10-34-730	SWIM FEES	.00	600.00	12,000.00	11,400.00	5.0
10-34-732	SWIM POOL - COUNTY M&O	.00	127,499.25	117,252.47	(10,246.78)	108.7
10-34-760	JULY 4TH REVENUE	.00	12,527.81	26,000.00	13,472.19	48.2
10-34-770	CHRISTMAS LIGHT PROJECT	.00	100.00	3,000.00	2,900.00	3.3
10-34-780	CHRISTMAS LIGHT PARADE	129.96	4,008.21	4,500.00	491.79	89.1
10-34-790	GOLF ASSOCIATION REVENUE	.00	2,404.00	4,000.00	1,596.00	60.1
10-34-810	SALE OF CEMETERY LOTS	400.00	2,800.00	3,000.00	200.00	93.3
10-34-820	PERPETUAL CARE	.00	900.00	1,000.00	100.00	90.0
10-34-830	CEMETERY OPENING AND CLOSING	400.00	2,500.00	2,500.00	.00	100.0
10-34-840	COLLECTION COSTS - GARBAGE	8,478.70	67,955.24	91,000.00	23,044.76	74.7
10-34-850	COLLECTION COSTS - COMM. DUMP	912.00	7,267.67	10,500.00	3,232.33	69.2
10-34-900	AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910	AIRPORT FUEL SALES	2,213.64	80,923.75	55,000.00	(25,923.75)	147.1
10-34-920	HANGER AND TIE DOWN	660.00	5,280.00	7,500.00	2,220.00	70.4
TOTAL CHARGES FOR SERVICES		14,439.30	341,718.55	396,502.47	54,783.92	86.2
MISCELLANEOUS REVENUE						
10-36-300	BUILDING RENTALS AND LEASES	1,591.25	10,430.00	15,000.00	4,570.00	69.5
10-36-310	CONCESSION REVENUE	.00	4,594.38	14,000.00	9,405.62	32.8
10-36-500	RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE		1,591.25	15,024.38	32,000.00	16,975.62	.47.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
INTEREST/OTHER						
10-38-100	INTEREST EARNINGS/GENERAL FUND	3,915.38	24,464.48	5,000.00	(19,464.48)	489.3
10-38-400	LIBRARY FINES AND FEES	77.20	330.57	1,000.00	669.43	33.1
10-38-410	KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500	SUMMER READING DONATIONS	485.50	485.50	600.00	114.50	80.9
10-38-800	150TH BIRTHDAY DONATIONS	6,269.25	22,259.19	10,000.00	(12,259.19)	222.6
10-38-900	MISCELLANEOUS REVENUE	10.20	12,696.89	30,000.00	17,303.11	42.3
TOTAL INTEREST/OTHER		10,757.53	60,236.63	47,100.00	(13,136.63)	127.9
TOTAL FUND REVENUE		90,374.50	1,250,322.39	1,663,387.97	413,065.58	75.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LEGISLATIVE					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	20,800.00	31,200.00	10,400.00	66.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	230.62	1,844.96	3,500.00	1,655.04	52.7
TOTAL LEGISLATIVE	2,830.62	22,644.96	34,700.00	12,055.04	65.3
ADMINISTRATIVE					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,945.60	44,031.88	66,765.60	22,733.72	66.0
10-43-111 SALARIES & WAGES - ADMIN ASST	3,189.38	26,528.41	48,600.00	22,071.59	54.6
10-43-113 SALARIES & WAGES - RECORDER	957.61	8,365.79	12,927.60	4,561.81	64.7
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,667.22	30,261.21	48,270.73	18,009.52	62.7
10-43-131 BENEFITS - ADMIN ASST	3,086.79	24,963.22	41,614.09	16,650.87	60.0
10-43-134 BENEFITS - RECORDER	688.27	5,107.05	10,867.71	5,760.66	47.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	999.00	2,500.00	1,501.00	40.0
10-43-215 DOT DRUG PROGRAM	.00	498.00	350.00	(148.00)	142.3
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	209.60	677.60	6,000.00	5,322.40	11.3
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	992.90	6,006.47	14,000.00	7,993.53	42.9
10-43-241 PROGRAMING AND EQUIPMENT	2,510.40	15,331.76	19,611.65	4,279.89	78.2
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	.00	5,000.00	5,000.00	.0
10-43-270 UTILITIES - OFFICE	485.82	2,851.33	3,800.00	948.67	75.0
10-43-272 UTILITIES - TELEVISION	107.71	200.41	400.00	199.59	50.1
10-43-273 UTILITIES - FIRE ALARM	246.00	738.00	950.00	212.00	77.7
10-43-280 TELEPHONE - OFFICE	312.69	2,501.43	4,000.00	1,498.57	62.5
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,834.00	.00	(6,834.00)	.0
10-43-510 INSURANCE AND BONDS	86.53	35,569.26	30,000.00	(5,569.26)	118.6
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-530 150TH BIRTHDAY CELEBRATION	5,366.27	7,406.77	10,000.00	2,593.23	74.1
10-43-610 MISCELLANEOUS - GENERAL FUND	104.00	4,984.10	6,000.00	1,015.90	83.1
10-43-620 EMPLOYEES SPOT AWARDS	104.95	154.95	1,000.00	845.05	15.5
10-43-632 ARPA EXPENSE	.00	41,970.00	82,490.50	40,520.50	50.9
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	47,838.00	82,008.00	34,170.00	58.3
TOTAL ADMINISTRATIVE	33,895.74	313,818.64	501,155.88	187,337.24	62.6
NON-DEPARTMENTAL					
10-50-310 AUDIT SERVICES	.00	19,824.00	16,000.00	(3,824.00)	123.9
10-50-320 ATTORNEY RETAINER	500.00	3,500.00	6,000.00	2,500.00	58.3
10-50-321 LEGAL FEES	.00	356.25	3,500.00	3,143.75	10.2
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	6,144.90	20,000.00	13,855.10	30.7
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	500.00	29,825.15	47,500.00	17,674.85	62.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GENERAL GOVERNMENTAL BUILDINGS						
10-51-110	SALARIES & WAGES - JANITORIAL	500.00	4,216.56	6,000.00	1,783.44	70.3
10-51-130	BENEFITS - JANITORIAL	45.86	386.08	600.00	213.92	64.4
10-51-270	UTILITIES - SENIOR CITIZEN CEN	756.30	3,870.48	5,300.00	1,429.52	73.0
10-51-480	REPAIRS AND MAIN - BUILDINGS	7.98	4,677.43	30,000.00	25,322.57	15.6
10-51-481	BUILDINGS - SENIOR CITIZEN CEN	48.98	12,196.38	2,500.00	(9,696.38)	487.9
TOTAL GENERAL GOVERNMENTAL BUILDINGS		1,359.12	25,346.93	44,400.00	19,053.07	57.1
STREETS DEPARTMENT						
10-61-110	SALARIES & WAGES-CROSSING GDS	850.00	5,516.56	8,500.00	2,983.44	64.9
10-61-130	BENEFITS - CROSSING GUARDS	77.96	505.34	1,000.00	494.66	50.5
10-61-230	FUEL - STREETS	344.80	2,416.45	6,500.00	4,083.55	37.2
10-61-480	STREETS - OIL AND CHIPS	.00	72,854.27	70,000.00	(2,854.27)	104.1
10-61-481	STREETS - MAINTENANCE	675.81	9,367.69	35,000.00	25,632.31	26.8
10-61-482	STREETS - EQUIPMENT	1,047.91	9,413.06	20,000.00	10,586.94	47.1
10-61-483	STREETS - LIGHTS	2,171.10	18,055.47	26,000.00	7,944.53	69.4
10-61-484	SHOP TOOLS	20.99	2,998.77	4,000.00	1,001.23	75.0
10-61-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	44,500.00	44,500.00	.0
TOTAL STREETS DEPARTMENT		5,188.57	121,127.61	215,500.00	94,372.39	56.2
PARKS						
10-70-110	SALARIES & WAGES - PARKS	909.72	8,350.52	12,279.60	3,929.08	68.0
10-70-111	SALARIES & WAGES - PART TIME	.00	4,289.46	13,000.00	8,710.54	33.0
10-70-130	BENEFITS - PARKS REG	816.96	6,750.20	10,442.53	3,692.33	64.6
10-70-131	BENEFITS - PARKS	.00	408.36	1,300.00	891.64	31.4
10-70-250	EQUIPMENT SUPPLIES & MAIN.	.00	890.46	5,000.00	4,109.54	17.8
10-70-260	PARKS MAINTENANCE	.00	978.74	4,000.00	3,021.26	24.5
10-70-610	CABOOSE PARK EXPENDITURES	10.86	174.82	500.00	325.18	35.0
10-70-620	RECREATION COMPLEX EXPENSE	221.86	1,557.53	5,500.00	3,942.47	28.3
10-70-630	CEMETERY MAINTENANCE	.00	1,249.00	2,500.00	1,251.00	50.0
10-70-640	PAVILION EXPENSE	24.87	151.76	500.00	348.24	30.4
10-70-650	VETERAN'S PARK EXPENDITURES	18.52	1,375.58	2,000.00	624.42	68.8
10-70-670	REHAB HISTORICAL PARK	1,217.57	7,462.48	10,000.00	2,537.52	74.6
10-70-740	CAPITAL OUTLAY - PARKS	16,120.84	22,294.84	34,600.00	12,305.16	64.4
TOTAL PARKS		19,341.20	55,933.75	101,622.13	45,688.38	55.0
GARBAGE COLLECTION						
10-71-420	GARBAGE - DUMPSTER FEES	359.98	2,724.73	4,500.00	1,775.27	60.6
10-71-430	GARBAGE - COLLECTION FEES	8,151.45	57,563.66	91,000.00	33,436.34	63.3
10-71-440	GARBAGE - COMMUNITY DUMPSTERS	689.42	6,785.28	13,000.00	6,214.72	52.2
TOTAL GARBAGE COLLECTION		9,200.85	67,073.67	108,500.00	41,426.33	61.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
RECREATION						
10-72-110	SALARIES & WAGES-RECREATION	91.00	836.28	1,237.15	400.87	67.6
10-72-120	SALARIES & WAGES-CONCESSIONS	.00	663.83	3,000.00	2,336.17	22.1
10-72-130	BENEFITS - RECREATION	8.34	76.32	150.00	73.68	50.9
10-72-131	BENEFITS - CONCESS/LIFEGUARDS	.00	60.82	300.00	239.18	20.3
10-72-250	CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251	CITY RECREATION-COED SOFTBALL	.00	1,338.88	1,500.00	161.12	89.3
10-72-253	CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254	CITY RECREATION-GIRLS SOFTBALL	.00	5,437.29	9,000.00	3,562.71	60.4
10-72-255	CITY RECREATION-FLAG FOOTBALL	.00	578.54	850.00	271.46	68.1
10-72-256	CITY RECREATION-FOOTBALL FULL	.00	2,362.72	6,000.00	3,637.28	39.4
10-72-257	CITY RECREATION-BABE RUTH	.00	.00	4,000.00	4,000.00	.0
10-72-258	CITY RECREATION-VOLLEYBALL	.00	841.96	1,100.00	258.04	76.5
10-72-259	CITY RECREATION-WRESTLING	261.80	2,138.83	4,200.00	2,061.17	50.9
10-72-260	CITY RECREATION-BOY BASKETBALL	360.00	885.00	2,500.00	1,615.00	35.4
10-72-262	CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263	CITY RECREATION-GIRL BASKETBAL	729.20	1,893.70	2,600.00	706.30	72.8
10-72-264	CITY RECREATION-TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-72-265	CITY RECREATION- MACHINE PITCH	.00	250.00	1,500.00	1,250.00	16.7
10-72-266	LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270	MAINTENANCE-BALL LIGHTS	.00	.00	1,600.00	1,600.00	.0
10-72-530	CHRISTMAS LIGHT PARADE	.00	4,398.19	5,000.00	601.81	88.0
10-72-540	CHRISTMAS LIGHT PROJECT	.00	1,039.95	1,800.00	760.05	57.8
10-72-545	GOLF ASSOCIATION	904.65	1,466.32	7,000.00	5,533.68	21.0
10-72-550	JULY 4TH EXPENSE	.00	3,120.02	24,000.00	20,879.98	13.0
10-72-560	CONCESSION EXPENSE	.00	941.46	9,300.00	8,358.54	10.1
10-72-610	MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
10-72-720	CITY RECREATION - JANITORIAL	.00	5,000.00	5,000.00	.00	100.0
10-72-740	CAPITAL IMPROVEMENTS - REC	4,756.12	7,181.58	10,000.00	2,818.42	71.8
TOTAL RECREATION		7,111.11	40,761.69	117,537.15	76,775.46	34.7
GOLF FUND						
10-73-110	SALARIES & WAGES- GOLF COURSE	.00	6,232.54	9,193.88	2,961.34	67.8
10-73-130	BENEFITS - GOLF COURSE	.00	566.33	1,000.00	433.67	56.6
10-73-250	REPAIRS AND MAINTENANCE	642.60	818.86	6,000.00	5,181.14	13.7
10-73-270	UTILITIES - GOLF COURSE	52.08	1,936.70	3,200.00	1,263.30	60.5
10-73-480	EQUIPMENT & SUPPLIES	.00	186.26	1,500.00	1,313.74	12.4
10-73-610	MISCELLANEOUS EXPENSE-GOLF	.00	343.96	500.00	156.04	68.8
10-73-740	CAPITAL OUTLAY-GOLF COURSE	728.65	728.65	1,000.00	271.35	72.9
TOTAL GOLF FUND		1,423.33	10,813.30	22,393.88	11,580.58	48.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SWIMMING POOL						
10-74-110	SALARIES & WAGES-MANAGER	.00	4,725.38	7,264.40	2,539.02	65.1
10-74-111	SALARIES & WAGES - LIFEGUARDS	.00	5,974.33	17,500.00	11,525.67	34.1
10-74-112	SALARIES & WAGES-ASST MANAGER	.00	1,820.71	5,569.20	3,748.49	32.7
10-74-130	BENEFITS-MANAGER	.00	432.99	500.00	67.01	86.6
10-74-131	BENEFITS - LIFEGUARDS	.00	547.93	1,600.00	1,052.07	34.3
10-74-132	BENEFITS-ASST MANAGER	.00	166.97	400.00	233.03	41.7
10-74-250	EQUIPMENT SUPPLIES & MAIN.	.00	4,343.40	10,000.00	5,656.60	43.4
10-74-270	UTILITIES - SWIMMING POOL	557.98	6,598.86	14,000.00	7,401.14	47.1
10-74-280	TELEPHONE - SWIMMING POOL	.00	33.08	250.00	216.92	13.2
10-74-610	MISCELLANEOUS EXPENSE-SWIMMING	.00	1,421.80	2,000.00	578.20	71.1
10-74-740	CAPITAL OUTLAY - SWIMMING POOL	.00	3,809.13	58,168.87	54,359.74	6.6
TOTAL SWIMMING POOL		557.98	29,874.58	117,252.47	87,377.89	25.5
LIBRARY						
10-75-110	SALARIES & WAGES - LIBRARIAN	1,939.36	16,952.81	25,211.68	8,258.87	67.2
10-75-111	SALARIES & WAGES - PART TIME	978.12	7,776.49	12,715.56	4,939.07	61.2
10-75-130	BENEFITS - LIBRARIAN	549.44	4,798.51	7,589.22	2,790.71	63.2
10-75-131	BENEFITS - PART TIME	89.70	712.83	1,000.00	287.17	71.3
10-75-230	TRAVEL & CONFERENCES-LIBRARY	52.40	516.70	1,500.00	983.30	34.5
10-75-250	EQUIPMENT SUPPLIES & MAIN.	.00	150.00	500.00	350.00	30.0
10-75-251	OFFICE SUPPLIES - LIBRARY	102.88	897.49	900.00	2.51	99.7
10-75-252	BOOK PURCHASE - LIBRARY	180.28	869.65	1,500.00	630.35	58.0
10-75-253	LIBRARY EXPENSE FROM TREASURY	.00	.00	1,000.00	1,000.00	.0
10-75-255	PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256	COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270	UTILITIES - LIBRARY	672.13	3,057.40	4,000.00	942.60	76.4
10-75-280	TELEPHONE - LIBRARY	117.71	941.68	1,500.00	558.32	62.8
10-75-290	UTILITIES- INTERNET	95.25	762.00	1,200.00	438.00	63.5
10-75-470	LIBRARY GRANT- CLEF	353.98	2,625.94	4,410.00	1,784.06	59.6
10-75-475	PROGRAMMING SUPPLIES-STORY HR	72.06	768.81	1,800.00	1,031.19	42.7
10-75-480	LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610	MISCELLANEOUS - LIBRARY	.00	142.99	600.00	457.01	23.8
10-75-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	-1,400.00	1,400.00	.0
10-75-910	TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY		5,203.31	43,723.30	83,526.46	39,803.16	52.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
AIRPORT						
10-76-111	SALARIES & WAGES - PART TIME	646.16	5,489.12	8,400.00	2,910.88	65.4
10-76-130	BENEFITS - AIRPORT OPERATOR	61.08	393.90	.00	(393.90)	0
10-76-131	BENEFITS - PART TIME	.00	152.43	1,400.00	1,247.57	10.9
10-76-230	TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	0
10-76-250	REPAIRS AND MAINTENANCE	61.00	329.37	5,000.00	4,670.63	6.6
10-76-260	OFFICE & RUNWAY IMPROVEMENTS	18,474.80	29,844.80	180,000.00	150,155.20	16.6
10-76-270	UTILITIES - AIRPORT	348.72	2,189.30	3,000.00	810.70	73.0
10-76-280	TELEPHONE - AIRPORT	116.56	931.80	1,500.00	568.20	62.1
10-76-290	CREDIT CARD PROCESSING FEE	157.90	3,095.82	3,000.00	(95.82)	103.2
10-76-481	FUEL PURCHASE - JET A	.00	27,717.10	25,000.00	(2,717.10)	110.9
10-76-482	FUEL PURCHASE - 100 LL	.00	31,660.49	40,000.00	8,339.51	79.2
10-76-610	MISCELLANEOUS - AIRPORT	9.95	419.56	1,000.00	580.44	42.0
10-76-620	AIRPORT REHABILITATION GRANT	173.19	1,037.19	.00	(1,037.19)	0
TOTAL AIRPORT		20,049.36	103,260.88	269,300.00	166,039.12	38.3
TOTAL FUND EXPENDITURES						
		106,661.19	864,204.46	1,663,387.97	799,183.51	52.0
NET REVENUE OVER EXPENDITURES						
		(16,286.69)	386,117.93	.00	(386,117.93)	.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	133,146.54
30-12120	ST. TREAS CIB LIBRARY	32,655.46

TOTAL ASSETS

165,802.00

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

30-29610	FUND BALANCE-RESERVED-SID	31,927.00
30-29800	BEGINNING OF YEAR	99,203.00
	REVENUE OVER EXPENDITURES - YTD	34,672.00

BALANCE - CURRENT DATE

165,802.00

TOTAL FUND EQUITY

165,802.00

TOTAL LIABILITIES AND EQUITY

165,802.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
SOURCE 39					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	44,672.00	(82,008.00)	(126,680.00)	54.5
TOTAL SOURCE 39	<hr/> 6,834.00	<hr/> 44,672.00	<hr/> (82,008.00)	<hr/> (126,680.00)	<hr/> 54.5
TOTAL FUND REVENUE	<hr/> 6,834.00	<hr/> 44,672.00	<hr/> (82,008.00)	<hr/> (126,680.00)	<hr/> 54.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
30-40-620	SID BOND PRINCIPAL	.00	10,000.00	10,000.00	.00	100.0
30-40-621	BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622	B1806 ADMIN BUILD INTEREST	.00	.00	12,820.00	12,820.00	.0
	TOTAL EXPENDITURES	.00	10,000.00	41,820.00	31,820.00	23.9
	TOTAL FUND EXPENDITURES	.00	10,000.00	41,820.00	31,820.00	23.9
	NET REVENUE OVER EXPENDITURES	6,834.00	34,672.00	(123,828.00)	(158,500.00)	28.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	307,816.14
51-12100	ST TREAS-DESIGNATED-WATER	524,918.07
51-12120	ST TREAS-RESTRICTED-BOND S3054	65,315.91
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14
51-13110	ACCOUNTS RECEIVABLE	33,041.46
51-14200	DEFERRED OUTFLOW OF RESOURCES	19,649.27
51-15100	NET PENSION ASSET	44,274.80
51-16110	WATER LAND	40,000.00
51-16210	BUILDINGS	4,292.50
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03
51-16510	MACHINERY AND EQUIPMENT	111,333.74
51-16610	AUTOMOBILES AND TRUCKS	59,270.72
51-16810	WIP	5,882,092.34
51-17500	ACCUMULATED DEPRECIATION	(2,134,113.19)
		<u>7,641,899.93</u>
	TOTAL ASSETS	

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	732.80
51-21320	DEPOSITS PAYABLE	16,201.00
51-21330	ACCRUED EMPLOYEE BENEFITS	37,141.64
51-21400	DEFERRED REVENUE	8,000.00
51-25500	WATER FUND INTEREST PAYABLE	1,485.00
51-25800	LOAN PAYABLE USDA 91/01~2020	4,082,444.32
51-25900	LOAN PAYABLE USDA 91/03~2020	756,837.18
		<u>4,902,841.94</u>
	TOTAL LIABILITIES	

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	61,159.79
UNAPPROPRIATED FUND BALANCE:		
51-29110	RETAINED EARNINGS-RESERVED	60,044.35
51-29800	RETAINED EARNINGS-WATER FUND	2,366,614.59
51-29900	RETAINED EARNINGS-DESIGNATED REVENUE OVER EXPENDITURES - YTD	437,689.70
	(186,450.44)	
		<u>2,677,898.20</u>
	BALANCE - CURRENT DATE	
		<u>2,739,057.99</u>
	TOTAL FUND EQUITY	
		<u>7,641,899.93</u>
	TOTAL LIABILITIES AND EQUITY	

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
OPERATING REVENUE						
51-37-100	WATER SALES	42,206.71	462,980.13	750,000.00	287,019.87	61.7
51-37-200	WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201	IMPACT FEES	.00	5,377.85	4,500.00	(877.85)	119.5
51-37-300	PENALTIES & FORFEITURES	710.71	5,327.20	6,500.00	1,172.80	82.0
51-37-400	GRANTS	56,716.30	435,001.43	1,480,681.06	1,045,679.63	29.4
51-37-600	INTEREST - WATER FUND	2,788.25	13,888.43	3,000.00	(10,888.43)	463.0
TOTAL OPERATING REVENUE		102,421.97	922,575.04	2,245,681.06	1,323,106.02	41.1
INTEREST - OTHER						
51-38-900	MISCELLANEOUS REVENUE	593.76	1,676.52	20,000.00	18,323.48	8.4
TOTAL INTEREST - OTHER		593.76	1,676.52	20,000.00	18,323.48	8.4
TOTAL FUND REVENUE		103,015.73	924,251.56	2,265,681.06	1,341,429.50	40.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
51-40-110	SALARIES & WAGES - FOREMAN	4,701.84	42,014.06	65,102.40	23,088.34	64.5
51-40-111	SALARIES & WAGES-OPERATOR A&B	3,492.00	31,230.13	48,600.00	17,369.87	64.3
51-40-112	SALARIES & WAGES-UTILITY CLERK	2,872.81	25,095.13	38,782.80	13,687.67	64.7
51-40-130	BENEFITS - FOREMAN	3,703.22	30,650.90	47,740.47	17,089.57	64.2
51-40-131	BENEFITS - OPERATOR A & B	3,250.38	26,796.70	41,614.09	14,817.39	64.4
51-40-134	BENEFITS - UTILITY CLERK	2,064.66	16,385.40	32,603.12	16,217.72	50.3
51-40-230	WATER FUEL	343.76	2,409.20	5,500.00	3,090.80	43.8
51-40-250	EQUIPMENT SUPPLIES & MAIN.	2,416.32	9,481.07	20,000.00	10,518.93	47.4
51-40-270	UTILITIES - CULINARY	2,827.72	28,545.36	45,000.00	16,454.64	63.4
51-40-271	UTILITIES-PRESSURE PUMP	1,074.29	12,327.29	12,000.00	(327.29)	102.7
51-40-273	UTILITIES-IRRIGATION	260.85	12,512.14	25,000.00	12,487.86	50.1
51-40-274	UTILITIES-INTERNET	60.00	480.00	720.00	240.00	66.7
51-40-280	TELEPHONE - WATER	103.11	824.79	1,300.00	475.21	63.5
51-40-310	PROFESSIONAL/TECHNICAL SERVICE	378.00	4,217.00	6,400.00	2,183.00	65.9
51-40-311	LEGAL AND AUDIT SERVICES	.00	6,888.00	5,000.00	(1,888.00)	137.8
51-40-481	METER SUPPLIES AND MAINTENANCE	.00	17.23	4,000.00	3,982.77	.4
51-40-510	TRAVEL AND CONFERENCE	380.00	541.65	2,000.00	1,458.35	27.1
51-40-520	ZENNER METER SUPPLIES AND FEES	.00	.00	4,000.00	4,000.00	.0
51-40-610	MISCELLANEOUS EXPENSE	65.00	1,831.99	4,000.00	2,168.01	45.8
51-40-620	SERVLINE INSURANCE	1,671.00	11,788.00	14,500.00	2,712.00	81.3
51-40-650	DEPRECIATION	.00	.00	83,000.00	83,000.00	.0
51-40-740	CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742	2020 CULINARY WATER PROJECT	108,857.50	845,165.95	1,480,681.06	635,515.11	57.1
51-40-813	BOND 3S024 INTEREST	.00	1,500.01	1,500.00	(.01)	100.0
TOTAL EXPENDITURES		138,522.46	1,110,702.00	1,992,543.94	881,841.94	55.7
TOTAL FUND EXPENDITURES		138,522.46	1,110,702.00	1,992,543.94	881,841.94	55.7
NET REVENUE OVER EXPENDITURES		(35,506.73)	(186,450.44)	273,137.12	459,587.56	(68.3)

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	259,031.97
52-12110	ST. TREAS-DESIGNATED SEWER	566,026.26
52-13110	ACCOUNTS RECEIVABLE	21,885.58
52-14200	DEFERRED OUTFLOW OF RESOURCES	18,868.06
52-15100	NET PENSION ASSET	42,514.53
52-16110	LAND	29,536.50
52-16210	BUILDINGS	4,643.20
52-16310	SEWER SYSTEM	2,138,772.10
52-16510	MACHINERY AND EQUIPMENT	139,322.45
52-16610	AUTOMOBILES AND TRUCKS	54,520.72
52-17500	ACCUMULATED DEPRECIATION	(2,035,409.60)

TOTAL ASSETS

1,239,711.77

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	412.60
52-21330	ACCRUED EMPLOYEE BENEFITS	24,108.39
52-21400	DEFERRED REVENUE	8,000.00

TOTAL LIABILITIES

32,520.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	58,728.21
----------	------------------------------	-----------

UNAPPROPRIATED FUND BALANCE:

52-29110	RETAINED EARNINGS-RESERVED	18,040.26
52-29800	RETAINED EARNINGS-SEWER FUND	751,731.96
52-29900	RETAINED EARNINGS-DESIGNATED	317,993.89
	REVENUE OVER EXPENDITURES - YTD	60,696.46

BALANCE - CURRENT DATE

1,148,462.57

TOTAL FUND EQUITY

1,207,190.78

TOTAL LIABILITIES AND EQUITY

1,239,711.77

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
OPERATING REVENUE					
52-37-100 SEWER FEES	24,391.20	193,219.90	285,000.00	91,780.10	67.8
52-37-201 IMPACT FEES	.00	1,962.32	3,000.00	1,037.68	65.4
52-37-600 INTEREST - SEWER FUND	2,627.75	13,032.37	5,000.00	(8,032.37)	260.7
TOTAL OPERATING REVENUE	27,018.95	208,214.59	293,000.00	84,785.41	71.1
INTEREST - OTHER					
52-38-900 MISCELLANEOUS REVENUE	.00	200.00	4,000.00	3,800.00	5.0
TOTAL INTEREST - OTHER	.00	200.00	4,000.00	3,800.00	5.0
TOTAL FUND REVENUE	27,018.95	208,414.59	297,000.00	88,585.41	70.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
52-40-110	SALARIES & WAGES - LEADMAN	4,520.00	41,221.44	61,020.00	19,798.56	67.6
52-40-111	SALARIES & WAGES-OPERATOR A&B	2,728.68	25,047.36	36,838.80	11,791.44	68.0
52-40-130	BENEFITS - OPERATOR A & B	2,450.74	20,247.98	31,327.61	11,079.63	64.6
52-40-131	BENEFITS - LEADMAN	3,607.84	29,840.38	46,438.92	16,598.54	64.3
52-40-230	FUEL - SEWER	343.76	2,409.20	5,500.00	3,090.80	43.8
52-40-250	EQUIPMENT SUPPLIES & MAIN	1,462.89	8,703.29	14,000.00	5,296.71	62.2
52-40-270	UTILITIES-ELECTRICAL & GAS	1,906.49	7,433.72	8,800.00	1,366.28	84.5
52-40-280	TELEPHONE - SEWER	31.32	250.52	425.00	174.48	59.0
52-40-310	LEGAL AND AUDIT SERVICES	.00	6,888.00	5,000.00	(1,888.00)	137.8
52-40-510	TRAVEL AND CONFERENCE	380.00	541.65	500.00	(41.65)	108.3
52-40-610	MISCELLANEOUS EXPENSES	65.00	469.59	2,000.00	1,530.41	23.5
52-40-620	SERVLINE PROTECTION	689.00	4,665.00	5,000.00	335.00	93.3
52-40-650	DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-750	CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES		18,185.72	147,718.13	293,850.33	146,132.20	50.3
TOTAL FUND EXPENDITURES		18,185.72	147,718.13	293,850.33	146,132.20	50.3
NET REVENUE OVER EXPENDITURES		8,833.23	60,696.46	3,149.67	(57,546.79)	1927.1

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36
91-16210	BUILDINGS	2,338,571.98
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,071,616.39
91-16410	OFFICE FURNITURE AND EQUIPMENT	157,835.57
91-16510	MACHINERY AND EQUIPMENT	621,390.71
91-16610	AUTOMOBILES AND TRUCKS	163,719.00
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,114,907.77
 TOTAL ASSETS		 9,728,251.78

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

91-29800	BEGINNING OF YEAR	745,592.15
91-29850	ADDITIONS - CURRENT YEAR	8,982,659.63
 BALANCE - CURRENT DATE		 9,728,251.78
 TOTAL FUND EQUITY		 9,728,251.78
 TOTAL LIABILITIES AND EQUITY		 9,728,251.78

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT 872,591.29

TOTAL ASSETS

872,591.29

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS 21,591.29
95-25102 BONDS PAYABLE -CIB LIBRARY 190,000.00
95-25105 ADMINISTRATION BUILDING LOAN 661,000.00

TOTAL LIABILITIES

872,591.29

TOTAL LIABILITIES AND EQUITY

872,591.29

Milford Municipal Airport

Monthly Fuel Analysis

Month February 2023

Balance of Funds for Fuel Purchase

<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

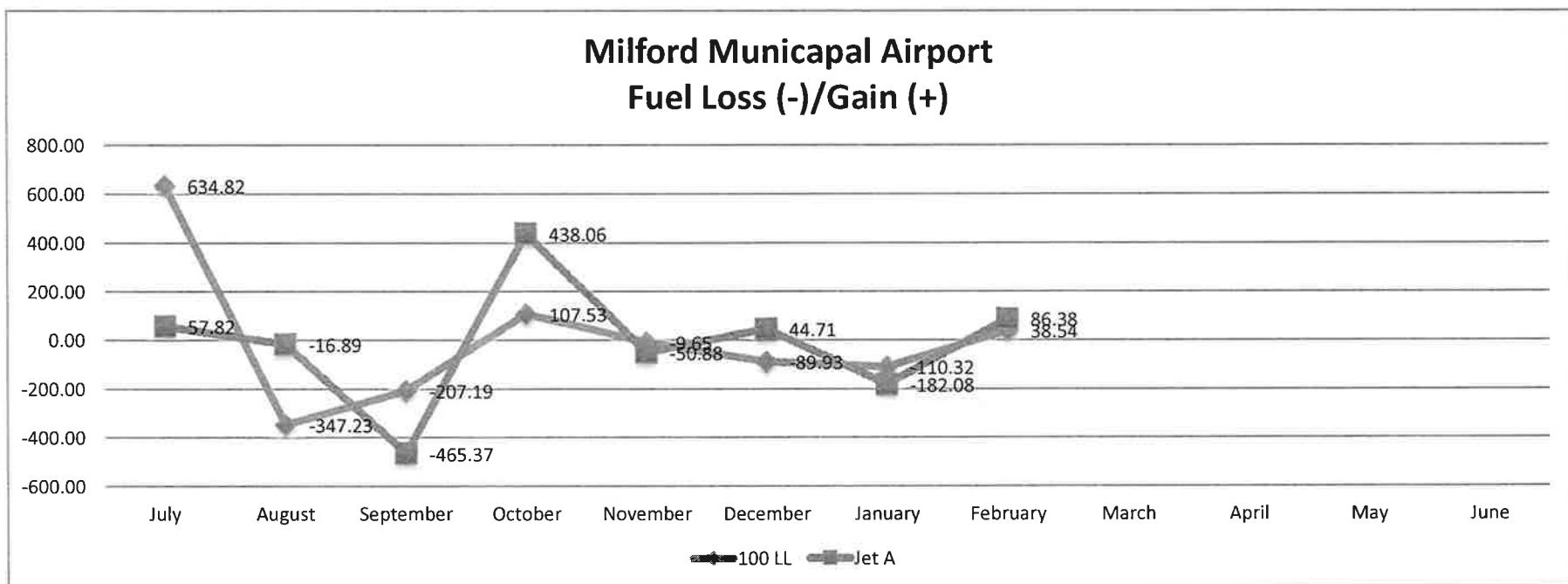
Accumulated Credit Card Balance				
Month Total				
Month	Balance	Payments	Description	Balance
	\$2,213.64			-\$2,574.01
		\$1,997.46	CC Rem	-\$360.37
		\$0.00	Cash	-\$2,357.83

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1735.00	0.00	228.54	1506.46	1545.00	38.54	\$5.84	\$9,022.80
Jet A	3393.00	0.00	104.38	3288.62	3375.00	86.38	\$4.37	\$14,748.75
Total	0.00	0.00	332.92	4795.08	4920.00	124.92		\$23,771.55

Milford Municipal Airport
Fuel Loss/Gain
2022-2023

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	634.82	-347.23	-207.19	107.53	-9.65	-89.93	-110.32	38.54				
Jet A	57.82	-16.89	-465.37	438.06	-50.88	44.71	-182.08	86.38				



DRAFT

**Milford City Council Meeting
Tuesday, February 21, 2023 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Council Members Russell Smith, Ian Spaulding, Les Whitney, and Terry Wiseman.

Absent: Mayor Nolan Davis, Council Member Scott Symond

10 **Staff:** City Administrator Makayla Bealer, Zoning Administrator Lisa Thompson, City Recorder Monica
11 Seifers, Attorney Leo Kanell, and Foreman Benjamin Stewart.

Visitors (Official Roster):

Charlene Mikkelsen, Karen Nelson, Gina Mayer.

Call to Order

16 Council Member Russell Smith moved to appoint Council Member Les Whitney Mayor Pro-Tem for the
17 council meeting. The motion was seconded by Council Member Ian Spaulding. All in favor.

19 Mayor Pro-Tem Whitney called the meeting to order at 4:00 p.m. followed by leading the Pledge of
20 Allegiance.

Visitors

a. Karen Nelson and Gina Mayer: 150th Birthday Celebration

24 Mrs. Nelson and Mrs. Mayer were in attendance to give an update on the plans. This is a big
25 celebration and the committee has been very busy. We have done a lot of work to the Historical Park
26 and will be finishing it up this spring. Fundraisers include a night golf tournament, July 4th golf
27 tournament dinner, Zumba, selling bricks to be placed in the Historical Park, and Jail 'n Bail at MHS.
28 The council was asked to help spread the word about the bricks. The first order of bricks was placed
29 on Feb 15th. The brick price was increased by the provider to \$65. The city will take orders until April.
30 Other fundraisers held were the Fall Festival and Dodge Ball Tournament. The next will be the Navajo
31 Tacos on March 13th at the elementary school. The committee has asked the council members if they
32 could help more with the fundraisers, the committee has accomplished a lot but really needs
33 volunteers. They asked the council if they would get involved and encourage others to do the same.
34 The fundraising efforts have been to allow the community to enjoy the celebration at little to no
35 cost. Council Member Spaulding committed to helping with the Navajo Taco fundraiser. Mayor Pro
36 Tem Whitney also committed to helping on the 13th. The Lions Club has been asked to do a pancake
37 breakfast on September 3rd. If the Lions Club cannot help with that, the committee will need
38 volunteers to help with that. Mayor Pro Tem Whitney offered his firefighters for the pancake
39 breakfast if the Lions Club is not able to do it.

41 A town cleanup would be nice if we could coordinate it for the first part of August, and maybe have
42 MHS help. Our little committee needs help. If the members of the council could get involved and
43 help encourage others to help us pull it off so we have a great celebration. There will be bands playing
44 and a street dance that will be located at the Fire Admin building and Milford Chevron. NewRotic

45 Sound, Scott Symond's Band, and Jaden Thomas & Austen Gilleland will be playing, rotating
46 throughout the evening. The road will be closed off to allow people to have room to dance and set
47 out camp chairs. Makayla and Russell are working with the groups to coordinate.

48
49 Makayla highlighted the schedule of events for the weekend. There will be food vendors available
50 during the carnival hours at the parks. There may be a minimal fee for the parks. A history book will
51 be printed and bound and sold at the celebration. The committee is currently taking orders for the
52 150th celebration t-shirts. Valorie Rollins designed the logo and graphic on the shirts. The committee
53 also has plans of placing banners around the community.

54
55 Council Member Russell Smith commented that the work that has been done to the Historical Park
56 looks great. The work that has been done needs to be maintained. He asked Foreman Stewart if the
57 crew would be sure to spray for weeds and when the grass is mowed it is blown off. Administrator
58 Bealer is wanting to put in signage telling the story of what has taken place in the park, she will
59 discuss it with the council during budget preparation. Mrs. Mayer cited that while researching for
60 the Historical Book, it was evident that everything the community has implemented over the years -
61 including the swimming pool, golf course, baseball fields, historical park, airport, and pavilion - has
62 been done largely by donations and volunteers. These all started with someone forming a committee
63 and calling upon the community. A lot of what we have was done by service, donations, and many
64 volunteers. Mrs. Nelson added that for the 1973 Birthday Celebration, there were a lot more people
65 here (in Milford) that got involved and cared about the community. She is hopeful that they can instill
66 some pride and the community will get involved and take some pride in their properties. Mayor Pro-
67 Tem Whitney will help with road closures stating he has the equipment and the men to help. Mrs.
68 Mayer recognized Gladys Whittaker for her time and effort in the preservation of Milford History.
69 Arden Fowles and Cheryl Elmer oversaw the digitization of several years' worth of newspapers which
70 was very beneficial in the preparation of the updated historical book. There is a lot of appreciation
71 for them. Mayor Pro-Tem thanked the ladies and the committee for their efforts.

72
73 **b. Charlene Mikkelsen: Discuss Enforcement of City Ordinances**

74 Ms. Mikkelsen is concerned with the cleanliness of town overall. She has witnessed a decline just in
75 the year she has been in town and it is concerning to her. She is worried about the fate of the town
76 if something doesn't change. She has been cleaning her property and making improvements but is
77 concerned about other properties that are collecting garbage. She knows there are ordinances and
78 understands that it is a problem everywhere. She also knows there are a lot of rentals and the owners
79 of these properties do not care about the condition of their properties. Along with general garbage
80 creating health concerns, there are fire hazards and with the lots being so small, if one home caught
81 fire, the entire block would go, and probably the neighboring blocks too. Ms. Mikkelsen is wondering
82 if there is anything that we can do to get this remedied. She is willing to be part of the solution.

83
84 Council Member Spaulding replied that unfortunately, this was not a new problem. We have tried,
85 as a city, to mitigate the issue. There have been several notifications of noncompliance, etc. sent to
86 property owners by the Beautification Committee. Everyone in this room, and many others, are
87 concerned. We are trying to find the sweet spot as property owners have rights, and there is an issue
88 with having volunteers on the Beautification Board. Zoning Administrator Lisa Thompson
89 commented that she would be happy to have more volunteers on the board if Charlene was
90 interested. Ms. Mikkelsen stated she was interested and would be willing to sit on the board. She

91 inquired who was responsible for keeping the property maintained and putting garbage where it
92 belongs, would it be the renter or owner? Attorney Kanell cited that would be in the contract, it is
93 usually the owner. Council Member Spaulding added that the issue is also present with many
94 property owners where they may not have the resources to maintain their property. Ms. Mikkelsen
95 also pondered if the landlords didn't enforce it with their tenants out of fear that they would lose
96 their rental income.

97
98 Mayor Pro-Tem Whitney reiterated Mrs. Thompson's comments about the Beautification Board and
99 the members being volunteers. He understands that it can be a cumbersome job if Ms. Mikkelsen is
100 willing to assist. Ms. Mikkelsen is happy to help. Mrs. Thompson added that most of the rentals in
101 Milford are owned by out-of-towners that are not invested in the community. This is a huge problem
102 and the city administration is aware of it. We try to stay on top of it but it is a huge undertaking.
103 Administrator Bealer cited that all property owners have rights, even when they are in violation. She
104 advised that any problematic properties be reported to the office so the process can begin. Lisa asked
105 Ms. Mikkelsen if she would meet with her in the office later this week to discuss the beautification
106 efforts. Ms. Mikkelsen stated she would be there. She thanked the council and staff for their time.
107

108 Consent Issues

109 a. Consent issues including bills and payroll, **Financial Reports for January 2023, and minutes of the**
110 **January 17, 2023 Special Session, and January 17, 2023 regular meeting were presented.**

111 ➤ ***MOTION: Council Member Russell Smith moved to approve the consent issues as presented. The***
112 ***motion was seconded by Council Member Terry Wiseman. All were in favor, the motion carried.***

113 New Business

a. Discuss Wastewater Master Plan

114 Administrator Bealer reported that the council and staff met with Sunrise Engineering last month to preview
115 the Wastewater Master Plan. Mayor Pro Tem Whitney felt that it was a good plan. There has not been a sewer
116 project since 1995, the infrastructure is aging out. The Master Plan provided the following feedback: the lift
117 station (Little League) has some issues including settling and outdated pumps, this is concerning. A new lift
118 station has been suggested which would increase safety for our employees and provide a better service to the
119 residents. Another area of concern is the buildup within the sewer lagoons. We need to be thinking of the
120 future, we need to be researching and doing our homework. Council Members Spaulding and Smith felt we
121 needed to start work meetings. Mayor Pro Tem Whitney agreed. Makayla summarized that the city will start
122 with funding applications and scheduling work meetings to discuss the options. We will take our time and
123 educate the public and be transparent like we were with the water project.
124

125 b. Memorandum of Understanding – Beaver County Providing Municipal Election Services

126 Administrator Bealer explained that the county has administered the city's municipal elections for a few
127 years now and it has worked out well providing consistency to the voters to have the Municipal and
128 General Elections ran the same way. It also provides continual training to the county staff. The Lt.
129 Governor's office is requiring an MOU for these services.

130 ➤ ***MOTION: Council Member Ian Spaulding moved to authorize Mayor Pro Tem Whitney and***
131 ***Recorder Seifers to sign the MOU for the administration of the Municipal Elections with Beaver***
132 ***County. The motion was seconded by Council Member Russell Smith. All were in favor, the motion***
133 ***carried.***

136
137 *Ms. Mikkelsen left at 5:13 pm*
138
139 **c. Approval of Hiring of 2023 Season Lifeguards and Concession Stand Operators**
140 There have been eight applications received. We cannot verify age until after the job has been offered
141 so we will need to try to recruit a few more to operate the pool and concession stand through the season.
142 Administrator Bealer recommends hiring all 8 applicants to allow the city to start the process of verifying
143 the age requirement is met. The job listing has been reopened and will remain open until filled.
144 ➤ *MOTION: Council Member Ian Spaulding moved to accept the recommendation of Administrator
145 Bealer to hire the 8 applicants for the lifeguard and concession stand operators. The motion was
146 seconded by Council Member Terry Wiseman. All were in favor, the motion carried.*
147
148 **d. Discuss Milford Elevated Water Tank**
149 There has been feedback for a few years about doing something with the elevated water tank. The 150th
150 Celebration Committee has brainstormed and made the decision that they cannot take this project on,
151 we need to focus on the celebration. It will take a large amount of money to make the improvements
152 and there has been a lot of discussion on options. Will Thompson provided a quote of \$38,500 to paint
153 the entire tank and include "Milford" on the tank. Most of the cost for painting the tank is renting a lift
154 that would be necessary to perform the work. Makayla contacted Ahern Rentals last year and was quoted
155 \$4K in transportation (\$2K each way) and \$5,665 per day it was in use. Will provided a bid for leaving the
156 tank in its natural state and just painting the "Milford", it was in the sum of \$26,250. There was a
157 discussion that resulted in having Councilman Spaulding continue to look for lighting for the catwalk.
158 Makayla will advise Will Thompson that we will not be moving forward on either bid.
159
160 **Old Business**
161 **a. Culinary Water Project Update**
162 Not much progress. The pump motor has not arrived yet. There is no way to bring the Mineral Mountain Well
163 back online until it arrives. The staff is trying to narrow down punch list items. There are still a few concerns
164 with the booster pump, it is continuing to jump around on SCADA. There will be some fire hydrant testing
165 conducted to make sure the system is operating as it should.
166
167 **Staff and Council Reports**
168
169 **Makayla Bealer**
170 ➤ The golf course clubhouse remodeling project should be finished next week. Project includes the
171 installation of new flooring, new vanities, toilets, and lighting fixtures. Storage cabinets will be
172 installed.
173 ➤ The airport office remodel will be starting soon. A grant was received from the State of Utah for
174 the office remodel. A lounge will be put in for the pilots that visit the airport. A punch code door
175 will be used with the code provided to pilots while the office will remain secure. One of the
176 restrooms will be remodeled for storage of fuel testing supplies and airport maintenance tools.
177 While researching the history of the airport she learned that the Milford Airport has been popular
178 through the years, largely due to the greetings they received when they visited. This has gone
179 away with the implementation of self-serve pumps. Putting in a lounge and having snacks and
180 drinks available would be a welcoming touch. The office is only used for about an hour daily so
181 converting it to a lounge and allowing pilots to utilize it will be a good move.

182
183 **Monica Seifers**
184 ➤ It is a Municipal Election year. The Candidate Filing period is June 1 – 7 and requires the city office
185 to remain open until 5 pm during those dates. There are three council seats that will be on the
186 ballot.

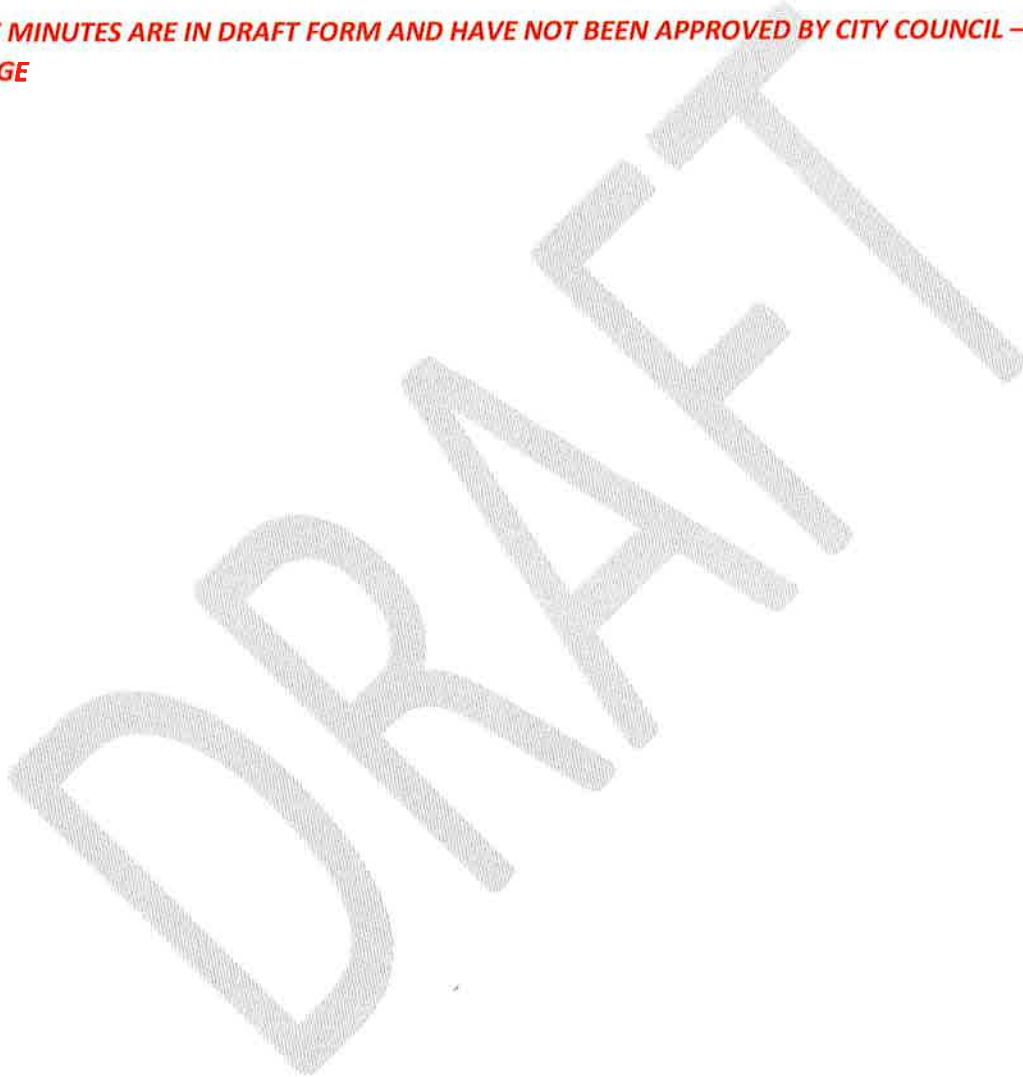
187

188 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 4:18 PM.*

189

190 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO**
191 **CHANGE**

192



Garden Flags:

12"X18"

Flag with hardware \$42.00



Pole Banner (Double Sided)

24" X 48"

Flag only \$120





City of Milford
P.O. Box 69
Milford, Utah 84751
435 387-2711
Fax: 435 387-2748

.....

March 14, 2023

Secretary Pete Buttigieg
U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

RE: Letter of Support – Desert Wind (SLC to Las Vegas) Corridor ID

Dear Secretary Buttigieg:

On behalf of Milford City, I write in support of the Utah Department of Transportation's Desert Wind (Salt Lake City to Las Vegas) Corridor ID grant application.

From 1979 to 1997, Amtrak provided passenger train service between Salt Lake City and Las Vegas on the Desert Wind line. The service was discontinued due to funding limitations. However, since then, these two urban centers have seen significant growth. With increasing traffic along I-15 and busy airports, there is a need for an alternative mobility solution. Various studies, including the Southwest Multi-State Rail Planning Study and I-15 Corridor System Master Plan, have identified the need for rail service along this corridor. The Corridor ID Program will allow for the comprehensive planning and development needed to make this service a reality.

Milford City supports the Utah Department of Transportation's efforts to partner with regional stakeholders to evaluate restoring Desert Wind services between Salt Lake City and Las Vegas. This project has the potential to provide additional mobility options, strengthen the region's economy, and benefit the environment by reducing vehicle and air trips with higher emissions.

Should you have any questions or would like to discuss this in person, please feel free to contact me at 435.691.9111.

Sincerely,

Nolan Davis
Mayor



Dear League member,

On behalf of the ULCT League Board of Directors—which consists of mayors, council members, and city managers from Bountiful to Blanding and Logan to West Jordan—thank you for the opportunity to represent and serve you this year. We are proud that 99.6% of municipalities in Utah were ULCT members last year and the strength of the League is the unity of our membership.

The Board changed the ULCT bylaws last fall to approve the membership dues earlier in the fiscal year so that you have the invoice for the dues amount earlier in your budget process. This letter provides you with notice of the fiscal year 2024 membership dues and a synopsis of our achievements to date. We will provide our full Advocacy, Engagement, and Operations year-in-review report at the upcoming Midyear Conference in April but here are some highlights:

Advocacy:

- We tracked 244 bills that impacted local government—a 45% increase over last year—and fought off many negative bills which would have preempted local government authority. For example, we fought off a proposal to condition cities' receipt of Class B and C road funds upon compliance with state mandates.
- We modified the “5th 5th” sales tax which, if all counties imposed the tax, would result in more than \$42 million in dedicated annual revenue for cities and towns for transportation
- We secured a first-of-its-kind ongoing appropriation for local administrative advisors which will provide administrative expertise for small cities and towns that do not have in-house staff
 - This will strengthen the bonds between ULCT and Associations of Government (AOGs)
- We ensured that cities and towns had representation on every subcommittee of the year-round Unified Economic Opportunity Commission (Governor Cox is the chair of the UEOC and the UEOC produced dozens of bills and appropriations over the past two years)

Engagement:

- We hosted 523 youth council members and 260 municipal leaders with Governor Spencer Cox and nearly 70 legislators at our annual Local Officials Day at the Capitol
- We hosted a record-setting 698 ULCT members at the Annual Convention in Salt Lake City
- We partnered with Intermountain Health and Zions Bank to create the *Your Land, Your Plan* series to help cities and towns maximize their publicly owned real estate, complete with conference speakers, webinars, and workshops around the state

Operations:

- We completed our annual financial audit for FY 2022 with zero findings
- We reduced operational expenses by over 10%
- We increased funding from nonmember sources through sponsorship revenue



The Board voted to authorize an increase in membership dues in FY 2024 as part of a multi-year strategy to ensure ULCT's long-term financial sustainability. Membership dues cover approximately 65% of our annual expenses and are now, per Board direction, benchmarked to 95% of our personnel and nonconference operational costs. The Board set goals for ULCT to increase sponsorship and other non-dues revenue which we accomplished at a record level last year. The Board is committed to prudently providing sufficient resources to serve you. For example, the staffing in the Utah House of Representatives has almost tripled since 2010 and there is an ever-growing amount of year-round policy debates, task forces, and committees. ULCT faces similar challenges as you with staff recruitment and retention and we are working to invest in our team. These adjustments will ensure that we can serve you at a high and sustainable level in a fiscally responsible manner.

You can contact us anytime to discuss ULCT advocacy, engagement, and operations. You can reach Cameron at cdiehl@ulct.org or Mayor Silvestrini at jsilvestrini@millcreek.us. The strength of the League is you—our membership! We welcome your involvement in ULCT and we'll see you at the Midyear Conference on April 19-21.

A handwritten signature in black ink, appearing to read 'Cameron Brady Diehl'.

Cameron Brady Diehl
Executive Director, ULCT

A handwritten signature in black ink, appearing to read 'Jeff'.

Jeff Silvestrini
Mayor, Millcreek City
ULCT President



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 1-2023

MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION

RESOLVED that the City of Milford informs the Water Quality Board the following actions were taken by the City Council:

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2022.
2. Have taken all appropriate action necessary to maintain effluent requirements contained in the UPDES permit (if applicable)

Passed by the City Council of Milford, Utah this 21st day of March, 2023 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2022
MILFORD CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

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SUBMIT BY APRIL 15, 2023

Are you the person responsible for completing this report for your organization?

Yes

No

This is the current information recorded for your facility:

Facility Name:	MILFORD CITY
Contact - First Name:	Makayla
Contact - Last Name:	Bealer
Contact - Title	City Administrator

Contact - Email:	mbealer@milford.utah.gov
------------------	--------------------------

Is this information above complete and correct?

Yes

No

Your wastewater system is described as Collection, Non-discharging Lagoon & Financial:

Classification: SMALL LAGOON

Grade: I

(if applicable)

Classification: -

Grade: -

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

Yes

No

Click on a link below to view a previous year's examples of sections in the survey:

(Your wastewater system is described as Collection, Non-discharging Lagoon & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

Yes
 No

Financial Evaluation Section

Form completed by:

Makayla Bealer

Part I: GENERAL QUESTIONS

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

○ **D** ○

Are you collecting 95% or more of your anticipated sewer revenue?

Are Debt Service Reserve Fund⁶ requirements being met?

• 100 •

What was the annual average User Charge¹⁶ for 2022?

Yes

No

Part II: OPERATING REVENUES AND RESERVES

Are property taxes or other assessments applied to the sewer systems¹⁵?

1

Are sewer revenues¹⁴ sufficient to cover operations & maintenance costs⁹, and repair & replacement costs¹² (OM&R) at this time?

○

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

• 100 •

Does the sewer system have sufficient staff to provide proper OM&R?

— 10 —

Has a repair and replacement sinking fund¹³ been established for the sewer system?

• 8 •

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

• 100 •

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Are sewer revenues sufficient to cover all costs of current capital improvements³ projects?

○

been established to provide for anticipated capital improvement projects?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Are projected Capital Improvements Reserve Funds sufficient for the <i>next five years</i> ?	<input type="radio"/>	<input type="radio"/>
Are projected Capital Improvements Reserve Funds sufficient for the <i>next ten years</i> ?	<input type="radio"/>	<input type="radio"/>
Are projected Capital Improvements Reserve Funds sufficient for the <i>next twenty years</i> ?	<input type="radio"/>	<input checked="" type="radio"/> Yes

Part IV: FISCAL SUSTAINABILITY REVIEW

	Yes	No
Have you completed a Rate Study ¹¹ within the last five years?	<input type="radio"/>	<input checked="" type="radio"/> Yes
Do you charge Impact fees ⁸ ?	<input checked="" type="radio"/> Yes	<input type="radio"/>

2022 Impact Fee (if not a flat fee, use average of all collected fees) =

981.16

	Yes	No
Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?	<input type="radio"/>	<input checked="" type="radio"/> Yes
Do you maintain a Plan of Operations ¹⁰ ?	<input checked="" type="radio"/> Yes	<input type="radio"/>
Have you updated your Capital Facility Plan ² within the last five years?	<input checked="" type="radio"/> Yes	<input type="radio"/>

Yes

No

Do you use an Asset Management¹ system for
your sewer systems?

Describe the Asset Management System (check all that apply)

Spreadsheet

GIS

Accounting Software

Specialized Software

Other

Yes

No

Do you know the total replacement cost of
your sewer system capital assets?

Yes

No

Do you fund sewer system capital
improvements annually with sewer revenues
at 2% or more of the total replacement cost?

What is the sewer/treatment system annual
asset renewal^{*} cost as a percentage of its total
replacement cost?

What is the sewer/treatment system annual asset renewal^{*} cost as a
percentage of its total replacement cost?

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

	Cost Please enter a valid numerical value	Purpose of Improvements		
		Replace/Restore	New Technology	Increase Capacity
2023	75,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2023 thru 2027	7337000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2028 thru 2032		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2033 thru 2037		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2038 thru 2042		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes

Collections System Section

Form completed by:

May Receive Continuing Education /units (CEUs)

Benjamin Stewart

What is the largest diameter pipe in the collection system (diameter in inches)?

15

What is the average depth of the collection system (in feet)?

8

What is the total length of sewer pipe in the system (length in miles)?

12.48

How many lift/pump stations are in the collection system?

2

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

600

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

What year was your collection system first constructed (approximately)?

1920

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

1995

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the state.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

	Number
Number of Class 1 SSOs in Calendar year	0
Number of Class 2 SSOs in Calendar year	0

Please indicate what caused the SSO(s) in the previous question.

NA

Please specify whether the SSOs were caused by contract or tributary community, etc.

NA

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

0

Number of new residential sewer connections added in the last year

7

Equivalent residential connections⁷ served

517

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

4

Approximate population served

1500

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

Chief Operator/DRC	Name First and Last Name	Grade	Email Please enter full email address

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name
	separate by comma
SLS ¹⁷ Grade I:	Derek Griffiths
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	

List all other Collection System operators by certification grade, separate names by commas:

	Name
	separate by comma
SLS ¹⁷ Grade I:	Riley Rose, Lance Alger
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	
No Current Collection Certification:	

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	<input checked="" type="radio"/>	<input type="radio"/>
Have you updated the collection system operations and maintenance manual within the past 5 years?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written emergency response plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written safety plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Is the entire collections system TV inspected at least every 5 years?	<input type="radio"/>	<input checked="" type="radio"/>
Is at least 85% of the collections system mapped in GIS?	<input checked="" type="radio"/>	<input type="radio"/>

Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	<input checked="" type="radio"/>	<input type="radio"/>
Has the SSMP been adopted by the permittee's governing body at a public meeting?	<input checked="" type="radio"/>	<input type="radio"/>
Has the completed SSMP been public noticed?	<input type="radio"/>	<input checked="" type="radio"/>
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	<input checked="" type="radio"/>	<input type="radio"/>

inspections, manhole inspections and/or SSO events)?

None

During 2022, was any part of the SSMP audited as part of the five year audit?

Yes

No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes

No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Main Lift Station settling some, does work but showing its age.

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

We just completed a sewer master plan January 2023. We are now working towards funding for a project. The project includes new lift station, rehab of lagoons and pipe replacement in areas of town.

What sewerage system problems, other than plugging, have you had over

Switch out pump motor at town lift station. Changed out float switches.

Is your utility currently preparing or updating its capital facilities plan²?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

100% Covered

Partially cover

Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Yes

No

Any additional comments?

NA

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

Yes

Form completed by:

May Receive Continuing Education /units (CEUs)

Makayla Bealer

Part I: INFLUENT INFORMATION

Please provide the average influent flow rate and average influent BOD₅ and TSS loading rates listed below for your facility.

	Average Daily Flow (MGD)	Average Daily BOD ₅ Load (lb/day)	Average Daily TSS Load (lb/day)
Design Basis or Rated Capacity	.24	600	600
2022 Average	.22	540	540

Part II: FACILITY AGE

In what year were the following process units constructed, upgraded or renewed? Note: If a unit process does not apply to your system enter NA in the Construction or Upgrade Year and Age.

	Evaluation Year	Construction or Upgrade Year (ex. YYYY)	Age
Headworks	2022	1995	27
Lagoons (including aeration)	2022	1981	41
Disinfection	2022	na	na
Land Application/Disposal	na	na	na

Part III: DISCHARGES

Answer

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

Part IV: NEW DEVELOPMENT

Answer

Number of new commercial/industrial connections added in the last year

0

Number of new residential sewer connections added in the last year

5

Equivalent residential connections⁷ served

517

Part V: OPERATOR CERTIFICATION

How many treatment operators do you employ?

4

Utah Administrative Rules require all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade. What is the current grade of the treatment system DRC operator(s)?

List the designated Chief Operator/DRC for the Wastewater Treatment System below:

	Name	Grade	Email
	First and Last Name		Please enter full email address
Chief Operator/DRC	Benjamin Stewart	I	benjamins@milford.utah.gov

List all other Wastewater Treatment System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Derek Griffiths
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	

List all other Wastewater Treatment System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Lance Alger, Riley Rose
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Part VI: FACILITY MAINTENANCE

Yes

No

Have you implemented a preventative maintenance program for your treatment system?

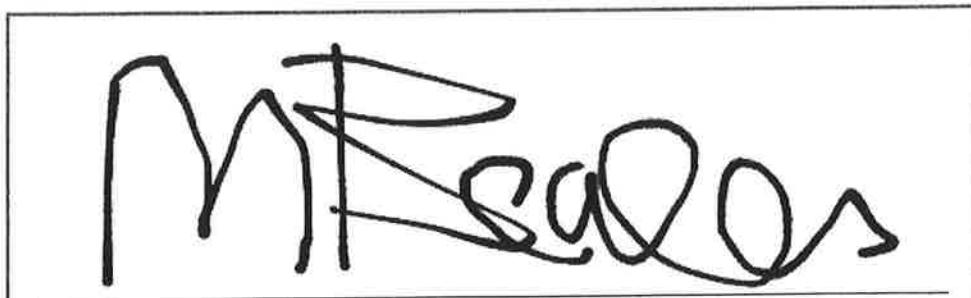
Have you updated the treatment system operations and maintenance manual within the past 5 years?

This is the end of the Non Discharging Lagoon questions

To the best of my knowledge, the Non Discharging Lagoon Facility section is completed and accurate.

Yes

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.

A handwritten signature in black ink, enclosed in a rectangular box. The signature reads "M. F. Scales".

Has this been adopted by the council? If no, what date will it be presented to the council?

Yes

No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

03/21/2023

Please log in.

Email

PIN

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. Completion of the collection section meets the annual reporting requirement for the USMP. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.