



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

January 18, 2023

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Sage Fitch, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Vicki Matsumori, Jessica Miller

Excused:

Others: Doug Hill, Murray City Chief Administrative Officer; Brett Hales, Murray City Mayor; Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

Chairman Lyddall called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

The minutes for the November 2022 meeting were approved, as written, on a motion made by Vice Chairman Lewis. This was seconded by Sage Fitch and voting was unanimous in favor.

CITIZEN COMMENT(S)

Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Comments are limited to three minutes or less (approximately 300 words for emails) and must include your name and address.

Director Fong stated that someone had called her to complain about the lack of magazines in the library. She reported telling him that the magazines are available online through Hoopla.

REPORT(S)

1. Financial Report

Agenda Attachments

1. [boardbudgetreportjan23.pdf](#)

50% of the year has lapsed and the budget is mostly in good shape. Sage Fitch asked if tuition reimbursement is expected to be used this year and the answer from Assistant Director Pehrson was yes. A motion to receive and file the financial report was made by Jessica Miller and seconded by Kirsten Woodbury.

2. Director's Report

Agenda Attachments

1. Annual Report 2022 (1).pdf

Director Fong shared a handout that is a copy of the annual report she submitted to the Mayor's office. She stated that it shows what has been done at the Murray City Library during 2022. She added that February is Love Your Library Month and there will be different activities all through the month. Sage Fitch asked if that is a new event for this year. Director Fong responded that it has been done in the past, but it will really be promoted this year.

OLD BUSINESS

Site for future New Library Building (Discussion) Mayor Brett Hale and CAO Doug Hill joining discussion
Mayor Hales and Doug Hill discussed the potentials and challenges with properties previously considered by the library board as sites for the future library.

NEW BUSINESS ITEM(S)

Boards and Commissions Dinner (Information Item)

February Meeting Plans (Action Item)

7.1.Boards and Commissions Dinner: Director Fong reminded everyone to RSVP for the Boards and Commissions Appreciation Dinner on January 31, 2023 at 6 p.m.

7.2.February Meeting: Director Fong asked if the February meeting should be canceled since the appreciation dinner is happening this year. After discussion, Joelle Rasmussen made a motion to cancel the February 2023 meeting. This was seconded by Vicki Matsumori and voting was unanimous in favor.

ADJOURNMENT

The next scheduled meeting will be held on **Wednesday, February 15, 2023, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

ADJOURNMENT

A motion to adjourn was made by Kirsten Woodbury and seconded by Joelle Rasmussen. Voting was unanimous in favor. The meeting was adjourned at 7:12 p.m.

50% of Year lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	Budget	Remaining Budget	% Used
23-0000-31110	Real Property Taxes	R	-2,464,889.00	-567,775.00	76.97
23-0000-31120	Personal Property Taxes	R	-100,000.00	-80,253.62	19.75
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-100,000.00	-46,205.37	53.79
23-0000-31150	Prior Year's Tax Redemptions	R	-15,000.00	-8,450.90	43.66
23-0000-33100	Federal Grants	R	-12,900.00	3,768.00	129.21
23-0000-34110	Copies and Printing Fees	R	-5,000.00	-2,514.98	49.70
23-0000-35125	Library Fines	R	-10,000.00	-2,091.76	79.08
23-0000-36100	Interest Income	R	-10,000.00	70,894.26	808.94
23-0000-36500	Miscellaneous	R	0.00	508.50	0.00
23-2301-41100	Regular Employees	E	779,018.00	405,061.99	48.00
23-2301-41110	Seasonal/Part Time Employees	E	163,000.00	111,073.91	31.86
23-2301-41200	Social Security	E	72,263.00	40,394.79	44.10
23-2301-41300	Group Insurance	E	150,524.00	86,300.41	42.67
23-2301-41400	Retirement	E	168,077.00	89,922.03	46.50
23-2301-41500	Worker Comp	E	770.00	290.62	62.26
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	250.00	50.00
23-2301-42125	Travel & Learning	E	7,000.00	-3,697.50	152.82
23-2301-42140	Supplies	E	20,000.00	15,836.60	20.82
23-2301-42170	Small Equipment	E	13,800.00	13,143.00	4.76
23-2301-42180	Miscellaneous	E	20,000.00	-2,127.43	110.64
23-2301-42505	Building & Grounds Maintenance	E	75,000.00	45,948.29	38.74
23-2301-42510	Equipment Maintenance	E	83,000.00	54,572.58	34.25
23-2301-42730	Credit Card Fees	E	2,000.00	1,192.96	40.35
23-2301-43000	Professional Services	E	60,000.00	54,579.02	9.03
23-2301-44000	Utilities	E	25,000.00	12,216.32	51.13
23-2301-44010	Internet/Telephone	E	6,500.00	5,792.97	10.88
23-2301-45920	Reserve Buildup	E	430,771.00	430,771.00	0.00
23-2302-42110	Children's Books	E	64,800.00	45,552.73	29.70
23-2302-42111	Children's Audio Visual	E	7,560.00	4,517.28	40.25
23-2302-42112	Children's Audio Books	E	5,400.00	4,725.47	12.49
23-2302-42113	Children's E-books	E	16,200.00	8,042.86	50.35

23-2302-42600	Children's Programs	E	4,000.00	2,385.16	40.37
23-2303-42110	Young Adult Books	E	14,040.00	7,886.10	43.83
23-2303-42112	Young Adult Audio Books	E	12,960.00	12,598.97	2.79
23-2303-42113	Young Adult E-books	E	16,200.00	8,026.03	50.46
23-2303-42600	Young Adult Programs	E	2,000.00	1,004.24	49.79
23-2304-42110	Adult Books	E	54,000.00	28,965.21	46.36
23-2304-42111	Adult Audio Visual	E	32,400.00	20,603.82	36.41
23-2304-42112	Adult Audio Books	E	11,880.00	9,788.92	17.60
23-2304-42113	Adult E-Books	E	103,680.00	47,133.96	54.54
23-2304-42114	Adult Periodicals	E	2,800.00	858.50	69.34
23-2304-42600	Adult Programs	E	2,000.00	1,515.84	24.21
23-2363-42170	Small Equipment	E	3,050.00	-10,450.00	442.62
23-2370-47200	Buildings	E	155,000.00	132,117.90	14.76
23-2370-47400	Equipment	E	0.00	-12,832.00	0.00
23-2390-49000	Risk Assessment	E	11,706.00	6,826.00	41.69
23-2390-49310	Admin Cost Wages	E	88,792.00	57,919.00	34.77
23-2390-49311	Admin Cost O&M	E	29,598.00	18,115.00	38.80

When people think of libraries, they generally think “Books!” Murray City Library does have books, but we offer many other items and services too.

Patrons can check many types of materials:

- Books (physical books, audiobooks, ebooks, and eaudiobooks)
- Movies (DVDs and streaming)
- Music (CDs and downloadable)
- Hotspots (for portable internet access)
- Tablets (for children that give early access to technology in an engaging way)

Beyond all the materials that are available for check-out, our friendly and welcoming staff helps our patrons find just the right item to enjoy. Even patrons that are homebound can enjoy library materials through our Homebound Program which mails books to patrons at no cost to them.

In 2022, over 300,000 items were circulated.

Murray City Library is a place for people that need technology. We offer internet access through public use computers and free wi-fi. Printing services are readily available. A scanner/fax machine is provided along with phone charging lockers. Early literacy computers are also available.

In 2022, almost 100,000 sessions of technology use were completed.

The library provides engaging programs for all ages—babies to seniors:

- Storytimes
- Book Clubs
- Art Programs
- Chess Clubs
- Reading Incentive Programs for All Ages
 - 1000 Books Before Kindergarten
 - Golden Library Card
 - Summer Reading Challenge
 - Hallow-Read

In 2022, over 22,000 people participated in library programs.

Meeting rooms and study spaces are another service enjoyed by our community. Others enjoy our hands-on learning area or the opportunity to read the newspaper in a bright and inviting environment.

In 2022, 55,000 people visited the library and almost 1,700 room reservations were made.

Murray City Library offers a myriad of services to help make lives better and enrich our community. And, of course, we have books!