

**TOQUERVILLE CITY COUNCIL**  
**Regular Work Meeting Minutes**  
**October 19, 2022 at 6:00 pm**  
**212 N. Toquer Blvd, Toquerville Utah**



Present: Mayor Justin Sip; Councilmembers: Gary Chaves, Chuck Williams, Ty Bringhurst; Staff: City Manager Afton Moore, Planning & Zoning Administrator Darrin LeFevre, Recorder Daisy Fuentes, Attorney Heath Snow; Virtually: Conflict City Attorney Bruce Jenkins; Absent: Councilmember Rachel Peart

**A. CALL TO ORDER:**

Mayor Sip called the meeting to order. The Pledge of Allegiance was led by Councilman Chaves. Invocation was led by Councilman Bringhurst.

**B. APPROVAL OF AGENDA:**

*Councilman Bringhurst moved approve the agenda order. Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringhurst – aye.*

**C. CONSENT AGENDA:**

1. Review and possible approval of meeting minutes from October 5, 2022.

*Councilman Bringhurst moved table the meeting minutes from October 5<sup>th</sup>, 2022. Councilman Chaves seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringhurst – aye.*

2. Review and possible approval of City Expenditures from July 2022, August 2022, and September 2022.

*Councilman Chaves moved approve the city expenditures from July 2022 and August 2022 and tabled the city expenditures from September 2022. Councilman Bringhurst seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringhurst – aye.*

**D. CITY DEPARTMENT REPORTS:**

1. City Manager- Afton Moore  
Afton gave an update on the financial, roads, economic growth, business licenses, and city events.

**E. PUBLIC FORUM:**

Mayor Sip opened the public forum.

Todd Sands spoke about the process of the selection of the Mayor and the resident general plan survey.

Attorney Snow entered the meeting.

Raymond Bence addressed the Salt Lake Tribune articles.

DC Young spoke about the mayoral appointment, resignation of former mayor and general Toquerville City updates.

Dan Catlin commented on the council appointment and mayor appointment.

Diane Sands raised a question about Toquerville's former mayor getting hired at the Fire District after leaving Toquerville. Mayor Sip closed the public forum.



**F. BUSINESS:**

1. **Oath of Office** for Mayor Justin Sip  
Mayor Sip recited the oath of office.
2. **Discussion and possible action** on appointing Mayor Pro Tempore.

*Councilman Bringham motioned the recommendation of Councilman Chaves to serve as Mayor Pro Tempore. Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

3. **Oath of Office** for Mayor Pro Tempore.  
Councilman Chaves recited the oath of office.
4. **Discussion and possible action** on Resolution 2022.XX – HVFSSD representative appointment.  
Councilman Bringham spoke on the bylaws of the Hurricane Valley Fire Special Service District and appointments.

*Councilman Bringham motioned Mayor Sip to serve on the Hurricane Valley Fire Special Service District board. Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

5. **Discussion and possible action** on Resolution 2022.XX – ACSSD Mayoral representation to the Administrative Council.

*Councilman Bringham motioned Mayor Sip to serve as a representative for the Ash Creek Special Service District. Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

6. **Discussion and ratification** of Levi Savage Monument from the Toquerville Cemetery to Toquerville City Hall (Phone call vote was taken on October 5, 2022. Vote was 3-0).  
Mayor Sip explained moving process of the monument from the cemetery to the city office. A phone call vote was taken.

*Councilman Williams motioned to ratify this item Councilman Bringham seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

7. **Discussion and possible action** on Preliminary Site Plan for Sapp Brothers Travel Center submitted by Sapp Bros Inc. Tax ID T-3-0-27-3410 & T-3-0-27-315. Current zoning is Highway Commercial.  
Mayor, commissioners and staff discussed this item including traffic study, infrastructure, truck entrance standards and grading.

*Councilman Bringham motioned to approve the Preliminary Site Plan for Sapp Brothers Travel Center. Councilman Chaves seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*



8. **Discussion and possible action** on Preliminary Site Plan located at 1801 Cool Breeze Way, Toquerville, UT submitted by Jerry Eves. Tax ID T-3-0-22-322, T-3-0-22-3211. Current zoning is Business Manufacturing.  
Darrin LeFevre explained the preliminary site plan, utilities on the road and improvements. The application is complete as to the Toquerville City code. The applicant and staff answered questions from the council.

*Councilman Chaves motioned to approve with staff comments Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

**G. CALENDAR OF EVENTS:**

1. Halloween Festival – Monday, October 31, 2022, at Church Parking Lot 5:30 PM - 7:30 PM.
2. Toquerville Turkey Trot Trails Run – Thanksgiving Day Thursday, November 24, 2022, at Center Street Park 10:00 AM.
3. Crèche – December 1, 2 and 3, 2022, at City Hall Thursday & Friday from 6:00 PM - 8:00 PM and Saturday from 1:00 PM – 8:00 PM.
4. Christmas Tree Lighting – Saturday, December 3, 2022, at City Hall 6:00 PM.

**H. CLOSED SESSION:**

*Councilman Chaves motioned to move into a closed session to Discuss the character, professional competence, or physical or mental health of an individual and to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares. Councilman Bringham seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

1. Discussion of the character, professional competence, or physical or mental health of an individual.
2. Strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares.

Minutes of the Closed Session were recorded and are now on file as a Protected Record.

**I. ADJOURN:**

*Councilman Bringham motioned to resume the open meeting. Councilman Williams seconded the motion. Motion carried, 3-0. Gary Chaves – aye, Chuck Williams – aye, Ty Bringham – aye.*

Mayor Sip adjourned the meeting at 8:24 PM.

  
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Mayor – Justin Sip

Date

1-17-23

  
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Attest: City Recorder – Daisy Fuentes

