



Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Terry Wiseman

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, March 21, 2023**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. Christopher Katis/Dr. Joseph Moore – Utah FORGE Update
3. **CONSENT ISSUES**
 - a. Financial report: February 2023
 - b. Approval of bills and payroll
 - c. Approval of Minutes: February 21, 2023 Regular Meeting
4. **NEW BUSINESS**
 - a. Approval of hiring swimming pool personnel for season 2023
 - b. Approval of Temporary Change Application for Dave Christiansen
 - c. Consideration of Quit-Claim Deed for Blake Williams' replacement well
 - d. Discuss Veteran's Park and serviceman flags
 - e. Authorize purchase of 2019 fairway mower
 - f. Authorize purchase of 2023 street broom
 - g. Discuss potential flooding
 - h. Discuss concession stand operations
5. **OLD BUSINESS**
 - a. 150th celebration update
 - b. Culinary water project update
6. **ORDINANCE AND RESOLUTIONS**
 - a. Resolution 1-2023 "Wastewater Planning Program"
7. **COMMENTS**
 - a. Staff member reports and comments
 - b. Councilmember reports and comments
8. **ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 16th day of March, 2023. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*



Milford City Council Agenda Request Form

This form must be submitted by Noon the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Christopher Katis / Dr. Joseph Moore

ORGANIZATION (if applicable): Utah FORGE

ADDRESS: 423 Wakara Way, Suite 300, Salt Lake City, UT 84108

PHONE : 801-718-8551 CELL PHONE: 801-718-8551

E-MAIL ADDRESS: ckatis@egi.utah.edu

To be used if additional information is required and to provide you a copy of agenda. Agenda will also be posted on www.utah.gov/pmn. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend March 21, 2023 Amount of Time Requested
30 minutes

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

Provide the Council and any visitors with an update about Utah FORGE and the planned drilling of the second deep deviated well scheduled to begin in April. No action is required.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☐ INFO ONLY ☒

PLEASE DESCRIBE DESIRED OUTCOME: The Council and any visitors be informed of the upcoming Utah FORGE drilling outside of Milford.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☒

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☐ NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: N/A

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by Noon the Wednesday prior to meeting.

CHRISTOPHER KATIS

February 28, 2023

SIGNATURE

DATE

OFFICE USE ONLY

Date Rec'd by City Recorder: 2/28/2023

Info Complete : YES ☒ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☒ NO ☐

If no, reason for denial: _____

CITY OF MILFORD
COMBINED CASH INVESTMENT
FEBRUARY 28, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	257,758.84
01-11120	CASH IN CHECKING - UIB	429,115.22
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	2,552,233.21
01-11700	CASH - A/R CLEARING	120.00
01-11750	UTILITY CASH - A/R CLEARING	(341.65)

	TOTAL COMBINED CASH	3,239,437.60
01-11810	ST TREAS-DESIGNATED-WATER	(524,918.07)
01-11815	ST TREAS-DESIGNATED-SEWER	(566,026.26)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(266,943.87)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(5,709.44)
01-11819	ST TREAS- RECREATION COMPLEX	(18,984.76)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(65,315.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(35,983.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	48,000.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,743,745.52)
01-21310	ACCOUNTS PAYABLE	30,233.83

	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,043,750.87
30	ALLOCATION TO DEBT SERVICE FUND	133,146.54
51	ALLOCATION TO WATER FUND	307,816.14
52	ALLOCATION TO SEWER FUND	259,031.97

	TOTAL ALLOCATIONS TO OTHER FUNDS	1,743,745.52
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,743,745.52)

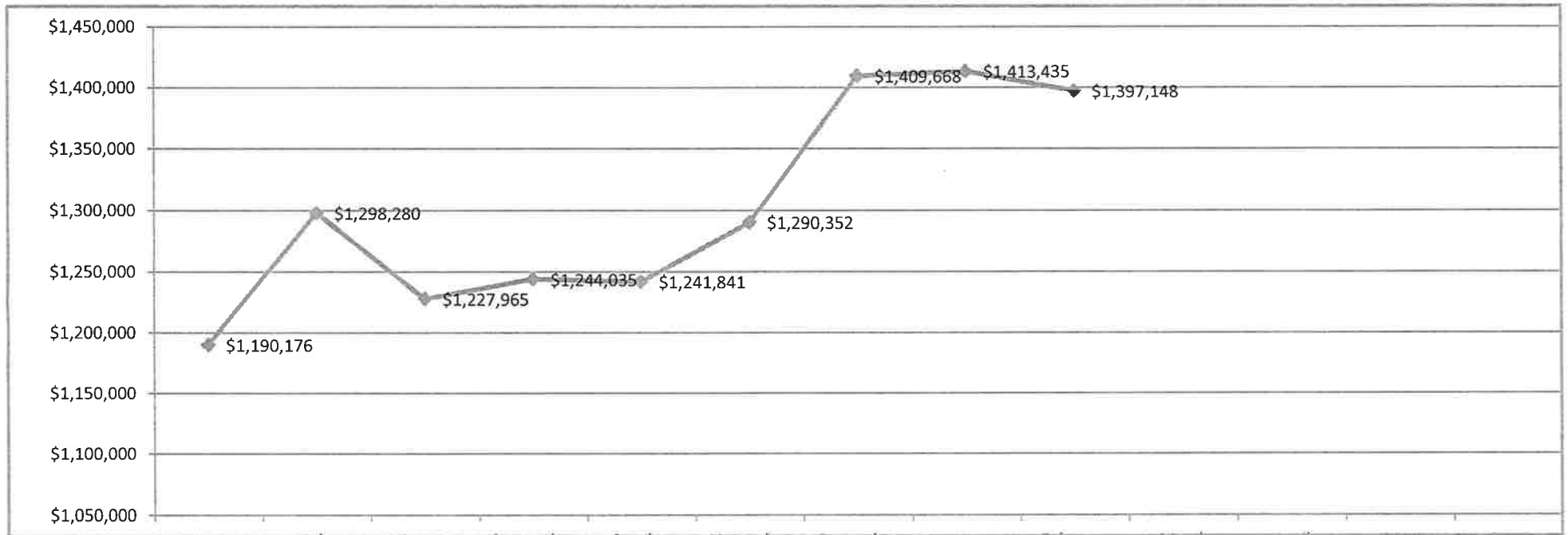
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2022-2023

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated Water 111810	W D	\$341,711.64	\$10,577.69	\$801.78	\$211,395.85	\$6,629.53	\$1,923.98	\$12,246.63	\$7,524.72	\$7,788.25					\$600,600.07
Designated Sewer 111815	W D	\$317,993.89	\$5,530.52	\$727.06	\$206,311.96	\$6,532.46	\$1,809.37	\$12,115.10	\$7,378.15	\$7,627.75					\$566,026.26
Designated General Fund 111816	W D	\$128,170.04	\$1,233.25	\$1,666.01	\$101,133.53	\$2,356.91	\$2,612.49	\$13,303.60	\$8,540.32	\$7,927.72					\$266,943.87
Designated Library	W D	\$6,183.05	\$950.31 \$8.59	\$11.71	\$116.05	\$61.39	\$18.29	\$65.93	\$23.59	\$86.05					\$5,624.34
Designated City Recreation 111818	W D	\$70,912.12	\$2,036.22 \$1,482.94		\$11,370.25 \$7,790.82	\$1,842.32		\$6,026.15 \$6,638.81	\$4,285.93	\$723.01	\$443.31				\$73,939.87
Designated Recreation Complex	W D	\$18,593.16	\$30.54	\$41.22	\$46.27	\$53.54	\$63.21	\$72.55	\$80.84	\$88.53					\$19,069.86
Restricted Cash - Water Bond 3S024 111860	W D	\$81,615.92	\$4,400.00		\$8,800.00	\$4,400.00		\$51,500.01 \$8,800.00	\$4,400.00	\$4,400.00					\$65,315.91
Restricted Cash - Water Main 3S024 - 111865	W D	\$90,044.14													\$90,044.14
Restricted Cash-Library Bond	W D	\$22,574.00	\$834.00		\$1,668.00	\$834.00		\$10,000.00 \$1,668.00	\$834.00	\$834.00					\$19,246.00
Restricted Cash-Adm Building Bond	W D	\$111,060.00	\$6,000.00		\$12,000.00	\$6,000.00		\$12,000.00	\$6,000.00	\$6,000.00					\$159,060.00
Restricted Cash Impact Fees - Water	W D	\$5,730.35	\$9.41	\$12.70	\$14.26	\$2,470.23	\$27.75	\$31.85	\$1,507.31	\$1,518.12					\$11,321.98
Restricted Cash Impact Fees - Sewer	W D	\$18,040.26	\$29.63	\$39.99	\$44.89	\$1,035.92	\$64.65	\$74.20	\$82.67	\$1,076.28					\$20,488.49
Restricted Cash Impact Fees - Gen Fund	W D	\$16,806.22	\$27.60	\$37.25	\$41.82	\$685.01	\$59.28	\$68.04	\$75.81	\$720.79					\$18,521.82
Designated Cemetery	W D	-\$263.19	-\$0.43	-\$0.58	-\$0.65	-\$0.76	-\$0.89	-\$1.03	-\$1.14	-\$1.25					-\$269.92
Designated Streets	W D	\$5,095.29	\$8.37	\$11.29	\$12.68	\$14.67	\$17.32	\$19.88	\$22.15	\$24.26					\$5,225.91
Designated Kinney Kids Foundation	W D	\$400.00	\$100.00												\$500.00
Designated Perpetual Care	W D	\$9,772.45	\$116.22	\$21.67	\$749.00 \$22.71	\$26.28	\$31.03	\$35.61	\$240.53	\$245.32					\$9,762.82
Designated Dangerous Buildings	W D	\$2,970.70	\$4.88	\$6.58	\$7.39	\$8.55	\$10.10	\$11.59	\$12.92	\$14.14					\$3,046.85
Designated 4th of July Revenue	W D	\$54,187.54	\$2,881.17		\$10,454.05				\$1,031.64						\$60,728.78
Designated Christmas Light Parade	W D	\$8,569.77	\$14.08	\$19.00	\$2,250.30 \$15.75	\$18.22	\$21.52	\$1,319.34 \$3,792.34	\$811.65 \$35.38	\$96.90 \$38.29					\$8,246.16
Designated Christmas Light Project	W D	\$3,216.88			\$773.13			\$251.00 \$84.18							\$2,276.93
Designated Lions Club Tourney	W D	\$0.00			\$1,500.00										\$1,500.00
Designated Golf Association	W D	\$13,742.82	\$278.85		\$1,842.33										\$15,864.00
Designated Lighted M Project	W D	\$484.44						\$225.38	\$18.95						\$690.87
Designated 150th Birthday Celebration	W D	\$0.00			\$7,324.74	\$953.53		\$1,878.16	\$2,781.00	\$1,150.00					\$14,087.43
Designated Digitization of Newspapers	W D	\$2,371.98													\$2,371.98
Miscellaneous & Interest	W D	\$524,211.51	\$8,021.11		\$5,000.00	\$5,000.00									\$542,232.62
Months Totals			\$32,839.55	\$3,546.85	\$560,399.77	\$46,339.05	\$6,914.77	\$4,285.32	\$34,062.09	\$39,884.66	\$0.00	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$1,854,194.98	\$1,887,034.53	\$1,890,581.38	\$2,450,981.15	\$2,497,320.20	\$2,504,234.97	\$2,508,520.29	\$2,542,582.38	\$2,582,467.04	\$2,582,467.04	\$2,582,467.04	\$2,582,467.04	\$2,582,467.04	\$2,582,467.04

**Historical Fund Balance
City of Milford
Unaudited
2022-2023**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$1,190,176	\$1,298,280	\$1,227,965	\$1,244,035	\$1,241,841	\$1,290,352	\$1,409,668	\$1,413,435	\$1,397,148				



Retained Earnings

Low = 5% of General Fund Revenue

High = 35% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,250,322.39

Budget Revenue 2022-2023

\$1,663,387.97

Retained Earnings

\$62,516.12

\$582,185.79

\$1,397,148.14

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	1,043,750.87	
10-12100	ST TREAS-DESIGNATED-GEN FUND	266,943.87	
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,624.34	
10-12140	ST TREAS-RECREATION COMPLEX	19,069.86	
10-13110	ACCOUNTS RECEIVABLE	12,387.34	
10-13113	AR/CREDIT CARD, AIRPORT	(2,357.83)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	38,182.16	
10-13115	PROPERTY TAX RECEIVABLE	131,075.57	
10-15110	INVENTORY-AIRPORT FUEL	34,581.90	
TOTAL ASSETS			1,549,258.08

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,261.14	
10-22210	FICA PAYABLE	(145.94)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(456.72)	
10-22250	WORKER COMPENSATION PAYABLE	864.41	
10-22300	RETIREMENT PAYABLE	113.15	
10-22310	DISABILITY PAYABLE	(100.88)	
10-22500	HEALTH INSURANCE PAYABLE	(2,570.62)	
10-22510	LIFE INSURANCE PAYABLE	(26.99)	
10-22600	401 K PAYABLE	(10,269.67)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(543.47)	
10-23000	DEFERRED REVENUES	30,932.00	
TOTAL LIABILITIES			25,924.94

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	126,185.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	1,011,030.21	
	REVENUE OVER EXPENDITURES - YTD	386,117.93	
BALANCE - CURRENT DATE		1,397,148.14	
TOTAL FUND EQUITY			1,523,333.14
TOTAL LIABILITIES AND EQUITY			1,549,258.08

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	111,203.81	126,185.00	14,981.19	88.1
10-31-200 PROPERTY TAXES-DELINQUENT	1,733.20	1,987.52	6,500.00	4,512.48	30.6
10-31-300 SALES AND USE TAX	39,867.37	319,533.34	380,000.00	60,466.66	84.1
10-31-400 CABLEVISION FRANCHISE TAX	.00	192.77	700.00	507.23	27.5
10-31-402 PACIFICORP FRANCHISE TAX	12,572.04	121,626.57	160,000.00	38,373.43	76.0
10-31-403 QUESTAR FRANCHISE TAX	6,439.98	14,967.55	26,500.00	11,532.45	56.5
10-31-408 TELECOMMUNICATIONS TAX REVENUE	729.06	9,152.42	20,000.00	10,847.58	45.8
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,694.77	21,334.91	45,000.00	23,665.09	47.4
TOTAL TAXES	63,036.42	599,998.89	764,885.00	164,886.11	78.4
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	550.00	4,660.00	6,200.00	1,540.00	75.2
10-32-210 BUILDING PERMITS	.00	8,880.65	25,000.00	16,119.35	35.5
10-32-220 IMPACT FEES - GENERAL FUND	.00	1,269.60	2,000.00	730.40	63.5
10-32-230 OTHER DEVELOPMENT REVENUE	.00	110.00	1,000.00	890.00	11.0
TOTAL LICENSES AND PERMITS	550.00	14,920.25	34,200.00	19,279.75	43.6
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	35,092.26	35,000.00	(92.26)	100.3
10-33-560 CLASS "C" ROAD FUNDS	.00	74,862.07	100,000.00	25,137.93	74.9
10-33-700 AIRPORT GRANT REVENUE	.00	10,369.51	162,000.00	151,630.49	6.4
10-33-701 LIBRARY GRANT REVENUE	.00	11,533.00	6,210.00	(5,323.00)	185.7
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	4,076.35	3,000.00	(1,076.35)	135.9
10-33-708 ARPA REVENUE	.00	82,490.50	82,490.50	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	218,423.69	388,700.50	170,276.81	56.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,080.00	1,400.00	320.00	77.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	120.00	4,255.00	12,000.00	7,745.00	35.5
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	675.00	850.00	175.00	79.4
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	5,859.10	6,500.00	640.90	90.1
10-34-607 CITY RECREATION-BABE RUTH	.00	1,804.00	4,800.00	2,996.00	37.6
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,359.52	1,300.00	59.52	104.6
10-34-609 CITY RECREATION - WRESTLING	600.00	3,028.00	5,000.00	1,972.00	60.6
10-34-610 CITY RECREATION-BOY BASKETBALL	350.00	3,405.00	4,000.00	595.00	85.1
10-34-630 CITY RECREATION - CAL RIPKEN	.00	995.00	8,500.00	7,505.00	11.7
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,255.00	3,000.00	745.00	75.2
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	1,500.00	2,500.00	1,000.00	60.0
10-34-720 GOLF FEES	175.00	737.00	3,200.00	2,463.00	23.0
10-34-730 SWIM FEES	.00	600.00	12,000.00	11,400.00	5.0
10-34-732 SWIM POOL - COUNTY M&O	.00	127,499.25	117,252.47	10,246.78	108.7
10-34-760 JULY 4TH REVENUE	.00	12,527.81	26,000.00	13,472.19	48.2
10-34-770 CHRISTMAS LIGHT PROJECT	.00	100.00	3,000.00	2,900.00	3.3
10-34-780 CHRISTMAS LIGHT PARADE	129.96	4,008.21	4,500.00	491.79	89.1
10-34-790 GOLF ASSOCIATION REVENUE	.00	2,404.00	4,000.00	1,596.00	60.1
10-34-810 SALE OF CEMETERY LOTS	400.00	2,800.00	3,000.00	200.00	93.3
10-34-820 PERPETUAL CARE	.00	900.00	1,000.00	100.00	90.0
10-34-830 CEMETERY OPENING AND CLOSING	400.00	2,500.00	2,500.00	.00	100.0
10-34-840 COLLECTION COSTS - GARBAGE	8,478.70	67,955.24	91,000.00	23,044.76	74.7
10-34-850 COLLECTION COSTS - COMM. DUMP	912.00	7,267.67	10,500.00	3,232.33	69.2
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	2,213.64	80,923.75	55,000.00	25,923.75	147.1
10-34-920 HANGER AND TIE DOWN	660.00	5,280.00	7,500.00	2,220.00	70.4
TOTAL CHARGES FOR SERVICES	14,439.30	341,718.55	396,502.47	54,783.92	86.2
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,591.25	10,430.00	15,000.00	4,570.00	69.5
10-36-310 CONCESSION REVENUE	.00	4,594.38	14,000.00	9,405.62	32.8
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,591.25	15,024.38	32,000.00	16,975.62	.47.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	3,915.38	24,464.48	5,000.00	(19,464.48)	489.3
10-38-400 LIBRARY FINES AND FEES	77.20	330.57	1,000.00	669.43	33.1
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	485.50	485.50	600.00	114.50	80.9
10-38-800 150TH BIRTHDAY DONATIONS	6,269.25	22,259.19	10,000.00	(12,259.19)	222.6
10-38-900 MISCELLANEOUS REVENUE	10.20	12,696.89	30,000.00	17,303.11	42.3
	<u>10,757.53</u>	<u>60,236.63</u>	<u>47,100.00</u>	<u>(13,136.63)</u>	<u>127.9</u>
TOTAL INTEREST/OTHER					
	<u>90,374.50</u>	<u>1,250,322.39</u>	<u>1,663,387.97</u>	<u>413,065.58</u>	<u>75.2</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	20,800.00	31,200.00	10,400.00	66.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	230.62	1,844.96	3,500.00	1,655.04	52.7
TOTAL LEGISLATIVE	2,830.62	22,644.96	34,700.00	12,055.04	65.3
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,945.60	44,031.88	66,765.60	22,733.72	66.0
10-43-111 SALARIES & WAGES - ADMIN ASST	3,189.38	26,528.41	48,600.00	22,071.59	54.6
10-43-113 SALARIES & WAGES - RECORDER	957.61	8,365.79	12,927.60	4,561.81	64.7
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,667.22	30,261.21	48,270.73	18,009.52	62.7
10-43-131 BENEFITS - ADMIN ASST	3,086.79	24,963.22	41,614.09	16,650.87	60.0
10-43-134 BENEFITS - RECORDER	688.27	5,107.05	10,867.71	5,760.66	47.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	999.00	2,500.00	1,501.00	40.0
10-43-215 DOT DRUG PROGRAM	.00	498.00	350.00	(148.00)	142.3
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	209.60	677.60	6,000.00	5,322.40	11.3
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	992.90	6,006.47	14,000.00	7,993.53	42.9
10-43-241 PROGRAMING AND EQUIPMENT	2,510.40	15,331.76	19,611.65	4,279.89	78.2
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	.00	5,000.00	5,000.00	.0
10-43-270 UTILITIES - OFFICE	485.82	2,851.33	3,800.00	948.67	75.0
10-43-272 UTILITIES - TELEVISION	107.71	200.41	400.00	199.59	50.1
10-43-273 UTILITIES - FIRE ALARM	246.00	738.00	950.00	212.00	77.7
10-43-280 TELEPHONE - OFFICE	312.69	2,501.43	4,000.00	1,498.57	62.5
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,834.00	.00	(6,834.00)	.0
10-43-510 INSURANCE AND BONDS	86.53	35,569.26	30,000.00	(5,569.26)	118.6
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-530 150TH BIRTHDAY CELEBRATION	5,366.27	7,406.77	10,000.00	2,593.23	74.1
10-43-610 MISCELLANEOUS - GENERAL FUND	104.00	4,984.10	6,000.00	1,015.90	83.1
10-43-620 EMPLOYEES SPOT AWARDS	104.95	154.95	1,000.00	845.05	15.5
10-43-632 ARPA EXPENSE	.00	41,970.00	82,490.50	40,520.50	50.9
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	47,838.00	82,008.00	34,170.00	58.3
TOTAL ADMINISTRATIVE	33,895.74	313,818.64	501,155.88	187,337.24	62.6
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	19,824.00	16,000.00	(3,824.00)	123.9
10-50-320 ATTORNEY RETAINER	500.00	3,500.00	6,000.00	2,500.00	58.3
10-50-321 LEGAL FEES	.00	356.25	3,500.00	3,143.75	10.2
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	6,144.90	20,000.00	13,855.10	30.7
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	500.00	29,825.15	47,500.00	17,674.85	62.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	4,216.56	6,000.00	1,783.44	70.3
10-51-130 BENEFITS - JANITORIAL	45.86	386.08	600.00	213.92	64.4
10-51-270 UTILITIES - SENIOR CITIZEN CEN	756.30	3,870.48	5,300.00	1,429.52	73.0
10-51-480 REPAIRS AND MAIN - BUILDINGS	7.98	4,677.43	30,000.00	25,322.57	15.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	48.98	12,196.38	2,500.00	(9,696.38)	487.9
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,359.12	25,346.93	44,400.00	19,053.07	57.1
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	850.00	5,516.56	8,500.00	2,983.44	64.9
10-61-130 BENEFITS - CROSSING GUARDS	77.96	505.34	1,000.00	494.66	50.5
10-61-230 FUEL - STREETS	344.80	2,416.45	6,500.00	4,083.55	37.2
10-61-480 STREETS - OIL AND CHIPS	.00	72,854.27	70,000.00	(2,854.27)	104.1
10-61-481 STREETS - MAINTENANCE	675.81	9,367.69	35,000.00	25,632.31	26.8
10-61-482 STREETS - EQUIPMENT	1,047.91	9,413.06	20,000.00	10,586.94	47.1
10-61-483 STREETS - LIGHTS	2,171.10	18,055.47	26,000.00	7,944.53	69.4
10-61-484 SHOP TOOLS	20.99	2,998.77	4,000.00	1,001.23	75.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	44,500.00	44,500.00	.0
TOTAL STREETS DEPARTMENT	5,188.57	121,127.61	215,500.00	94,372.39	56.2
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	909.72	8,350.52	12,279.60	3,929.08	68.0
10-70-111 SALARIES & WAGES - PART TIME	.00	4,289.46	13,000.00	8,710.54	33.0
10-70-130 BENEFITS - PARKS REG	816.96	6,750.20	10,442.53	3,692.33	64.6
10-70-131 BENEFITS - PARKS	.00	408.36	1,300.00	891.64	31.4
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	890.46	5,000.00	4,109.54	17.8
10-70-260 PARKS MAINTENANCE	.00	978.74	4,000.00	3,021.26	24.5
10-70-610 CABOOSE PARK EXPENDITURES	10.86	174.82	500.00	325.18	35.0
10-70-620 RECREATION COMPLEX EXPENSE	221.86	1,557.53	5,500.00	3,942.47	28.3
10-70-630 CEMETERY MAINTENANCE	.00	1,249.00	2,500.00	1,251.00	50.0
10-70-640 PAVILION EXPENSE	24.87	151.76	500.00	348.24	30.4
10-70-650 VETERAN'S PARK EXPENDITURES	18.52	1,375.58	2,000.00	624.42	68.8
10-70-670 REHAB HISTORICAL PARK	1,217.57	7,462.48	10,000.00	2,537.52	74.6
10-70-740 CAPITAL OUTLAY - PARKS	16,120.84	22,294.84	34,600.00	12,305.16	64.4
TOTAL PARKS	19,341.20	55,933.75	101,622.13	45,688.38	55.0
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	359.98	2,724.73	4,500.00	1,775.27	60.6
10-71-430 GARBAGE - COLLECTION FEES	8,151.45	57,563.66	91,000.00	33,436.34	63.3
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	689.42	6,785.28	13,000.00	6,214.72	52.2
TOTAL GARBAGE COLLECTION	9,200.85	67,073.67	108,500.00	41,426.33	61.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	836.28	1,237.15	400.87	67.6
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	663.83	3,000.00	2,336.17	22.1
10-72-130 BENEFITS - RECREATION	8.34	76.32	150.00	73.68	50.9
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	.00	60.82	300.00	239.18	20.3
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,338.88	1,500.00	161.12	89.3
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	5,437.29	9,000.00	3,562.71	60.4
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	578.54	850.00	271.46	68.1
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	2,362.72	6,000.00	3,637.28	39.4
10-72-257 CITY RECREATION-BABE RUTH	.00	.00	4,000.00	4,000.00	.0
10-72-258 CITY RECREATION-VOLLEYBALL	.00	841.96	1,100.00	258.04	76.5
10-72-259 CITY RECREATION-WRESTLING	261.80	2,138.83	4,200.00	2,061.17	50.9
10-72-260 CITY RECREATION-BOY BASKETBALL	360.00	885.00	2,500.00	1,615.00	35.4
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBALL	729.20	1,893.70	2,600.00	706.30	72.8
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	250.00	1,500.00	1,250.00	16.7
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,600.00	1,600.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	4,398.19	5,000.00	601.81	88.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	1,039.95	1,800.00	760.05	57.8
10-72-545 GOLF ASSOCIATION	904.65	1,466.32	7,000.00	5,533.68	21.0
10-72-550 JULY 4TH EXPENSE	.00	3,120.02	24,000.00	20,879.98	13.0
10-72-560 CONCESSION EXPENSE	.00	941.46	9,300.00	8,358.54	10.1
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
10-72-720 CITY RECREATION - JANITORIAL	.00	5,000.00	5,000.00	.00	100.0
10-72-740 CAPITAL IMPROVEMENTS - REC	4,756.12	7,181.58	10,000.00	2,818.42	71.8
TOTAL RECREATION	7,111.11	40,761.69	117,537.15	76,775.46	34.7
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	6,232.54	9,193.88	2,961.34	67.8
10-73-130 BENEFITS - GOLF COURSE	.00	566.33	1,000.00	433.67	56.6
10-73-250 REPAIRS AND MAINTENANCE	642.60	818.86	6,000.00	5,181.14	13.7
10-73-270 UTILITIES - GOLF COURSE	52.08	1,936.70	3,200.00	1,263.30	60.5
10-73-480 EQUIPMENT & SUPPLIES	.00	186.26	1,500.00	1,313.74	12.4
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	343.96	500.00	156.04	68.8
10-73-740 CAPITAL OUTLAY-GOLF COURSE	728.65	728.65	1,000.00	271.35	72.9
TOTAL GOLF FUND	1,423.33	10,813.30	22,393.88	11,580.58	48.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	4,725.38	7,264.40	2,539.02	65.1
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	5,974.33	17,500.00	11,525.67	34.1
10-74-112 SALARIES & WAGES-ASST MANAGER	.00	1,820.71	5,569.20	3,748.49	32.7
10-74-130 BENEFITS-MANAGER	.00	432.99	500.00	67.01	86.6
10-74-131 BENEFITS - LIFEGUARDS	.00	547.93	1,600.00	1,052.07	34.3
10-74-132 BENEFITS-ASST MANAGER	.00	166.97	400.00	233.03	41.7
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	4,343.40	10,000.00	5,656.60	43.4
10-74-270 UTILITIES - SWIMMING POOL	557.98	6,598.86	14,000.00	7,401.14	47.1
10-74-280 TELEPHONE - SWIMMING POOL	.00	33.08	250.00	216.92	13.2
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	1,421.80	2,000.00	578.20	71.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	3,809.13	58,168.87	54,359.74	6.6
TOTAL SWIMMING POOL	557.98	29,874.58	117,252.47	87,377.89	25.5
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,939.36	16,952.81	25,211.68	8,258.87	67.2
10-75-111 SALARIES & WAGES - PART TIME	978.12	7,776.49	12,715.56	4,939.07	61.2
10-75-130 BENEFITS - LIBRARIAN	549.44	4,798.51	7,589.22	2,790.71	63.2
10-75-131 BENEFITS - PART TIME	89.70	712.83	1,000.00	287.17	71.3
10-75-230 TRAVEL & CONFERENCES-LIBRARY	52.40	516.70	1,500.00	983.30	34.5
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	150.00	500.00	350.00	30.0
10-75-251 OFFICE SUPPLIES - LIBRARY	102.88	897.49	900.00	2.51	99.7
10-75-252 BOOK PURCHASE - LIBRARY	180.28	869.65	1,500.00	630.35	58.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	1,000.00	1,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	672.13	3,057.40	4,000.00	942.60	76.4
10-75-280 TELEPHONE - LIBRARY	117.71	941.68	1,500.00	558.32	62.8
10-75-290 UTILITIES- INTERNET	95.25	762.00	1,200.00	438.00	63.5
10-75-470 LIBRARY GRANT- CLEF	353.98	2,625.94	4,410.00	1,784.06	59.6
10-75-475 PROGRAMMING SUPPLIES-STORY HR	72.06	768.81	1,800.00	1,031.19	42.7
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	142.99	600.00	457.01	23.8
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,400.00	1,400.00	.0
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	5,203.31	43,723.30	83,526.46	39,803.16	52.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	646.16	5,489.12	8,400.00	2,910.88	65.4
10-76-130 BENEFITS - AIRPORT OPERATOR	61.08	393.90	.00	393.90)	.0
10-76-131 BENEFITS - PART TIME	.00	152.43	1,400.00	1,247.57	10.9
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	61.00	329.37	5,000.00	4,670.63	6.6
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	18,474.80	29,844.80	180,000.00	150,155.20	16.6
10-76-270 UTILITIES - AIRPORT	348.72	2,189.30	3,000.00	810.70	73.0
10-76-280 TELEPHONE - AIRPORT	116.56	931.80	1,500.00	568.20	62.1
10-76-290 CREDIT CARD PROCESSING FEE	157.90	3,095.82	3,000.00	95.82)	103.2
10-76-481 FUEL PURCHASE - JET A	.00	27,717.10	25,000.00	2,717.10)	110.9
10-76-482 FUEL PURCHASE - 100 LL	.00	31,660.49	40,000.00	8,339.51	79.2
10-76-610 MISCELLANEOUS - AIRPORT	9.95	419.56	1,000.00	580.44	42.0
10-76-620 AIRPORT REHABILITATION GRANT	173.19	1,037.19	.00	1,037.19)	.0
TOTAL AIRPORT	20,049.36	103,260.88	269,300.00	166,039.12	38.3
TOTAL FUND EXPENDITURES	106,661.19	864,204.46	1,663,387.97	799,183.51	52.0
NET REVENUE OVER EXPENDITURES	(16,286.69)	386,117.93	.00	(386,117.93)	.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	133,146.54	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
		<u> </u>	
	TOTAL ASSETS		<u>165,802.00</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	31,927.00	
30-29800	BEGINNING OF YEAR	99,203.00	
	REVENUE OVER EXPENDITURES - YTD	34,672.00	
		<u> </u>	
	BALANCE - CURRENT DATE	165,802.00	
		<u> </u>	
	TOTAL FUND EQUITY		<u>165,802.00</u>
			<u> </u>
	TOTAL LIABILITIES AND EQUITY		<u>165,802.00</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	44,672.00	(82,008.00)	(126,680.00)	54.5
TOTAL SOURCE 39	6,834.00	44,672.00	(82,008.00)	(126,680.00)	54.5
TOTAL FUND REVENUE	6,834.00	44,672.00	(82,008.00)	(126,680.00)	54.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

DEBT SERVICE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>EXPENDITURES</u>					
30-40-620	SID BOND PRINCIPAL	.00	10,000.00	10,000.00	.00	100.0
30-40-621	BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622	B1806 ADMIN BUILD INTEREST	.00	.00	12,820.00	12,820.00	.0
	TOTAL EXPENDITURES	.00	10,000.00	41,820.00	31,820.00	23.9
	TOTAL FUND EXPENDITURES	.00	10,000.00	41,820.00	31,820.00	23.9
	NET REVENUE OVER EXPENDITURES	6,834.00	34,672.00	(123,828.00)	(158,500.00)	28.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	307,816.14	
51-12100	ST TREAS-DESIGNATED-WATER	524,918.07	
51-12120	ST TREAS-RESTRICTED-BOND S3054	65,315.91	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	33,041.46	
51-14200	DEFERRED OUTFLOW OF RESOURCES	19,649.27	
51-15100	NET PENSION ASSET	44,274.80	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03	
51-16510	MACHINERY AND EQUIPMENT	111,333.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	5,882,092.34	
51-17500	ACCUMULATED DEPRECIATION	(2,134,113.19)	
TOTAL ASSETS			7,641,899.93

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	732.80	
51-21320	DEPOSITS PAYABLE	16,201.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	37,141.64	
51-21400	DEFERRED REVENUE	8,000.00	
51-25500	WATER FUND INTEREST PAYABLE	1,485.00	
51-25800	LOAN PAYABLE USDA 91/01~2020	4,082,444.32	
51-25900	LOAN PAYABLE USDA 91/03~2020	756,837.18	
TOTAL LIABILITIES			4,902,841.94

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	61,159.79	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	60,044.35	
51-29800	RETAINED EARNINGS-WATER FUND	2,366,614.59	
51-29900	RETAINED EARNINGS-DESIGNATED	437,689.70	
	REVENUE OVER EXPENDITURES - YTD	(186,450.44)	
BALANCE - CURRENT DATE		2,677,898.20	
TOTAL FUND EQUITY			2,739,057.99
TOTAL LIABILITIES AND EQUITY			7,641,899.93

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	42,206.71	462,980.13	750,000.00	287,019.87	61.7
51-37-200 WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201 IMPACT FEES	.00	5,377.85	4,500.00	(877.85)	119.5
51-37-300 PENALTIES & FORFEITURES	710.71	5,327.20	6,500.00	1,172.80	82.0
51-37-400 GRANTS	56,716.30	435,001.43	1,480,681.06	1,045,679.63	29.4
51-37-600 INTEREST - WATER FUND	2,788.25	13,888.43	3,000.00	(10,888.43)	463.0
TOTAL OPERATING REVENUE	102,421.97	922,575.04	2,245,681.06	1,323,106.02	41.1
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	593.76	1,676.52	20,000.00	18,323.48	8.4
TOTAL INTEREST - OTHER	593.76	1,676.52	20,000.00	18,323.48	8.4
TOTAL FUND REVENUE	103,015.73	924,251.56	2,265,681.06	1,341,429.50	40.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,701.84	42,014.06	65,102.40	23,088.34	64.5
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,492.00	31,230.13	48,600.00	17,369.87	64.3
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,872.81	25,095.13	38,782.80	13,687.67	64.7
51-40-130 BENEFITS - FOREMAN	3,703.22	30,650.90	47,740.47	17,089.57	64.2
51-40-131 BENEFITS - OPERATOR A & B	3,250.38	26,796.70	41,614.09	14,817.39	64.4
51-40-134 BENEFITS - UTILITY CLERK	2,064.66	16,385.40	32,603.12	16,217.72	50.3
51-40-230 WATER FUEL	343.76	2,409.20	5,500.00	3,090.80	43.8
51-40-250 EQUIPMENT SUPPLIES & MAIN	2,416.32	9,481.07	20,000.00	10,518.93	47.4
51-40-270 UTILITIES - CULINARY	2,827.72	28,545.36	45,000.00	16,454.64	63.4
51-40-271 UTILITIES-PRESSURE PUMP	1,074.29	12,327.29	12,000.00	(327.29)	102.7
51-40-273 UTILITIES-IRRIGATION	260.85	12,512.14	25,000.00	12,487.86	50.1
51-40-274 UTILITIES-INTERNET	60.00	480.00	720.00	240.00	66.7
51-40-280 TELEPHONE - WATER	103.11	824.79	1,300.00	475.21	63.5
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	378.00	4,217.00	6,400.00	2,183.00	65.9
51-40-311 LEGAL AND AUDIT SERVICES	.00	6,888.00	5,000.00	(1,888.00)	137.8
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	17.23	4,000.00	3,982.77	.4
51-40-510 TRAVEL AND CONFERENCE	380.00	541.65	2,000.00	1,458.35	27.1
51-40-520 ZENNER METER SUPPLIES AND FEES	.00	.00	4,000.00	4,000.00	.0
51-40-610 MISCELLANEOUS EXPENSE	65.00	1,831.99	4,000.00	2,168.01	45.8
51-40-620 SERVLINE INSURANCE	1,671.00	11,788.00	14,500.00	2,712.00	81.3
51-40-650 DEPRECIATION	.00	.00	83,000.00	83,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742 2020 CULINARY WATER PROJECT	108,857.50	845,165.95	1,480,681.06	635,515.11	57.1
51-40-813 BOND 3S024 INTEREST	.00	1,500.01	1,500.00	(.01)	100.0
TOTAL EXPENDITURES	138,522.46	1,110,702.00	1,992,543.94	881,841.94	55.7
TOTAL FUND EXPENDITURES	138,522.46	1,110,702.00	1,992,543.94	881,841.94	55.7
NET REVENUE OVER EXPENDITURES	(35,506.73)	(186,450.44)	273,137.12	459,587.56	(68.3)

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	259,031.97	
52-12110	ST. TREAS-DESIGNATED SEWER	566,026.26	
52-13110	ACCOUNTS RECEIVABLE	21,885.58	
52-14200	DEFERRED OUTFLOW OF RESOURCES	18,868.06	
52-15100	NET PENSION ASSET	42,514.53	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,138,772.10	
52-16510	MACHINERY AND EQUIPMENT	139,322.45	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(2,035,409.60)	
TOTAL ASSETS			1,239,711.77

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	412.60	
52-21330	ACCRUED EMPLOYEE BENEFITS	24,108.39	
52-21400	DEFERRED REVENUE	8,000.00	
TOTAL LIABILITIES			32,520.99

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	58,728.21	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	18,040.26	
52-29800	RETAINED EARNINGS-SEWER FUND	751,731.96	
52-29900	RETAINED EARNINGS-DESIGNATED	317,993.89	
	REVENUE OVER EXPENDITURES - YTD	60,696.46	
BALANCE - CURRENT DATE		1,148,462.57	
TOTAL FUND EQUITY			1,207,190.78
TOTAL LIABILITIES AND EQUITY			1,239,711.77

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	24,391.20	193,219.90	285,000.00	91,780.10	67.8
52-37-201	IMPACT FEES	.00	1,962.32	3,000.00	1,037.68	65.4
52-37-600	INTEREST - SEWER FUND	2,627.75	13,032.37	5,000.00	(8,032.37)	260.7
	TOTAL OPERATING REVENUE	27,018.95	208,214.59	293,000.00	84,785.41	71.1
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	200.00	4,000.00	3,800.00	5.0
	TOTAL INTEREST - OTHER	.00	200.00	4,000.00	3,800.00	5.0
	TOTAL FUND REVENUE	27,018.95	208,414.59	297,000.00	88,585.41	70.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,520.00	41,221.44	61,020.00	19,798.56	67.6
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,728.68	25,047.36	36,838.80	11,791.44	68.0
52-40-130 BENEFITS - OPERATOR A & B	2,450.74	20,247.98	31,327.61	11,079.63	64.6
52-40-131 BENEFITS - LEADMAN	3,607.84	29,840.38	46,438.92	16,598.54	64.3
52-40-230 FUEL - SEWER	343.76	2,409.20	5,500.00	3,090.80	43.8
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,462.89	8,703.29	14,000.00	5,296.71	62.2
52-40-270 UTILITIES-ELECTRICAL & GAS	1,906.49	7,433.72	8,800.00	1,366.28	84.5
52-40-280 TELEPHONE - SEWER	31.32	250.52	425.00	174.48	59.0
52-40-310 LEGAL AND AUDIT SERVICES	.00	6,888.00	5,000.00	(1,888.00)	137.8
52-40-510 TRAVEL AND CONFERENCE	380.00	541.65	500.00	(41.65)	108.3
52-40-610 MISCELLANEOUS EXPENSES	65.00	469.59	2,000.00	1,530.41	23.5
52-40-620 SERVLIN PROTECTION	689.00	4,665.00	5,000.00	335.00	93.3
52-40-650 DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES	18,185.72	147,718.13	293,850.33	146,132.20	50.3
TOTAL FUND EXPENDITURES	18,185.72	147,718.13	293,850.33	146,132.20	50.3
NET REVENUE OVER EXPENDITURES	8,833.23	60,696.46	3,149.67	(57,546.79)	1927.1

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,338,571.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,071,616.39	
91-16410	OFFICE FURNITURE AND EQUIPMENT	157,835.57	
91-16510	MACHINERY AND EQUIPMENT	621,390.71	
91-16610	AUTOMOBILES AND TRUCKS	163,719.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,114,907.77	
TOTAL ASSETS			9,728,251.78

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	8,982,659.63	
BALANCE - CURRENT DATE			9,728,251.78
TOTAL FUND EQUITY			9,728,251.78
TOTAL LIABILITIES AND EQUITY			9,728,251.78

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

872,591.29

TOTAL ASSETS

872,591.29

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

21,591.29

95-25102 BONDS PAYABLE -CIB LIBRARY

190,000.00

95-25105 ADMINISTRATION BUILDING LOAN

661,000.00

TOTAL LIABILITIES

872,591.29

TOTAL LIABILITIES AND EQUITY

872,591.29

Milford Municipal Airport Monthly Fuel Analysis Month February 2023

	Gallons		Gallons		After			Processing	
100 LL	Sold & Test	Jet A	Sold & Test	Tie Down	Hours Fee	Oil	Misc.	Fee	Total
\$203.34	29.47	\$91.74	15.04					\$8.87	\$286.21
\$0.00	0	\$31.48	5.16					\$1.05	\$30.43
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$195.75	28.37	\$0.00	0					\$6.56	\$189.19
\$444.84	64.47	\$0.00	0					\$14.90	\$429.94
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$307.74	44.6	\$0.00	0					\$10.31	\$297.43
\$71.00	10.29	\$0.00	0					\$2.38	\$68.62
\$138.07	20.01	\$0.00	0					\$4.63	\$133.44
\$0.00	0	\$513.50	84.18					\$17.20	\$496.30
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$216.18	31.33	\$0.00	0						\$216.18
									\$0.00
									\$0.00
									\$0.00
\$1,576.92	228.54	\$636.72	104.38	\$0.00	\$0.00	\$0.00	\$0.00	\$65.90	\$2,147.74

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

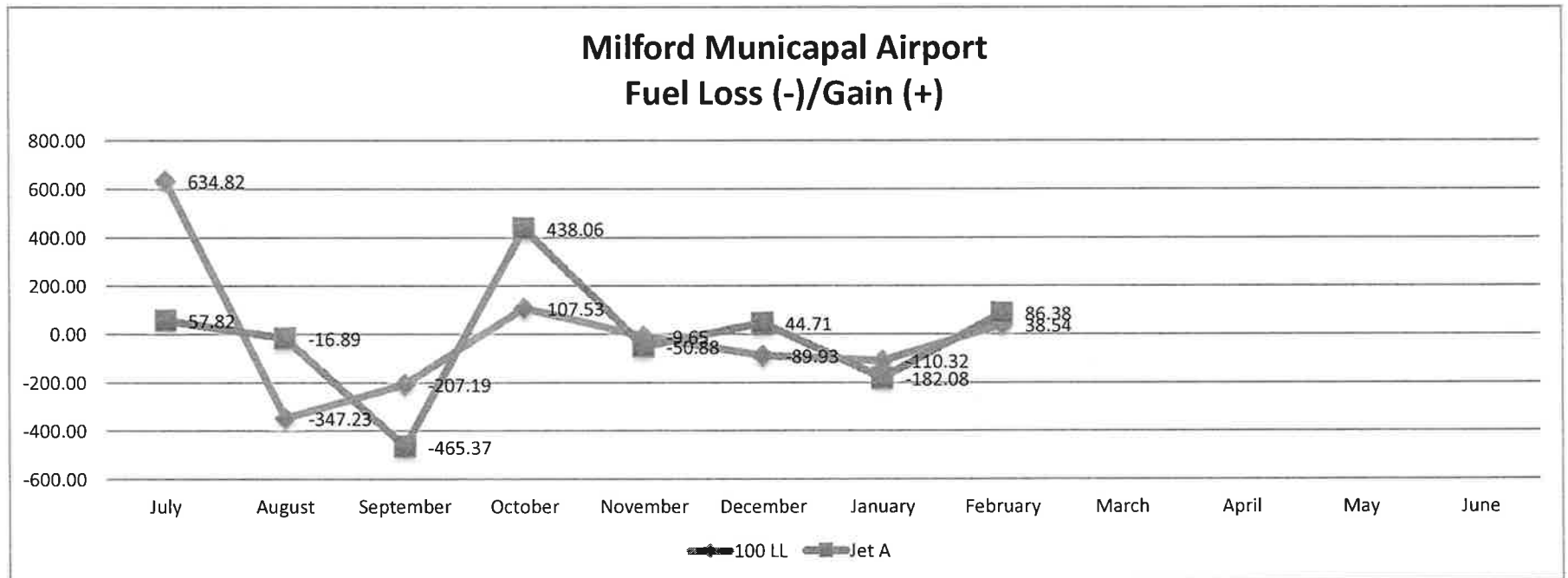
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			-\$2,574.01
\$2,213.64			-\$360.37
	\$1,997.46	CC Rem	-\$2,357.83
	\$0.00	Cash	-\$2,357.83

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1735.00	0.00	228.54	1506.46	1545.00	38.54	\$5.84	\$9,022.80
Jet A	3393.00	0.00	104.38	3288.62	3375.00	86.38	\$4.37	\$14,748.75
Total	0.00	0.00	332.92	4795.08	4920.00	124.92		\$23,771.55

Milford Municipal Airport Fuel Loss/Gain 2022-2023

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	634.82	-347.23	-207.19	107.53	-9.65	-89.93	-110.32	38.54				
Jet A	57.82	-16.89	-465.37	438.06	-50.88	44.71	-182.08	86.38				



DRAFT

**Milford City Council Meeting
Tuesday, February 21, 2023 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Council Members Russell Smith, Ian Spaulding, Les Whitney, and Terry Wiseman.

Absent: Mayor Nolan Davis, Council Member Scott Symond

Staff: City Administrator Makayla Bealer, Zoning Administrator Lisa Thompson, City Recorder Monica Seifers, Attorney Leo Kanell, and Foreman Benjamin Stewart.

Visitors (Official Roster):

Charlene Mikkelsen, Karen Nelson, Gina Mayer.

Call to Order

Council Member Russell Smith moved to appoint Council Member Les Whitney Mayor Pro-Tem for the council meeting. The motion was seconded by Council Member Ian Spaulding. All in favor.

Mayor Pro-Tem Whitney called the meeting to order at 4:00 p.m. followed by leading the Pledge of Allegiance.

Visitors

a. Karen Nelson and Gina Mayer: 150th Birthday Celebration

Mrs. Nelson and Mrs. Mayer were in attendance to give an update on the plans. This is a big celebration and the committee has been very busy. We have done a lot of work to the Historical Park and will be finishing it up this spring. Fundraisers include a night golf tournament, July 4th golf tournament dinner, Zumba, selling bricks to be placed in the Historical Park, and Jail 'n Bail at MHS. The council was asked to help spread the word about the bricks. The first order of bricks was placed on Feb 15th. The brick price was increased by the provider to \$65. The city will take orders until April. Other fundraisers held were the Fall Festival and Dodge Ball Tournament. The next will be the Navajo Tacos on March 13th at the elementary school. The committee has asked the council members if they could help more with the fundraisers, the committee has accomplished a lot but really needs volunteers. They asked the council if they would get involved and encourage others to do the same. The fundraising efforts have been to allow the community to enjoy the celebration at little to no cost. Council Member Spaulding committed to helping with the Navajo Taco fundraiser. Mayor Pro Tem Whitney also committed to helping on the 13th. The Lions Club has been asked to do a pancake breakfast on September 3rd. If the Lions Club cannot help with that, the committee will need volunteers to help with that. Mayor Pro Tem Whitney offered his firefighters for the pancake breakfast if the Lions Club is not able to do it.

A town cleanup would be nice if we could coordinate it for the first part of August, and maybe have MHS help. Our little committee needs help. If the members of the council could get involved and help encourage others to help us pull it off so we have a great celebration. There will be bands playing and a street dance that will be located at the Fire Admin building and Milford Chevron. NewRotic

45 Sound, Scott Symond's Band, and Jaden Thomas & Austen Gilleland will be playing, rotating
46 throughout the evening. The road will be closed off to allow people to have room to dance and set
47 out camp chairs. Makayla and Russell are working with the groups to coordinate.

48
49 Makayla highlighted the schedule of events for the weekend. There will be food vendors available
50 during the carnival hours at the parks. There may be a minimal fee for the parks. A history book will
51 be printed and bound and sold at the celebration. The committee is currently taking orders for the
52 150th celebration t-shirts. Valorie Rollins designed the logo and graphic on the shirts. The committee
53 also has plans of placing banners around the community.

54
55 Council Member Russell Smith commented that the work that has been done to the Historical Park
56 looks great. The work that has been done needs to be maintained. He asked Foreman Stewart if the
57 crew would be sure to spray for weeds and when the grass is mowed it is blown off. Administrator
58 Bealer is wanting to put in signage telling the story of what has taken place in the park, she will
59 discuss it with the council during budget preparation. Mrs. Mayer cited that while researching for
60 the Historical Book, it was evident that everything the community has implemented over the years -
61 including the swimming pool, golf course, baseball fields, historical park, airport, and pavilion - has
62 been done largely by donations and volunteers. These all started with someone forming a committee
63 and calling upon the community. A lot of what we have was done by service, donations, and many
64 volunteers. Mrs. Nelson added that for the 1973 Birthday Celebration, there were a lot more people
65 here (in Milford) that got involved and cared about the community. She is hopeful that they can instill
66 some pride and the community will get involved and take some pride in their properties. Mayor Pro-
67 Tem Whitney will help with road closures stating he has the equipment and the men to help. Mrs.
68 Mayer recognized Gladys Whittaker for her time and effort in the preservation of Milford History.
69 Arden Fowles and Cheryl Elmer oversaw the digitization of several years' worth of newspapers which
70 was very beneficial in the preparation of the updated historical book. There is a lot of appreciation
71 for them. Mayor Pro-Tem thanked the ladies and the committee for their efforts.

72
73 **b. Charlene Mikkelsen: Discuss Enforcement of City Ordinances**

74 Ms. Mikkelsen is concerned with the cleanliness of town overall. She has witnessed a decline just in
75 the year she has been in town and it is concerning to her. She is worried about the fate of the town
76 if something doesn't change. She has been cleaning her property and making improvements but is
77 concerned about other properties that are collecting garbage. She knows there are ordinances and
78 understands that it is a problem everywhere. She also knows there are a lot of rentals and the owners
79 of these properties do not care about the condition of their properties. Along with general garbage
80 creating health concerns, there are fire hazards and with the lots being so small, if one home caught
81 fire, the entire block would go, and probably the neighboring blocks too. Ms. Mikkelsen is wondering
82 if there is anything that we can do to get this remedied. She is willing to be part of the solution.

83
84 Council Member Spaulding replied that unfortunately, this was not a new problem. We have tried,
85 as a city, to mitigate the issue. There have been several notifications of noncompliance, etc. sent to
86 property owners by the Beautification Committee. Everyone in this room, and many others, are
87 concerned. We are trying to find the sweet spot as property owners have rights, and there is an issue
88 with having volunteers on the Beautification Board. Zoning Administrator Lisa Thompson
89 commented that she would be happy to have more volunteers on the board if Charlene was
90 interested. Ms. Mikkelsen stated she was interested and would be willing to sit on the board. She

inquired who was responsible for keeping the property maintained and putting garbage where it belongs, would it be the renter or owner? Attorney Kanell cited that would be in the contract, it is usually the owner. Council Member Spaulding added that the issue is also present with many property owners where they may not have the resources to maintain their property. Ms. Mikkelsen also pondered if the landlords didn't enforce it with their tenants out of fear that they would lose their rental income.

Mayor Pro-Tem Whitney reiterated Mrs. Thompson's comments about the Beautification Board and the members being volunteers. He understands that it can be a cumbersome job if Ms. Mikkelsen is willing to assist. Ms. Mikkelsen is happy to help. Mrs. Thompson added that most of the rentals in Milford are owned by out-of-towners that are not invested in the community. This is a huge problem and the city administration is aware of it. We try to stay on top of it but it is a huge undertaking. Administrator Bealer cited that all property owners have rights, even when they are in violation. She advised that any problematic properties be reported to the office so the process can begin. Lisa asked Ms. Mikkelsen if she would meet with her in the office later this week to discuss the beautification efforts. Ms. Mikkelsen stated she would be there. She thanked the council and staff for their time.

Consent Issues

a. Consent issues including bills and payroll, Financial Reports for January 2023, and minutes of the January 17, 2023 Special Session, and January 17, 2023 regular meeting were presented.

- **MOTION:** Council Member Russell Smith moved to approve the consent issues as presented. The motion was seconded by Council Member Terry Wiseman. All were in favor, the motion carried.

New Business

a. Discuss Wastewater Master Plan

Administrator Bealer reported that the council and staff met with Sunrise Engineering last month to preview the Wastewater Master Plan. Mayor Pro Tem Whitney felt that it was a good plan. There has not been a sewer project since 1995, the infrastructure is aging out. The Master Plan provided the following feedback: the lift station (Little League) has some issues including settling and outdated pumps, this is concerning. A new lift station has been suggested which would increase safety for our employees and provide a better service to the residents. Another area of concern is the buildup within the sewer lagoons. We need to be thinking of the future, we need to be researching and doing our homework. Council Members Spaulding and Smith felt we needed to start work meetings. Mayor Pro Tem Whitney agreed. Makayla summarized that the city will start with funding applications and scheduling work meetings to discuss the options. We will take our time and educate the public and be transparent like we were with the water project.

b. Memorandum of Understanding – Beaver County Providing Municipal Election Services

Administrator Bealer explained that the county has administered the city's municipal elections for a few years now and it has worked out well providing consistency to the voters to have the Municipal and General Elections ran the same way. It also provides continual training to the county staff. The Lt. Governor's office is requiring an MOU for these services.

- **MOTION:** Council Member Ian Spaulding moved to authorize Mayor Pro Tem Whitney and Recorder Seifers to sign the MOU for the administration of the Municipal Elections with Beaver County. The motion was seconded by Council Member Russell Smith. All were in favor, the motion carried.

Ms. Mikkelsen left at 5:13 pm

c. Approval of Hiring of 2023 Season Lifeguards and Concession Stand Operators

There have been eight applications received. We cannot verify age until after the job has been offered so we will need to try to recruit a few more to operate the pool and concession stand through the season. Administrator Bealer recommends hiring all 8 applicants to allow the city to start the process of verifying the age requirement is met. The job listing has been reopened and will remain open until filled.

- **MOTION:** Council Member Ian Spaulding moved to accept the recommendation of Administrator Bealer to hire the 8 applicants for the lifeguard and concession stand operators. The motion was seconded by Council Member Terry Wiseman. All were in favor, the motion carried.

d. Discuss Milford Elevated Water Tank

There has been feedback for a few years about doing something with the elevated water tank. The 150th Celebration Committee has brainstormed and made the decision that they cannot take this project on, we need to focus on the celebration. It will take a large amount of money to make the improvements and there has been a lot of discussion on options. Will Thompson provided a quote of \$38,500 to paint the entire tank and include "Milford" on the tank. Most of the cost for painting the tank is renting a lift that would be necessary to perform the work. Makayla contacted Ahern Rentals last year and was quoted \$4K in transportation (\$2K each way) and \$5,665 per day it was in use. Will provided a bid for leaving the tank in its natural state and just painting the "Milford", it was in the sum of \$26,250. There was a discussion that resulted in having Councilman Spaulding continue to look for lighting for the catwalk. Makayla will advise Will Thompson that we will not be moving forward on either bid.

Old Business

a. Culinary Water Project Update

Not much progress. The pump motor has not arrived yet. There is no way to bring the Mineral Mountain Well back online until it arrives. The staff is trying to narrow down punch list items. There are still a few concerns with the booster pump, it is continuing to jump around on SCADA. There will be some fire hydrant testing conducted to make sure the system is operating as it should.

Staff and Council Reports

Makayla Bealer

- The golf course clubhouse remodeling project should be finished next week. Project includes the installation of new flooring, new vanities, toilets, and lighting fixtures. Storage cabinets will be installed.
- The airport office remodel will be starting soon. A grant was received from the State of Utah for the office remodel. A lounge will be put in for the pilots that visit the airport. A punch code door will be used with the code provided to pilots while the office will remain secure. One of the restrooms will be remodeled for storage of fuel testing supplies and airport maintenance tools. While researching the history of the airport she learned that the Milford Airport has been popular through the years, largely due to the greetings they received when they visited. This has gone away with the implementation of self-serve pumps. Putting in a lounge and having snacks and drinks available would be a welcoming touch. The office is only used for about an hour daily so converting it to a lounge and allowing pilots to utilize it will be a good move.

182
183 **Monica Seifers**

- 184 ➤ It is a Municipal Election year. The Candidate Filing period is June 1 – 7 and requires the city office
185 to remain open until 5 pm during those dates. There are three council seats that will be on the
186 ballot.
187

188 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 4:18 PM.*
189

190 **THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO**
191 **CHANGE**
192

Garden Flags:

12"X18"

Flag with hardware \$42.00



Pole Banner (Double Sided)

24" X 48"

Flag only \$120





City of Milford

P.O. Box 69
Milford, Utah 84751
435 387-2711
Fax: 435 387-2748

.....

March 14, 2023

Secretary Pete Buttigieg
U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

RE: Letter of Support – Desert Wind (SLC to Las Vegas) Corridor ID

Dear Secretary Buttigieg:

On behalf of Milford City, I write in support of the Utah Department of Transportation's Desert Wind (Salt Lake City to Las Vegas) Corridor ID grant application.

From 1979 to 1997, Amtrak provided passenger train service between Salt Lake City and Las Vegas on the Desert Wind line. The service was discontinued due to funding limitations. However, since then, these two urban centers have seen significant growth. With increasing traffic along I-15 and busy airports, there is a need for an alternative mobility solution. Various studies, including the Southwest Multi-State Rail Planning Study and I-15 Corridor System Master Plan, have identified the need for rail service along this corridor. The Corridor ID Program will allow for the comprehensive planning and development needed to make this service a reality.

Milford City supports the Utah Department of Transportation's efforts to partner with regional stakeholders to evaluate restoring Desert Wind services between Salt Lake City and Las Vegas. This project has the potential to provide additional mobility options, strengthen the region's economy, and benefit the environment by reducing vehicle and air trips with higher emissions.

Should you have any questions or would like to discuss this in person, please feel free to contact me at 435.691.9111.

Sincerely,

Nolan Davis
Mayor



Dear League member,

On behalf of the ULCT League Board of Directors—which consists of mayors, council members, and city managers from Bountiful to Blanding and Logan to West Jordan—thank you for the opportunity to represent and serve you this year. We are proud that 99.6% of municipalities in Utah were ULCT members last year and the strength of the League is the unity of our membership.

The Board changed the ULCT bylaws last fall to approve the membership dues earlier in the fiscal year so that you have the invoice for the dues amount earlier in your budget process. This letter provides you with notice of the fiscal year 2024 membership dues and a synopsis of our achievements to date. We will provide our full Advocacy, Engagement, and Operations year-in-review report at the upcoming Midyear Conference in April but here are some highlights:

Advocacy:

- We tracked 244 bills that impacted local government—a 45% increase over last year—and fought off many negative bills which would have preempted local government authority. For example, we fought off a proposal to condition cities' receipt of Class B and C road funds upon compliance with state mandates.
- We modified the “5th 5th” sales tax which, if all counties imposed the tax, would result in more than \$42 million in dedicated annual revenue for cities and towns for transportation
- We secured a first-of-its-kind ongoing appropriation for local administrative advisors which will provide administrative expertise for small cities and towns that do not have in-house staff
 - This will strengthen the bonds between ULCT and Associations of Government (AOGs)
- We ensured that cities and towns had representation on every subcommittee of the year-round Unified Economic Opportunity Commission (Governor Cox is the chair of the UEOC and the UEOC produced dozens of bills and appropriations over the past two years)

Engagement:

- We hosted 523 youth council members and 260 municipal leaders with Governor Spencer Cox and nearly 70 legislators at our annual Local Officials Day at the Capitol
- We hosted a record-setting 698 ULCT members at the Annual Convention in Salt Lake City
- We partnered with Intermountain Health and Zions Bank to create the *Your Land, Your Plan* series to help cities and towns maximize their publicly owned real estate, complete with conference speakers, webinars, and workshops around the state

Operations:

- We completed our annual financial audit for FY 2022 with zero findings
- We reduced operational expenses by over 10%
- We increased funding from nonmember sources through sponsorship revenue



The Board voted to authorize an increase in membership dues in FY 2024 as part of a multi-year strategy to ensure ULCT's long-term financial sustainability. Membership dues cover approximately 65% of our annual expenses and are now, per Board direction, benchmarked to 95% of our personnel and nonconference operational costs. The Board set goals for ULCT to increase sponsorship and other non-dues revenue which we accomplished at a record level last year. The Board is committed to prudently providing sufficient resources to serve you. For example, the staffing in the Utah House of Representatives has almost tripled since 2010 and there is an ever-growing amount of year-round policy debates, task forces, and committees. ULCT faces similar challenges as you with staff recruitment and retention and we are working to invest in our team. These adjustments will ensure that we can serve you at a high and sustainable level in a fiscally responsible manner.

You can contact us anytime to discuss ULCT advocacy, engagement, and operations. You can reach Cameron at cdiehl@ulct.org or Mayor Silvestrini at jsilvestrini@millcreek.us. The strength of the League is you—our membership! We welcome your involvement in ULCT and we'll see you at the Midyear Conference on April 19-21.

Cameron Brady Diehl
Executive Director, ULCT

Jeff Silvestrini
Mayor, Millcreek City
ULCT President



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 1-2023

MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION

RESOLVED that the City of Milford informs the Water Quality Board the following actions were taken by the City Council:

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2022.
2. Have taken all appropriate action necessary to maintain effluent requirements contained in the UPDES permit (if applicable)

Passed by the City Council of Milford, Utah this 21st day of March, 2023 by the following vote:

Ayes: _____ Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2022
MILFORD CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

[Download PDF](#)

SUBMIT BY APRIL 15, 2023

Are you the person responsible for completing this report for your organization?

☒ **Yes**

☐ **No**

This is the current information recorded for your facility:

Facility Name:	MILFORD CITY
Contact - First Name:	Makayla
Contact - Last Name:	Bealer
Contact - Title	City Administrator

Contact - Email:	mbealer@milford.utah.gov
-------------------------	--------------------------

Is this information above complete and correct?

☒ **Yes**

☐ No

Your wastewater system is described as Collection, Non-discharging Lagoon & Financial:

Classification: SMALL LAGOON

Grade: I

(if applicable)

Classification: -

Grade: -

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

☒ **Yes**

☐ No

Click on a link below to view a previous year's examples of sections in the survey:

(Your wastewater system is described as Collection, Non-discharging Lagoon & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

☐ Yes

☒ No

Financial Evaluation Section

Form completed by:

Makayla Bealer

Part I: GENERAL QUESTIONS

Yes

No

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

☒

☐

Yes

No

Are you collecting 95% or more of your anticipated sewer revenue?

☒

☐

Are Debt Service Reserve Fund⁶ requirements being met?

☒

☐

What was the annual average User Charge¹⁶ for 2022?

☐ Yes

☒ No

Part II: OPERATING REVENUES AND RESERVES

Yes

No

Are property taxes or other assessments applied to the sewer systems¹⁵?

☐☒

Yes

No

Are sewer revenues¹⁴ sufficient to cover operations & maintenance costs⁹, and repair & replacement costs¹² (OM&R) at this time?

☒☐

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

☒☐

Does the sewer system have sufficient staff to provide proper OM&R?

☒☐

Has a repair and replacement sinking fund¹³ been established for the sewer system?

☒☐

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

☒☐

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements³ projects?

☒☐

been established to provide for anticipated capital improvement projects?

Yes
☒

No
☐

Are projected Capital Improvements Reserve Funds sufficient for the *next five years*?

☒

☐

Are projected Capital Improvements Reserve Funds sufficient for the *next ten years*?

☒

☐

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

☐

☒

Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study¹¹ within the last five years?

☐

☒

Do you charge Impact fees⁸?

☒

☐

2022 Impact Fee (if not a flat fee, use average of all collected fees) =

981.16

Yes

No

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

☐

☒

Do you maintain a Plan of Operations¹⁰?

☒

☐

Have you updated your Capital Facility Plan² within the last five years?

☒

☐

Yes

No

Do you use an Asset Management¹ system for your sewer systems?

☒☐

Describe the Asset Management System (check all that apply)

☒ **Spreadsheet**

☐ GIS

☐ Accounting Software

☐ Specialized Software

☐ Other

Yes

No

Do you know the total replacement cost of your sewer system capital assets?

☐☒

Yes

No

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

☒☐

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

☒☐

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

	Cost Please enter a valid numerical value	Purpose of Improvements		
		Replace/Restore	New Technology	Increase Capacity
2023	75,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2023 thru 2027	7337000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2028 thru 2032		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2033 thru 2037		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2038 thru 2042		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

☒ **Yes**

Collections System Section

Form completed by:

May Receive Continuing Education /units (CEUs)

Benjamin Stewart

What is the largest diameter pipe in the collection system (diameter in inches)?

15

What is the average depth of the collection system (in feet)?

8

What is the total length of sewer pipe in the system (length in miles)?

12.48

How many lift/pump stations are in the collection system?

2

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

600

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

☐ Yes

☒ No

What year was your collection system first constructed (approximately)?

1920

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

1995

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*
- (e) discharges to Waters of the state.*

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below indicate the number of SSOs that occurred in year 2011:

	Number
Number of Class 1 SSOs in Calendar year	0
Number of Class 2 SSOs in Calendar year	0

Please indicate what caused the SSO(s) in the previous question.

NA

Please specify whether the SSOs were caused by contract or tributary community, etc.

NA

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

☐ Yes

☒ No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

☒ Yes

☐ No

Number of new commercial/industrial connections in the last year

0

Number of new residential sewer connections added in the last year

7

Equivalent residential connections⁷ served

517

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

4

Approximate population served

1500

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name	Grade	Email
	First and Last Name		Please enter full email address
Chief Operator/DRC:	Benjamin Stewart	1	benjamin@milford.utah.gov

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Derek Griffiths
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Riley Rose, Lance Alger
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	
No Current Collection Certification:	

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

☒ Yes

☐ No

Yes

No

Have you implemented a preventative maintenance program for your collection system?

☒☐

Have you updated the collection system operations and maintenance manual within the past 5 years?

☒☐

Do you have a written emergency response plan for sewer systems?

☒☐

Do you have a written safety plan for sewer systems?

☒☐

Is the entire collections system TV inspected at least every 5 years?

☐☒

Is at least 85% of the collections system mapped in GIS?

☒☐

Part VI: SSMP EVALUATION

Yes

No

Has your system completed a Sewer System Management Plan (SSMP)?

☒☐

Has the SSMP been adopted by the permittee's governing body at a public meeting?

☒☐

Has the completed SSMP been public noticed?

☐☒

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

☒☐

inspections, manhole inspections and/or SSO events)?

None

During 2022, was any part of the SSMP audited as part of the five year audit?

☐ Yes

☒ No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

☒ Yes

☐ No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Main Lift Station settling some, does work but showing its age.

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

We just completed a sewer master plan January 2023. We are now working towards funding for a project. The project includes new lift station, rehab of lagoons and pipe replacement in areas of town.

What sewerage system problems, other than plugging, have you had over

Switch out pump motor at town lift station. Changed out float switches.

Is your utility currently preparing or updating its capital facilities plan²?

☒ **Yes**

☐ No

Does the municipality/district pay for the continuing education expenses of operators?

☒ **100% Covered**

☐ Partially cover

☐ Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

☒ **Yes**

☐ No

Any additional comments?

NA

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

☒ **Yes**

Form completed by:

May Receive Continuing Education /units (CEUs)

Makayla Bealer

Part I: INFLUENT INFORMATION

Please provide the average influent flow rate and average influent BOD₅ and TSS loading rates listed below for your facility.

	Average Daily Flow (MGD)	Average Daily BOD ₅ Load (lb/day)	Average Daily TSS Load (lb/day)
Design Basis or Rated Capacity	.24	600	600
2022 Average	.22	540	540

Part II: FACILITY AGE

In what year were the following process units constructed, upgraded or renewed? Note: If a unit process does not apply to your system enter NA in the Construction or Upgrade Year and Age.

	Evaluation Year	Construction or Upgrade Year (ex. YYYY)	Age
Headworks	2022	1995	27
Lagoons (including aeration)	2022	1981	41
Disinfection	2022	na	na
Land Application/Disposal	na	na	na

Part III: DISCHARGES

Answer

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

Part IV: NEW DEVELOPMENT

Answer

Number of new commercial/industrial connections added in the last year

0

Number of new residential sewer connections added in the last year

5

Equivalent residential connections⁷ served

517

Part V: OPERATOR CERTIFICATION

How many treatment operators do you employ?

4

Utah Administrative Rules require all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade. What is the current grade of the treatment system DRC operator(s)?

List the designated Chief Operator/DRC for the Wastewater Treatment System below:

	Name	Grade	Email
	First and Last Name		Please enter full email address
Chief Operator/DRC	Benjamin Stewart	I	benjamins@milford.utah.gov

List all other Wastewater Treatment System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Derek Griffiths
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	

List all other Wastewater Treatment System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	Lance Alger, Riley Rose
Treatment Grade I:	
Treatment Grade II:	
Treatment Grade III:	
Treatment Grade IV:	

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

☒ Yes

☐ No

Part VI: FACILITY MAINTENANCE

Yes

No

Have you implemented a preventative maintenance program for your treatment system?

☒

☐

Have you updated the treatment system operations and maintenance manual within the past 5 years?

☐


☒

This is the end of the Non Discharging Lagoon questions

To the best of my knowledge, the Non Discharging Lagoon Facility section is completed and accurate.

☒ Yes

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.



Has this been adopted by the council? If no, what date will it be presented to the council?

☐ Yes

☒ No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

03/21/2023

Please log in.

Email

PIN

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. Completion of the collection section meets the annual reporting requirement for the USMP. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.